

TOWN OF NORTH BROOKFIELD 2018

ANNUAL REPORT OF THE TOWN OFFICERS



LIBRARY DIRECTOR



TOWN ACCOUNTANT

This year's Annual Town Report is dedicated to two long-time employees of the Town: former Town Accountant Nancy Nykiel and former Library Director Ann Kidd.

Both women were extraordinarily dedicated to their jobs and to the Town.

We wish them both happiness in their retirement.

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GENERAL INFORMATION

2018

North Brookfield

Senators and Representatives

Office Hours

Telephone Numbers

E-mail Addresses

Elected Town Officials

Appointed Town Officials

Marriages and Deaths

Town Meetings and Elections

TOWN OF NORTH BROOKFIELD

INCORPORATED: 1812

LOCATION

Worcester County, central Massachusetts, bordered by New Braintree and Oakham on the north, Spencer on the east, Brookfield and East Brookfield on the south, and West Brookfield on the west: approximately 25 miles from Worcester, approximately 55 miles from Boston

POPULATION

2018 Census Figure: 4,445

AREA

21.1 square miles, 12,303 acres, 70.35 miles of paved road and 12 miles of dirt roads

TYPE OF GOVERNMENT

Open Town Meeting with a three-member Board of Selectmen

ANNUAL TOWN MEETING & ANNUAL TOWN ELECTION

The Annual Town Election is held on the first Monday in May of each year and the Annual Town Meeting is held the Friday following the first Monday in May of each year.

QUALIFICATIONS FOR REGISTRATION AS A VOTER

Must be 18 years of age, American born or a fully naturalized citizen, and a resident of North Brookfield. Register in Town Clerk's office, before elections and town meetings on dates announced by the Town Clerk. Absentee Voting is available for all elections.

WATER BILLS

Water bills are due September 1st and March 1st of each year.

SEWER BILLS

Sewer bill are due October 1st and April 1st of each year.

TAX BILLS

Real Estate Taxes are payable on a quarterly basis on May 1st, August 1st, November 1st, and February 1st. The bills are due and payable 30 days from the date of mailing.

Motor vehicle excise bills are due 30 days from the date of issue.

LANDFILL STICKERS

Stickers cost \$60. Bags are \$15.00 for a package of 10 33 gallon bags, or \$12.00 for a package of 10 12 gallon bags. New residents must provide proof of residency.

DOG LICENSES

Dog licenses expire March 31st of each year. All dogs must be licensed at three months with proof of rabies vaccine certificate to be shown at time of licensing.

Fees: \$8.00 for neutered or spayed dogs and \$12.00 for all others.

SENATORS IN CONGRESS

Senator Elizabeth Warren (D)
317 Hart Senate Office Building
Washington, DC 20510
(202) 224-4543

2400 JFK Federal Building
15 New Sudbury Street
Boston, MA 02203
(617) 565-3170

Senator Edward J. Markey (D)
218 Russell Senate Office Building
Washington, DC 20510
(202) 224-2742

975 JFK Federal Building
15 New Sudbury Street
Boston, MA 02203
(617) 565-8519

REPRESENTATIVE IN CONGRESS

James P. McGovern (D) 2nd Congressional District
438 Cannon House Office Building
Washington, DC 20515
(202) 225-6101

12 East Worcester Street
Worcester, MA 01604
(508) 831-7356

STATE SENATOR

Senator Anne M. Gobi (D)
Worcester, Hampden, Hampshire and Middlesex District
State House Room 513
Boston, MA 02133
(617) 722-1540

STATE REPRESENTATIVE

Representative Donald R. Berthiaume, Jr. (R)
5th Worcester District
State House Room 540
Boston, MA 02133
(617) 722-2090

TOWN OF NORTH BROOKFIELD OFFICE HOURS

BOARD OF ASSESSORS: 867-0209 215 North Main Street

Monday thru Thursday
8:00 AM -12:00 PM

BUILDING INSPECTOR: 867-0222 215 North Main Street

John Couture, Inspector
1st and 3rd Monday 5:30 PM
2nd and 4th Monday 5:30 PM in East Brookfield

TOWN CLERK: 867-0203 215 North Main Street

Sheila Buzzell, Town Clerk
Tuesday and Thursday
12:00 PM – 3:00 PM
Tuesday evening
5:00 PM - 8:00 PM

TOWN COLLECTOR: 867-0202 215 North Main Street

Lisa Taylor, Town Collector
Monday, Tuesday, Thursday
9:00 AM - 2:00 PM
Wednesday
9:00 AM – 12 PM
Tuesday evening
6:00 PM - 8:00 PM

HASTON FREE LIBRARY: 867-0208 161 Main Street

Dawn Thistle, Director
Monday and Wednesday
1:00 PM - 7:00 PM
Tuesday
10:00 AM - 5:00 PM
Thursday
1:00 PM - 6:00 PM
Saturday
9:00 AM - 12:00 PM

BOARD OF HEALTH: 867-0201 215 North Main Street

Brian Tessier, Administrator

Tuesday evening 5 PM to 7 PM

Wednesday and Thursday morning 8:30 AM – 10:30 AM

Meetings: 3rd Wednesday @ 6:00 PM

HIGHWAY DEPARTMENT: 867-0213 58 School Street

Kim Kort, Administrative Assistant

Tuesday, Wednesday and Thursday

9 AM – 2 PM

PLUMBING & GAS INSPECTOR: 867-8336

Paul Bouchard, Inspector

BOARD OF SELECTMEN: 867-0200 215 No. Main Street

Leslie Burton, Administrative Assistant

Monday, Tuesday, Thursday

9:00 AM - 2:00 PM

Wednesday

9:00 AM – 12 PM

Meetings: Tuesday @ 6 PM @ 29 Forest Street

SENIOR CENTER: 867-0220 29 Forest Street

Diane Nichols, Director

Monday thru Friday

9:00 AM – 2:00 PM

SEWER DEPARTMENT: 867-0211 59 E. Brookfield Road

Laurie Lapierre, Administrative Assistant

Monday thru Friday

8:00 AM – 3:00 PM

Meetings: 2nd Monday @ 3:30 PM

WATER DEPARTMENT: 867-0207 14 Bell Road

Kelly Valeri, Administrative Assistant

Monday thru Friday

8:00 AM - 2:00 PM

Meetings: 2nd Monday @ 6:00 PM

VETERANS' AGENT: 867-0205 215 North Main Street
Holly Kularski, Director of Veteran's Services
Tuesday 5 PM – 8 PM or by appointment

WIRING INSPECTOR: 867-0238
Donald Doe, Inspector

**THE FOLLOWING BOARDS MEET
ON A MONTHLY BASIS:**

2nd MONDAY OF THE MONTH

Council on Aging 4:00 PM @ 29 Forest Street

Housing Authority 5:30 PM @ 271 N Main St.

School Committee 7:00 PM @ Elem. School

2nd and 4th TUESDAY OF THE MONTH

Conservation Commission 7:00 PM @ 215 North Main Street

1st WEDNESDAY OF THE MONTH

Library Trustees 7:00 PM @ 161 Main Street

3rd WEDNESDAY OF THE MONTH

Planning Board 7:00 PM @ 29 Forest Street

1st THURSDAY OF THE MONTH

Playground Committee 7:00 PM @ 29 Forest Street

TELEPHONE INFORMATION FOR ANSWERS ON:

Assessments	
Board of Assessors	867-0209
Births, Deaths, Marriages	
Town Clerk	867-0203
Building Permits	
Building Inspector	867-0222
Cemeteries	
Cemetery Commission	867-3384
Conservation	
Conservation Commission	867-6409
Dog Licenses	
Town Clerk	867-0203
Education	
Supt. of Schools	867-9821
Elderly information	
Council on Aging	867-0220
Elections, Voting & Registration	
Town Clerk	867-0203
Garbage & Refuse	
Board of Health	867-0201
Gas Permits	
Gas Inspector	867-8336
Health & Sanitation	
Board of Health	867-0201
Landfill & Septic	
Board of Health	867-0201
Highway & Streets	
Highway Department	867-0213
Housing	
Housing Authority	867-2826
Library	
Haston Public Library	867-0208

Plumbing Permits	
Plumbing Inspector	867-8336
Schools	
Superintendent	867-9821
High School	867-7131
Elementary School	867-8326
Selectmen	
Selectmen's Office	867-0200
Sewer	
Sewer Department	867-0211
Tax Collections	
Town Collector	867-0202
Veterans' Benefits	
Veterans' Agent	867-0205
Water	
Water Department	867-0207
Wiring Permits	
Wiring Inspector	867-0238

POLICE DEPARTMENT

Emergency Number	
24 hours per day	911
Non-Emergency Number	867-0206

or by calling Dispatch Center 867-1170

FIRE DEPARTMENT

Emergency Number	
24 hours per day	911
Non-Emergency Number	867-0210
Burning Permits	867-1066
Smoke Alarms	867-0210

EMERGENCY MANAGEMENT

Emergency Number	
24 hours per day	911
Non-Emergency Number	867-0237

E-MAIL ADDRESSES

Town Accountant Thomas Wilson	<u>accountant@northbrookfield.net</u>
Board of Assessors	<u>assessors@northbrookfield.net</u>
Building Inspector John Couture	<u>buildinginspectornb@gmail.com</u>
Town Clerk Sheila Buzzell	<u>clerk@northbrookfield.net</u>
COA Director Diane Nichols	<u>coadirector@northbrookfield.net</u>
Town Collector Lisa Taylor	<u>collector@northbrookfield.net</u>
Fire Chief Joe Holway	<u>joe.holway@verizon.net</u>
Board of Health	<u>health@northbrookfield.net</u>
Highway Department	<u>nbhighwaydept2@verizon.net</u>
Library Director Dawn Thistle	<u>dthistle@cwmars.org</u>
LPAC Chairman Jake Anderson	<u>W1JFA@outlook.com</u>
Police Chief Mark Smith	<u>cms@nbpolice.net</u>
Board of Selectmen	<u>selectmen@northbrookfield.net</u>
Sewer Department	<u>nbsewer@verizon.net</u>
Treasurer Anne Jannette	<u>treasurer@northbrookfield.net</u>
Water Super Rich Kennan	<u>rknbwd@verizon.net</u>
Webmaster	<u>webmaster@northbrookfield.net</u>

ELECTED OFFICIALS 2018

SELECTMAN

TERM EXPIRES

Dale R. Kiley	2019
Jason M. Petraitis	2020
John Tripp	2021

MODERATOR

James N. Caldwell	2019
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TOWN CLERK

Sheila A. Buzzell	2019
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SCHOOL COMMITTEE

Megan W. Cloutier	2019
Maria Beiter-Tucker	2020
Kristen M. Depasse	2020
Ruth S. Honthumb	2021
Elisabeth J. Melad	2021

WATER COMMISSIONER

James F. Kularski	2019
Shiela A. LeBlanc	2020
Tim Nason	2021

ASSESSOR

Sheila A. Buzzell	2019
Priscilla A. Johnson	2020
Lisa M. Kularski	2021

BOARD OF HEALTH

Trevor P. Bruso	2019
Phoebe RL Piermarini	2020
John S. Alphin	2021

TREE WARDEN

Anthony Holway	2021
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CEMETERY COMMISSIONER

Jason M. Petraitis	2019
Kirk Burnham	2020
Mary E. Kularski	2021

CONSTABLES

Dennis Trela	2019
Ronald P. Ryel	2019
Tim Nason	2019

LIBRARY TRUSTEES

Richard Miller	2019
Margaret Bodine	2019
Betty S. Wuelfing	2020
Scott W. Norrie	2020
Harbour Fraser Hodder	2021
Ellen M. Smith	2021
Thomas J. Skowron	2021

PLANNING BOARD

William H. King	2019
Michelle Petraitis	2020
Dane R. Falardeau	2021
Jason A. Spangenberg	2022
John Tripp	2023

PLAYGROUND COMMITTEE

Joseph R. Jablonski	2019
Daniel Roman	2020
Michael Doe	2021

HOUSING AUTHORITY FOR 5 YEARS

Ronald P. Ryel	2019
Mary J. Waytina	2020
Darlene M. Lavin	2021
Carole E. Ryback	2023

SOUTHERN WORCESTER COUNTY REGIONAL
VOCATIONAL SCHOOL DISTRICT

Donald J. Gillette	2020
James N. Caldwell	2021

APPOINTED TOWN OFFICIALS

FY 2019

The following persons are appointed by the Board of Selectmen to the offices hereafter named to begin a new term of service effective July 1, 2018:

Administrative Assistant to Selectmen	Leslie Scott Burton
Animal Control Officer	Ofc. Chris Donais
Assistant Animal Control Officer	Ofc. Sarah Dyer
Bell Ringer	Patricia Miller
Assistant Bell Ringer	Thomas Miner
Board of Overseers	Lt. Ryan Daley
Building Inspector	John Couture
Local Inspector	Nelson Burlingame
CMRPC Alternate	William King
Caretaker of Town Clock	James Black
Constable	Arthur Tatro
Council on Aging Director	Diane Nichols
E911 Coordinator	Chief Mark Smith
Emergency Management Director	Douglas Blood
Fence Viewers	vacant
	Richard Dupre, Sr.
Fire Chief	Joseph Holway
Deputy Fire Chief	Darin Anderson
Gas Inspector	Paul Bouchard
Assistant Gas Inspector	James Bergeron
Gypsy Moth & Elm Tree Supt	Anthony Holway
Hazardous Waste Coordinator	John Alphin
Harbormaster	Douglas Blood
Historian	vacant
Insurance Commissioner	Leslie Scott Burton
Janitor of Town Offices	Thomas Miner
Local Emergency Planning	Douglas Blood
	Chief Mark Smith
	Chief Joseph Holway
	Jason Benoit
Lumber Surveyors	Chet Lubelcyzk
	Ross Hubacz
Parking Fines Clerk	Lisa Taylor

Plumbing Inspector
Assistant Plumbing Inspector
Police Chief
Lieutenant
Sergeant
Patrolman
Patrolman
Patrolman

Part time police officers:

Officer Erik Bishop
Officer Kyle Casavant
Officer Jacob Deschamps
Officer Sarah Dyer
Officer Ashley Jodoin
Officer Jonathan LaPorte
Officer Matthew Niles

John Murphy, Special Police Officer

Public Weigher
Quaboag Valley Economic Development
Safety Inspector
SCM Elderbus Board of Directors
Supt of Streets & Highways,
Sidewalks, Bridges
Town Accountant
Town Collector
Town Counsel
Town Hall Agent
Town Treasurer
Veterans' Agent
Webmaster
Wire Inspector
Assistant Wire Inspector
Zoning Enforcement Officer

Paul Bouchard
James Bergeron
Mark Smith
Ryan Daley
David Churchey
Christopher Donais
Jeff Martin
Richard Caron, Jr.

Karen Hubacz Kiley
James Metcalf
Joseph Holway
Diane Nichols

Jason Benoit
Nancy Nykiel
Lisa Taylor
Kopelman and Paige
Leslie Scott Burton
Anne Jannette
Holly Kularski
Priscilla Johnson
Donald Doe
Troy Brown
John Couture

AGRICULTURAL COMMISSION

Carole Cutrumbes
Patrick McIntire
Carl Gustafson
William King
James Mendala

200TH ANNIVERSARY COMMITTEE

Anne Adams
Sheila Buzzell
Joseph Chenevert
Patricia Miller
Nancy Nykiel
Mary Walter

CAPITAL IMPROVEMENT PLANNING COMMITTEE

Chris Donais (At large member)	2019
Vacant (At large member)	2019
Jason Petraitis (Selectmen's representative)	2020
Vacant (Planning Board representative)	2021
Vacant (Finance Committee representative)	2021
Charles Lindgren	Alternate
Vacant	Alternate

CONSERVATION COMMISSION

Ann Hicks	2019
Ross Hubacz	2019
Laura Zajac	2020
Christine Morrison	2021
Robert Locatelli	2021

COUNCIL ON AGING

John DeSimone	2019
Florine Martel	2020
Dorothy Revene	2020
Lisa Testa	2020
Judith Manning	2021
Mary Waytina	2021
Debbie Maggio	2021
Kate Norrie	Alternate
Cathy Strandberg	Alternate

ELECTION WORKERS

REPUBLICANS

Warden: Lisa Kularski

Deputy Warden: Holly Kularski

Deputy Warden: Tara Hayes

DEMOCRATS

Warden: Dorothy Revene

Deputy Warden: Robin Thomasian

Deputy Warden: Rita Lemieux

UNENROLLED

Warden: Rosemary Mackenzie

Deputy Warden: Susan St. John

Deputy Warden: Patricia Miller

Deputy Warden: Beverly Mimeault

Deputy Warden: Carole Ryback

BALLOT CLERKS & INSPECTORS (REPUBLICANS)

Holly Smith

Ruth Ann Smith

Tara Hayes

Lisa Kularski

Holly Kularski

BALLOT CLERKS & INSPECTORS (DEMOCRATS)

Rita Lemieux

Dorothy Revene

Harbour Fraser Hodder

Robin Thomasian

Patricia Potter

BALLOT CLERKS AND INSPECTORS (UNENROLLED)

Patricia Miller

Rosemary Mackenzie

Ellen Smith

Carole Ryback

Shiela LeBlanc

Joanne Ford

Susan St. John

Beverly Mimeault

Priscilla Johnson
Denise Lindell
Elizabeth Doherty
Leon Mimeault

TALLY CLERKS & INSPECTORS (REPUBLICANS)

Ruth Ann Smith
Holly Kularski
Lisa Kularski
Tara Hayes

TALLY CLERKS AND INSPECTORS (DEMOCRATS)

Patrice Cronin
Robin Thomasian
Patricia Potter

TALLY CLERKS AND INSPECTORS (UNENROLLED)

Beverly Mimeault
Rosemary Mackenzie
Patricia Miller
Susan St. John
Priscilla Johnson
Carole Ryback
Shiela LeBlanc
Joanne Ford
Ellen Smith
Denise Lindell

FINANCE COMMITTEE & SPECIAL TOWN EMPLOYEES

Karen Hubacz Kiley	2019
Chester Lubelczyk	2019
Tara Hayes	2020
Kristen Walther	2020
Sheila Orsi	2021

FIRE DEPARTMENT BUILDING COMMITTEE

James Black
Darrin Anderson
Joe Holway

Mark Smith
Eric Hevy
Chet Lubelczyk
Robert Smith
David Harris

HISTORIC COMMISSION

Andrew Caron
John Krusell
Brandon Avery
Michael Hubacz

INSURANCE ADVISORY COMMITTEE

Anne Jannette, ex-officio
Gene Caille
Lisa Cutrumbes
Ryan Daley
Priscilla Johnson
Laurie Lapierre
Todd Taylor
Richard Lind
Damien Surette

LIBRARY BUILDING MAINTENANCE COMMITTEE

Thomas Skowron
Harbour Fraser Hodder
Helen Foyle
Richard Miller
Robert LaFlamme
Scott Norrie
Ellen Smith
Ann Kidd, ex-officio

LOCAL CULTURAL COUNCIL

Eva Brown
Harbour Fraser Hodder
Elisabeth Hyder

Susan LaFlamme
Dakota Hinerth
Laura Dusty
Kerri McCarthy

LOCAL PUBLIC ACCESS COMMITTEE

Jake Anderson	2019
Paul Leblanc	2019
Ellen Smith	2020
Sheila Orsi	2021
Byron Ake	2021

Additional Videographers

Ray Hebert
Tina Buzzell
Corey Macintosh
Brighton Steuer
Christopher Tillotson
Erica Tillotson
Justin Larue
Nathan Gershman
Kjersten Anderson
Luke Anderson
Alec Norrie

NORTH BROOKFIELD EMERGENCY MANAGEMENT AGENCY

Douglas Blood, Director
Anne Adams, Deputy Director
Gary McComas, Assistant Director
Shaun Adams
Charles Buchanan
Stephanie Carmiello
Gino Carmiello
Gino Carmiello, Jr.
Robert Filipkowski
Suzanne Lewandowski
David Messier
Sarah Risotti
Lorell Trimby

Cheryl Vosberg
Larry Walter

NBHELPS
Suzanne Lewandowski
Trish Miller
Jennifer Bujnevicie
Susan Waskewicz
Katie Griffin
Alicia Anderson
Melissa Seidler

BOARD OF REGISTRARS
Sharon Donovan
Jeannette Anderson
Stanley Hanson

2019
2020
2021

Helen Foyle

Temporary Registrar

SAFETY COMMITTEE
Mark Smith, ex-officio
Joe Holway, ex-officio
Jason Benoit, ex-officio
Adam Korabowski
Rich Kennan
Peter Shipman
Patrick Kiritsy

SEWER COMMISSIONERS & SPECIAL TOWN EMPLOYEES
John Farmer 2019
Donald Smith 2020
Charles Haddock 2021

Chief Operator WWTP	Adam Korabowski
Asst Operator WWTP	Eric Cardenas
Operator WWTP	Michael Mercandante

TOWN BEACH COMMITTEE

Vacant	2019
Vacant	2020
Doug Blood	2021

TOWN FOREST COMMITTEE

Anthony Holway
Carl Gustafson
Ross Hubacz

TOWN HOUSE STUDY COMMITTEE

Channing Leblanc
Crystal Caron
Joseph Valencourt
Erin Smith

TOWN PARK COMMITTEE

James Bartlett
Padgett Berthiaume
Eric Hevy
Joe Holway
Ryan Holway
Robert LaFlamme
Dave Martin
Jeff Martin
Richard Paquette
Andrew Paquette

ZONING BOARD OF APPEALS

Thomas Waugh	2019
Karen Hubacz Kiley	2020
Tara Hayes	2021

Alternates: Carole Ryback
Dane Falardeau

Vital Statistics

Births Recorded	41
Marriages Recorded	16
Deaths Recorded	36

MARRIAGES RECORDED 2018

APRIL

- 7 Matthew T. Savage, West Brookfield
Rebecca A. Kusek, West Brookfield

MAY

- 19 Julie A. DiPilato, North Brookfield
John G. Sloan, III, North Brookfield
23 Hannah E. Allen, North Brookfield
Jordan Rodriguez, Southbridge

JUNE

- 9 Joseph D. Demastrie, North Brookfield
Laura R. Zajac, North Brookfield

JULY

- 1 Jennifer L. Willard, North Brookfield
Christopher D. Blood, North Brookfield
3 Augustine F. Burke, III, Auburn
Susan D. Pepin, North Brookfield
14 Jessica M. Chauvin, North Brookfield
Shane E. Pettiford-Crevier, North Brookfield
28 Jose A. Ortiz, North Brookfield
Krystal A. Sales, North Brookfield

AUGUST

- 18 Alexis R. Jewell, North Brookfield
Devon E. Orcutt, North Brookfield
18 Benjamin R. Zuidema, Rocklin, CA
Eileen M. Graham, North Brookfield

SEPTEMBER

- 15 Cassandra N. Towne, Chelmsford, MA
Frederick T. Kennedy Sr., Chelmsford, MA

SEPTEMBER

29 Kelly A. O'Connell, North Brookfield
Jason M. Pietrzak, North Brookfield

OCTOBER

6 Nathaniel E. Gaines, North Brookfield
Katelin L. McLeish, North Brookfield
6 Katelynne D. Facteau, North Brookfield
Patrick R. Wimberly, North Brookfield
13 Joseph M. Pagnoni, North Brookfield
April E. Messenger, North Brookfield
21 Jennifer C. Ryan, North Brookfield
Jason M. Campanale, North Brookfield

DEATHS RECORDED IN 2018

JANUARY

03	Richard F. Nykiel	67
06	Henry Letourneau	96
16	Marilyn L. Milks	83
16	Joseph E. McEvoy	75
18	Mabel G. Perkins	101
21	Elizabeth Hope	71
29	Stanley C. Davis	70
31	John H. Robertson III	60

FEBRUARY

07	David Gay	85
08	Mary T. Doros	83

MARCH

04	Neil T. Mulrain	69
09	David J. Libby	79

APRIL

02	Craig R. Metcalf	75
19	Helen F. Kularski	94

MAY

05	Daniel C. Coonan	26
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JUNE

06	Elizabeth H. Fegreus	90
07	Sandra J. Metcalf	77
08	Carolyn A. Cohen	72
25	Carolyn L. Budney	71

JULY

06	Thomas L. Long	81
14	Athena T. Petsas	86
26	Denise M. Gianfriddo	47
29	Mary T. Bartlett	92

AUGUST

11	Shirley A. Smith	77
26	Brian K. Whitcomb	60

SEPTEMBER

11	Lawrence H. Soucie	83
22	June M. Lynch	82

OCTOBER

08	Robert W. Gailey	82
13	Richard Linnon	81
13	Mabel P. Buzzell	78

NOVEMBER

09	Melvin Chisholm	75
26	Janet Valdakis	77
28	Peter F. Reichardt	75
30	Joseph Noonan	51

DECEMBER

21	Shirley A. Kokansky	78
23	Gary J. Thompson	64

**ANNUAL TOWN ELECTION
MAY 7, 2018
333 BALLOTS CAST**

SELECTMAN FOR 3 YEARS

JOHN TRIPP	111
RONALD RYEL	83
ALL OTHERS	38
BLANKS	101

ASSESSOR FOR 3 YEARS

LISA M. KULARSKI	296
BLANKS	37

TREE WARDEN FOR 3 YEARS

ANTHONY S. HOLWAY	308
BLANKS	25

SCHOOL COMMITTEE FOR 3 YEARS VOTE FOR 2

RUTH S. HONTHUMB	246
ELISABETH J. MELAD	253
ALL OTHERS	3
BLANKS	164

WATER COMMISSIONER FOR 3 YEARS

TIM NASON	300
BLANKS	33

BOARD OF HEALTH FOR 3 YEARS

JOHN S. ALPHIN	282
ALL OTHERS	2
BLANKS	49

<u>CEMETERY COMMISSIONER FOR 3 YEARS</u>	
MARY E. KULARSKI	297
ALL OTHERS	2
BLANKS	34
 <u>PLANNING BOARD FOR 5 YEARS</u>	
JOHN TRIPP	288
BLANKS	45
 <u>PLANNING BOARD FOR 2 YEARS</u>	
MICHELLE PETRAITIS	255
ALL OTHERS	2
BLANKS	76
 <u>LIBRARY TRUSTEES FOR 3 YEARS (VOTE FOR 3)</u>	
HARBOUR FRASERR HODDER	284
THOMAS J. SKOWRON	273
ELLEN M. SMITH	294
BLANKS	148
 <u>LIBRARY TRUSTEE FOR 1 YEAR</u>	
MARGARET E. BODINE	283
BLANKS	50
 <u>HOUSING AUTHORITY FOR 5 YEARS</u>	
CAROLE E. RYBACK	288
BLANKS	45
 <u>PLAYGROUND COMMITTEE FOR 3 YEARS</u>	
MICHAEL DOE	89
DANIEL ROMAN	34
ALL OTHERS	12
BLANKS	198

<u>PLAYGROUND COMMITTEE FOR 2 YEARS</u>	
DANIEL ROMAN	79
MICHAEL DOE	16
ALL OTHERS	12
BLANKS	226

<u>SOUTHERN WORCESTER COUNTY REGIONAL VOCATIONAL SCHOOL FOR 3 YEARS</u>	
JAMES CALDWELL	38
ALL OTHERS	19
BLANKS	276

A TRUE COPY, ATTEST:

SHEILA A. BUZZELL, TOWN CLERK

**SPECIAL TOWN MEETING
MAY 11, 2018
90 VOTERS**

ARTICLE 1

Voted favorably by an unanimous show of hands to transfer the sum of \$62.00 from Highway Expense Account to the FY2017 Unpaid Bills Account.

ARTICLE 2

Voted favorably by an unanimous show of hands to RESCIND the vote authorizing a borrowing in the amount of \$495,222.00 to purchase a Fire Truck, such vote taken under Article 25 of the May 6, 2016 Annual Town Meeting.

ARTICLE 3

Voted favorably by an unanimous show of hands to take no action on this article.

ARTICLE 4

Voted favorably by an unanimous show of hands to transfer the sum of \$14,800.00 from the Police Salary Account to the Police Part-Time Salary Account.

ARTICLE 5

Voted favorably by an unanimous show of hands to transfer the sum of \$5,000.00 from the Police Training Salary Account to the Police Part-Time Salary Account.

ARTICLE 6

Voted favorably by an unanimous show of hands to transfer the sum of \$2,000.00 from the Police Shift-Differential Account to the Police Overtime Account.

ARTICLE 7

Voted favorably by an unanimous show of hands to transfer the sum of \$2,000.00 from the Police Training Salary Account to the Police Overtime Account.

ARTICLE 8

Voted favorably by an unanimous show of hands to transfer the sum of \$1,000.00 from the Board of Health Expense Account to the Board of Health Food Inspector Salary.

ARTICLE 9

Voted favorably by an unanimous show of hands to transfer the sum of \$1,000.00 from the Recycling Contracts Account to the Board of Health Clerk Salary Account.

ARTICLE 10

Voted favorably by an unanimous show of hands to transfer the sum of \$28,000 from Water: Retained Earnings to Water: System Improvement.

ARTICLE 11

Voted favorably by an unanimous show of hands to transfer the sum of \$6,000.00 from Water: 3rd Operator Salary to Water: Overtime Salary.

ARTICLE 12

Voted favorably by an unanimous show of hands to transfer the sum of \$1,576.00 from the Sewer Other Salary Account to the Sewer Accountant Salary Account.

ARTICLE 13

Voted favorably by an unanimous show of hands to transfer the sum of \$165.00 from the Sewer Other Salary Account to the Sewer Treasurer Salary Account.

ARTICLE 14

Voted favorably by an unanimous show of hands to transfer the sum of \$1,171.80 from the Sewer Other Salary Account to the Sewer Overtime Account.

ARTICLE 15

Voted favorably by an unanimous show of hands to transfer the sum of \$692.64 from the Sewer Other Salary to the Sewer Administrative Assistant Salary Account.

ARTICLE 16

Voted favorably by an unanimous show of hands to transfer the sum of \$46,271.79 from Free Cash to the Snow and Ice Expense Account, and further vote to transfer the sum of \$21,226.23 from Free Cash to the Snow and Ice Salary Account.

ARTICLE 17

Voted favorably by an unanimous show of hands to transfer the sum of \$3,000.00 from the Group Insurance Account to the Police Overtime Account.

ARTICLE 18

Voted favorably by an unanimous show of hands to transfer the sum of \$2,000.00 from the Group Insurance Account to the Police Expense Account.

ARTICLE 19

Voted favorably by an unanimous show of hands to transfer the sum of \$2,000.00 from the Group Insurance Account to the Police Uniform Expense Account.

ARTICLE 20

Voted favorably by an unanimous show of hands to transfer the sum of \$13,000.00 from the Capital Stabilization Account to the Police Department Computer Account.

ARTICLE 21

Voted favorably by an unanimous show of hands to transfer the sum of \$13,000.00 from the Capital Stabilization Account to the Fire Department Air Pack Account for the purpose of a grant match.

ARTICLE 22

Voted favorably by an unanimous show of hands to transfer the sum of \$15,031.00 from the Group Insurance Account to the Police Facility Expense Account.

ARTICLE 23

Voted favorably by an unanimous show of hands to transfer the sum of \$5,400.00 from the Group Insurance Account to the Police Facility Expense Account.

ARTICLE 24

Voted favorably by an unanimous show of hands to transfer the sum of \$2,700.00 from the Group Insurance Account to the Fire Department Pager Account.

ARTICLE 25

Voted favorably by an unanimous show of hands to transfer the sum of \$6,144.00 from the Group Insurance Account to the Fire Department Weekend Coverage Salary Account.

ARTICLE 26

Voted favorably by an unanimous show of hands to transfer the sum of \$5,000.00 from the Group Insurance Account to the Tree Maintenance Expense Account.

ARTICLE 27

Voted favorably by an unanimous show of hands to amend the Town of North Brookfield Zoning Bylaws, Section VI.F.4.a. Monitoring and Maintenance. Propose to add another sentence to a. as follows: "*No herbicides or synthetic chemicals may be used to control vegetation growth within and immediately adjacent to any fenced solar facility.*"

4. Monitoring and Maintenance

- a. Maintenance: The operator shall maintain the facility in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, and integrity of security measures. The operator shall be responsible for maintaining access for emergency vehicles that is determined to be adequate by the North Brookfield Fire Chief, Police Chief, and any other local emergency services, and for maintaining adequate access for any maintenance equipment. No herbicides or synthetic chemicals may be used to control vegetation within and immediately adjacent to any fenced solar facility.

ARTICLE 28

Voted favorably by a show of hands (Yes- 66, No-14) to amend the Town of North Brookfield Zoning Bylaws, Section VI.F.3.f. Design Standards. Propose to add standard (4) as follows:

(4) "Screening: Where a commercial solar facility abuts one or more residences and/or public ways, a landscape architectural plan by a registered landscape architect shall be provided for review and Planning Board approval. The plan's objective shall be to minimize, to the greatest extent possible, the visual impact of the facility. The plan shall show how through the use of mature plantings of trees and other vegetation, berms, fencing with vegetation, land contouring and strategic placement of solar modules and appurtenant structures, the facility will be screened from view of abutting residences and public ways during all seasons of the year, so that the visual impact is negligible to all affected properties."

ARTICLE 29

Voted favorably by a show of hands (Yes-65, No-11) to amend the Town of North Brookfield Zoning Bylaws, Section VI.F.2. Applicability. Propose to add another paragraph as follows:

The total number of commercial solar facilities in North Brookfield shall be limited to fourteen (14). Facilities constructed prior to this bylaw are counted in this total. Municipal solar facilities are not counted in this total."

2. Applicability

This bylaw applies to all ground-mounted solar energy facilities and to physical modifications that materially alter the type, configuration, or size of these facilities or related equipment. Ground-mounted solar energy facilities on municipal and school district properties are permitted in all districts upon site plan approval from the Planning Board. Solar facilities for the primary purpose of agriculture are exempt from this bylaw pursuant To MGL c.40A, Section 3. Solar facilities for one and two family dwellings are also exempt from this bylaw. The total number of commercial solar facilities in North Brookfield shall be limited to fourteen (14). Facilities constructed prior to this bylaw are counted in this total. Municipal solar facilities are not counted in this total.

ARTICLE 30

Voted favorably by an unanimous show of hands to change the Town of North Brookfield Zoning Map. The property located at 27 West Brookfield Road owned by Myrtle L. Lachance and Gerald J. Lachance and identified on tax map 37, block 1, lot 27 involving 1.23 acres is presently in the BC District. Propose to change the identified property to the *R-66 District*.

ARTICLE 31 (PLANNING BOARD)

Voted (Yes – 25, No – 45 does not pass) to amend the Town of North Brookfield Zoning By-laws by adding Section VI(I), “Temporary Moratorium on the Sale and Distribution of Recreational Marijuana” as follows:

I. Temporary Moratorium on the Sale and Distribution of Recreational Marijuana

1. Purpose

By vote at the State election on November 8, 2016, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for recreational purposes. The law took effect on December 15, 2016 and (as amended on December 30, 2016; Chapter 351 of the Acts of 2016 and thereafter, on July 28, 2017 by Chapter 55 of the Acts of 2017) requires a Cannabis Control Commission to issue regulations regarding the licensing of commercial activities by March 15, 2018 and begin accepting applications for licenses on April 1, 2018.

Currently under the Zoning Bylaw, non-medical Marijuana Establishments (hereinafter “Recreational Marijuana Establishment”) as defined in G.L. c.94G, §1 are not specifically addressed in the Zoning Bylaw and any regulations promulgated by the State Cannabis Control Commission are expected to provide guidance to the Town in regulating Recreational Marijuana Establishments.

The regulation of Recreational Marijuana Establishments and Marijuana Retailers raise novel and complex legal, planning, and public safety issues, and the Town needs time to study and consider the regulation of Recreational Marijuana Establishments and address such issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of Recreational Marijuana Establishments and other uses related to the regulation of recreational marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Recreational Marijuana Establishments so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to adopt provisions of the Zoning Bylaw in a manner consistent with sound land use planning goals and objectives.

2. Definitions

"Manufacture", to compound, blend, extract, infuse or otherwise make or prepare a marijuana product.

"Marijuana accessories", equipment, products, devices or materials of any kind that are intended or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, ingesting, inhaling or otherwise introducing marijuana into the human body.

"Marijuana cultivator", an entity licensed to cultivate, process and package marijuana, to deliver marijuana to marijuana establishments and to transfer marijuana to other marijuana establishments, but not to consumers,

"Marijuana establishment", a marijuana cultivator, independent testing laboratory, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business.

"Marijuana product manufacturer", an entity licensed to obtain, manufacture, process and package marijuana and marijuana products, to deliver marijuana and marijuana products to marijuana establishments and to transfer marijuana and marijuana products to other marijuana establishments, but not to consumers.

"Marijuana products", products that have been manufactured and contain marijuana or an extract from marijuana, including concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including edible products, beverages, topical products, ointments, oils and tinctures.

"Independent testing laboratory", an entity licensed to test marijuana and marijuana products, including certification for potency and the presence of contaminants.

"Marijuana retailer", an entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers.

3. Temporary Moratorium

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for Recreational Marijuana Establishments. The moratorium shall be in effect through December 31, 2018. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of recreational marijuana in the Town, consider the Cannabis Control Commission's regulations regarding Recreational Marijuana Establishments and related uses, determine whether the Town shall, by ballot measure, restrict any, or all Recreational Marijuana Establishments and shall consider adopting new provisions of the Zoning Bylaw to address the impact and operation of Recreational Marijuana Establishments and related uses,

4. Severability

The provisions of this by-law are severable. If any provision, paragraph, sentence, or clause of this By-law or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this bylaw.

A true copy, Attest:

Sheila A. Buzzell, Town Clerk

**ADJOURNED ANNUAL TOWN MEETING
JUNE 22, 2018
86 VOTERS**

ARTICLE 4-(first motion)

Voted unanimously in favor to raise and appropriate the following sums of money for salaries and expenses to operate the following departments for the fiscal year beginning July 1, 2018:

MODERATOR EXPENSE	\$0.00
Total Moderator	
SELECTMEN ADMIN ASST SALARY	\$39,936.00
SELECTMEN SALARY	\$0.00
SELECTMEN EXPENSE	\$2,000.00
TOWN COUNSEL	\$15,000.00
TELEPHONE EXPENSE	\$9,000.00
TOWN OFFICES JANITOR SALARY	\$6,770.00
TOWN HOUSE EXPENSE	\$3,850.00
TOWN OFFICES EXPENSE	\$41,500.00
TOWN REPORT	\$1,800.00
WEB MASTER STIPEND	\$525.00
TECHNOLOGY EXPENSE	\$5,000.00
NBDDP (AZTEC) DEP EXPENSE	\$2,455.00
STREET LIGHTING	\$35,000.00
MEMORIAL&VETERANS DAY	\$600.00
GENERAL INSURANCE	\$170,000.00
SICK LEAVE BUYBACK/SALARY	<u>\$34,286.00</u>
Total Selectmen	\$367,722.00
RESERVE FUND	<u>\$20,000.00</u>
Total Finance Committee	\$20,000.00
ACCOUNTANT CERTIFICATION SALARY	\$1,000.00
ACCOUNTANT SALARY	\$36,368.00
ACCOUNTANT UNIFUND MAINTENANCE	\$8,760.00
SINGLE AUDIT	\$18,500.00
ACCOUNTANT OTHER EXPENSES	\$800.00
NEW ACCOUNTANT TRAINING	<u>\$5,000.00</u>
Total Accountant	\$70,428.00
ASSESSORS SALARY	\$69,092.00
ASSESSORS EXPENSE	\$4,000.00
ASSESSORS REVALUATION EXPENSE	\$1,500.00
ASSESSORS SOFTWARE LICENSE	\$3,395.00
ASSESSORS COPIER LEASE	<u>\$956.00</u>
Total Assessors	\$78,943.00
TREASURER CERTIFICATION SALARY	\$1,000.00
TREASURER SALARY	\$37,554.00
TREASURER BANKING/PAYROLL	\$7,200.00
TREASURER POSTAGE	\$2,100.00
TREASURER EXPENSES	\$1,000.00
TREASURER BOND AND LEGALS	\$4,000.00

TREASURER TAX TITLE	\$13,000.00
NEW TREASURER TRAINING SALARY	\$5,000.00
Total Treasurer Operating	\$70,854.00
 MATURING DEBT JR/SR HIGH SCHOOL	 \$246,143.00
and further to transfer from Fund Balance Jr/Sr High School	\$33,857.00
MATURING DEBT LIBRARY	\$143,245.00
and further to transfer from Fund Balance Library	\$1,755.00
MATURING DEBT FIRE TRUCK	\$62,857.00
and further to transfer from Fund Balance Fire Truck	\$7,143.00
MATURING DEBT POLICE FACILITY	\$155,000.00
MATURING DEBT HORSE POND DAM	\$27,556.00
INTEREST JR/SR HIGH SCHOOL	\$82,390.00
INTEREST LIBRARY	\$49,297.50
INTEREST FIRE TRUCK	\$14,612.50
INTEREST POLICE FACILITY	\$63,081.25
INTEREST HORSE POND DAM	\$18,152.18
INTEREST SCHOOL ROOF	\$25,725.00
Total Debt (Override)	\$930,814.43
 MATURING DEBT: SCHOOL WINDOWS	 \$14,580.00
INTEREST: SCHOOL WINDOWS	\$7,546.00
CHAPTER 90 INTEREST	\$500.00
Total Debt (NO Override)	\$22,626.00
 STATE ASSESSMENT WORC COUNTY RETIREMENT	 \$410,394.00
UNEMPLOYMENT	\$50,000.00
GROUP INSURANCE	\$1,845,000.00
MEDICARE	<u>\$100,000.00</u>
Total Benefits	\$2,405,394.00
 TOWN COLLECTOR CERTIFICATION SALARY	 \$1,000.00
TOWN COLLECTOR SALARY	\$42,000.00
TOWN COLLECTOR CLERK SALARY	\$11,980.00
TOWN COLLECTOR SOFTWARE MAINTENANCE	\$5,700.00
TOWN COLLECTOR COMPUTER BILLING	\$3,000.00
TOWN COLLECTOR POSTAGE	\$6,000.00
TOWN COLLECTOR EXPENSES	\$3,700.00
TOWN COLLECTOR POSTAGE MACHINE	\$4,000.00
TOWN COLLECTOR TAX TITLE	\$4,500.00
PARKING CLERK SALARY	\$648.00
PARKING CLERK EXPENSES	<u>\$100.00</u>
Total Collector & Parking	\$82,628.00
 TOWN CLERK SALARY	 \$25,524.00
TOWN CLERK CLERK SALARY	\$5,679.00
TOWN CLERK EXPENSES	\$800.00
ELECTION & REGISTRARS SALARY	\$1,600.00
ELECTION & CENSUS SALARY	\$5,400.00
ELECTION & CENSUS EXPENSES	\$6,800.00
TOWN CLERK DOG LICENSES	<u>\$300.00</u>
Total Town Clerk & Elections	\$46,103.00
 CONSERVATION CLERK SALARY	 \$2,045.00

CONSERVATION EXPENSES	\$255.00
CONSERVATION TRAINING EXPENSE	<u>\$150.00</u>
Total Conservation	\$2,450.00

CENTRAL MASS REGIONAL PLANNING	<u>\$1,308.00</u>
Total Central Mass. Regional Planning	\$1,308.00

PLANNING BOARD CLERK SALARY	\$1,570.00
PLANNING BOARD EXPENSES	<u>\$1,000.00</u>
Total Planning	\$2,570.00

ZBA CLERK SALARY	\$200.00
ZBA EXPENSES	<u>\$200.00</u>
Total ZBA	\$400.00

Total for this motion	\$4,102,240.43
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ARTICLE 4-(second motion)

Voted unanimously in favor to raise and appropriate the following sums of money for salaries and expenses to operate the following departments for the fiscal year beginning July 1, 2018:

POLICE SALARY	\$271,032.00
POLICE CLERK SALARY	\$0.00
POLICE CAREER INCENTIVE SALARY	\$10,166.00
POLICE OVERTIME	\$43,000.00
POLICE SHIFT DIFFERENTIAL SALARY	\$8,050.00
POLICE TRAINING SALARY	\$14,480.00
POLICE PART TIME SALARY	\$35,580.00
POLICE CHIEF SALARY	\$89,944.00
POLICE EXPENSES	\$46,982.00
POLICE: BULLETPROOF VEST EXPENSE	\$1,600.00
POLICE OFFICES EXPENSE	\$33,000.00
ANIMAL CONTROL OFFICER SALARY	\$7,327.00
ASS'T ANIMAL CONTROL OFFICER SALARY	\$1,082.00
ANIMAL CONTROL EXPENSE	<u>\$500.00</u>
Total Police & Animal Control	\$562,743.00

and further move to **transfer** the sum of \$12,692.00 from the Capital Stabilization Account to the Police Cruiser lease account.

FIRE SALARY	\$20,000.00
FIRE TRAINING SALARY	\$21,000.00
FIRE CHIEF SALARY	\$9,936.00
FIRE DEPUT CHIEF SALARY	\$7,056.00
FIRE ASSISTANT CHIEF SALARY	\$6,384.00
FIRE EXPENSES	\$43,972.00
SAFETY INSPECTOR SALARY	\$2,019.00
TRAINING CENTER ADMIN SALARY	\$350.00
FORESTRY	\$800.00
FIRE PREVENTION SALARY	\$350.00
WEEKEND STATION DUTY SALARY	<u>\$12,000.00</u>
Total Fire	\$123,867.00

FIRE STATION/AMBULANCE EXPENSE	<u>\$10,000.00</u>
Total Emergency Squad	\$10,000.00

BUILDING INSPECTOR SALARY	\$14,184.00
ASS'T BUILDING INSPECTOR SALARY	\$448.00
BUILDING INSPECTOR EXPENSES	\$700.00
BUILDING INSPECTOR MILEAGE EXPENSE	<u>\$500.00</u>
Total Building Inspector	\$15,832.00

PLUMBING INSPECTOR SALARY	\$3,111.00
ASS'T PLUMBING INSPECTOR SALARY	\$448.00
PLUMBING INSPECTOR OFFICE SUPPLIES	\$100.00
GAS INSPECTOR SALARY	<u>\$1,270.00</u>
Total Plumbing & Gas Inspector	\$4,929.00

WIRING INSPECTOR SALARY	\$4,000.00
ASS'T WIRING INSPECTOR SALARY	<u>\$523.00</u>
Total Wiring Inspector	\$4,523.00

NBEMA EXPENSES	<u>\$2,198.00</u>
Total NBEMA	\$2,198.00

CARE OF TREE WARDEN SALARY	\$134.00
TREE MAINTENANCE	<u>\$10,000.00</u>
Total Care of Trees	\$10,134.00

Total for this motion	\$734,226.00
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ARTICLE 4 (third motion)

Voted favorably with 18 opposed to raise and appropriate the following sums of money for salaries and expenses to operate the School Department for the fiscal year beginning July 1, 2018:

North Brookfield Schools	\$6,013,600.00
NB School Medicaid Expense	\$5,050.00
Bay Path Assessment	\$448,660.00
Vocational Tuition - Northampton	\$21,000.00
Vocational Transportation - Northampton	\$24,000.00
Vocational Tuition - Tantasqua	\$18,000.00
Vocational Transportation - Tantasqua	\$20,000.00
Total School Department	\$6,550,310.00

Total for this motion	\$6,550,310.00
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ARTICLE 4 (fourth motion)

Voted unanimously in favor to raise and appropriate the following sums of money for salaries and expenses to operate the following Departments for the fiscal year beginning July 1, 2018:

HIGHWAY SALARY	\$214,828.00
HIGHWAY CLERK SALARY	\$11,000.00
HIGHWAY SUPT. SALARY	\$67,000.00
HIGHWAY POLICE OFF DUTY DETAIL	\$2,000.00
HIGHWAY EXPENSES	\$89,850.00
HIGHWAY LINE PAINTING	\$18,000.00
SIDEWALK EXPENSE	\$2,500.00
SNOW & ICE: SALARY	\$15,450.00
SNOW & ICE EXPENSES	<u>\$100,500.00</u>

Total Highway & Snow & Ice	\$521,128.00	
and further move to transfer the sum of \$16,058.00 from the Capital Stabilization Account to the Highway Truck lease account.		
BOH COMMISSIONERS SALARY	\$2,397.00	
BOH ADMIN ASSISTANT	\$8,000.00	
SALARY - ANIMAL INSPECTOR	\$1,500.00	
SALARY - ANIMAL QUARANTINE	\$525.00	
FOOD INSPECTOR SALARY	\$2,000.00	
BOH EXPENSES	<u>\$13,235.00</u>	
Total BOH	\$27,657.00	
RECYCLING MONITOR SALARY	\$46,956.00	
RECYCLING EXPENSES	<u>\$91,100.00</u>	
Total Recycling	\$138,056.00	
LANDFILL EXPENSES	<u>\$39,500.00</u>	
Total Landfill	\$39,500.00	
CEMETERY SALARY	\$11,384.00	
COMMISSIONERS/ELECTED OFFICIAL	\$1,200.00	
CEMETERY EXPENSES	<u>\$12,801.00</u>	
Total Burials & Cemetery	\$25,385.00	
COA CLERK/RECEPTIONIST	\$2,662.00	
COA JANITOR SALARY	\$2,860.00	
COA DIRECTOR SALARY	\$18,325.00	
COA PROGRAM ASST.	\$11,232.00	
COA SERVICES EXPENSE	\$20,000.00	
SENIOR WHEELS EXPENSE	<u>\$750.00</u>	
Total COA	\$55,829.00	
VETERANS AGENT: SALARY	\$4,752.00	
VETERANS EXPENSES	\$1,650.00	
VETERANS BENEFITS	<u>\$27,500.00</u>	
Total Veterans	\$33,902.00	
LIBRARY SALARY	\$61,484.00	
LIBRARY EXPENSES	<u>\$43,791.00</u>	
Total Library	\$105,275.00	
PLAYGROUND AND REC SALARY	\$552.00	
PLAYGROUND AND REC EXPENSES	<u>\$7,000.00</u>	
Total Playground & Rec	\$7,552.00	
TOWN BEACH SALARY	\$626.00	
TOWN BEACH EXPENSES	<u>\$8,600.00</u>	
Total Lake Lashaway	\$9,226.00	
TOWN PARK EXPENSES	<u>\$1,000.00</u>	
Total Town Park	\$1,000.00	
Total for this motion		\$980,568.00

Total for the General Fund Operating Budget

\$12,380,036.43

ARTICLE 5
Voted favorably with 1 opposed that the following sums be appropriated to operate the Water Enterprise for the fiscal year beginning July 1, 2018:

	DIRECT COSTS
WATER: ADMINISTRATIVE ASST SALARY	\$23,760.00
WATER COMMISSIONERS SALARY	\$2,832.00
WATER OVERTIME SALARY	\$6,019.00
WATER OPERATOR SALARY	\$44,370.00
WATER OPERATOR SALARY #3	\$41,760.00
WATER SUPERINTENDENT SALARY	\$75,752.00
WATER OTHER SALARY	\$2,500.00
WATER EXPENSES	\$186,776.00
WATER ADM & ORIG FEE	\$818.00
WATER IMPROVEMENT CAPITAL OUTLAY	\$30,000.00
WATER MATURING DEBT	\$263,341.00
WATER INTEREST	\$0.00
MWPAT SUBSIDY INTEREST	\$27,068.00
WATER MWPAT PRINCIPAL	<u>\$96,660.00</u>
Total Water	\$801,656.00

	INDIRECT COSTS
ACCOUNTANT SALARY	\$3,133.00
BANK CHARGES	\$200.00
COLLECTOR CLERK SALARY	\$2,864.00
COLLECTOR SALARY	\$2,986.00
HEALTH INSURANCE	\$46,367.00
LIFE INSURANCE	\$462.00
MEDICARE	\$3,032.00
RETIREMENT	\$32,094.00
TELEPHONE EXPENSE	\$2,400.00
TREASURER SALARY	<u>\$3,133.00</u>
Total Indirect Costs	\$96,671.00

\$898,327.00 to be raised from Water Enterprise revenues, and further to transfer \$96,671.00 to be raised and appropriated in the General Fund operating budget and allocated to the enterprise fund for funding.

Total for this motion

\$898,327.00

ARTICLE 6
Voted unanimously in favor that the following sums be appropriated to operate the Sewer Enterprise for the fiscal year beginning July 1, 2018:

	DIRECT COSTS
SEWER ADMIN ASSISTANT SALARY	\$32,630.00
SEWER COMMISSIONERS SALARY	\$2,606.00
SEWER OVERTIME SALARY	\$18,316.00
SEWER ASSISTANT SUPT SALARY	\$61,839.00
SEWER SUPERINTENDENT SALARY	\$89,424.00
SEWER OPERATOR SALARY	\$46,696.00
SEWER SALARY BUYBACK	\$26,828.00
SEWER SALARY - OTHER	\$3,000.00
SEWER EXPENSES	\$342,452.00
SEWER DEBT	\$135,000.00

SEWER INTEREST	\$50,035.00
SEWER: ACCOUNTANT SALARY	\$5,743.00
SEWER: TREASURER SALARY	<u>\$2,755.00</u>
Total Sewer	\$817,324.00

	INDIRECT COSTS
HEALTH INSURANCE	\$61,935.00
RETIREMENT	\$38,243.00
BANK CHARGES	\$475.00
LIFE INSURANCE	\$376.00
MEDICARE	\$4,202.00
WORKERS COMP	\$4,557.00
INSURANCE	\$5,380.00
TELEPHONE	\$500.00
COLLECTOR CLERK SALARY	<u>\$2,583.00</u>
Total Indirect Costs	\$118,251.00

**\$908,675.00 to be raised from Sewer Enterprise revenues,
\$26,828.00 from Sewer Retained Earnings, and that
\$118,251.00 be raised and appropriated in the General Fund operating budget
and allocated to the Enterprise Fund for funding.**

Total for this motion **\$908,675.00**

ARTICLE 14

Voted unanimously in favor to raise and appropriate the sum of \$50,000.00 to the North Brookfield Emergency Squad Service Contract Account, and further move that the Town vote to raise and appropriate the sum of \$68,000.00 to the North Brookfield Emergency Squad for ALS services.

N.B. EMERGENCY SQUAD SERVICE CONTRACT	\$50,000.00
N.B. EMERGENCY SQUAD ALS	<u>\$68,000.00</u>
Total NBEMS Contract	\$118,000.00

Total for this motion **\$118,000.00**

ARTICLE 17

Voted unanimously in favor to appropriate the sum of \$45,759.58 in Chapter 90 funding for the FY 19 lease agreement payment for the Highway Elgin Pelican Sweeper.

ARTICLE 18

Voted unanimously in favor to appropriate the sum of \$53,998.59 in Chapter 90 funding for the FY 19 lease agreement payment for the Highway Mack Dump Truck.

ARTICLE 19

Voted unanimously in favor to take no action on this article.

ARTICLE 20

Voted unanimously in favor to take no action on this article.

ARTICLE 21

Voted unanimously in favor to transfer the sum of \$15,000.00 from Capital Stabilization to the Highway salt computers account.

ARTICLE 22

Voted unanimously in favor to transfer the sum of \$ 6,300.00 from Capital Stabilization to the Highway Loader tires account.

A TRUE COPY ATTEST:

SHEILA A. BUZZELL, TOWN CLERK

SPECIAL TOWN MEETING

AUGUST 21, 2018

23 Voters

ARTICLE 1

Voted unanimously in favor to amend Chapter VIII, Sect. 2 of the General By-Laws to read: No Person shall sweep, throw, discard, place, or abandon any rubbish, shells, paper, appliances, or any other type of refuse upon or adjacent to, or plow or shovel snow onto, any street or sidewalk in the town. Anyone violating this by-law shall be punished by a fine of three hundred dollars. (\$300.00)

ARTICLE 2

Voted unanimously in favor to accept the provisions of Mass. General Law Chapter 40, Section 8J establishing a Disability Commission consisting of not less than 5 nor more than 13 members.

ARTICLE 3

Voted unanimously in favor to accept the provisions of Mass. General Law Chapter 40, Section 22 G allocating all funds received from fines assessed for violations of Handicap parking to the Commission on Disabilities.

A True Copy, Attest:

Sheila A. Buzzell, Town Clerk

**STATE PRIMARY ELECTION
SEPTEMBER 4, 2018
614 VOTERS**

DEMOCRATIC PARTY: 270 BALLOTS CAST

SENATOR IN CONGRESS

ELIZABETH WARREN	231
ALL OTHERS	3
BLANKS	36

GOVERNOR

JAY M. GONZALEZ	104
BOB MASSIE	102
ALL OTHERS	8
BLANKS	56

LIEUTENANT GOVERNOR

QUENTIN PALFREY	135
JIMMY TINGLE	73
BLANKS	62

ATTORNEY GENERAL

MAURA HEALEY	234
BLANKS	36

SECRETARY OF STATE

WILLIAM FRANCIS GALVIN	201
JOSH ZAKIM	54
ALL OTHERS	1
BLANKS	39

TREASURER

DEBORAH B. GOLDBERG	224
BLANKS	46

AUDITOR

SUZANNE M. BUMP	219
BLANKS	51

REPRESENTATIVE IN CONGRESS

JAMES P. MC GOVERN	237
BLANKS	33

COUNCILLOR

PAUL M. DEPALO	210
BLANKS	60

SENATOR IN GENERAL COURT

ANNE M. GOBI	252
BLANKS	18

REPRESENTATIVE IN GENERAL COURT

JEAN ANNE STRAUSS	224
BLANKS	46

DISTRICT ATTORNEY

JOSEPH D. EARLY, JR	232
BLANKS	38

CLERK OF COURTS

DENNIS P. MCMANUS	217
BLANKS	53

REGISTER OF DEEDS

KATHRYN A. TOOMEY	226
BLANKS	44

REPUBLICAN PARTY: 341 BALLOTS CAST**SENATOR IN CONGRESS**

GEOFF DIEHL	162
JOHN KINGSTON	102
BETH JOYCE LINDSTROM	62
BLANKS	15

GOVERNOR:

CHARLES D. BAKER	208
SCOTT D. LIVELY	129
BLANKS	4

LIEUTENANT GOVERNOR

KARYN E. POLITO	274
ALL OTHERS	1
BLANKS	66

ATTORNEY GENERAL

JAMES R. MCMAHON, III	174
DANIEL L. SHORES	113
ALL OTHERS	1
BLANKS	53

SECRETARY OF STATE:

ANTHONY M. AMORE	249
ALL OTHERS	1
BLANKS	91

TREASURER

KEIKO M. ORRALL	249
BLANKS	92

AUDITOR

HELEN BRADY	249
BLANKS	92

REPRESENTATIVE IN CONGRESS

TRACY LYN LOVVORN	184
KEVIN W. POWERS	109
BLANKS	48

COUNCILLOR

JENNIE L. CAISSIE	258
BLANKS	83

SENATOR IN GENERAL COURT

STEVEN R. HALL	257
BLANKS	84

REP IN GENERAL COURT

DONALD R. BERTHIAUME, JR.	283
BLANKS	58

DISTRICT ATTORNEY

JOSEPH D. EARLY JR.	1
BLANKS	340

CLERK OF COURTS

JOANNE E. POWELL	255
BLANKS	86

REGISTER OF DEEDS

KATE D. CAMPANALE	248
KEVIN J. KUROS	65
BLANKS	28

LIBERTARIAN PARY: 3 BALLOTS CAST**SENATOR IN CONGRESS**

GEOFF DIEHL	1
JOHN KINGSTON	1
BLANKS	2

GOVERNOR

CHARLES D. BAKER	1
BLANKS	2

<u>LIEUTENANT GOVERNOR</u>		<u>ATTORNEY GENERAL</u>	
BLANKS	3	BLANKS	3
<u>SECRETARY OF STATE</u>		<u>TREASURER</u>	
BLANKS	3	BLANKS	3
<u>AUDITOR</u>		<u>REPRESENTATIVE IN CONGRESS</u>	
DANIEL FISHMAN	3	BLANKS	3
<u>COUNCILLOR</u>		<u>SENATOR IN GENERAL COURT</u>	
BLANKS	3	BLANKS	3
<u>REPRESENTATIVE IN GENERAL COURT</u>		<u>DISTRICT ATTORNEY</u>	
BLANKS	3	BLANKS	3
<u>DISTRICT ATTORNEY</u>		<u>CLERK OF COURTS</u>	
BLANKS	3	BLANKS	3
<u>REGISTER OF DEEDS</u>			
BLANKS	3		

A TRUE COPY, ATTEST:

SHEILA A. BUZZELL, TOWN CLERK

**STATE ELECTION
NOVEMBER 6, 2018
2,062 VOTERS**

SENATOR IN CONGRESS

ELIZABETH WARREN	743
GEOFF DIEHL	1178
SHIVA AYYADURAI	106
BLANKS	35

REP IN CONGRESS

JAMES P. McGOVERN	999
TRACY LYN LOVVORN	1005
BLANKS	58

GOVERNOR AND LIEUTENANT GOVERNOR

BAKER AND POLITO	1632
GONZALEZ AND PALFREY	369
ALL OTHERS	9

ATTORNEY GENERAL

MAURA HEALEY	955
JAMES R. MCMAHON	1066
BLANKS	41

SECRETARY OF STATE

WILLIAM FRANCIS GALVIN	1053
ANTHONY AMORE	878
JUAN G. SANCHEZ, JR.	75
BLANKS	56

TREASURER

DEBORAH B. GOLDBERG	967
KEIKO M. ORRALL	931
JAMIE M. GUERIN	89
BLANKS	75

AUDITOR

SUZANNE M. BUMP	837
HELEN BRADY	995
DANIEL FISHMAN	69
EDWARD J. STAMAS	65
ALL OTHERS	2
BLANKS	94

COUNCILLOR

JENNIE L. CAISSIE	1258
PAUL M. DEPALO	701
BLANKS	103

REP IN GENERAL COURT

DONALD R. BERTHIAUME, JR.	1279
JEAN ANNE STRAUSS	735
BLANKS	48

SENATOR IN GENERAL COURT

ANNE M. GOBI	1117
STEVEN R. HALL	913
ALL OTHERS	1
BLANKS	31

DISTRICT ATTORNEY

JOSEPH D. EARLY JR.	1202
BLAKE J. RUBIN	759
BLANKS	101

REGISTER OF DEEDS

KATE D. CAMPANALE	1173
KATHRYN A. TOOMEY	803
BLANKS	86

<u>CLERK OF COURTS</u>	
DENNIS P. MCMANUS	946
JOANNE E. POWELL	1027
BLANKS	89

A TRUE COPY, ATTEST:

SHEILA A. BUZZELL, TOWN CLERK

**SPECIAL TOWN MEETING
NOVEMBER 9, 2018
55 VOTERS**

ARTICLE 1

Voted favorably by an unanimous show of hands to transfer the sum of \$1,100.25 from Free Cash to the FY17 Unpaid Bills Account.

ARTICLE 2

Voted favorably by an unanimous show of hands to transfer the sum of \$171.50 from Water Retained Earnings to the Water Unpaid Bills Account.

ARTICLE 3

Voted favorably by an unanimous show of hands to transfer the sum of \$188.04 from Sewer Retained Earnings to the Sewer Unpaid Bills Account.

ARTICLE 4

Voted favorably by an unanimous show of hands to transfer the sum of \$3,015.00 from the Assessors Revaluation Software License Account to the Assessors Revaluation Software Conversion Salary Account.

ARTICLE 5

Voted favorably by an unanimous show of hands to transfer the sum of \$7,745.00 from the Cemetery Trust Funds to the Cemetery Mower Account.

ARTICLE 6

Voted favorably by an unanimous show of hands to rescind the sum of \$140,000.00 from the FY19 Group Insurance Account, and further vote to transfer the sum of \$140,000.00 from Free Cash to the FY19 Group Insurance Account.

ARTICLE 7

Voted favorably by an unanimous show of hands to transfer the sum of \$100,000.00 from Free Cash to the Stabilization Account.

ARTICLE 8

Voted favorably by an unanimous show of hands to transfer the sum of \$150,000.00 from Free Cash to the Capital Improvement Stabilization Account.

ARTICLE 9

Voted favorably by an unanimous show of hands to transfer the sum of \$33,000.00 from Free Cash to the Veterans' Benefits Account.

ARTICLE 10

Voted favorably by an unanimous show of hands to transfer the sum of \$15,000.00 from Free Cash to the Technology Expense Account.

ARTICLE 11

Voted favorably by an unanimous show of hands to transfer the sum of \$7,220.00 from Free Cash to the GASB 75 Audit Account.

ARTICLE 12

Voted favorably by an unanimous show of hands to transfer the sum of \$10,000.00 from Free Cash to the Finance Committee Reserve Fund.

ARTICLE 13

Voted favorably by an unanimous show of hands to transfer the following sums of money from Free Cash to the following Salary Accounts as written.

Selectmen	6,000.00
Admin Assistant	6,000.00
Sick Leave Buyback	686.00
Accountant	1,595.00
New Accountant Training	4,282.00
Accountant Sick Leave Buyback	252.00
Assessors	1,382.00
Treasurer	6,000.00
Town Collector	840.00
Collector Clerk	240.00
Town Clerk	3,000.00
Town Clerk Clerk	114.00
Elections and Registrars	32.00
Elections and Census	108.00
Conservation Clerk	41.00
Planning Board Clerk	31.00
ZBA Clerk	4.00
Town Offices Janitor	135.00
Webmaster	11.00
Fire Salary	400.00
Fire Training	420.00
Fire Training Center Admin	7.00
Fire Chief	199.00
Fire Deputy Chief	141.00
Fire Asst Chief	128.00
Fire Weekend Salary	240.00
Fire Prevention Unit	7.00
Building Inspector	284.00
Asst Building Inspector	9.00
Plumbing Inspector	62.00

Asst Plumbing Inspector	9.00
Gas Inspector	25.00
Wiring Inspector	80.00
Asst Wiring Inspector	10.00
Safety Inspector	40.00
Animal Control Officer	147.00
Asst Animal Control	22.00
Tree Warden	3.00
Parking Clerk	13.00
Highway Salary	6,200.00
Highway Clerk	1,288.00
Highway Superintendent	3,000.00
Snow and Ice	309.00
Recycling Monitors	939.00
Board of Health Clerk	4,000.00
Board of Health Commissioners	48.00
Board of Health Inspectors	30.00
Board of Health Animal Quarantine	11.00
Board of Health Food Inspector	40.00
Cemetery Salary	228.00
Cemetery Commissioners	24.00
COA Clerk	53.00
COA Janitor	58.00
COA Director	367.00
COA Program Assistant	225.00
Veterans' Agent	95.00
Library Salary	1,230.00
Playground and Recreation	11.00
Town Beach	13.00
Medicare	<u>500.00</u>
	\$51,668.00

ARTICLE 14

Voted favorably by an unanimous show of hands to transfer the sum of \$6,000.00 from Free Cash to the Selectmen's Beaver Removal Account.

ARTICLE 15

Voted favorably by an unanimous show of hands to transfer the sum of \$600.00 from Free Cash to the Senior Center Laptop Account.

ARTICLE 16

Voted favorably by an unanimous show of hands to transfer the sum of \$8,000.00 from Free Cash to the Board of Health Landfill Repair Account.

ARTICLE 17

Voted favorably by an unanimous show of hands to transfer the sum of \$10,000.00 from Free Cash to the Fire Department Roof Repair Account.

ARTICLE 18

Voted favorably by an unanimous show of hands to transfer the sum of \$2,500.00 from Free Cash to the Fire Department Vehicle Repair Account.

ARTICLE 19

Voted favorably by an unanimous show of hands to transfer the sum of \$40,000.00 from Free Cash to the Fire Department New Building Account.

ARTICLE 20

Voted favorably by an unanimous show of hands to transfer the sum of \$12,000.00 from Free Cash to the Highway Road Materials Expense Account.

ARTICLE 21

Voted favorably by an unanimous show of hands to transfer the sum of \$15,000.00 from Free Cash to the Highway Vehicle Expense Account.

ARTICLE 22

Voted favorably by an unanimous show of hands to transfer the sum of \$29,614.25 from Water Retained Earnings to the Water Truck Account.

ARTICLE 23

Voted favorably by an unanimous show of hands to transfer the sum of \$57.00 from Water Retained Earnings to the Water Commissioners Salary Account.

ARTICLE 24

Voted favorably by an unanimous show of hands to transfer the sum of \$1,515.00 from Water Retained Earnings to the Water Superintendent Salary Account.

ARTICLE 25

Voted favorably by an unanimous show of hands to transfer the sum of \$887.00 from Water Retained Earnings to the Water Operator Salary Account.

ARTICLE 26

Voted favorably by an unanimous show of hands to transfer the sum of \$835.00 from Water Retained Earnings to the Water 3rd Operator Salary Account.

ARTICLE 27

Voted favorably by an unanimous show of hands to transfer the sum of \$4,752.00 from Water Retained Earnings to the Water Administrative Assistant Salary Account.

ARTICLE 28

Voted favorably by an unanimous show of hands to transfer the sum of \$1,450.00 from Water Retained Earnings to the Water Employee Benefit Account.

ARTICLE 29

Voted favorably by an unanimous show of hands to transfer the sum of \$40,000 from the Sewer Retained Earnings to the Sewer Expense Account and \$3,000 from the Sewer Supervisor Salary Account to the Sewer Overtime Account.

A TRUE COPY, ATTEST:

SHEILA A. BUZZELL, TOWN CLERK

DEPARTMENTAL REPORTS

2018

BOARD OF ASSESSORS 2018 Annual Report

Value of Real & Personal Property	\$ 395,863,943.00
Tax Rate for Fiscal Year 2019	\$ 16.98
Total Parcels of Real & Personal Property	2317
Exempt Value	\$ 50,394,200.00

Our office is located at 215 North Main Street.

Office Hours: Monday thru Thursday: 8:00 AM- 12:00 Noon

The Town is on a quarterly billing system for Real & Personal Property. The Assessing date is January 1st

Whoever is the owner of property on January 1st will be assessed for the Real Estate tax for the next fiscal year. If property is sold during the fiscal year, the Real Estate tax bill may be sent in care of the new owner, however, the name of the grantor will remain on the bill until the end of the fiscal year billing.

Real Estate Exemptions available are:

- Veterans
- Elderly (67 & over)
- Blind
- Surviving Spouse

Qualifying date for exemptions is by July 1st (start of the Fiscal Year)

Real Estate abatements are due by February 1st

Motor Vehicle Excise Abatement forms are available in our office or online @ the North Brookfield website (www.northbrookfield.net)

Please call our office if you have any questions on the qualifications for the above Exemptions, on values of Real Estate tax, Excise Tax or abatements at 508-867-0209.

Respectfully submitted,

Sheila A. Buzzell, Chairman
Priscilla A. Johnson
Lisa M. Kularski
Board of Assessors

BUILDING INSPECTOR 2018

The following is a list of permits issued for 2018:

Commercial	1
Renovations	5
New Homes	4
Additions	3
Garages	5
Renovations	19
Repairs	11
Windows, Roofs, Siding	39
Demo	3
Decks	11
Weatherization	7
Solar	9
Pools	2
Solid Burning	
Appliances	13
Sheet Metal	4
Sheds	2
Signs	2
Total Permits	140

Total Collected \$37,008

My office hours are 1st and 3rd Mondays in North Brookfield, or 2nd and 4th Mondays in my East Brookfield office located on Connie Mac drive in the East Brookfield Municipal Center. You may apply for a permit at either office. Inspections are conducted Monday thru Saturday, messages returned daily Monday thru Friday.

It has been a pleasure to serve the Town this year. Please feel free to call me with any building questions you may have.

Respectfully submitted

John Couture
Building Commissioner

CEMETERY COMMISSION

We were fortunate to have North Brookfield High School intern Sophia Martin this past Spring. She assisted with the electronic conversion of paper records to electronic format and with cleanup in preparation for Memorial Day. After graduating we were grateful to have her work as an employee over the Summer before going to college in the fall. We are also appreciative of the assistance provided during the Spring from Donald Smith who also helped with Memorial Day preparations.

An expenditure for a zero-turn mower was approved at the fall town meeting, this mower will provide more efficiency in our mowing operations. We continue to remove compromised trees that can cause significant damage to fragile gravestones.

Our Foreman Earl McKay continues to do an exceptional job keeping our grounds maintained, maintaining/repairing equipment, managing burials and stone installations. We would also like to thank the Highway Department and Ed Thibault for their services throughout the year.

2018 Burials

6 Standard Interments
16 Cremation Interments

Respectfully,

North Brookfield Cemetery Commission

CONSERVATION COMMISSION 2018 ANNUAL REPORT

The Conservation Commission was originally formed to conserve valuable land for the town. The property was considered to be of value if it could be used as a resource for fresh water, recreation or open space. When the State of Massachusetts passed the Wetlands Protection Act, MGL c131 s40, in 1972, it laid out specific instructions on the best practices for conserving land and specifies which lands needed special protection. The Commission is charged with responsibilities of planning, preservation, stewardship, regulation and education. The work of a dedicated team of commissioners, in coordination with other departments and boards, serves to protect wetlands and preserved land in town. The state has added to wetlands protection with the Rivers Protection Act, which grants additional protection for areas up to 200' from a wetland. This will help to preserve the purity of the waters that we all enjoy.

The Open Space and Recreation Plan is part of the Master Plan and we will be working to update the document in 2019. Representatives of CMRPC are available for assistance in this process. "Rural character" holds great value to the residents of Town. The future value stems from the preservation of ecologically sensitive natural resources and environments, protection of scenic and cultural resources and opportunities for recreation. These can be found in lands preserved as farmland, as natural areas such as woodlands, meadows, wetlands and as planned recreation areas which can range from expansive parklands to the smallest pockets of downtown greenery. This document is designed as a tool to help guide North Brookfield's future by assessing its needs to achieve a balance between the benefits of economic development and environmental protection. The Commonwealth of Massachusetts requires that each municipality file an updated Open Space and Recreation Plan, approved by the Division of Conservation Services, to be eligible for State or federal funds offered through the Executive Office of Energy and Environmental Affairs. This document is intended to meet that requirement. We welcome anyone interested in dedicating their time in this valuable work. A notice will be posted at the town offices to inform residents that a committee of interested board members and town residents is needed to assist in this effort.

A Conservation Restriction monitoring report for Wendemuth Meadows has been developed. This document is used as a management guide for this site and a visit will take place annually to assure upkeep and preservation of this valuable land.

We have had concerned citizens visit us to discuss the topic of commercial and municipal solar facilities. Citizens ask that the commission take into consideration wetlands and woodlands when present during preliminary proposals of solar facilities.

If the town designates or puts conservation in charge of municipally owned land, the question then is it protected under Article 97. The state Atty. General made a broad interpretation of this article. Scenic land, right to farm land, forest land and designated parks are designated Conservation land. An effort in taking the time to find exactly how to go about imposing and the utilization of this law is needed.

A representative from Wildlife & Fisheries was consulted regarding climate change. According to this person New England is warming due to winds and hot air carried from the west and is blocked by the ocean to the east. Practices in dealing with these conditions will be another topic of discussion this year. Measures should include buffers along trees that need to protect the 200' riverfront area and stream connectivity allowing wildlife to move north to a cooler climate.

Murphy Road near Sucker Brook and Mill Road are areas where water flow can be improved.

We welcome all to attend a meeting and be informed of the important work that conservation provides for the Town. Come with your ideas to preserve our precious lands and wetlands and contribute your time in helping towards this effort.

Respectfully,

Christine Morrison, Chair

Ann Hicks, Vice Chair

Commissioners Ross Hubacz, Robert Locatelli, Laura Demastrie and John Turner, Associate

Kim George, Secretary

COUNCIL ON AGING 2018 Annual Report

The mission of the Council on Aging (COA) is to provide community resources for senior citizens by developing and advocating for social, health and recreational programs that maintain or enhance the quality of their lives.

We have an ongoing commitment and educate the community about the needs of our seniors. The Council on Aging consists of eight volunteer board members who work with the Senior Center Staff to develop policies and deliver services to seniors. The Senior Center is open Monday through Friday 9am -2pm and offers community fitness programs on Tuesdays and Thursdays at 2:15pm. We encourage non-seniors to visit the center and participate in our programs and activities.

We have seen a significant shift in participation and services during 2018, with a paradigm shift that is reflected both regionally and nationally from nutrition based services to an increased need for information and referral services.

The Senior Center provided over 3,000 congregate meals through Tri-Valley Elder Services and our on- site home cooked meals program, which is generously supported by grant funding through Saint Gobain and our "Friends of North Brookfield COA." Our food distribution program provided 662 duplicated participants to benefit from bread and baked goods from Hannaford's and also eggs and fresh vegetables and fruit from local donations.

Our "head to toe wellness" health screenings including podiatry, hearing, manicure and blood pressure clinics, fitness programs and health education saw a significant increase with over 1,200 duplicated event attendance.

Our Outreach Services saw the biggest percentage increase in services providing information, resources and referrals to almost 150 seniors including assistance in obtaining fuel assistance, food stamps, health insurance, legal assistance, financial management, mental health and caregiver support. We referred 26 seniors to outside agencies to provide a consortium of support services. In addition, we carried out 49 home visits and 42 telephone wellness calls.

Our community service projects have included new member welcome bags and Christmas gift bags for shut-ins, which were distributed with the assistance of the Tri-Valley Meals on Wheels program. Our Knitting Group has provided hats for everyone from first responders to school children and handmade items for veterans, nursing home residents, NICU infants and women's shelters.

Our Senior Wheels program continued to provide transportation for seniors to a variety of appointments and destinations fulfilling over 100 requests for rides.

The Senior Center could not provide the programs and services to our elder population without the dedicated support of our team of some 40 plus volunteers who provided almost 30,000 hours of service and our committed members of our “Friends of the North Brookfield COA” who work tirelessly to raise funding for many of our activities and programs.

For more information about programs and services, volunteer or become a member of our Friends call 508 867 0220.

Respectfully submitted,

Diane Nichols, Director
North Brookfield Senior Center

DOWNTOWN DEVELOPMENT COMMITTEE

I am pleased to be writing this report on behalf of the North Brookfield Downtown Development Committee (DDC) that was newly formed in October 2018.

Our committee is comprised of the following members: Sheila Orsi, Interim Chairperson, John McClintock, Marilyn Borst, James Fraser and myself as the Secretary of the group. As you know, Adam Gillette submitted his letter of resignation last month and we are actively seeking additional members at this time.

Our goal is to work in conjunction with the appropriate Town Boards, regional committees and asset owners in the community to improve access within the area defined as “Downtown North Brookfield”. We will rely on existing, pre-approved recommendations and plans to draft the appropriate zoning bylaws to facilitate all manner of activity and transportation within the “Downtown” zone and propose new plans and zoning bylaws as the project’s objectives require.

Since our inception, we have secured a District Location Technical Assistance (DLTA) 2019 grant for resources in the amount of \$21,390.00 to support the North Brookfield Downtown Development Strategy Plan (Phase 1). This will allow us along with the Central MA Regional Planning Commission to study ways to improve Downtown North Brookfield access, parking options and possible zoning improvements to bring more business to the downtown area.

In addition, with the Board of Selectmen’s approval, we have adopted a Complete Streets Policy. Once approved, the Town will be eligible to enter a Tier II Agreement with Central MA Regional Planning Commission to develop a prioritization plan. We are waiting to hear back from the MA DOT as to our score at this time.

We are also working with the Friends of the Town House and recently took a trip to the Upton Town Hall which was developed by the same architect as the one who designed the North Brookfield Town House. The facility is recently refurbished and beautiful. We also have offered our support for the grant application filed by the Friends of the Town House to the Massachusetts Cultural Council for funds for the Town House Feasibility and Technical Assistance Grant. These funds will focus on the Great Hall.

It is our mission to work to create a vibrant atmosphere in the downtown area and to rejuvenate our town center. We look forward to continuing towards these goals.

Sincerely,

April E. Pagnoni, Secretary
North Brookfield Downtown Development Committee

FIRE DEPARTMENT 2018

The North Brookfield Fire Department hereby reports its annual 2018 to date activities.

First I would like to thank all the citizens, agencies and members for their dedicated support.

The North Brookfield Fire Department is a major player to the everyday wellbeing of the citizens it serves and is very proud to continue serving.

This department responded to 252 calls in 2018.

Members

Chief Joseph Holway

Deputy Chief Darin Anderson

Captain David Martin

Captain Keith Marshall

Lieutenant Patrick Kiritsy

Lieutenant Don Mailing

Lieutenant George Nolette

Lieutenant Thomas Bessette

Chaplin Richard Jakubauskas

Firefighter Michael Splaine

Firefighter Joshua Blodgett

Firefighter Pete Orsi

Firefighter Eric Hevy

Firefighter John Branscombe

Firefighter Ryan Holway

Firefighter Michael Goyette

Firefighter Brandon Hevy

Firefighter Hawdi Fatemi

Firefighter Ben Ash

Firefighter Tyler Trainor

Firefighter Austin Grenevich

Firefighter Lyndon Perkins

Firefighter Michael Kelley

Firefighter Jeramy Joyal

Firefighter Kevin Willett

Firefighter John Foyle

Firefighter Shaun Adams

Firefighter James Mayo

Firefighter Andrew Avedian

Firefighter Chris Chase

Firefighter John Ingemi III

Firefighter Kevin Tourtellotte

Firefighter Avery Nye
Firefighter Austin Chartier
Firefighter Sabina Klaric
Firefighter Gino Caramiello
Firefighter Michael O'Rourke
Firefighter Nate Tillotson
Firefighter Paul Thompson
Firefighter Mark Huard
Firefighter Ronald Barrows

Departmental equipment

1 Ariel Raptor 110' with 1500 gpm pump
2 attack engines with 1500 gpm pumps
4 brush trucks
1 4,000 gallon street tanker
1 dive boat with dive gear
1 Hovercraft
2 sets of jaws of life
2 sets high angle gear
1 set rescue air bags

FIRE PREVENTION

Fire Prevention is an integral part of the fire service. Fire Prevention can help educate the public in Fire Safety and can prepare fire departments for emergencies in businesses, factories, or family homes. NBFD has expanded our past Fire Prevention program of teaching pre-school and kindergarten students about Fire Safety once a year to a complete Fire Prevention Division. The NBFD Fire Prevention Division consists of Deputy Chief Darin Anderson, Captain Keith Marshall, FF John Foyle, and FF Peter Orsi, with a combined total of over 60 years in the fire service.

This past year Fire Prevention partnered with the the American Red Cross to install free smoke and carbon monoxide detectors in North Brookfield homes dating 1975 or older. Members visited 32 homes and installed 91 smoke detectors and 52 carbon monoxide detectors. Members also spent many hours out in the public promoting fire safety at town and school functions.

The 4 members continue to provide fire safety teaching to pre-school and kindergarten students, and now have expanded these teachings to older students and senior citizens. The Fire Prevention Division has also been inspecting businesses for safety and to pre-plan for possible emergencies. The members even offer a FREE home safety visit to any North Brookfield homeowner.

Fire Prevention performs after action inspections to follow up on any emergency calls that the department responds to. Fire Prevention checks smoke detectors, carbon monoxide detectors and safety checks of the property. Fire Prevention will also educate the homeowner or business owner on any issues that may be found and teach them how to remedy the problems.

One of Fire Prevention's main goals this year is promote visible house numbers and business numbers in North Brookfield. Many residences don't have visible numbers from the street. This causes delayed responses to emergency calls. The Fire Prevention Division is currently trying to work cohesively with other local groups to promote the installation of new house numbers and to educate the residents to why this is important.

TRAINING

Department members continuously train on a weekly basis. Members also take part in programs with the Massachusetts Fire Academy throughout the year. There are many levels of training that they all try to accomplish, allowing them to participate in different levels of fire response calls. In the ever changing world of emergency response, department training is a huge task for the training officers assigned to this duty.

Our training center on the East Brookfield Road continues to be a huge asset. There are twenty-seven other agencies that use the facility.

DIVE TEAM

North Brookfield is proud to maintain a dive team for emergencies.

Members:

Chief Joseph Holway
Dive Team Captain David Martin
LT George Nolette
LT Thomas Bessette
FF John Branscombe
FF Paul Thompson
Police LT Ryan Daley
Police Officer Jeff Martin
FF Tim McKeon
FF Chris Blood
FF Mike Olson
FF Trish Allen

These members train throughout the year and maintain thousands of dollars of equipment that they have purchased themselves.

NEW STATION COMMITTEE

Members:

Chief Joseph Holway
Deputy Chief Darin Anderson
FF Eric Hevy
Police Chief Mark Smith
Robert Smith
David Harris
FINCOM member Chester Lubelczyk
James Black

The committee is proud to report phases one and two of the project have been completed. These phases included securing the project site and financing to secure the architect.

INCIDENT REPORT

Incident Type	Total incidents:
Fire, other	1
Building fires	16
Fires in structures other than in a building	3
Cooking fire, confined to container	4
Chimney or flue fire, confined to chimney or flue	1
Brush, or brush and grass mixture fire	4
Outside rubbish fire, other	2
Outside rubbish, trash or waste fire	1
Outside equipment fire	1
Medical assist, assist EMS crew	42
Extrication of victims(s) from vehicle	2
Water & ice related rescue, other	4
Ice rescue	1
Gas leak (natural gas or LPG)	6
Oil or other combustible liquid spill	2
Carbon monoxide incident	5
Overheated motor	1
Power line down	1
Arcing, shorted electrical equipment	1
Accident, potential accident, other	1
Vehicle accident, general cleanup	20
Water or steam leak	6
Smoke or odor removal	5
Animal problem, other	1

Public service assistance, other		2	
Assist police or other governmental agency		1	
Public service		7	
Unauthorized burning		2	
Cover assignment, standby, moveup		6	
Good intent call, other	2		
False alarm or false call, other			12
Smoke detector activation due to malfunction		6	
Alarm system sounded due to malfunction		1	
Unintentional transmission of alarm, other		1	
Smoke detector activation, no fire – unintentional		64	
Alarm system sounded, no fire – unintentional		3	
Carbon monoxide detector activation, no CO	3		
Severe weather or natural disaster, other		1	
Severe weather or natural disaster standby		10	

Total Number of incidents: 252
Total Number of Incident Types: 39

MUTUAL AID CALLS PER YEAR

Mutual Aid Received	11
Mutual Given	17

On behalf of myself and staff, we cannot thank the Town's administration and citizens for their continued support throughout the years. As Chief, one of my main goals is to continue building a strong membership of trained firefighters to ensure coverage for the safety of the town and its citizens. Thank you.

Respectfully submitted,

Chief Joseph Holway

HASTON FREE PUBLIC LIBRARY

Annual Report 2018

The year 2018 was one of great change at the Haston Library. After more than 25 years each, Library Director Ann Kidd and Assistant Librarian Helen Foyle retired. Helen retired in March, and Dawn Thistle was hired to replace her. When Ann retired at the end of August the Library Trustees appointed Dawn as Director, and Brianna Lamb was hired as Assistant Librarian. Dawn has had a long career as an academic librarian, most recently as Director of Library Services at Assumption College, and Brianna had previously worked at the Paige Library in Hardwick. As we look to 2019, the Library will be creating a new Long Range Plan. A committee has been formed which will soon be soliciting North Brookfield residents' ideas and suggestions for the Haston Library. Please let us know your thoughts!

During the year patrons borrowed more than 26,000 items and downloaded over 3000 e-books and audios. The Haston Library's membership in the C/W MARS consortium makes it possible for North Brookfield library card-holders to borrow almost any book, audio, video, or periodical (physical or electronic) that they desire. Items requested through the C/W MARS Evergreen system are delivered and returned by the Massachusetts Library System delivery service. Patrons may also access 42 Gale reference databases for school or personal research via C/W MARS.

Other library services, including photocopying, faxing and accessing the internet on Library computers or using our Wi-Fi, remain popular. Almost 200 programs and meetings for children and adults took place, reflecting the importance of the Library as a community center and gathering place.

Circulation:

During 2018 North Brookfield library users borrowed 24,187 items. Patrons from other libraries requested 5089 items from our library, and NB patrons borrowed 5826 items from other libraries. Use of downloaded e-items numbered 3,015, an increase of about 30% over last year's circulation. The circulation of books has decreased slightly, while the use of videos (DVDs) has increased by 20%. There are currently 2553 registered cardholders.

Holdings:

The Haston Library owns 26,776 titles, of which 84% are books, with DVDs, books on CD, periodicals and "miscellaneous" making up the remainder. Included in the "miscellaneous" group are ukuleles, museum passes and the Aldrich telescope. Haston Library cardholders can also access and download hundreds of e-books and audio books through our C/W MARS membership.

Technology:

The Library's new photocopy machine arrived in April. It allows emailing of documents, scanning to USB, and two-sided copying. Four new desktop computers were purchased in November, two to replace outdated equipment and two additional computers for the public. The Library now has nine computers available to Library patrons, primarily for accessing the internet and word processing. Several patrons make regular use of our Wi-Fi access, as well.

Programs:

Almost 200 (196) meetings and programs were held in the library, involving 1392 attendees. Children's programs included weekly pre-school Story Time, featuring stories, music, movement and simple crafts. In October, the Library partnered with Community Connections, formerly Coordinated Families and Community Engagement, to provide weekly story time. Community Connections also offered the "Bring Your Grandchild to Lunch" and "Kindergarten, Here I Come" programs.

During February vacation children enjoyed Lego activities and crafts, plus a visit from the Tooth Fairy. April vacation programming featured the Science Tellers. To observe Earth Day, the Library hosted a book walk with a gardening theme. Families read the story at different places in the Children's Library, and finished by planting sunflower seeds to take home. In June the NB Elementary School 4th Grade visited the Library, and many registered for Haston Library cards. Fifty-six children participated in the Statewide Summer Reading Program, "Libraries Rock!" in July. Other summer programs included Ed the Wizard, weekly Lego "Technotopia" construction sessions and crafts.

The Young Adult Book Club continues to meet bi-monthly, and the U-Mass Extension 4-H Babysitting Course was a popular summer program for teens.

Adult/all ages programming included Ukulele with Julie, the monthly Book Discussion Group, the Adult/YA Coloring Group, and the Knitting Group. Various organizations from the NB Democratic Town Committee to the Department of Children and Families Foster Care to NB Soccer to tutoring groups used our meeting rooms over the course of the year. Members of the Massasoit Art Guild exhibited their work in Gallery 161 (in the non-fiction area).

Finally, the Haston Library provides space in support of other groups, such as the Lions Club, the NB Schools (Boxtops for Education), the Friends of the Town House, Wendemuth Meadow, and the Bruins PJ Drive in their various fundraising and collection efforts.

Additional Services:

Along with circulating library materials, the Library also offers reference services, Interlibrary Loan, Internet and Wi-Fi, museum passes to several museums, meeting space, and art exhibition space.

Friends of the Library:

The Friends of the Haston Free Public Library, Inc. (a 501-C3 organization) continue as the heart and soul of the library, by raising funds to supplement the North Brookfield municipal appropriation, planning events and offering programs. In 2018, the Friends provided almost \$14,000 for the purchase of books, other library materials and museum passes. They coordinated the Spring Book Sale and held the annual fall fund drive. This year the weather cooperated, and the May Festival was enjoyed by all. The Friends celebrated both Ann's and Helen's retirements with wonderful receptions. The December "Letters to Santa" program was attended by about 35 children and their parents as well as several pianists from Mrs. Quilitzsch's piano studio, who entertained with Christmas music. The Friends of the Library group is a dynamic and dedicated group whose support is crucial to the Library's success—new members are always welcome!

Volunteers:

The Haston Library flourishes with the help of 23 volunteers who together have given almost 1400 hours of their time and talents to the library. These volunteers help throughout the library by cleaning, processing new books, maintaining the computers, organizing the collection, overseeing the annual book sale, shelving books, helping with programs, managing our website, and in many other ways.

Acknowledgements:

On behalf of the Library staff and the Board of Trustees, I would like to thank our faithful volunteers and the Friends of the Library who together supplement and enhance the services we provide. I am also grateful to all the residents of North Brookfield, especially those who come into the library regularly and have been so welcoming. You all have been generous with your support. The donations received from businesses and organizations, including Country Bank, the Brookfield Lions Club, Hannaford Supermarket, North Brookfield Savings Bank and the Knights of Columbus.

I would also like to thank the wonderful and dedicated library staff: Gina Allen-Davis, Lori Buckley, Roger Davis, Brianna Lamb, Rosemary Mackenzie, and of course Ann Kidd and Helen Foyle, who so patiently “showed me the ropes.” I enjoy working with and learning from all of you.

For more information about library services and events, please visit our web site:
www.northbrookfieldlibrary.org.

Respectfully submitted,

Dawn R. Thistle
Library Director

LIBRARY BUILDING MAINTENANCE COMMITTEE ANNUAL REPORT FOR 2018

The following building and grounds issues were addressed in 2018:

- A new American flag was purchased from Sentry Uniform in Chicopee.
- The HVAC system was switched to summer mode on May 31 and back to winter mode in October.
- The Friends of the Library funded the annual outdoor spring (late May) and fall (November) clean-ups done by Bennett's Hill Landscaping (Lyndsey Bennett).
- The Friends planted and maintained Wave petunias in the front landscape beds. Unfortunately, Gypsy moths feasted on the dwarf blue spruce and it appears they may well make a return this coming summer.
- An area of dampness was noted in May across the driveway at the rear of the library. Upon inspection the Water Department concluded that an underground pipe was leaking at the edge of the drive. The pipe was accessed and repaired in June.
- Barnard Roofing checked the roof in late June and replaced missing slates.
- Worcester Elevator replaced batteries in the elevator in March. The elevator passed its required annual inspection which was done on Nov. 15.
- There was some leaking in the craft room in the fall and in the tower area again during driving rain in December.
- There is a need for additional shelving especially in the CD, DVD, and YA sections. Dawn is looking into Eagle Scout project or other ways to make this possible.
- Dawn suggested some outdoor seating would be appreciated by patrons who arrive before the library opens or who are waiting for rides.

The LBMC conducted its annual fall "walk through" on Saturday, November 3, 2018.

- The attic heating units were inspected. All were working properly.
- Mechanical Room systems working properly.
- Suggestion made to have MassSave energy audit done and implement findings when feasible (for example, replacing current bulbs with LED's throughout the building). Dawn contacted Prism Energy and the assessment was done on December 12. The report with recommendations is expected shortly.

The LBMC wants to recognize Custodian Roger Davis for his careful maintenance of the library during the past year.

Submitted by:

Ellen Smith

BOARD OF HEALTH

Annual Town Report 2018

Central Mass Municipal Recycling Council and Massachusetts DEP again recognized our Recycling/Solid Waste Facility for running an outstanding Solid Waste Program. The awards were for how small an amount of trash we throw away per household and how much recycling we do at the facility. Thanks again are due to our residents for their abilities to reduce, reuse and recycle at a rate above most families in the commonwealth.

We would like to thank Patrick Kiritsy for over 15 years of service to the town as our Recycling Center manager. He continues to serve the town as a fire fighter and Emergency Squad manager. His retirement has left some large shoes to fill at the recycling center but he continues to help train and solve problems as they arise at the facility.

We have hired new staff at the recycling facility. Jim O'Hare is our new manager and he has a number of new monitors Dylan Jersky, Dave Lucier, and Lisa Morgan. Paul Benoit has stayed with us on Wednesdays to help train our new staff.

We completed some maintenance on our old landfill cap, cleaning up the brook on the backside of the cap increasing the free flow of the brook away from the cap. We continue working on two swale areas and expect to have them completed by the end of the fiscal year.

We completed the installation of town water at a residence across the street from the landfill to mitigate contamination of their well from a chemical found in the landfill well monitoring program.

We hosted another Regional Household Hazardous Waste collection day with eight towns participating. We run these every year on the last Saturday in September.

Our Public Health Nurse Cheryl Rawinski handled our flu clinic this year with board member participation.

Lee Jarvis is retiring from handling our housing, food establishments and camp inspections as well as answering any Board of Health questions with his 30 years of experience. He has been a great asset to the whole region sharing his experiences. We have hired Lisa Daoust to take over Lee's duties. She has worked with Lee for years and is familiar with all of our food establishments acting as Lee's backup for North Brookfield in recent years.

Jeff Howland has continued to provide engineering services for both Title V inspections and Landfill cap maintenance. See his report for details.

Respectfully submitted by the Board of Health

John Alphin Chairman
Trevor Bruso
Robert Locatelli

HIGHWAY DEPARTMENT 2018 Annual Report

The Highway Department staff includes the Superintendent, three Heavy Equipment Operators, a Department Mechanic, a driver/laborer and a part-time administrative assistant. This primary work force maintains over eighty miles of public and private roadway. The department performs all highway maintenance including paving and resurfacing, sweeping of streets and sidewalks, repairs and/or replacement of subsurface drainage and culverts, plowing, sanding and snow and ice removal.

The department performs maintenance and repairs on highway department equipment and plows including all welding and fabricating repairs at a considerable savings to town taxpayers. Our goal is to continue upgrading our equipment resulting in the department having a fleet of new and used reliable multi-use vehicles. In addition to routine operations throughout the year the Highway Superintendent plans and coordinates road resurfacing and/or reconstruction projects and infrastructure repairs.

Fiscal Year 2019 Chapter 90 local transportation aid apportionment of \$310,999 was accepted at the June 2018 Special Town Meeting.

In August a project request was approved by Mass DOT for the use of FY2019 Chapter 90 funding for reconstruction with full depth reclamation/resurfacing of Brooks Pond Road. This was an extensive project involving widening and overall improvement of the condition of the road.

A five-year priority list was provided to the Board of Selectmen to include North Street, Brickyard Road, Town Farm Road, Bullard Road, North Main Street, Gilbert Street to Route 148 North.

Through the Executive Office of Housing and Economic Development the Highway Department has applied to the 2018 round of Mass Works Infrastructure Grants Program. Total funding request in the amount of \$965,752.00 includes Hillsville Road, Brookfield Road/Route 148, North Street, Ayer Street and Brown Street. As a result of this round of applications the Town was not awarded this grant, however, we will continue to participate in upcoming application submittals.

The Town was asked to contribute \$65,000 in Chapter 90 funding for the Community Development Block Grant for the North Common Street project. The Highway Superintendent worked closely with the advisory committee and the Pioneer Valley Principal Planner in efforts to complete the work.

MassDOT has approved funding, through the Small Bridge Program, for a bridge replacement for Cider Mill Road at Coys Brook. This contract has been signed by the Board of Selectmen and this bridge replacement will be underway in the 2019 construction season.

In meeting great challenges placed on the Highway department the hard work and dedication of the Highway crew does not go unnoticed. The success of the department is attributed to teamwork and accomplishments of the department employees. Special thanks to supporting departments, the Police Department and Dispatch and boards and committees, as well as a very strong positive support from the residents of our community.

The on-call part-time employees called upon to help in the long and enduring task of snow removal operations is also very much appreciated.

As we enter 2019 we look forward to the challenges of providing our community with the best service possible, always keeping foremost in our minds public safety on our roads.

Respectfully,

Jason Benoit, Superintendent

NORTH BROOKFIELD EMERGENCY SQUAD 2018

North Brookfield EMS was established in 1952 and we are proud to have served our community for the past 67 years. Once again we had a very busy year in 2017 with 443 emergency medical incidents with 352 resulting in medical transports to various hospitals as well as an additional 91 public assist or patient refusals. We continue to work closely with the East Brookfield Fire Department and Brookfield EMS as partners in a Regional EMS contract securing Advanced Life Support for the tri-town region. 2017 found the town of North Brookfield requiring 120 ALS intercepts in which we utilized the regional paramedic 112 times. The cooperation between the three EMS services has shown to be most beneficial to all three towns and their many citizens, proving once again when good people work together great things happen.

The Board of Directors would like to thank the many town residents who so generously supported our Annual Subscription Drive. Without your continued support it would be difficult for us to continue service. We would like to thank the many patrons who have shown selfless generosity this past year, your charity is greatly appreciated. We would like to thank the board members of the former Hardwick Rescue Squad who so thoughtfully donated monies to help NBEMS establish a scholarship fund for aspiring EMTs.

I would like to thank the North Brookfield Board of Selectmen for their support of public safety. I would like to thank the finance committee for their dedication and expertise in understanding our needs. I would like to thank Chief Joseph Holway, Deputy Chief Darin Anderson and the rest of the North Brookfield Fire Department who so graciously and selflessly share their quarters with the Emergency Squad. I would like to thank the North Brookfield Police Department for all their support and professionalism. I would like to thank Harrington Hospital and Giza High, M.D. for our hospital affiliation and medical oversight. I would like to thank the NBEMS Board of Directors, again Chairman Joe Holway, Brad Gannon, Keith Marshall and Donna Gauthier our accountant for their tireless efforts in overseeing such an important town service.

Among the many, many 911 calls this past year, there are a handful that I can say with certainty, the quick response and competency of the responders resulted in life saving action and that there are residents alive today that otherwise would not be so. While we responded to several medical emergencies this past year, two stand out as noteworthy. On Easter Sunday morning a structure fire resulted with the North Brookfield Fire department making entrance into the home, quick search of the residence, and rapidly retrieving a severely compromised dog. Off duty North Brookfield EMT's used lifesaving techniques to revive the dog and transport (not in the ambulance) to an emergency veterinary facility thus saving the life of the family pet. On another occasion, rapid response from all three First Responder departments (Police, Fire, and Ambulance) found a local resident in cardiac arrest. Quality CPR coupled with precision teamwork resulted in life saving treatment. Later in the year, First Responders to that call received the "CPR SAVE" award for their efforts.

As EMS Director I would like to thank my roster of well trained and professional Emergency Medical Technicians whom without their competency and dedication would make my job all that harder.

NORTH BROOKFIELD EMS ROSTER

Joe Holway, Chairman of the Board/EMT
Brad Gannon/Board of Directors/EMT
Keith Marshall/Board of Directors/EMT
Donna Gauthier/Board of Directors/Accountant
Patrick Kiritsy/Board of Directors/Director of Operations/EMT

Nathan Simonelli/EMT
Kevin Tourtellotte/EMT
Kerri Rockwood/EMT
Shaun Adams/EMT
Ryan Cove/EMT

Jessica Pittman/EMT
Alexis Anderkin/EMT
Kevin Rockwood/EMT
Michael Splaine /EMT

Sincerely,

Patrick Kiritsy,
Director of Operations

NB HELPS

Annual report 2018

NB HELPS is a volunteer-led committee whose mission is the beautification of North Brookfield. Not only does a visually appealing community show community pride, it increases property values, attracts businesses, and improves the neighborhood's image. Beautification projects often inspire more community spirit, socializing, and action.

In 2016, Decorate Our Town (DOT) evolved into NB HELPS, an official town committee that could accept 501(c)3 nonprofit donations. Committee members are Suzanne Lewandowski (administrator), Trish Miller, Katie Griffin, Alicia Anderson, and Melissa Seidler, although there are many citizens and groups that come together for the each event.

Spring: North Brookfield's Earth Day clean-up was held on Saturday, April 21st. The Hayden Masonic Lodge teamed up with the Senior Center to kick off the morning with a free pancake breakfast. Instructions, black plastic bags and gloves were handed out to clean-up crews. Highway Superintendent Jason Benoit provided 2 trucks for recycle/trash; he also drove around picking up full bags. The Haston Library hosted Earth Day related activities. Valley View School students, girl scouts, and other groups formed clean-up teams.

Late Spring: The end of May means parades and flags. A GoFundMe fundraiser was held to purchase all new flags for Main Street, Haston Library, and Senior Housing. \$3306.00 was collected. \$2,174.05 was paid out for the flags and \$1130 was used for a safety platform to assist with more safely hanging of flags.

Summer/Fall: Trish Miller and Ellen Smith (and others) silently filled planters around town with flowers in the spring and mums in the fall. In the past, this group was also comprised a "water brigade" of women who chose designated weeks to water all the planters.

Winter: November – December fundraising and decorating.

Christmas Fundraising: The HELPS Committee did a toll voluntary tollbooth on Nov. 18; \$685.51 was collected. An additional \$475.00 came in the form of checks & cash donations from generous citizens. A targeted Christmas *GoFundMe* netted \$511.32. Collection cups at Jim's Pizza and Brookfield Orchards generated at least \$100. New decorations were purchased as needed: small, fake trees were bought to replace the deteriorated planters; more wreaths and candles decorated the newly painted Town Hall. Diane Hopkins donated greens for the barrels lining the school drive.

Decorating day was Saturday, November 24th. NBHELPS received a tremendous amount of assistance from the Fire Dept., Girl Scouts and Timothy Canada. Many events were planned and

coordinated during the *25 Days of Christmas*. A two-page calendar of events was prepared; over 400 copies were distributed to the N.B.E.S. children and posted on Facebook. Christmas was kicked-off with the Santa Parade on Dec. 1st (from the school, down North Main Street to School Street) Also included were music and crafts at the Congregational Church and an opportunity for families to get pictures with Santa.

Other Christmas events:

- Two fund raising events were held at the Senior Center: 1st was ornament decorating on Dec. 5th that raised \$35 and the 2nd was cupcake decorating that raised \$90.
- A free event, which the Fire Dept. so generously sponsored, was “Supper with Santa”. That was more successful than anticipated, as there were approximately 100 people in attendance.
- Cocoa with Cops” was a successful event held at the school with the NB Police Dept.
- The Brookfield Orchard collaborated to do a color contest in which they provided the prizes to the children.

Overall, NB HELPS had a great response from the citizens of N.B. Wonderful memories were had by all!

Respectfully submitted,

Suzanne Lewandowski,
NBHELPS Administrator



ASHLIE E. WOLF
Executive Director
OPPORTUNITY

EQUAL HOUSING

NORTH BROOKFIELD HOUSING AUTHORITY

271 NORTH MAIN STREET
NORTH BROOKFIELD, MASSACHUSETTS 01535
(508) 867-2826 FAX: (508) 637-1441

**NORTH BROOKFIELD HOUSING AUTHORITY
Annual Report -2018**

In October of 2018, the North Brookfield Housing Authority entered into a Management Agreement with the Southbridge Housing Authority, allowing for the North Brookfield Housing Authority to maintain one 24 hour per week administrative staff member and an Executive Director. The office hours are Monday through Thursday 8:30 am to 12:30 pm and Friday 8:30 am to 12:00 pm.

The Current members of the Board of Commissioners are as follows:

Darlene Lavin, Chairman
Mary Waytina, Vice Chairman
Ronald Ryel, Treasurer
Carole Ryback, Member

The State Appointee seat is currently vacant and is in the process of being filled.

Ashlie E. Wolf is our Executive Director and Joseph F. Holway continues to be responsible for the maintenance of the North Brookfield Housing Authority properties.

In 2018, the North Brookfield Housing Authority completed phase-two of window replacements and the first phase of countertop replacements at the 667-1 Program, Herard Lane Estates. The FY 2019 Capital Improvement Work Plan 5001 has been approved by the Department of Housing and Community Development.

The North Brookfield Housing Authority has fully integrated with the new DHCD State Centralized Waiting List, CHAMP (Common Housing Application for Massachusetts Public-Housing). All applications for State Aided Elderly & Handicapped Housing and Family Housing will be maintained in the CHAMP System. MRVP applications will continue to be processed internally at the North Brookfield Housing Authority.

Monthly Board Meetings are held on the fourth Thursday of each month at 5:30 pm in the Community Room at 271 North Main Street.

Respectfully submitted,
Darlene Lavin, Chairman

PLANNING BOARD 2018 Annual Report

The Planning Board has had another busy year. We have held 14 meetings, including three public hearings for solar facilities and one for zoning bylaw amendments. We have changed the Clerk for the Board and a member has moved and resigned from the Board. We would like to thank Kim George for providing assistance to the Board for 1.5 years. We welcomed Amy Yanover as Clerk as of November. We also thank Dane Falardeau for his service to the Town.

We assisted the Building Inspector with meeting with Dollar General representatives regarding reconstructing their privacy fence and providing landscaping along School Drive.

We drafted five articles for spring Town Meeting- three regulated commercial solar facilities, one involved a zoning map change, and the other proposed a temporary moratorium for recreational use marijuana. Four of the five were approved. We thank the voters for their support. The Attorney General approved all of the approved amendments.

In April, James McMahon of Healthwise conducted an informational meeting informing town officials that their Prospect Street facility will be growing both recreational and medical marijuana. The state has granted them this permission. No retail is permitted at the site.

The Board revised its site plan review/special permit written decision format. It is now more detailed and provides more protection and enforcement options for the Town to ensure developer compliance.

Michelle Petraitis was voted as the Board's representative to the Central Mass. Regional Planning Commission. They have quarterly meetings. The Board receives additional LTA(local technical assistance) hours for meetings we attend. We donated four LTA hours to the new Downtown Development Committee so they could start their study of downtown development/improvement options.

The Board started discussion about amending the zoning bylaw to accommodate recreational marijuana in Town. We hope to have hearings in March 2019 and have an article for spring town meeting.

The Board of Selectmen appointed John Turner to fill the vacancy created by Dane Falardeau's resignation. They also appointed Jeffery Smith as Board Alternate. The alternate will fill in when a member is absent.

As of December 31, 2018 there have been nine approved commercial solar facilities. We thank all residents for their attendance at our meetings and hearings. Your input helps us with our decisions and makes North Brookfield a better town.

Respectfully submitted,

William King, Michelle Petraitis, Jason Spangenburg and John Tripp

PLUMBING AND GAS INSPECTOR

Plumbing and Gas Permits for the period of January 1, 2018 to December 31, 2018

Total plumbing permits issued-----	55	Plg. Inspections Made-----	73
Total Gas permits issued -----	<u>60</u>	Gas Inspections made -----	<u>67</u>
TOTAL PERMITS ISSUED	115	TOTAL INSPECTIONS	130

Amount collected for plumbing permits----- \$ 3,407.00

Amount collected for gas permits----- \$ 3,542.00

Money collected for the above permits came to---\$ 6,949.00

Submitted by,

Paul Bouchard
Plumbing and Gas Inspector
Town of North Brookfield

2018 REPORT OF THE CHIEF OF POLICE

Chief Mark L. Smith

FULL-TIME OFFICERS

Lt. Ryan Daley
Sgt. David Churchey
Officer Christopher Donais
Officer Richard Caron
Officer Jeffrey Martin

PART-TIME STAFF

Officer Erik Bishop
Officer Matthew Niles
Officer Kyle Cassavant
Officer Jacob Deschamps

Officer Jonathan LaPorte
Officer Ashley Jodoin
Officer Michael Splaine
Sp. Officer John Murphy

This year the department underwent some personnel changes and there was a continued emphasis on training and equipment upgrades. Several officers attended trainings and participated in, or assisted with, numerous projects throughout the year. The department was also able to receive needed new computers and server thanks to the support of the Select Board, Finance Committee and the residents of North Brookfield. This upgrade replaced several failed or failing computers, which allows the department to work more efficiently.

Along with the addition of two full-time officers and several part-time officers, there was also a retirement from the department. Officer Paul Dacey retired on April 30, 2018 after 20 years of serving the Town of North Brookfield. Officer Dacey served this town with unquestionable professionalism and dedication. Officer Dacey, along with his wife Brenda, was responsible for the Toys for Joy program for many years. Officer Dacey's presence will be missed but never forgotten.

This year began with the addition of Officer Richard Caron and Officer Jeffrey Martin as full-time police officers. They both attended the Municipal Police Officer training held at the Massachusetts State Police Academy in New Braintree. At the end of the first week of their rigorous training there were 95 student officers remaining. At the end of the training, there were only 80 remaining student officers. It is with great pride that I report that Officer Richard Caron finished ranked #1 in this class and Officer Jeffrey Martin finished ranked #3. This is a major accomplishment, as this training is extremely demanding and difficult.

Additions to the department included Officer Kyle Cassavant, Officer Jacob Deschamps, Officer Jonathan LaPorte, Officer Ashley Jodoin and Officer Michael Splaine. These part-time officers were trained throughout the year and are an essential addition to the police department.

The Police Department was involved in and assisted with many community programs. We had representation at the Superintendent's Round Table meetings with representatives from the District Attorney's Office, the Departments of Children and Families, Juvenile Probation and the Department of Mental Health Services. We assisted with the "Touch a Truck" event, "Cocoa with a Cop", the Halloween Parade and the Annual Holiday Tree Lighting parade and festivities.

In October, I received a grant opportunity from the Executive Office of Public Safety and Security. One of the authorized requests was for funding to enhance school safety. We applied for this grant and were awarded \$14,118.33 for the purchase of security cameras and recording equipment that was installed at the North Brookfield Elementary School. I want to thank Officer Christopher Donais for collecting all the needed information and completing the grant application.

Between the department's MedReturn Prescription Drug Disposal Unit (Rx Drug Drop Box) as well as participation in the National Drug Take Back program, we were able to collect approximately 45.6 pounds of prescription medications. Through these efforts, we were able to properly destroy the unwanted medications, rather than having them end up in our landfills, water supplies or in the hands of the wrong people. I would like to recognize Officer Christopher Donais for his efforts in overseeing this program and ensuring the proper destruction of these unwanted medications.

The North Brookfield Police Association, along with the North Brookfield Sportsman's Club, held their annual Fishing Derby in April at Walker Pond in New Braintree. Lt. Ryan Daley, Officer Christopher Donais, Officer Richard Caron, Officer Jeffrey Martin and Officer Matthew Niles organized the fishing derby this year. Due to this effort, at the NBHS graduation in June, the North Brookfield Police Association awarded two \$500 scholarships to deserving graduates Sophia Martin and Hannah Morse.

The Police Association's Toys for Joy program provided toys and necessities to more than 65 children during the holiday season. We thank all town residents and business owners, who have contributed to our community through this endeavor year after year, for their overwhelming generosity. Our special thanks go to Officer Richard Caron and Officer Jeffrey Martin who took over the responsibility of organizing this program. I would also like to recognize Sgt. David Churchey, Officer Christopher Donais and Officer Kyle Cassavant for their assistance with this program and AA Transportation for their donation of the school bus used for the "Stuff a Bus" event.

The North Brookfield Police Department received 7,354 calls for service through State Police Dispatch in New Braintree, which is a 15.9 % increase in calls for service from 2017.

In-house records indicate the following:

484 Incidents	134 Arrests
15 Restraining Orders	134 Citations
258 Traffic Control / Radar	610 Motor Vehicle Stops
79 Accidents	236 Assist Citizen
305 Firearm/LTC Licenses	119 Wellbeing checks
229 Animal Calls	76 Alarms
2446 Property Checks	422 Medical Emergencies
106 Suspicious Activities	107 Investigations initiated
183 Officer Initiated	236 Traffic Control

I would like to thank the Select Board for their continued support of the police department. I would also like to take this opportunity to express my appreciation for the incredible support that the North Brookfield Police Department and I have received, and continue to receive, from the residents, community organizations and numerous town department heads.

The success of the department comes from the continued dedication, desire and commitment demonstrated by each of the officers on this department on a daily basis. Whenever there is a community event, without hesitation, they sacrifice their personal time to ensure the safety and wellbeing of all that attend. I would like to acknowledge all the support the department has received from the North Brookfield Fire and Ambulance services. The support of the men and women of these departments never goes unnoticed and is very much appreciated.

I would like to reiterate what I expressed in last year’s annual report; “knowing the expertise, experience and dedication of the exceptional officers of the North Brookfield Police Department, I look forward to utilizing their individual talents, for continued growth of the department and involvement in the community, in the upcoming year.”

Respectfully submitted,

Mark L. Smith
Chief of Police

2018 ANNUAL REPORT OF THE BOARD OF REGISTRARS

The Board of Registrars consists of the Town Clerk and three members appointed by the Selectmen on the basis of their registered political party. Members are appointed for three years, staggered so that one member is appointed each year, and so that the town's major political parties are equally represented. Members may not hold any other elected or appointed office in town.

For the year 2018 May, August and November Special Town Meetings were held. Also in May the Annual Town Election and Annual Town Meeting were held. In June there was an Adjourned Annual Town Meeting.

The Board registered 268 voters in 2018.

As of December 31, 2018 there were 3,232 registered voters in the Town of North Brookfield.

A town resident may register to vote any time the Town Clerk's office is open or by mail. Once a person has registered they will remain on the voters list as long as they live in town and return their annual town census form. Voters may change their affiliation at any time by completing a change of designation form at the Town Clerk's office. If a voter should move out of town and then move back, he or she must re-register to vote.

The North Brookfield Board of Registrars met 26 times during 2018 to register voters, accept and verify signatures on nomination papers, signatures on petitions, absentee ballots and Early Voting sessions.

Jeannette W. Anderson, (R), Chairman
Sharon K. Donovan, (D)
Stanley F. Hanson, (R)
Sheila A. Buzzell, (D), Clerk

BOARD OF SELECTMEN 2018 Annual Report

It is with a deep sense of gratitude that the Board of Selectmen dedicates this year's Annual Town Report to two long-time town employees, Town Accountant Nancy Nykiel and Library Director Ann Kidd. Nancy retired in 2018 after more than 36 years of service to the Town, and Ann had more than 26 years of service. The Board thanks Nancy and Ann for their many years of service, and we wish them both the best in their well-deserved retirement years.

Finances:

The Town's financial picture continues to improve. Although we needed to tap into the Capital Stabilization money set aside for FY2017 for some critically necessary capital improvements for the Highway Department, Fire Department and Police Department, that money was replenished and additional funds were added to the account when the FY2018 free cash was certified in October.

Funds were also added to the Stabilization account for the second year in a row bringing the balance of that account up to over \$800,000.00. A healthy balance in this account is critical for the Town's ability to borrow money at a better interest rate. Municipal financial best practices recommend a minimum of 1 million dollars in stabilization and the Board of Selectmen, in cooperation with the Finance Committee, are committed to attaining that goal in short order.

After many years of service to the Town on various boards and committees, Selectmen Eric Hevy decided not to seek re-election and his experience and knowledge will be missed. He continues to serve the Town as a member of the Fire Department and the current Board thanks Eric for his many years of dedicated service to the Town. The Selectmen welcomed John Tripp to the Board in May as Eric's successor.

Rail Trail:

The tracks of the North Brookfield Railroad were removed in 1972 and the rail line has not been used since. For the past decade or so, Selectmen have explored the possibility of bringing rail service back to the Town with no success. With no imminent movement in that direction for many years now, the Board of Selectmen officially abandoned plans for rail service in favor of establishing the railbed as a non-motorized recreational rail trail. Selectman Tripp donated hundreds of hours of his own time to organize and direct a small group of volunteers to clear the many years of growth and accumulation of trash. As a result of their efforts, the railbed is walkable from the center of town to Brickyard Road; a distance of approximately 3 miles. The trail will eventually be cleared to Rte 9 in East Brookfield, levelled and paved.

Downtown Development Committee

Town House renovation and reoccupation remains a high priority for the Board of Selectmen. In cooperation with the two committees working on this initiative, the Board continues to seek all grants and other funding sources available to accomplish our goal. In a meeting with state agencies, it was determined that additional funding for the townhouse is available if done in

connection with an overall downtown revitalization strategy. In response to this information, the Board established a new Downtown Development Committee whose mission is to develop a plan for improvements to the center of town that will attract more commercial enterprise to the area. Their mission also includes the incorporation of the remaining portion of the old Aztec parcel. The result of their efforts will undoubtedly open doors for additional funding.

Town House Painting

The establishment of the Downtown Development Committee also brought a change in philosophy regarding the exterior of the Townhouse. A long-time advisor to the Townhouse Committee counseled that an unsightly exterior would lead to increased donations for renovation. New advisors indicated that decision makers in grant funding applications look favorably upon a town's investment in the property. In light of that new advice, Selectmen John Tripp spearheaded a donation drive for the supplies necessary to scrape and paint the exterior. A number of generous residents and local businesses donated money and material to paint the exterior. With the assistance of the Worcester County Sheriff's Department the Townhouse was scraped and painted with a primer and final coat of white paint. Again, John Tripp donated countless hours of his own time to oversee and assist in this effort. Unfortunately, weather hindered progress and painting was limited to the Main Street façade. Painting will continue in the Spring of 2019.

Green Gold Host Community Agreement

During 2018, marijuana cultivator Healthwise changed its name to Green Gold. Pursuant to new statutes related to marijuana cultivation and sales, Green Gold was obligated to enter into a host community agreement with the Town. The statute provides that a host community is eligible for an amount equal to up to 3% of gross sales for 5 years based on a showing of infrastructure need. In a mutual effort to maximize the benefits of the statute, the Selectmen and Green Gold agreed that in exchange for the Town not artificially inflating its needs, Green Gold would agree to extend the statutory 5 years indefinitely. With input from department heads, our infrastructure needs were identified as two additional police officers and staffing the fire department with personnel Monday through Friday from 6 am to 6pm. (hours in which our volunteer firefighters are usually out of town at their full-time jobs). Those costs amount to \$300,000.00 per year. In addition, Green God agreed to an additional \$200,000.00 per year in discretionary funds that will be disbursed by a committee consisting of Selectmen Kiley, Chief Smith and James McMahon of Green Gold.

North Common Street Improvements

Improvements to drainage, roads and sidewalks in the North Common street area continued under grant funding in 2018. Parking around the common and the final top coat of pavement have been deferred until the spring of 2019. That project will be completed in the spring of 2019. The selectmen are aware that water drainage continues to be a problem in certain areas of the town and efforts are being made to identify and address these problem areas as funds become available.

Public Comment

The Selectmen meet at the senior center every other Tuesday evening at 6 pm. The meeting is televised for residents with Charter Cable television. For those without Charter, the meetings are broadcast live on Youtube. There is a public comment period on every agenda for each Selectmen meeting. We cordially invite all residents to attend any of our meetings and address the Board with comments or concerns.

Respectfully submitted,

Dale R. Kiley, Chairman
Jason Petraitis, Vice Chair
John Tripp, Clerk

SEWER DEPARTMENT 2018

I want to start this year with a thank you to the retired staff, your years of service to this town are appreciated and will not be forgotten. 2018 has been the start of some exciting and new times in the Sewer Department, with some retirements occurring and new staff coming on board. They are bringing with them a desire to learn, but not just for themselves but for this facility for the future.

As the most recent addition to the facility staff I am proud to bring over 18 years of experience in the wastewater treatment field. Starting as a utility operator and steadily progressing into management. Previously I have been an operator and mechanic learning from great senior staff and managers, overseen a certified lab, acted as a regional troubleshooter offering assistance to multiple facilities across New England for whatever needs arose, and have been involved on multiple levels with previous facility upgrades including new facility construction and upgrading online facilities while continuing treatment. As the newly hired Superintendent my goal is to continue a long standing history of facility compliance with a user first mindset. Our goals for the future will be to consistently and safely provide a clean effluent minimizing environmental impacts to the surrounding area while offering the highest possible levels of service to you our customers while prioritizing a fiduciary approach whenever and wherever possible.

In 2018 the facility received and treated over 138 million gallons of wastewater which includes over 3.8 million gallons of septage. During the year 170.86 Tons of solid waste was produced, of that 39.23 tons was landfilled and 131.63 tons was incinerated bio-solids.

The MA DEP notified the facility that in the coming year they would be issuing the renewal of the facilities treatment permit with new more stringent limits. During the comment period for this permit, strong and vehement arguments were put forward concerning these limits. Not just on the effects they would have on the treatment facility but also more importantly on the system users. The MA DEP acknowledged these arguments and statements, however, do not currently have plans to modify these new very stringent limits.

These impending limits are not new to myself or the industry as a whole, with multiple technological approaches readily available to achieve these new standards. While we are looking to the future currently uncertain of the direct path needed, we have skills and abilities to guide us in our decision making and direct us down the road ahead, providing a new horizon of improved effluent and environmental sustainability.

Respectfully,

James Nyberg
Sewer Superintendent

Charles Haddock
Donald E. Smith
Kevin Valeri
Sewer Commissioners

TOWN FOREST PARK

The committee is pleased to report the activities during the 2018 season at the park. We have had visitors from all over the state that have enjoyed walking the trails on foot as well as on horseback. The Sportsmen's Club held a trout derby last spring which many of the local youths and families participated in. Along with fun fishing and a camp fire, there was also hotdogs served by the North Brookfield Police Department. The park is a host for many beautiful flowers and wildlife to be viewed by those who visit. The main trail to the meadows off of Bates Street is approximately one-mile long through the woods, ending in the open fields of East Quabbin Land Trust.

The committee would like to thank everyone who has helped each season with planting flowers, cutting brush and maintaining the trails. We would like to acknowledge The Garden Club of the Brookfields for their beautiful floral garden planted by the pond.

This coming spring of 2019 there will be a grand opening of the 9-hole disc golf course. We would like to thank Mark Dombek for the design and building of the course, and the many donations made for the course. The grand opening will be posted on the town web site along with social media. Stay tuned.

Please contact any committee member if interested in helping to keep the park trimmed and trails cleaned. We are going to be building a small shed this spring and we could use help. The materials are paid for and are being stored at Howe Lumber. Thanks to Howe Lumber for their many donations including many yards of soil for planting etc.

Thank you to Roland Zuidema for mowing and trimming the park lawns this season. We are still looking for great ideas and planting. We need much help coming up with historical signage to put along the trails that show our local history. Anyone or any group looking for a team project that would be a great help. We will cover the costs of signage.

Updates regarding the park can be found on the North Brookfield Town website.

Committee Members

Chairman Joseph Holway

Padgett Berthiaume

David Martin

Jeff Martin

Ryan Holway

Richard Paquette

Andrew Paquette

Eric Hevy

Bob LaFlamme

John Foley

James Bartlett

VETERANS' SERVICES OFFICE

2018 Report

The North Brookfield Veterans Services Office is located at 215 North Main Street and is open on Tuesday evenings from 5 – 8 pm, or by appointment at veterans@northbrookfield.net or at (508) 867 - 0205.

Massachusetts continues to lead the nation in supporting our Veterans. From benefits and services to education, employment and training, housing, health and well-being, Women Veteran Services and cemetery/honors benefits. Veterans should check out the Massachusetts Department of Veterans' Services website at <http://www.mass.gov/veterans> to see what the state is doing in support of our Veterans. I'm here to assist with questions or to help find answers.

The DVA introduced a program to allow all Veterans to apply for Veteran ID cards. You can find out more information at <https://access.va.gov/accessva/>, then click on **VIC** or you may go to the Massachusetts RMV (with a copy of your DD214) and renew your license. The Governor has waived the renewal fee. **Veteran** will then be noted on your license, and the RMV will keep the DD214 on file for future licenses. I try to keep the Veterans' Services webpage on the town website updated about programs such as these.

On the town Veterans' Services webpage I try to post what I hope is helpful for most Veterans. There is information about free legal services, upgrading discharges, schedules of various Claims Representatives (also outside my office door) who can assist you in filing or updating a VA Claim, and various bulletins put out by the DVA or by the Commonwealth that may be of interest. I also have the links for the DVA and for the Massachusetts Department of Veterans' Services, as well as helpful organizations like Project New Hope, Homes for Heroes and The Brookfield Institute (recently opened in Ware to assist Veterans).

Veterans who have served in the Gulf War Zone are asked to submit their name to be included on the memorial plaque in front of the library. The Veteran must have been a North Brookfield resident at the time of enlistment. You can find more information on the Town Website, the Veterans' Services page: <https://www.northbrookfield.net/veteransservices>.

The names will be placed on the monument every three months by the American Legion Post #41 members.

Valor Act II, passed in July 2014, put in place a consistent training and certification program statewide for all local VSOs such as myself. The training and certification helps assure that the knowledge base and administering of benefits provided will offer more consistency from town to town. Our town is in compliance as we must be recertified by the DVS every three years and I was recertified in October 2018.

Governor Baker signed the Brave Act in July 2018, an Act to Strengthen Services and Supports for Commonwealth Veterans. A summary of the Act is on the Veterans' Services webpage.

I remain a current member of the MVSOA (Massachusetts Veterans' Service Officers Association) and the Worcester County VSOA, and have benefited much from information sharing and their training meetings and conferences. I attend as many of their training conferences and area meetings as budget allows.

I am also a member of the Worcester Veterans Coalition, led by the Veterans Representatives at Workforce Central in Worcester and Southbridge. We meet quarterly at Veterans Inc. and the coalition includes VSOs from around the Worcester area, as well as many other agencies working for/with Veterans who come together to share information that will further assist our Veterans.

I still have much to learn and continue striving to do that. Tony Musnicki, the Barre VSO, has assisted in times of need (as have other VSOs) and it has been very much appreciated. It's an honor and a privilege assisting my fellow Veterans and I continue looking forward to the challenge.

Respectfully submitted,

Holly Kularski
Veterans' Services Officer

WATER DEPARTMENT 2018 ANNUAL REPORT

Our treatment facility is in its 19th year of operation. While most things are in excellent condition, some issues are arising with the electronics in the SCADA system that runs the plant. These electronics are no longer supported and are starting to see the end of their useful life. Last year we reported the air compressor in our WTP facility needed to be replaced. We did that work and the new compressor is operating excellently.

We had 7 (seven) service repairs, two of which required the replacement of the main due to the condition of where the service was tied in to the main. Two hydrants were replaced due to unknown vehicles hitting them which we repaired. We added 3 new services to new customers. We flushed our mains in May and October. Our distribution system is considered an old system and we will be addressing this after our loan obligation ends after the 2020 FY budget.

The North Common Street project went fairly well per the NBWD perspective. New water main was replaced from the Grove Street intersection to the intersection of Mt. Guyot. New services to the homes were replaced also along with new gate valves at each intersection. The street should be paved and the sidewalk completed in the spring. This work was done per a state grant which we did not have to pay a portion of.

There are 1,292 services that supply water to approximately 3,900 residents of North Brookfield, around 85% of the town's population.

Our current staff consists of Richard Kennan, Superintendent; Jamie Flamand, Operator; Robert Peterson, Operator and Kelly Valeri, Administrative Assistant. Robert Peterson, who was hired in 2018, became our third operator. Having a 3rd operator in place solves our coverage and succession issues that was always a concern in the past. Rob's work ethic is a welcome addition and great benefit to the town. These three men attend classes each year to increase their knowledge of drinking water issues and to satisfy the requirements of the DEP needed to keep their licenses current. Kelly Valeri handles all the office duties and billing. She is responsible for recording and reporting to the DEP and other various boards.

The Board of Water Commissioners would like to commend and thank our Water Department staff on a job well done. The Water Department would like to thank all the other town departments for their help throughout the year as well.

Respectfully submitted,

James Kularski, Chairman
Tim Nason
Shiela LeBlanc
Board of Water Commissioners

WIRING INSPECTOR
Annual Report for 2018

The following is a compilation of electrical inspections performed by Donald R. Doe, Jr.,
Wiring Inspector for the year 2018.

Additions:	4
Wind Turbines/ Solar Electric	8
Commercial Renovations:	7
Generators:	4
Heating Systems:	2
New Garage:	2
New Single Family Dwellings:	5
Residential Renovations:	13
Security Systems:	3
Service Upgrades/Repairs:	12
Swimming Pools:	4
Fire Alarm Systems:	2

Respectfully submitted,

Donald R. Doe, Jr.
Inspector of Wires

SCHOOL DEPARTMENT

2018

School Committee

Superintendent

Jr/Sr High School Principal

Elementary School Principal

Department of Student Services

Curriculum Office

Facilities Department

Class Day 2018

Graduation 2018

Bay Path Regional Vocational

SCHOOL COMMITTEE REPORT

2018

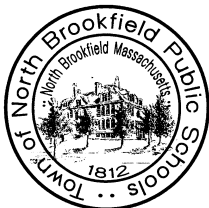
One of the most wonderful things about the North Brookfield Public Schools is the amount of love and concern that is demonstrated by our administrators and staff to our students every day. Education is a demanding field and the NBPS School Committee appreciates the dedication shown at every level of our schools to ensure that our students continue to learn and grow to the best of their abilities.

Thank you as well to the NBPTO, the NB Sports Boosters Club and the North Brookfield Special Education Parents Advisory Committee. These three groups are managed by parent volunteers and each in their own way fulfil vital roles in supporting our students and staff. Without the parents who dedicate their time and efforts our students would be much poorer in both experiences and opportunities during their school careers. Thank you to our community for continuing to support the NBPS. We are fortunate to receive many donations from both businesses and private individuals that help support our staff and students.

Some highlights of 2018 included the inaugural season of the NBHS Steampunks Robotics Club with their robot "Furious George". The team participated in several regional competitions and received a rookie award! The NBHS Cross Country Team won their conference this Fall for their first time since the team was created. As well all 3 other fall sports teams (Field Hockey, Girls Varsity Soccer and Boys Varsity Soccer) advanced to their conference playoffs. Perhaps most exciting of all is the completion of the NBES roof project. Despite adverse weather conditions work continued all summer and fall and as this writing all work has been done to complete the roof! As well, funds from the Rural Schools grants were used to update the security at the elementary school with new front doors and a security system. NBPS also was fortunate to receive additional grant funds from the North Brookfield Police Department to completely fund the new video security system at NBES. We are also grateful that officers from the NBPD are on hand to greet our students nearly every morning and that this year the NBFD has instituted High Five Fridays, greeting the elementary students with high fives to start their days. Relationships with our local community institutions is a wonderful part of our small town atmosphere.

With the departure of Mr. Rosenthal to the Northbridge, MA School District, NBPS welcomed Mrs. Monique Dubuc in a new role as the Interim Director of Special Education. Mrs. Dubuc had worked for several years as a Special Education teacher at NBES and we are very happy to have her join the administrative team. We are very excited that in November 2018 we were able to approve her plan to expand the NBES preschool program to include another classroom. Our Curriculum Director Ms. Jeanne Powers continues to develop new opportunities for our staff to receive training and continue developing their skills. At the elementary school the focus has been on continuing literacy, math and science professional development. At the junior/senior high school 3 math teachers have begun piloting programs from Edgenuity, a platform for balanced learning.

Many school districts throughout Massachusetts are facing the same challenges to school funding that we have here in North Brookfield. The NBPS School Committee is committed to sharing the issues we face in our small town with our state legislature so that we may continue to offer our students the opportunities for education that they deserve.



**North Brookfield Public Schools
Office of the Superintendent
10 New School Drive
North Brookfield, MA 01535
Telephone 508-867-9821 Ext. 14**

**North Brookfield Public Schools
Report of the Superintendent of Schools
2018**

In 2018, the North Brookfield Public Schools had a great year! There were so many wonderful things that happened that we, as a community, can be proud of. There are also many things we need to continue to improve, and to that end, there is much work that is ongoing that will help our district continue to move forward. Change is a natural part of life and will happen whether we want it to or not. Most people resist or uncomfortable with change, but I believe we must do things differently in our schools, as the world has changed and our students need something very different than many of us grew up with when we went to school. The world they are growing up in, and the world they will live in as adults, requires that we provide them with an education that prepares them for that world.

This year we had several new employees come to our District. In terms of Administration, our Student Services Director, Mr. Greg Rosenthal, left our District, and we found his replacement internally in Mrs. Monique Dubuc. Mrs. Dubuc has been with the North Brookfield Public Schools for the last 6 years as a Special Education teacher. She has tackled her new role head on, and we are lucky to have her leading our Student Services Department.

This year has seen a number of new programs be implemented that really enhance the program students have access to. A new elementary and middle school STEM program has been developed. All students, K-8, now are engaged in STEM learning activities as a regular part of their schedule. In conjunction with this STEM program, we have “built” two new STEM classrooms called Makerspaces. These Makerspaces are designed around student inquiry, collaboration, design and engineering in the areas of Science, Technology, Engineering, and Math (STEM).

The District has also opened a second Preschool classroom due to an increase in enrollment. Previously, we had one classroom that ran a morning and an afternoon session. The new classroom is also running sessions in both the morning and the afternoon, but we are working on providing options for students and families, such as a full day option for preschool. We hope this provides our families what they need as kids reach the age of 3-4.

We have also been able to role out a number of initiatives including the implementation of Writers Workshop and Eureka Math at the elementary school; and, Student-led conferences and the Edgenuity Math blended learning pilot at the Jr/Sr High School. Each of these initiatives moves our district forward and provides students with tremendous opportunities.

The North Brookfield Public Schools does not discriminate on the basis of race, color, sex, religion, national origin, sexual orientation, disability, or homelessness.

I

n addition, to building a Makerspace and a new PreK classroom, the largest construction project this year has been the elementary roof project. The project began right after school ended in June 2018 and has been ongoing throughout the remainder of the year. The finished product looks really good and the new roof, wall panels, and sun shades will serve our community very well for the foreseeable future.

A major focus around the country has been school safety. Our district is no different. This year we have put into place a number of new safety initiatives that really support the safety of students. They include the growth of our PBIS program. PBIS stands for Positive Behavior and Intervention Supports. This is a research-based approach to supporting student social-emotional needs. We all know that if students are struggling with mental health issues, anxiety, family concerns, peer issues, etc. that they will not be ready to learn, no matter how good the instruction is. PBIS is designed to support these needs so that every student is prepared to learn. There are a number of changes to our physical plant that improve the safety of students including new video surveillance in the elementary school, new locking doors at the elementary school, Go Buckets for use in the event of an emergency/crisis situation, and we are now an ALICE District. ALICE is the acronym for ALERT-LOCKDOWN-INFORM-COUNTER-EVACUATE. This is a nationally recognized program that is supported by law enforcement to use in the event of an intruder in our buildings. Staff and students have been trained and we have run drills to practice this, very much like running fire drills. The District has also partnered with In Force 911. This company provides a software program that allows for effective and efficient communication both internally between and among staff, and the North Brookfield Police Department in the event of an emergency/crisis situation.

Our current District Improvement Plan runs through the 2019 school year and we are beginning the process of developing a new Strategic Plan that will chart our course over the next several years. We look forward to working with our students, families, teachers and staff, municipal partners and the community at large to provide a great program for all the students of North Brookfield.

I look forward to continuing this exciting work with the staff, students, families, and community as whole to build the North Brookfield Public Schools into the best school district in the country.

Respectfully Submitted,
Richard Lind
Superintendent of Schools

The North Brookfield Public Schools does not discriminate on the basis of race, color, sex, religion, national origin, sexual orientation, disability, or homelessness.



North Brookfield Public Schools

10 New School Drive
North Brookfield, MA 01535
Telephone (508) 867-9821
Fax (508) 867-8148

Report of the Jr/Sr High School Principal 2018

The past year at North Brookfield Jr-Sr High School has been a year of growth, both in the programs we have been able to offer and the overall student population. Our student population is currently over 250, which represents an almost 10% increase from the previous school year, and the highest level in at least a decade. The increase can primarily be attributed to fewer students choosing to leave the district at the incoming 7th grade level. We believe that the district's ability to add engaging programming has contributed to the collective decision to keep students in the district, and we look forward to continuing that trend in the year to come.

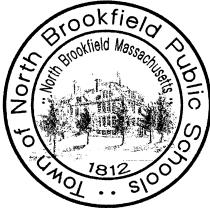
One of the more successful additions to the High School program was the introduction of Student- Led Conferences. In March, instead of the standard 5-minute parent-teacher conferences, students led a 20-minute conference with their parents and Advisory teacher highlighting their accomplishments and areas of need, as well as reviewing their goals for the remainder of the year. The conferences were very well received by parents and had a participation of rate of over 90%.

2018 also saw the launch of a new High School bell schedule and the introduction of a "Flex" Block. Flex Block is a 40-minute period in the middle of the morning that allows students and staff to get together for any number of reasons—extra help, making up tests and quizzes, teacher collaboration meetings, clubs, class meetings, etc. Many of the kinds of activities that typically had to occur after school and were thus sparsely populated (if at all) saw much greater success when weaved into the Flex Block.

Flex Block has allowed us the ability to add a Site Council. The Site Council is a group of staff and students (student-majority) that makes recommendations for changes in school structure, policy, rules, etc. Still in its early stages, we anticipate the Site Council to be a defining part of our school culture and a means to empower the student population. Finally, our Robotics Team had their rookie season in the spring. The team competed in two competitions and came home with three separate awards. The team has grown in popularity and has proven to be a major point of interest for students of all grades.

It is our hope that we will be able to continue grow these programs as well as add new innovations in the coming year.

Respectfully submitted,
William Evans
Jr/Sr High School Principal



North Brookfield Public Schools
North Brookfield Elementary

10 New School Drive
North Brookfield, MA 01535

Telephone 508-867-8326

Fax 508-867-6255

eglazier@nbschools.org

Differentiating for Success

Student Information:

The graduating 6th grade class of 2018 had 51 students. Our student population as of 1/1/2019 is 331 students from Pk through grade 6. The class breakdown is as follows:

Preschool--38 students (four 1/2 day programs)	Grade 3--33 students
Kindergarten--41 students	Grade 4--38 students
Grade 1--37 students	Grade 5--48 students
Grade 2--50 students	Grade 6--46 students

Curriculum Update:

Our students are in the first full year utilizing the Writer's Workshop model for their English Language Arts class. Our staff has had regular professional development sessions with our partners from Teachers for Teachers. Not only are our teachers implementing this Workshop model, they have also been mapping their curriculum in groups with their colleagues. This mapping process is expected to take up to a year, but the vertical and horizontal mapping of curriculum will prove to be very valuable to our teachers and the students.

We have begun using a literacy coach in our building. Mrs. Robin Pratt has been working on developing professional relationships with our ELA teachers. She has been co-teaching and modeling lessons all year. She has developed six-week coaching cycles with cohorts of teachers and every six weeks they focus on a new topic. The topics can be directed or self chosen based on the curriculum taught.

Technology:

We have worked hard to increase the amount of technology that our students have access to. We have Chromebooks, iPads, and other tablets available for classroom use. Our computer lab gets regular use by students in all grades. Each classroom is outfitted with an interactive whiteboard and teachers and students can be seen using these technological tools daily.

School Community:

I'd like to publicly thank our many, many, dedicated parent volunteers who give their time to support NBES. Without their support, we would not have access to extracurricular activities that our students have come to enjoy. They support us through fundraising efforts and those funds to toward field trips, educational presentations, technology, student welfare, and much more! Our PTO meets regularly and all parents are encouraged to attend.

Summer Reading:

We are excited to be continuing the Summer Reading Program this year. All of our students will be leaving for summer vacation with leveled reading books. We will also have scheduled times throughout the summer that students can come and exchange their books for new ones. We hope this program will encourage our students to continue reading all summer long. As you can imagine, there can be considerable regression over the summer when students don't continue to read.

Social Media:

We have an active Facebook Page for NBES. You can find our page by searching for North Brookfield Elementary School on Facebook. Many of our classroom teachers post weekly newsletters there along with other important information for families and friends of NBES. Our school's updated website is in its second year and we add new content to the website regularly and we sincerely hope that the website will be a valuable tool for families in the community.

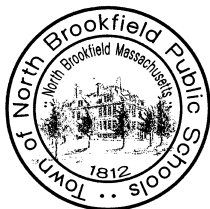
Thank you:

I'd like to thank the teachers, staff, students and parents for their flexibility and understanding as we completed a monumental roof project in 2018-2019. Classrooms were disrupted regularly and the staff did a great job of working with the custodians and the general contractors to minimize disruption to the educational process. The project was very expensive and I thank the town of North Brookfield for funding the project. It speaks volumes to their commitment to the elementary school. Thank you from all of the staff!

Respectfully Submitted

Eric M. Glazier

Principal



North Brookfield Public Schools
10 New School Drive, North Brookfield, MA 01535
Telephone 508-867-9821

**Student Services Department
Annual Town Report
2018**

Introduction

After serving the district for 6 years as a special education teacher, it was an exciting opportunity for me to transition to the role of Interim Student Services Director. One of my personal goals for the 2018-19 year is to strengthen the communication and collaboration opportunities between the district and the community.

Community Engagement Events

October, 2018: The 1st annual Run, Walk, Roll Against Bullying

December, 2018: Cyber Safety assembly and parent night planning

December, 2018: Peer mentoring committee launch

Student Services

The North Brookfield Public School District's Student Services Department is proud to facilitate services and provide supports in the following areas: Special Education (IEP's and 504's), Preschool, English Language Learners, and Families in Transition (McKinney-Vento Homelessness, Foster Care, Migrant and Military). The Student Services Department is dedicated to the success of our students through strategic planning and reinforcement of educational and social emotional needs which help prepare them for success in and beyond the school environment.

Staffing

The District employs a variety of professionals who are able to provide services to all students within the community. These staff include: Moderate Disabilities Special Education Teachers, Severe Special Need Teachers, Speech language Pathologist and assistants, Occupational Therapist, Physical Therapist, Teacher of the Deaf, Board Certified Behavior Analyst, Assistant Behavior Analyst, Adjustment Counselors, Paraprofessionals and a School Psychologist.

Special Education

The North Brookfield Public School District provides a tiered system of programming and services for students with various disabilities and deficits. Our school is dedicated to providing instruction in the least restrictive environment which is suitable for the student's abilities. The focus of Special Education is to deliver specifically designed instruction which promotes universal access for all learners in order to prepare them to transition into more least restrictive learning environments. The goal is for students to identify and utilize their strengths, problem

The North Brookfield Public Schools does not discriminate on the basis of race, color, sex, religion, national origin, sexual orientation, disability, or homelessness.

solve real life situations, maintain academic skills, navigate their social environment, access self-regulation skills, self-advocate their needs, and ultimately feel success. All of our program staff are trained by the district in SafetyCare de-escalation and crisis prevention.

Our Special Education tiered programming ranges through the following areas:

Inclusion: Academic, language, and motor instruction delivered within the general education setting. Staff provide ‘in the moment’ teaching of skills while supporting curriculum within the general education classroom.

Connect Program: This is a sub separate program within our district with locations at both the elementary and junior high school grades. The Connect Program focuses on providing instruction for students who have difficulty regulating their emotions and coping with their environment. Students receive instructions for academic skills, social skills, self-regulation skills, and self-advocacy skills while attending class in this Special Education setting.

Rise Program: This is a sub separate program within our district with locations at both the elementary and junior high school grades. The Rise Program focuses on providing instruction in a Special Education setting for students who benefit from curriculum focused on the areas of academics, adult living skills, vocational skills, travel training, social interactions, and community safety.

Preschool

The District is excited to announce the expansion of our preschool programming which began in December of 2018. We now offer two classrooms with five days of morning and afternoon sessions. As we move forward, the district will be preparing tiered schedules and tuitions to promote continued enrollment and sustainability.

English Language Learners

The District is prepared to support potential English language learners who may enroll in the district.

Families in Transition (McKinney-Vento Homelessness, Foster Care, Migrant and Military)

The district has supports and protocols in place for students who may become homeless, enter into DCF custody, or transition due to military or migrant situations.

Respectfully,

Monique Dubuc
Interim Director of Student Services

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North Brookfield Public Schools
Curriculum Office
10 New School Drive
North Brookfield, MA 01535
Telephone 508-867-7131 Ext. 1312

Curriculum Office 2018 Annual Town Report

The Curriculum Office oversees the following initiatives:

- Professional development opportunities for faculty and staff.
- Curriculum review, revision, and alignment to the Massachusetts Curriculum Frameworks.
- Ongoing development and articulation of curriculum, vertically (grade-to-grade) and horizontally (across a grade).
- Management of Title I, Title IIA, and Title IVA State and Federal Entitlement Grants.
- Oversee Mentoring and New Teacher Induction Programs.
- Evaluate and recommendation instructional materials, methods, and programs to support the curriculum.
- Analysis of student performance using multiple data sources, including state MCAS assessment data.

Curriculum Development and Alignment

High School

The Director of Curriculum, Instruction, and Assessment meets regularly with teachers in departments (i.e., math, science, art/music). Each department sets goals for their work each year and uses both a mini-retreat model called Curriculum Summits and afterschool Curriculum Hours to learn, grow, and build upon one's practice.

The high school has also been implementing new curricular components through their school change initiative. Advisory lessons for each grade have been developed to meet the social/emotional needs of the age-group. Last spring, was the first iteration of Student-Led Conferences (SLCs). These were well attended by parents/guardians and will be a focus of the spring for our students.

This spring, each math teacher at the jr/sr high school is piloting digital curriculum from the company Edgenuity. The goals of the pilot are to support student learning both as intervention and extension, measure students understanding with standards-based assessments, and bring blended learning (digital and face-to-face) together in teacher instruction.

Elementary School

At the elementary school, teachers have continued working with Teachers for Teachers on Lucy Calkins' Reading and Writing Workshops. NBES teachers are using the learning garnered from their professional development experiences with the Teachers for Teachers consultants to implement the program within the classrooms. For the first time, NBES has implemented a literacy coaching model. This model provides teachers with a six-week coaching cycle from our in-house Reading Specialist/Literacy Coach. The goal of a coaching model is to improve teacher instruction and in turn student learning.

In August 2018, the elementary school was awarded a Youth Literacy Grant from Dollar General. The funds from this grant provided each student in the school with access to the digital reading platform

Raz-Kids. Raz-Kids is an interactive reading tool that provides teachers with instant feedback on student progress.

During the summer of 2018, three educators attended a train-the-trainer workshop on Eureka Math. The purpose of this investment was to build capacity in the school to provide training and support to teachers on a regular basis.

Also, over the summer of 2018, a makerspace was designed and constructed in the elementary school. A makerspace promotes learning through investigation and experimentation. They are cross-disciplinary, with elements of art, science, math, and craftsmanship. They offer high and low tech tools and materials that encourage students to create rather than consume. They provide hands-on learning, help with critical thinking skills, and even boost self-confidence.

Assessment

In the spring of 2018, Massachusetts students in grades 3-8 were tested on the new version of the state MCAS assessment, titled the Next-Generation MCAS. With the new test came a transition to computer-based testing for most grades, with the state adding more grades to the computer-based testing each year. High school students were still assessed on the Legacy MCAS which are the state competencies that determine achievement of high school diplomas. In time, the state is planning to transition to the Next-Generation MCAS for the high school.

As a district, our accountability rating was "Not Requiring Assistance or Intervention." We achieved this classification because we were "Partially Meeting Targets," which were set by the state in advance of the test.

District-wide Initiatives

- Instructional Leadership Team (ILT)
 - Established October 2018
 - The Director of Curriculum, Instruction, and Assessment facilitates the district-wide ILT, with representation from faculty, students, administrators, parents/guardians, and the School Committee.
 - An Instructional Leadership Team makes recommendations to the administration on teaching and learning priorities within the schools and district as a whole. The goal is to build upon the current successes and expand the possibilities for student learning.
- Positive Behavior Interventions and Supports (PBIS) Team
 - Established October 2018
 - The Director of Curriculum, Instruction, and Assessment co-facilitates a team of teachers in the mission to foster and promote a safe and positive school environment that enhances student learning through teaching and recognizing positive behavior.
- STEAMathon
 - On March 28, 2019, the district will be hosting its first annual STEAMathon to showcase learning in the fields of science, technology, engineering, arts, and math.
 - This event will be free and open to families and students in grades preK-12.

- Astrophysicist/Author Visit
 - On April 22, 2019, the district will be hosting astrophysicist and author Dr. Jeffrey Bennett. Dr. Bennett is a children's book author who explains science concepts in his stories.
 - Dr. Bennett is touring the country, providing free visits to schools to promote STEM education.
 - We will have in-school assemblies for each of the grades, an educators workshop afterschool on the 22nd and a free/public lecture for the community.

Professional Development Days

New Staff Orientation	<ul style="list-style-type: none"> ● August 22, 2018 & August 23, 2018
Half-Days	Full-Days
<ul style="list-style-type: none"> ● October 4, 2018 ● November 9, 2018 ● January 18, 2019 ● March 11, 2019 	<ul style="list-style-type: none"> ● August 27, 2018 ● August 28, 2018 ● October 5, 2018

State and Federal Entitlement Grants

The Curriculum Office is responsible for writing and managing the Title I, Title IIA, and Title IVA grants.

- Title I Grant
 - Schoolwide assistance to students in reading and writing at the elementary school.
 - Title I financial assistance is provided to districts and schools with high numbers or high percentages of children from low-income families to help ensure that all children meet challenging state academic standards.
 - Title I funds support all students at NBES regardless of income status, as North Brookfield's Title I support is schoolwide.
- Title IIA Grant
 - Funding for professional development, including course reimbursement, in support of teacher quality.
- Title IVA Grant
 - The Title IVA grant was created to support academic achievement and to promote student health and wellbeing. NBPS uses the funds to provide the PSAT to each sophomore, access to Advanced Placement testing for students with low-incomes, funding for PBIS Team initiatives and engages educators in social-emotional learning practices.

Respectfully submitted,

Jeanne Powers
 Director of Curriculum, Instruction, and Assessment

NORTH BROOKFIELD PUBLIC SCHOOLS

Facilities Department Report 2018

The school complex is located at 10 New School Drive off of Oakham Road. We have two buildings, North Brookfield Elementary School and North Brookfield Jr/Sr High School, athletic/community playing fields, a playground and outdoor Tennis and Basketball courts. The property as a whole provides open space and community activity space for all the townspeople.

The elementary school, opened in 1974 educates students in grades pre-k to 6th grade, it is 83,000 square feet. We are also home to the local cable station and the Emergency Management Association. Located in this building also is the Superintendent and Pupil Services offices.

The Jr/Sr High School opened in 2004. It is also 83,000 square feet and educates students in grades 7 to 12th. This building is the towns designated Emergency Shelter.

The Facilities staff consists of 6 fulltime custodians and a full time Facilities and Grounds Manager. We are responsible for maintaining and repair of all facilities and grounds. This includes mowing the athletic fields and building grounds, snow removal from all driveways, parking lots and sidewalks and doors, preparing athletic fields for games ie: painting lines, grooming infields. Staff clean teaching and office spaces daily and prepare spaces needed for committee meetings, town and school events. During the summer we perform complete top to bottom cleaning, stripping and waxing of floors, resealing both gym floors.

Highlights of 2018 include:

- The Roof Project at the Elementary School is completed. Weather and manufacturing issues held the project up from being on time, however the bid was under budget and after all change orders we will be under budget. MDM Engineering from Dudley was very good to work with and they have done a great job. Our Project Manager, Skanska and the Dietz & Co. Architects are reviewing punch list items, all close out paperwork ie: As Built Drawings, warranties for Roof, Siding and Sunshades and final inspection from the MSBA Commissioning Agent and the Building Inspector John Couture. MDM will do final landscaping repairs in the spring. This project was funded by the Massachusetts School Building Authority (MSBA) at 62.67% reimbursement
- The varsity Baseball infield was upgraded thanks to help from The Laid Back Adult Baseball League, who edged out baselines and home plate area. We purchased two loads of infield mix, placed and leveled the mix. More needs to be done and is ongoing weather depending.
- With grant funding we have added a new security door at the Elementary main entrance.

As we look forward, other capital/repair projects that need to be addressed are:

- The Elementary School Auditorium/gym exterior wall residing-not included in Roof Project
- Repaving around the Elementary school and New School Drive
- Catch Basin repair
- Investigate the Middle/High School roof for correct repairs
- Replace the one-ton Dump Truck

With the continued support of the towns people we will have the opportunity to provide the best educational space possible for the students of North Brookfield.

Respectfully submitted,

Martin S. Shaw
Facilities and Grounds Manager

NORTH BROOKFIELD PUBLIC SCHOOLS

SCHOOL COMMITTEE

Mrs. Maria Baier Tucker, Chair
 Mrs. Kristien DePasse, Secretary
 Ms. Ruth Honthumb
 SUPERINTENDENT OF SCHOOLS
 Mrs. Elisabeth Melard

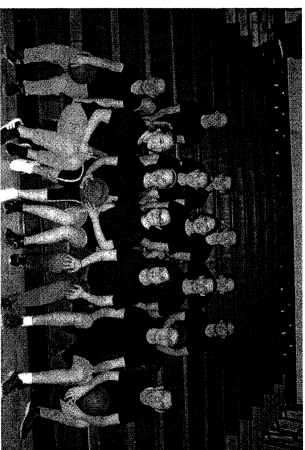
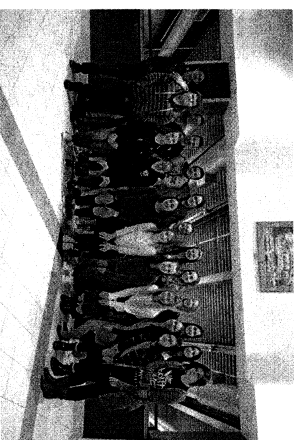
Mr. Richard Lind

NORTH BROOKFIELD JR./SR. HIGH SCHOOL STAFF

William Evans	Principal
Jeanne Powers	Director of Curriculum
Megan Sears	Guidance Counselor
Cynthia O'Hara	Technology Coordinator
Jessica Stanley	Adjustment Counselor
Alyson Bulger	Main Office Secretary
Maureen Floyd	Nurse
Anne Adams	Special Education
Hannah Alford	Special Education
Courtney Cummings	Music
Laura Cummings	Mathematics
Ellen Davenport	Special Education
Nancy DiPietro	Spanish
Stephen Doors	Social Studies
Nicole Giguere/Gwen Vitti	Art
Janet Jacobson	Science
Shelly Lacarte	Special Education
Caitlyn Malone	Science
Kevin McNeill	Physical Education
Leslie Murray	English
Julia Petre	Mathematics
Joel Petit	Media Specialist
Richard Rigney	English
Margaret Rising	Special Education
Kristen Rose	French
John Rubinck	Mathematics, Engineering
Daniana Sarrette	English
Joshua Snyder	Engineering, Science
Kurt Stanley	Social Studies
Michael Tift	Social Studies
Angela Carter	Paraprofessional
Brenda Casey	Paraprofessional
Margaret Hanson	Paraprofessional
Megan Hanson	Paraprofessional
Channing LeBlanc	Paraprofessional
Hillary Waugh	Paraprofessional
Cheyl Zaluskas	Paraprofessional
Martin Shaw	Facilities Manager
David Curnumbes	Custodian
List Curnumbes	Custodian
Andre Gaurmond	Custodian
George Nolette	Custodian
Donna Holmes	Food Services Manager
Karen Chisholm	Cafeteria Worker
Cheyl Johnson	Cafeteria Worker

*North Brookfield Jr-Sr High School
 North Brookfield, Massachusetts*

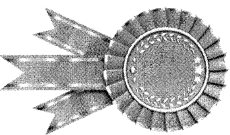
Class Day



*Friday, June 1, 2018
 8:30 a.m.
 Elementary Auditorium*

Class of 2018

<i>Codin Wayne Beaupre</i>	<i>Sophia Mackenzie Martin</i>
<i>Mytle Graze Bulger</i>	<i>Simbley Frances McSherry</i>
<i>Bridley William Chickelin</i>	<i>Stannah Ellen Morse</i>
<i>Zachary J. Dufresne</i>	<i>Brooke Ann Perry</i>
<i>Benjamin Peter Duppell</i>	<i>Jordan Emerson Phillips</i>
<i>Tabitha Jane Earls</i>	<i>Cody James Roberts</i>
<i>Lyden C'Duayer Savington</i>	<i>Emma Catherine Schultz</i>
<i>Thomas John Standing Jr.</i>	<i>Brady James Shipman</i>
<i>Maria Grace Hoffmann</i>	<i>Shelicia Crystal Sota</i>
<i>Elizabeth Karpoukianidis</i>	<i>Emma Elizabeth Soutis</i>
<i>Konstantina Karpoukianidis</i>	<i>Kecian Daniel Valeu</i>
<i>Brandon A. Silbom</i>	<i>Alexis M. Westerbech</i>
<i>John Anthony Lembo</i>	<i>Emily Ann Wootlingham</i>
<i>Laura Marie Leussieux</i>	<i>Seas Morgan Wozniak</i>
<i>Ala Joseph Louwda</i>	<i>Allison B. Young</i>
<i>Meaghan Gloria Menemenay</i>	



<u>Order of Events</u>	
Processional	"Stand By Me" Ben E. King
Pledge of Allegiance	Christina Iott Vice President, Class of 2019
Welcome	Samantha Riccitielli President, Class of 2019
Forewell Address	Tabitha Earls President, Class of 2018
Awards.....	Mrs. Melody Spence, Class of 2018 Advisor Mrs. Jessica Stanley, Class of 2018 Advisor Mr. William Evans, Principal
Class Will	Members of the Senior Class
Class Prophesy	Members of the Senior Class
Class History	Slide Show
Recessional	"Don't You (Forget About Me)" Simple Minds

NORTH BROOKFIELD PUBLIC SCHOOLS

SCHOOL COMMITTEE

Mrs. Maria Becker Tucker, Chair Mrs. Meghan Cloutier, Vice Chair
 Mrs. Kristen Depasse, Secretary Ms. Ruth Horthumb Mrs. Elisabeth Meind
SUPERINTENDENT OF SCHOOLS

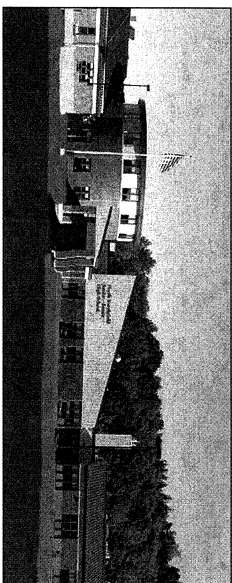
Mr. Richard Lind

NORTH BROOKFIELD JR/SR HIGH SCHOOL STAFF

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Cynthia O'Hara	Technology Coordinator
Jessica Stanley	Adjustment Counselor
Allyson Bulger	Main Office Secretary
Maureen Floyd	Nurse
Aime Adams	Special Education
Hannah Alford	Special Education
Courtney Cummings	Music
Lauren Cummins	Mathematics
Ellen Davenport	Special Education
Nancy DiPlato	Spanish
Stephen Doros	Social Studies
Nicole Giguere/Gwen Vitt	Art
Jennifer Jacobson	Science
Shelly Lacaire	Special Education
Caitlyn Malone	Science
Kevin McNeill	Physical Education
Leslie Murray	English
Julia Petee	Mathematics
Joel Petit	Media Specialist
Richard Rigney	English
Margaret Rising	Special Education
Kristen Rose	French
John Rubinick	Mathematics, Engineering
Dumian Sarrille	English
Joshua Snyder	Engineering, Science
Kurt Stanley	Social Studies
Michael Titt	Social Studies
Angela Carter	Paraprofessional
Brenda Casey	Paraprofessional
Margaret Hanson	Paraprofessional
Megan Hanson	Paraprofessional
Channing LeBlanc	Paraprofessional
Hillary Waugh	Paraprofessional
Cheryl Zaluskas	Paraprofessional
Martin Shaw	Facilities Manager
David Curranbes	Custodian
Lisa Curranbes	Custodian
Andre Gaumond	Custodian
George Nolete	Custodian
Donna Holmes	Food Services Manager
Karen Chispolm	Cafeteria Worker
Cheryl Johnson	Cafeteria Worker

161st Graduation Exercises of

North Brookfield Jr-Sr High School Class of 2018



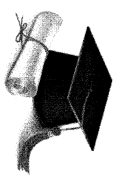
Elementary School Auditorium North Brookfield, Massachusetts

Sunday, June 3, 2018

2:00 P.M.

Class of 2018 Graduates

- Colin, Wayne Beaupre
 Kyfle Grange Bulger, N'KS, JK
 Bridget, William Chickden
 Zachary J. Dufresne
 Benjamin Jeter Duprell
 Tabitha Jane Earls, N'KS, JK
 Taylor C'Dwayer Savington
 Thomas John Skandling Jr.
 Maria Grace Steffenmeyer
 Epistathia Kapourkanidis, N'KS, JK
 Konstantina Kapourkanidis, N'KS, JK
 Brandon A. Stillborn
 John Anthony Lemke
 Leanna Marie Levesseux
 Alex Joseph Louvada
 Meaghan Gloria Kenneway
- Sophia Mackenzie Martin
 Kimberley Frances McSherry, N'KS, JK
 Hannah Ellen Moore
 Brooke Ann Perry
 Jordan Emerson Pettlingo
 Cody James Rebertus, JK
 Emma Catherine Schultz, N'KS, JK
 Brady James Shipman
 Phetitia Elizabeth Sola
 Emma Elizabeth South, JK
 Kevin Daniel Valeri, JK
 Alexia M. Westerbeek, JK
 Emily Ann Worthington
 Jess Morgan Wozniak, JK
 Allison B. Young



NHS - NATIONAL HONOR SOCIETY
 H - NBHS SENIOR HONOR STUDENT
 Congratulations and Best Wishes From the North Brookfield
 School Committee, Superintendent of Schools,
 K-12 Administration, Faculty, and Staff

-ORDER OF EXERCISES-

PROCESSIONAL	"POMP AND CIRCUMSTANCE" NBHS Band Courtney Cummings
PLEDGE OF ALLEGIANCE	Christina Iott Vice President, Class of 2019 NBHS Band
THE STAR SPANGLED BANNER	Courtney Cummings
WELCOME	Samantha Rischietelli President, Class of 2019
FAREWELL ADDRESS	Tabitha Earls President, Class of 2018
SENIOR SPEAKERS- 4th RANKED SCHOLAR—KONSTANTINA KAPOURKANIDIS 3rd RANKED SCHOLAR — EPSTATHIA KAPOURKANIDIS SALUTATORIAN — EMMA SCHULTZ VALEDICTORIAN — TABITHA EARLS	
CONGRATULATORY REMARKS	MR. WILLIAM EVANS Principal
CONGRATULATORY REMARKS	MRS. MARIA BEITER TUCKER School Committee Chairman
AWARDS & SCHOLARSHIPS	MRS. MELODY SPENCE & MRS. JESSICA STANLEY 2018 Class Advisors MR. WILLIAM EVANS Principal
CERTIFICATION OF GRADUATES	MR. RICHARD LIND Superintendent of Schools
PRESENTATION OF DIPLOMAS	MRS. MARIA BEITER TUCKER School Committee Chairman MR. RICHARD LIND Superintendent of Schools MR. WILLIAM EVANS Principal
RECESSIONAL	"MINGLE YOUR CHEERS" (SCHOOL SONG) NBHS Band Courtney Cummings



AUBURN • CHARLTON • DUDLEY • NORTH BROOKFIELD • OXFORD
PAXTON • RUTLAND • SOUTHBRIDGE • SPENCER • WEBSTER
Southern Worcester County Regional Vocational School District
BAY PATH REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL
57 OLD MUGGETT HILL ROAD
CHARLTON MASSACHUSETTS
(508)248-5971 – (508)987-0326
FAX (508)248-4747

NORTH BROOKFIELD
2018 Annual Report

Bay Path Regional Vocational Technical High School graduated a class of 245 students in June of 2018, and accepted a class of 315 freshmen in September of 2018. Our current enrollment has reached 1,131 students.

Of the 7 North Brookfield seniors who graduated, 2 are now gainfully employed in an occupation related to their training and 3 are now attending College. Currently, 45 students from North Brookfield are enrolled in one of our 22 vocational areas for the 2018-2019 school year.

Six North Brookfield students are receiving extra services from our Special Education Department.

Whenever possible, we have continued our practice of utilizing our occupational programs to provide requested services to municipalities, non-profit organizations and residents from any of our ten district towns. During the 2017-2018 school year, our 22 vocational programs completed 1,026 work orders, of which, 9 were for residents of the Town of North Brookfield.

Our Hilltop Restaurant and Minuteman Shoppe are opened to the public Tuesday through Friday from 11:00am to 1:00pm. Our cosmetology program is also open to the general public. Appointments for cosmetology services must be made in advance by calling the school. Residents of the Bay Path district are encouraged to take advantage of the services provided by our students. These learning opportunities benefit not only the students but provide useful services at reasonable costs to in-district residents. We will continue this type of work whenever possible, keeping in mind that the projects must be of educational value for our students.

Our Evening School Program continues to serve the adult needs of our 10-town district, as well as an additional 20 surrounding towns. Our Spring and Fall programs had a combined enrollment of 1,646, in programs ranging from Business & Finance, Career/ Licensing; Computers; Cooking; Entertainment; Health & Fitness; Hobbies & Crafts; Home & Job; Language & Art; and Sports & Leisure. The program also offered a wide variety of over 400 online courses, including career certificate programs and courses to satisfy professional development requirements for teachers.

This year, the only “Out of District” students that have been accepted are students who began their high school education at Bay Path while residing in one of the Districts ten member towns and then subsequently moved out of the District before completing their high school education. It is important to note that the town where the students now reside must pay an out of district tuition for each student ranging in cost between \$15,513 and \$17,399. Those towns also pay the transportation costs for those students.

The North Brookfield Public School System continues to provide excellent cooperation for our recruiting program and we are thankful for their efforts. I believe that they share our feeling that all students must be given the right, the information, and the opportunity to make an informed school choice.

We, at Bay Path, will continue to serve North Brookfield with the finest vocational education programs available for high school students and adults, and will, when at all possible, use our skills and facilities to further town projects as they add to our students' education.

Respectfully submitted,

John A. Lafleche
Superintendent-Director

FINANCIAL INFORMATION

2018

FY18 Collections

FY18 Receipts and Disbursements

FY18 Balance Sheet

FY18 Fund Balances

FY18 Outstanding Debt

2018 Wages and Compensation

TOWN COLLECTOR

The following amounts were collected and turned over to the Town Treasurer
for the Fiscal Year July 1, 2017 – June 30, 2018

TAXES

Real Estate	6,214,775.08
Personal Property	251,709.08
Motor Vehicle	565,710.42
Rollback Taxes	5,531.34

LOCAL RECEIPTS

Charges Real Estate & PP	5,837.83
Interest Real Estate & PP	12,595.79
Charges Excise Taxes	37,150.00
Excise Interest	4,099.08
Filing Fees – Motor Vehicle	6,560.00
Landfill Stickers	64,810.00
Landfill Charges and Interest	463.40
Landfill Liens	1,660.00
CML Fees	5,375.00
Copy Fees	1,083.00
Deputy Collector Fees	14,841.00
Parking Fines	60.00
Bank Interest	375.70

WATER

Usage	747,755.01
Cross Connections	4,701.00
Charges & Interest	16,201.32
Turn on Fees	2,900.00
Water Liens	573.27

SEWER

Usage	626,303.27
Charges & Interest	7,116.22
Special Assessments	992.00
Sewer Liens	49,219.21

TOWN ACCOUNTANT
JULY 1, 2017 - JUNE 30, 2018

RECEIPTS

Taxes		
Personal Property	246,927.72	
Real Estate	6,188,422.05	
Tax Liens Redeemed	88,459.02	
Water Liens Redeemed	4,841.88	
Motor Vehicle Excise Tax	564,568.66	
In Lieu of Taxes	3,358.54	
Rollback Taxes	5,531.34	7,102,109.21
Revenue from the State		
State Revenue	11,626.00	
State Owned Land	24,789.00	
Abatements: Veterans, Blind, Survivin	30,256.00	
Charter School Assessment	52,978.00	
School Aid Chap 70	4,254,298.00	
Veterans Benefits	25,266.00	
Unrestricted Gen. Gov. Aid	796,029.00	
Medicaid Assistance	78,361.62	
School Lunch	3,669.86	
Bullet Proof Vest Grant	1,590.00	
Highway Chapter 90	410,060.00	
BOH Small Scale State Grant	3,850.00	
School Circuit Breaker	114,180.00	
School Choice	345,263.00	
C of M Big School Bus	200.00	
Mass. Arts Lottery	4,500.00	
Council on Aging Grant	8,894.24	
Library Grant	7,557.10	
School Window Grant	92,320.00	6,265,687.82
Federal Grants and Gifts		
Aztec Grant	193,187.06	
School Lunch	113,443.59	
School Grant #140	27,541.00	
School Grant #625 & #298	218.00	
Spec Early Childhood-School #262	3,884.00	
Title I #305	83,353.00	
School Grant #391	11,509.00	
Sped Ed 6-B-School #240	167,356.00	
School CDBG Grant	41,000.00	
EPA Grant	17,927.70	
Small Rural School Grant	22,586.55	
Distance Learning	125,936.00	
Fire Truck Grant		807,941.90

Local Receipts		
Charges Real Estate & P. P.	5,837.83	
Interest Real Estate & P.P.	12,595.79	
Charges Excise Taxes	37,150.00	
Excise Interest	4,099.08	
Landfill Charges	420.00	
Landfill Interest	23.40	
Filing Fees Motor Vehicle	6,560.00	
Interest Tax Liens	31,673.12	
CML Fees	5,375.00	
Landfill Stickers	66,553.00	
Copier Fees: Assessors	60.00	
Copy Fees- Town Collector	1,083.00	
Copier Fees: Library	1,102.00	
Town Clerk Fees	4,733.00	
ZBA Hearings	500.00	
Police Adm. Fees	8,011.72	
Highway Gasoline Reimbursement	2,337.90	
BOH Fees	16,315.45	
Police Accident Reports	165.00	
Landfill Trash Bags	80,265.00	
Landfill Fees	86.00	
Landfill Demo Materials	5,253.00	
Licenses: Alcoholic	5,550.00	
Licenses: All Other	2,400.00	
Permits: Police Pistol	4,975.00	
Permits: Fire Burning	2,740.00	
Permits: Building	28,444.25	
Permits: Gas & Plumbing	4,867.12	
Permits: Wiring	8,782.53	
Permits: Safety	4,386.25	
Licenses: Dog	5,680.00	
Fines: Court	1,936.17	
Late Fees Dog Licenses	1,780.00	
Fines: Parking	60.00	
Fines: Library	795.03	
Misc. Revenue	1,819.49	
Misc. Revenue (School)	90.00	
Ambulance/Fire Reimb	7,713.41	
Sale of Inventory	1,417.50	
Interest on Investments	3,662.10	
Interest on Investments - Town Collec	375.70	
Transfers from Other Funds	243,740.00	621,413.84
School		
H.S. Student Activity Agency Fund	44,842.54	
H.S. Student Activity Agency Interest	33.58	
Elementary Student Activity Agency	31,629.39	
Elementary Student Activity Interest	18.81	

Sale of Lunches	64,237.69	
School Lunch - Misc Revenue	1,369.50	
School Lunch Transfer from School C	66,043.57	
Athletic Fund	9,222.35	
School Lost Books	53.94	
Use of School Property	2,165.00	
School Athletic Gift	2,924.20	
School AM/PM Program	12,283.70	
School Band Revolving	2,205.40	
Summer School	1,947.49	
Preschool Revolving	17,910.00	
Elementary School Music	579.67	
School Parking Fees	950.00	
School Gift	10,299.54	268,716.37
Water Department		
Turn on Fees	2,900.00	
Tie-Ins	4,000.00	
Usage	747,350.66	
Cross Connections	4,781.20	
Charges & Interest	16,021.64	
Misc Revenue	369.18	
MWPAT Subsidy Princ	91,053.00	
MWPAT Subsidy Interest	38,204.00	904,679.68
Special Revenues		
Interest on Investment Arts & Lottery	6.79	
Wetland Fees	5,767.50	
Insurance Reimbursement	53,251.90	
Senior Wheels	998.75	
COA Revolving Fund	5,178.00	
Fire Training Revolving	1,313.00	
Planning Board Revolving	6,360.00	
Cemetery Revolving	12,037.00	
Recycling Fees	11,001.75	
Building Insp Revolving Salary Fees	9,120.75	
Gas & Plumbing Insp. Revolving Sala	1,622.38	
Wiring Insp. Revolving Salary Fees	2,927.47	
Safety Insp. Revolving Salary Fees	823.75	
COA Gift	3,364.50	
Playground Gift	11,819.00	
NBHELPS Gift	4,355.78	
LPAC GIFT	30,240.00	
Town House Gift	1,235.00	
NBEMA Gift	502.61	
Library Gift	16,504.00	
Fire Gift	1,120.00	179,549.93

School Scholarships		
Interest on Investments	1,149.61	
Donations	26,535.00	27,684.61
Public Trusts		
Cemetery Trust Interest on Invest	384.01	
Library Trust Interest on Invest	236.04	
P.J. Downey Interest on Invest	59.09	
Sara Skerry Interest on Invest	16.87	
Interest on Drug Money	1.89	
Holden Emergency Interest	9.48	
Holden Emergency Income	10,499.00	11,206.38
Stabilization Interest	6,152.79	
Transfer to Stabilization	100,000.00	
Stabilization Capital Interest	345.83	
Transfer to Stabilization Capital	100,000.00	206,498.62
Interest on Cemetery Perp Care	1,888.26	
Perpetual Care Revenue	-	1,888.26
Agency		
Police Off Duty Detail	119,764.00	
Firearms/ C of M	14,775.00	
Curbcut Bonds	5,000.00	
Tailings	17,211.60	
School Off Duty Detail	4,308.56	
Deputy Collector Fees	14,841.00	175,900.16
Payroll Deductions		
Federal Withholdings	619,780.23	
Medicare	98,254.47	
State Withholdings	320,940.38	
Retirement	222,023.37	
Group Insurance	440,991.97	1,701,990.42
Sewer Department		
Accounts Receivable (Usage)	706,731.43	
Tie-In Fees	17,000.00	
Septage Income	223,941.42	
Charges & Interest on Receivables	7,116.22	
Earnings on Investment	734.13	955,523.20
GRAND TOTAL RECEIPTS		19,230,790.40

DISBURSEMENTS

TOWN MODERATOR		
Personal Services	-	-
TOTAL TOWN MODERATOR		
SELECTMEN		
Selectmen Salaries	4,260.00	
Administrative Asst. Salary	39,936.00	
Supplies & Expenses	1,575.02	
TOTAL SELECTMEN		45,771.02
EPA AZTEC		
Expenses	193,187.06	
TOTAL EPA AZTEC		193,187.06
COMPACT GRANT		
Expenses	10,000.00	
TOTAL COMPACT STATE GRANT		10,000.00
STATE IT GRANT		
Expenses	11,971.51	
TOTAL STATE IT GRANT		11,971.51
ACCOUNTANT		
Accountant Salary	36,368.00	
Accountant Certification Salary	1,000.00	
Software Maintenance Agreement	8,667.03	
Supplies & Expenses	254.98	
TOTAL ACCOUNTANT		46,290.01
SINGLE AUDIT		
Purchase of Services-Audit	18,000.00	
TOTAL SINGLE AUDIT		18,000.00
ASSESSORS		
Assessors Salaries	67,847.52	
Supplies & Expenses	4,453.75	
TOTAL ASSESSORS		72,301.27
REVALUATION		
Supplies & Expenses	1,865.74	
TOTAL REVALUATION		1,865.74
TREASURER		
Treasurer Salary	37,554.00	
Treasurer Certification Salary	1,000.00	
Banking	7,336.04	
Postage	2,120.00	
Supplies & Expenses	1,029.15	

Tax Titles	15,923.65	
TOTAL TREASURER		64,962.84
TOWN COLLECTOR		
Town Collector Salary	42,000.00	
Town Collector Certification Salary		
Town Collector Clerk Salary	10,048.50	
Town Collector Sickleave Buyback		
Maintenance Agreement	5,577.70	
Supplies & Expenses	2,245.24	
Computer Billing	621.91	
Postage Machine	1,126.38	
Town Collector Postage	5,200.00	
Prior Year Expense		
Tax Titles	1,263.00	
TOTAL TOWN COLLECTOR		68,082.73
TOWN COUNSEL & LEGALS		
Purchase of Services	17,593.81	
TOTAL COUNSEL & LEGALS		17,593.81
BOND & LEGALS		
Bond & Legals	2,550.00	
TOTAL BOND & LEGALS		2,550.00
TOWN CLERK		
Town Clerk Salary	25,524.00	
Town Clerk/Clerk Salary	5,089.14	
Supplies & Expenses	664.66	
TOTAL TOWN CLERK		31,277.80
ELECTION & CENSUS & REGISTRATION		
Registrars' Salaries	1,212.50	
Election & Census Salaries	1,968.77	
Supplies & Expenses	5,600.00	
TOTAL ELECTION & CENSUS & REGISTRATION		8,781.27
CONSERVATION		
Clerk Salary	2,045.00	
Supplies & Expenses	131.48	
TOTAL CONSERVATION		2,176.48
CONSERVATION WETLAND FEES		
Supplies & Expenses	319.00	
TOTAL CONSERVATION WETLANDS		319.00
CENTRAL MASS. REGIONAL PLANNING		
Supplies & Expenses	1,275.67	
TOTAL CENTRAL MASS. REG. PLANNING		1,275.67

PLANNING BOARD		
Clerk Salary	1,314.00	
Supplies & Expenses	649.00	
TOTAL PLANNING BOARD		1,963.00
PLANNING BOARD REVOLVING FUND		
Supplies & Expenses	5,735.00	
TOTAL PLANNING BOARD REVOLVING FUND		5,735.00
ZONING BOARD OF APPEALS		
Clerk Salary	100.00	
Supplies & Expenses	240.10	
TOTAL ZONING BOARD OF APPEALS		340.10
TOWN HOUSE		
Telephone Expense	8,964.04	
Janitor Salary	6,500.38	
Supplies & Expenses	4,166.99	
Town Offices Expense	38,453.05	
NBDDP (Aztec) Dep Expense	2,455.00	
Webmaster Stipend	525.00	
Technology Expense	8,114.87	
TOTAL TOWN HOUSE		69,179.33
TOWN REPORT		
Supplies & Expenses	1,800.00	
TOTAL TOWN REPORT		1,800.00
POLICE EXPENSE		
Personal Services	447,944.40	
Supplies & Expenses	48,394.06	
Police Office Expense	54,932.73	
Police Bullet Proof Vests	-	
Police Cruiser Lease	12,691.66	
Police Computer Expense	9,113.00	
TOTAL POLICE		573,075.85
POLICE COMMUNITY GIFT		
Supplies & Expenses	6,909.01	
TOTAL POLICE COMMUNITY GIFT		6,909.01
FIRE DEPARTMENT & TRAINING		
Fire Dept. Salaries	63,137.10	
Supplies & Expenses	49,066.63	
Fire Station/Ambulance Expense	8,221.28	
TOTAL FIRE DEPT. & TRAINING		120,425.01

FIRE GIFT		
Supplies & Expenses	1,231.99	
TOTAL FIRE GIFT		1,231.99
N.B. EMERGENCY SQUAD		
N.B. Emergency Squad & ALS	118,000.00	
TOTAL N.B. EMERGENCY SQUAD & ALS		118,000.00
INSPECTORS		
Building Inspector Salary	14,184.00	
Ass't Building Inspector Salary	448.00	
Building Inspector Expense	691.39	
Building Inspector Mileage	500.00	
Plumbing Inspector Salary	3,111.00	
Ass't Plumbing Inspector Salary	448.00	
Gas Inspector Salary	1,270.00	
Wiring Inspector Salary	4,000.00	
Ass't Wiring Inspector Salary	523.00	
Safety Inspector Salary	2,019.00	
TOTAL INSPECTORS		27,194.39
INSPECTORS REVOLVING SALARY FEES		
Building Inspector	9,120.25	
Gas & Plumbing Inspector	1,629.13	
Wiring Inspector	2,926.72	
Safety Insepctor	172.50	
TOTAL INSPECTORS REVOLVING SALARY FEES		13,848.60
NBEMA		
Supplies & Expenses	2,198.00	
TOTAL NBEMA		2,198.00
NBEMA Gift		
Supplies & Expenses	60.00	
TOTAL NBEMA GIFT		60.00
ANIMAL CONTROL OFFICE		
Animal Control Officer Salary	7,327.00	
Ass't Animal Control Officer Salary	1,082.00	
Supplies & Expenses	285.41	
TOTAL ANIMAL CONTROL OFFICER		8,694.41
TREE MAINTENANCE		
Warden Salary	134.00	
Tree Maintenance Expense	15,250.00	
TOTAL TREE MAINTENANCE		15,384.00

DOG LICENSE EXPENSE		
Dog License Expense	292.99	
TOTAL DOG LICENSE EXPENSE		292.99
PARKING FINES		
Clerk Salary	648.00	
Supplies & Expenses	-	
TOTAL PARKING FINES		648.00
SCHOOL DEPT.		
Personal Services	4,528,444.61	
Supplies & Expenses	1,338,573.39	
School Prior Year	14,831.37	
Bay Path Assessment	411,862.00	
School Medicaid Program Expense	2,316.30	
Vocational - Northampton - Tuition	16,728.00	
Vocational - Northampton - Transporta	145.00	
School Off Duty Detail	4,270.34	
Student Activity Agency Fund	44,800.00	
Elem Student Activity Agency	29,141.57	
School Big Yellow Bus Grant	150.00	
School Use of Property	8,318.18	
TOTAL SCHOOL DEPT.		6,399,580.76
SCHOOL LUNCH PROGRAM		
Personal Services	118,070.09	
Food Expenses	62,069.43	
Supplies & Expenses	28,868.30	
Meal Tax	510.23	
TOTAL SCHOOL LUNCH PROGRAM		209,518.05
SCHOOL CHOICE		
Personal Services	287,970.81	
Supplies & Expenses	38,006.49	
Transfer to School Lunch	66,043.57	
TOTAL SCHOOL CHOICE		392,020.87
H.S. ATHLETIC FUND		
Personal Services(#332)	576.73	
Supplies & Expenses	3,545.47	
TOTAL H.S. ATHLETIC FUND		4,122.20
ATHLETIC GIFT #335		
Supplies & Expenses	4,766.70	
TOTAL H.S. ATHLETIC FUND		4,766.70
SCHOOL GIFT FUND		
Supplies & Expenses	23,856.53	
TOTAL SCHOOL GIFT		23,856.53

SCHOOL FEDERAL GRANTS		
Personal Services	183,981.35	
Supplies & Expenses	305,060.44	
TOTAL SCHOOL FEDERAL GRANTS		489,041.79
SCHOOL PRE-SCHOOL REVOLVING		
Personal Services	15,000.12	
TOTAL SCHOOL PRE-SCHOOL REVOLVING		15,000.12
SCHOOL A.M./P.M. PROGRAM		
Personal Services	6,383.75	
Supplies & Expenses	265.34	
TOTAL SCHOOL A.M.P.M. PROGRAM		6,649.09
SCHOOL SUMMER REVOLVING		
Personal Services	1,242.00	
Supplies & Expenses	1,373.99	
TOTAL SCHOOL SUMMER REVOLVING		2,615.99
SCHOOL BAND REVOLVING		
Supplies & Expenses	909.97	
TOTAL SCHOOL BAND REVOLVING		909.97
SCHOOL MUSIC REVOLVING		
Supplies & Expenses	201.27	
TOTAL SCHOOL MUSIC REVOLVING		201.27
SCHOOL NUTRITION GRANT		
Capital Outlay	20,000.00	
TOTAL SCHOOL NUTRITION GRANT		20,000.00
SCHOOL CIRCUIT BREAKER (STATE)		
Supplies & Expenses	129,480.47	
TOTAL SCHOOL NUTRITION GRANT		129,480.47
SCHOOL PARKING FEES		
Supplies & Expenses	443.45	
TOTAL SCHOOL PARKING FEES		443.45
SCHOOL ELEMENTARY ROOF		
Supplies & Expenses	153,037.37	
OTHER FINANCING USE	60,000.00	
TOTAL SCHOOL PARKING FEES		213,037.37
HIGHWAY EXPENSES		
Personal Services	277,482.16	
Supplies & Expenses	109,657.40	
Highway Prior Year Expense	47.97	

Highway Truck Lease	28,950.81	
Highway Street Line Painting	16,724.80	
TOTAL HIGHWAY EXPENSES		432,863.14
CHAPTER 90 STATE SHARE		
Capital Outlay	502,872.74	
Vehicle Lease	44,227.62	
TOTAL CHAPTER 90 STATE SHARE		547,100.36
MACHINERY RENTALS		
Transfer to Geneneral Fund		-
TOTAL MACHINERY RENTALS		-
SNOW & ICE		
Personal Services	36,676.23	
Supplies & Expenses	145,718.68	
TOTAL SNOW & ICE		182,394.91
STREET LIGHTING		
Purchase of Services	26,111.43	
TOTAL STREET LIGHTING		26,111.43
SIDEWALKS		
Purchase of Services	-	
TOTAL SIDEWALKS		-
LANDFILL		
Monitor Salaries	39,321.67	
Contracts	111,091.52	
Supplies & Expenses		
TOTAL LANDFILL		150,413.19
CEMETERY		
Personal Services	11,384.00	
Commissioners Salaries	1,200.00	
Supplies & Expenses	12,079.20	
TOTAL CEMETERY & BURIALS		24,663.20
CEMETERY BURIALS REVOLVING		
Personal Services	6,990.10	
Supplies & Expenses	1,963.00	
TOTAL CEMETERY BURIALS REVOLVING		8,953.10
CEMETERY GIFT		
Supplies & Expenses	926.30	
TOTAL CEMETERY GIFT		926.30

BOARD OF HEALTH & LANDFILL		
Commissioners Salaries	2,328.00	
BOH Clerk Salary	8,969.63	
Inspectors Salaries	2,199.36	
Food Inspector Salary	1,947.00	
Health Supplies & Expenses	14,712.19	
Health Prior Year Expense	907.50	
TOTAL BOARD OF HEALTH & LANDFILL		31,063.68
RECYCLING REVOLVING		
Supplies & Expenses	8,386.97	
TOTAL RECYCLING REVOLVING		8,386.97
COUNCIL ON AGING		
COA Clerk/Receptionist	2,662.00	
COA Janitor Salary	2,860.00	
COA Director Salary	17,771.86	
COA Outreach Salary	3,391.41	
COA Program Asst. Salary	5,811.00	
Supplies & Expenses	18,803.33	
Senior Wheels Expense	750.00	
TOTAL COUNCIL ON AGING		52,049.60
SENIOR WHEELS		
Senior Wheels Stipends	1,018.00	
TOTAL SENIOR WHEELS		1,018.00
COUNCIL ON AGING STATE GRANT		
Personal Services	5,329.50	
Supplies & Expenses	2,894.33	
TOTAL STATE COUNCIL ON AGING GRANT		8,223.83
COA REVOLVING		
Personal Services	165.00	
Supplies & Expenses	5,488.10	
TOTAL COA REVOLVING		5,653.10
COA GIFT		
Supplies & Expenses	2,571.86	
TOTAL COA GIFT		2,571.86
VETERANS		
Agent Salary	4,872.00	
Supplies & Expenses	822.37	
Veterans Benefits	34,084.15	
Veterans Prior Year Expense		
TOTAL VETERANS		39,778.52

LIBRARY		
Personal Services	61,480.86	
Supplies & Expenses	46,510.33	
TOTAL LIBRARY		107,991.19
LIBRARY STATE GRANT		
Supplies & Expenses	5,676.22	
TOTAL LIBRARY STATE GRANT		5,676.22
LIBRARY GIFT FUND		
Supplies & Expenses	12,715.34	
TOTAL LIBRARY GIFT		12,715.34
PLAYGROUND & RECREATION		
Personal Services	552.00	
Supplies & Expenses	2,206.00	
Playground Prior Year Expense	120.00	
TOTAL PLAYGROUND & RECREATION		2,878.00
PLAYGROUND & RECREATION GIFT		
Supplies & Expenses	1,236.04	
TOTAL PLAYGROUND & REC GIFT		1,236.04
LASHAWAY BEACH		
Personal Services	626.00	
Supplies & Expenses	1,064.59	
Lashaway Beach Prior Year		
TOTAL LASHAWAY BEACH		1,690.59
TOWN PARK EXPENSE		
Supplies & Expenses	884.04	
TOTAL PARK EXPENSE		884.04
UNCLASSIFIED		
Memorial & Veterans Days	600.00	
Worcester County Retirement	371,681.00	
Unemployment	7,917.62	
Insurance-Group	1,609,620.20	
Insurance-Medicare	94,588.94	
Mass. Arts Lottery	4,856.00	
Insurance Reimbursement	54,251.90	
L.P.A.C. Gift Salary	7,755.00	
L.P.A.C. Gift Expenses	21,261.07	
Unpaid Bills	150.28	
Transfer to Stabalization	100,000.00	
Transfer to Stabalization-Capital	100,000.00	
Transfer to General Fund (Stab. Capta	26,000.00	
TOTAL UNCLASSIFIED		2,398,682.01

NBHELPS		
Supplies & Expenses	3,707.54	
TOTAL NBHELPS		3,707.54
STATE & COUNTY ASSESSMENTS		
Motor Vehicle Non-Renewal Sur.	6,520.00	
Air Pollution	1,193.00	
RTA	1,088.00	
School Choice	599,642.00	
School Charter Tuition	79,716.00	
TOTAL STATE & COUNTY ASSESSMENTS		688,159.00
INTEREST & MATURING DEBT		
Maturing Debt - JR/SR HIGH SCHOOL	280,000.00	
Maturing Debt - LIBRARY	145,000.00	
Maturing Debt - Fire Truck	70,000.00	
Maturing Debt - Police Facility	155,000.00	
Maturing Debt - Horsepond Dam	27,556.00	
Maturing Debt - School Windows	14,580.00	
Interest-JR/SR High School	92,820.00	
Interest - Library	55,677.50	
Interest - Fire Truck	16,975.00	
Interest -Police Facility	68,312.50	
Interest -Horse Pond Dam Interest	18,737.74	
Interest - School Windows	7,964.33	
Interest - School Roof Design	750.00	
TOTAL INTEREST & MATURING DEBT		953,373.07
GENERAL INSURANCE		
Purchase of Services	162,004.37	
TOTAL GENERAL INSURANCE		162,004.37
AGENCY		
Federal Withholdings	619,780.23	
Medicare Withholdings	98,254.47	
State Withholdings	320,940.38	
Retirement Withholdings	222,023.37	
Insurance Withholdings	419,947.72	
Firearms C of M	12,312.50	
Curbcut Bonds	6,000.00	
Deputy Collector Fees	14,066.00	
Police Off Duty Details	120,434.40	
TOTAL AGENCY		1,833,759.07
REFUNDS		
Personal Property	4,781.36	
Real Estate	17,159.41	
Motor Vehicle	4,231.00	
TOTAL REFUNDS GENERAL FUND		26,171.77

SCHOOL SCHOLARSHIPS		
Awards	7,210.00	
TOTAL SCHOLARSHIPS		7,210.00
TRUST		
Holden Emergency Expense Trust	9,534.66	
P.J. Downey Trust Fund	59.09	
Sara Skerry Trust Fund	16.87	
TOTAL TRUST		9,610.62
WATER DEPARTMENT		
Commissioners Salary	2,832.00	
Personal Services	179,573.00	
Supplies & Expenses	176,348.78	
Water System Improvement	55,055.29	
Water Maturing Debt	253,947.86	
Water Interest	5,170.50	
Water Transfer To	98,065.00	
Water Refunds	676.16	
Water Unpaid Bills	897.07	
Water Prior Year Expense	81.34	
MWPAT Subsidy Principal Expense	91,053.00	
MWPAT Subsidy Interest Expense	38,204.00	
TOTAL WATER DEPT.		901,904.00
SEWER		
Personal Services	273,593.05	
Commissioners Salary	2,606.00	
Supplies & Expenses	347,951.14	
Sewer Debt	135,000.00	
Sewer Interest	52,612.50	
Transfers to Other Funds	119,675.00	
Sewer Refunds	1,109.33	
TOTAL SEWER		<u>932,547.02</u>
GRAND TOTAL DISBURSEMENTS		19,047,001.60

CITY/TOWN OF NORTH BROOKFIELD, MASSACHUSETTS
Combined Balance Sheet - All Fund Types and Account Groups
as of June 30, 2018
(Unaudited)

	Governmental Fund Types			Proprietary Fund Types		Fiduciary	Account	Totals
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)
ASSETS								
Cash and cash equivalents	1,569,170.88	1,670,206.13	1,618,198.69	965,308.74		1,266,249.87		7,089,134.31
Petty Cash	170.00			100.00				270.00
Investments								-
Receivables:								-
Personal property taxes	86.79							86.79
Real estate taxes	88,880.36							88,880.36
Deferred taxes								-
Allowance for abatements and e	(55,760.83)							(55,760.83)
Special assessments								-
Tax liens	211,936.36							211,936.36
Tax foreclosures	15,973.72							15,973.72
Motor vehicle excise	69,562.99							69,562.99
Other excises								-
Utility Charges				64,848.58				64,848.58
Departmental								-
Other receivables	5,900.00							5,900.00
Due to/from other funds		565,738.35						565,738.35
Due from other governments	24,477.36							24,477.36
Prepays								-
Inventory								-
Fixed assets, net of accumulated depreciation				4,804,970.00				4,804,970.00
Amounts to be provided - payment of temporary bonds		153,361.00	1,715,000.00					1,868,361.00
Amounts to be provided - payment of bonds				2,609,996.74			6,736,660.00	9,346,656.74
Amounts to be provided - vacation and sick leave								-

Total Assets

1,930,397.63

2,389,305.48

3,333,198.69

8,445,224.06

-

1,266,249.87

6,736,660.00

24,101,035.73

LIABILITIES AND FUND EQUITY

Liabilities:

Deferred revenue

Real and personal proper

Deferred taxes

Prepaid taxes/fees

Special assessments

Tax liens

Tax foreclosures

Motor vehicle excise

Other excises

Utility Charges

Sewer Special Assessments

Departmental

Deposits receivable

Other receivables

Due from other governm

Due to other governments

Accounts payable

Warrants payable

Accrued payroll and withholding

Other liabilities

IBNR

Bonds payable

Long Term Debt Outside Debt Limit

Long Term Debt Inside Debt Limit

Notes payable

Vacation and sick leave liability

Total Liabilities

862,129.58

1,171,511.27

1,715,790.50

2,713,189.03

-

3,008.00

6,736,660.00

13,202,288.38

33,206.32

-

-

-

-

211,936.36

15,973.72

69,562.99

-

64,848.58

64,848.58

-

-

-

-

5,900.00

590,215.71

-

545,871.55

-

432,543.81

17,211.60

-

1,868,361.00

854,220.00

3,464,216.74

5,882,440.00

-

Fund Equity:

Reserved for encumbrances

256.52

256.52

Reserved for expenditures				26,828.00		26,828.00
Reserved for retainage				22,280.79		22,280.79
Reserved for continuing appropri	65,827.16					65,827.16
Reserved for petty cash	170.00			100.00		270.00
Reserved for appropriation deficit						-
Reserved for snow and ice deficit						-
Reserved for debt Service						-
Reserved for premiums	210,335.19					210,335.19
Reserved fund balance						-
Undesignated fund balance	791,935.70	1,217,794.21	1,617,408.19		1,263,241.87	4,890,379.97
Unreserved retained earnings				877,599.72		877,599.72
Investment in capital assets				4,804,970.00		4,804,970.00
Total Fund Equity	1,068,268.05	1,217,794.21	1,617,408.19	5,732,035.03	1,263,241.87	10,898,747.35
Total Liabilities and Fun	1,930,397.63	2,389,305.48	3,333,198.69	8,445,224.06	1,266,249.87	6,736,660.00
						24,101,035.73

PROOF	-	-	-	-	-	-
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TOWN OF NORTH BROOKFIELD
FUND BALANCES
6/30/2018

School Lunch	\$6,196.45
School Grant #309	\$21.37
School Grant #240	\$3,553.12
Police Federal Grant	\$1,398.00
School Small Rural Schools	\$0.05
School Distance Learning Grant	\$37.60
State Bullet Proof Vests Grant	\$3,180.00
Chapter 90	\$16,320.64
School Circuit Breaker	\$139,817.14
School Choice	\$595,017.62
C of M STARS & Big Yellow Bus	\$450.00
Arts & Lottery	\$4,134.87
BOH Vacant Property Grant	\$2,190.64
BOH Small Scale Grant	\$6,548.50
State COA Grant	\$690.17
Library State Grant	\$8,252.61
Soil Redemption Grant	\$4,807.50
Wetland Fees	\$14,460.80
Insurance Reimbursement	\$4,085.18
Sale of Lots & Graves	\$44,604.16
Machinery Rentals	\$25,782.58
School Student Activity Agency	\$19,646.87
Elem Student Act Agency	\$15,106.18
H.S. Athletic	\$12,539.90
School Lost Books	\$412.86
School Use of Property	\$2,523.30
School Athletic Gift	\$6,845.93
School AM/PM Program	\$13,142.11
School Band Revolving	\$2,200.51
Summer School Revolving	\$1,262.59
School Preschool Revolving	\$23,613.93
Elementary School Music Revolving	\$408.45
School Adult Education	\$412.80
Senior Wheels Stipends	\$101.75
Senior Center Revolving	\$199.79
Fire Training Revolving	\$1,589.73
Planning Board Revolving	\$1,360.00
Cemetery Revolving	\$12,095.88
BOH Flu Revolving	\$343.21
BOH Vacant House Revolving	\$2,840.26
Recycling	\$22,447.04
School Parking Fees	\$4,152.87
Building Inspector Revolving Fees	\$0.50

Gas & Plumbing Revolving Fees	-\$6.75
Wiring Inspector Revolving Fees	\$0.75
Safety Revolving Fees	\$651.25
NBHELPS Gift	\$1,217.66
School Gift	\$12,867.45
COA Gift	\$977.49
Playground Gift	\$10,844.37
Lashaway Gift	\$2,880.78
Town Park Gift	\$222.11
LPCA Gift	\$60,251.54
Automatic Bell Gift	\$541.72
Community Policing Gift	\$1,037.30
Town House Gift	\$1,287.56
Historical Gift	\$101.00
Bates Observatory Gift	\$90,406.97
MEMA Gift	\$1,336.07
Library Child Book Gift	\$625.29
Library Gift	\$4,702.85
Dog Gift	\$27.50
200th Anniversary Gift	\$1,862.15
Fire Dept. Gift	\$780.56
Police Gift	<u>\$383.13</u>
	\$1,217,794.21

Capital Projects

School Windows	\$23,125.56
School Roof	<u>\$1,594,282.63</u>
	\$1,617,408.19

Agency

Police Off Duty Detail	\$5,336.40
Firearms to the State	\$7,362.50
Curbcut Bonds	\$15,000.00
School Off Duty Detail	\$44.74
Deputy Collector Fees	<u>\$775.00</u>
	\$28,518.64

School Scholarship

Class of 1958	\$3,982.24
Oscar/Mirabell Boucher	\$2,650.49
Wendy Cuthbert	\$5,613.68
Paul Fortin	\$0.53
Tom Emery	\$3,728.36
Martha G. Leach	\$4,896.82
NBHS/Kearns/Silverberg	\$1,724.49
Phyllis Thomasian	\$4,041.41
Norman Walker	\$5,397.07

Strong/Sports aka G. Wrin	\$17,275.98
Daughters of Isabella	\$2,273.13
Martin D. Leach	\$2,393.83
Sarah J. Coffey	\$7,208.03
Robert O. Lane Jr.	\$0.24
Julianne Caron	<u>\$114,618.55</u>
	\$175,804.85

Cemetery Trust Funds Expendable

Maria Webster	\$157.55
Charles Boynton	\$1,776.89
Holden Flower Fund	\$65.27
WA & Dora Holt	\$1,323.55
Sara Lyons	\$229.64
Herbert Maynard	\$514.43
McNulty Flower Trust Fund	\$89.65
Ralph Stuart	\$916.83
Perpetual Care Interest	<u>\$6,730.69</u>
	\$11,804.50

Library Trust Funds Expendable

Adelaide Stoddard	\$2,160.00
Theodore Bates	\$1,995.02
S& M Clark	\$4,230.72
M. Crooks	\$219.29
E. Fullam	\$2,726.82
Haston Book Trust	\$1,116.03
Eugene Reed	\$2,877.91
Emma Whiting	<u>\$623.27</u>
	\$15,949.06

Misc Trust Funds Expendable

PJ Downey	\$1.00
Sara Skerry	\$1.00
Police Drug	\$1,263.13
Holden Trust Fund	<u>\$4,266.97</u>
	\$5,532.10

Stabilization	\$721,253.52
Stabalization - Capital	<u>\$74,345.83</u>
	\$795,599.35

Cemetery Trust Funds Non-Expendable

Maria Webster	\$150.00
Charles Boynton	\$14,074.03
Holden Flower Fund	\$300.00
Sara Lyons	\$200.00

Herbert Maynard	\$500.00
Clara McNulty	\$300.00
Ralph Stuart	\$1,000.00
Perpetual Care Principal	<u>\$185,418.00</u>
	\$201,942.03

Library Trust Funds Non-Expendable

Adelaide Stoddard	\$2,000.00
Theodore Bates	\$2,000.00
S& M Clark	\$4,464.09
M. Crooks	\$250.00
E. Fullam	\$3,735.55
Haston Book Trust	\$1,000.00
Eugene Reed	\$3,141.40
Emma Whiting	\$500.00
Wm. & Dora Holt	<u>\$2,000.00</u>
	\$19,091.04

Misc Trust Funds Non-Expendable

PJ Downey	\$7,000.30
Sara Skerry	<u>\$2,000.00</u>
	\$9,000.30

TOTAL TRUST FUNDS **\$1,234,723.23**

Enterprise

Sewer Encumbrances	\$26,828.00
Sewer Petty Cash	\$50.00
Sewer Contributed Capital	\$4,804,970.00
Sewer Retained Earnings	<u>\$492,525.83</u>
	\$5,324,373.83

Water Encumbrances	\$256.52
Water Petty Cash	\$50.00
Water Retained Earnings	\$385,073.89
Water Retainage	<u>\$22,280.79</u>
	\$407,661.20

TOTAL ENTERPRISE **\$5,732,035.03**

**TOWN TREASURER
OUTSTANDING DEBT AS OF JUNE 30, 2018**

		<u>PRINCIPAL</u>	<u>INTEREST</u>
Jr./Sr. High School Constructi	20 YEAR LOAN	2,240,000.00	355,180.00
Debt Exclusion	Final Payment 2025		
Library Renovation	20 YEAR LOAN	1,290,000.00	235,171.25
Debt Exclusion	Final Payment 2026		
Police Facility	20 YEAR LOAN	1,670,000.00	371,412.50
Debt Exclusion	Final Payment 2028		
Ladder Truck	15 YEAR LOAN		
Debt Exclusion	Final Payment 2023	<u>420,000.00</u>	<u>48,650.00</u>
	<i>sub-total debt exclusions</i>	5,620,000.00	1,010,413.75
General Operating Budget			
Elementary School Windows	Final Payment 2036	262,440.00	71,678.97
Horse Pond Dam Repair	Final Payment 2048	<u>854,220.00</u>	<u>290,429.80</u>
	<i>sub-total GO debt</i>	1,116,660.00	362,108.77
Sewer Enterprise Debt-Users			
Outside Debt Limit	20 YEAR LOAN		
Sewer Debt Consolidation	Final Payment 2033	<u>1,885,000.00</u>	<u>383,225.00</u>
	<i>sub-total sewer users</i>	1,885,000.00	383,225.00
Water Debt-Users			
Outside Debt Limit	20 YEAR LOAN		
Water Plant Construction	Final Payment 2020	<u>526,845.29</u>	<u>0.00</u>
	<i>sub-total water users</i>	526,845.29	0.00
TOTAL OUTSTANDING DEBT & INTEREST		9,148,505.29	1,755,747.52

TRUST FUNDS

	<u>UNEXPENDABLE</u>	<u>EXPENDABLE</u>
Cemetery	203,942.03	11,804.50
Library	17,091.04	15,949.06
Sara Skerry	2,000.00	1.00
P.J. Downey	7,000.30	1.00
Emergency Services Gift		4,266.97
Police Drug		1,263.13
Stabilization		721,253.52
Capital Stabilization		74,345.83
Scholarship Accounts		<u>175,804.85</u>
TOTALS	230,033.37	1,004,689.86

2018 CALENDAR YEAR EARNINGS

Abraham, Romanie	5,771.76	Burlingame, Nelson	448.00
Adams, Anne	46,756.55	Burnham, Kirk	400.00
Adams, Shaun	1,941.25	Burton, Leslie Scott	42,809.58
Ahearn, Linda	78,160.28	Buzzell, Corey*	2,136.00
Ake, Byron	480.00	Buzzell, Renee	80,405.24
Alford, Hannah	41,932.28	Buzzell, Sheila A.	52,608.09
Allen-Davis, Regina	1,132.56	Cabrera, Jessica	17,190.53
Alphin John	1,258.40	Cacela, John	768.00
Anderson, Darin	8,080.00	Caramiello, Gino Jr.	2,371.82
Anderson, Jakob	840.00	Caramiello, Stephanie	31,829.46
Anderson, Lukas	160.00	Cardenas, Eric	72,218.90
Ash, Benjamin	276.32	Caron, Richard III*	76,915.30
Avedian, Andrew Jr.	446.16	Carrington, Brian	2,214.50
Ayala, Milca	367.63	Carrington, Steven	3,075.76
Ayotte, James*	2,005.00	Carter, Angela	16,676.98
Ballard, Acadia	3,548.40	Carter, Sarah	890.82
Barrows, Ronald	22,013.58	Casey, Brenda	26,524.64
Batchelor, Pamela	5,751.25	Cassavant, Kyle*	21,775.00
Beaudry, Kaitlyn	13,854.38	Cavanaugh, Theresa L.	25,514.84
Belanger, Meghan	245.00	Chase, Christopher	2,803.02
Bell, John*	5,712.00	Chisholm, Karen	19,401.44
Bennett, Lyndsey	3,075.76	Churchey, David*	116,193.67
Benoit, Jason	67,403.75	Clark, Megan	14,841.54
Benoit, Paul	5,359.35	Cleveland, Amber	490.00
Berard, Jesse	274.16	Collette, Andrea	49,676.78
Bergeron, James	448.00	Connolly, Christopher	4,386.48
Bessette, Thomas	1,339.36	Connolly, Deanna	53,924.99
Bettosi, Frank*	456.00	Cournoyer, Alexis	1,015.00
Bishop, Erik*	2,655.00	Couture, John	20,015.75
Blair, Brandon	376.00	Cowden, Paul*	1,296.00
Blodgett, Joshua	321.25	Cummings, Courtney	33,931.14
Bouchard, Paul E.	6,125.00	Cummins, Laura	44,546.30
Bowlin, Robert	32,154.27	Cutrumbes, Carole	516.36
Boyer, Corice	5,926.20	Cutrumbes, David	47,706.43
Branscombe, John	720.01	Cutrumbes, Lisa A.	40,914.92
Brown, Kara	10,561.37	Dacey, Camden*	3,288.00
Brown, Robin	19,401.44	Dacey, Paul*	1,155.00
Brown, Troy	523.00	Daley, Ryan *	77,714.17
Bruso, Trevor	1,175.30	Danna, Garrett	113.15
Buckley, Lori	1,154.56	Daoust, Lisa	1,680.00
Bulger, Allyson	28,595.04	Davenport, Ellen	70,655.61
Bullock, Benjamin	4,290.00	Davis, Roger	5,786.44

Desantis, Christopher*	1,680.00	Gianfriddo, Jessica	455.00
Deschamps, Jacob*	8,623.50	Giguere, Nicole	31,867.80
Dipietro, Eve	17,956.56	Glazier, Eric	93,177.09
Dipilato, Nancy	83,966.64	Goodrow, Carol	3,697.50
Doe, Donald Jr.	6,994.50	Gorey, Elizabeth	19,876.20
Doe, Fallyn	939.50	Goyette, Michael	1,446.39
Doiron, Randy*	3,525.12	Green, Michael	768.00
Donais, Christopher*	117,812.81	Grenevich, Austin	709.92
Donovan, Kerry	30,839.60	Hackenson, David	19,320.27
Doros, Stephen J.	80,081.16	Haddock, Charles	877.34
Downing, Ryan*	5,567.20	Hanson, Alyssa	600.00
Drost, Ashlyn	3,115.00	Hanson, MargaretMary	19,404.66
Dube, Elizabeth	6,409.59	Hanson, Megan	14,948.22
Dubuc, Monique	69,567.64	Hardy, Stephanie	880.00
Dufault, Justin C.*	192.00	Hart, Amanda	20,765.48
Duggan, Patricia A.	22,924.42	Hart, Mackenzie	735.00
Dyer, Sarah J.*	15,860.54	Hayes, Tara	606.00
Dyson, Eric*	192.00	Hebert, Joyce	7,375.50
Early, James*	1,316.00	Hevy, Brandon	1,400.08
Edwards, George Jr.*	376.00	Hevy, Eric	3,526.22
Egan, Leo	1,611.00	Hill, Dorothy	34,629.43
Egan, Michael	2,010.60	Hilton, Jr., Archie	162.00
Enetzels, Alicia	700.00	Hinerth, Dakota	1,496.00
Evans, William	108,132.36	Holmes, Donna	26,956.27
Farmer, John	581.99	Holway, Anthony S.	134.00
Fatemi, Hawdi	1,607.01	Holway, Joseph	12,211.00
Finne, Zachary	2,630.46	Holway, Ryan	2,384.55
Fish, Daniel	1,865.68	Hubacz, Nicholas	8,232.32
Flamand, Elizabeth	630.00	Irons, Nicole	11,547.54
Flamand, Jamie	49,107.68	Jablonski, Heather	6,741.36
Floyde, Maureen	64,260.64	Jackson, Gregory	13,967.28
Fontaine, Nicholas*	576.00	Jacobson, Jennifer	73,658.46
Ford, James	3,333.26	Jannette, Anne B.	42,760.84
Ford-Hinerth, Rosemarie	245.00	Jarvis, Lee	1,900.00
Foyle, Helen	2,067.84	Jenkins, Rodney S.	9,135.00
Foyle, John	3,882.61	Jesky, Dylan	6,268.00
Frechette, Kimberly	4,987.50	Jodoin, Ashley	896.25
Friend, Caitlin	37,078.78	Johnson, Cheryl	5,544.46
Fullam, Shelley	5,308.50	Johnson, Priscilla A.	27,685.15
Gaumont, Andre	38,043.38	Josephson, Wayne	51,695.47
Gaumont, Andrew	2,872.60	Joyal, Jeremy	3,853.49
George-Kort, Kim	13,899.54	Kay, Ralph	1,689.95
Gershman, Abigail	1,890.00	Kelley, Michael	147.25
Gershman, Mary	18,836.16	Kelly, Ryan*	1,344.00
Gershman, Nathan	2,000.00	Kennan, Richard E. Jr.	76,481.61

Kidd, Ann	27,848.94	Marshall, Keith	3,059.32
Kiley, Dale	1,710.00	Martin, David	2,010.42
Kiritzy, Patrick	11,950.24	Martin, Jeffrey*	61,710.15
Kirwin, Eileen	78,201.48	Martin, Sophia	1,540.00
Kokansky, Kevin*	384.00	May, Shannon	60,962.16
Korabowski, Adam S.	87,635.52	Mayo, James	5,115.25
Kularski, Holly	4,847.39	Mazerolle, Gina-Marie	46,113.48
Kularski, James	1,416.00	McCarthy, Kelli	14,268.60
Kularski, Lisa	20,744.50	McGann, Cassandra	5,272.50
Kularski, Mary E.	4,124.88	McGarry, Melanie	77,172.88
Lacaire, Shelly C.	81,890.79	McGraw, Jennifer	2,467.87
Lackovic, Rachel	461.81	McKay, Earl Jr.	15,169.00
Lacoy, Cassandra	15,023.36	McNeill, Kevin	61,652.56
Laflamme, Susan	6,242.40	McQuaid, Carleen	125.00
Lalonde, Kelly	82.31	Mercadante, Michael	53,265.18
Lalonde, Stephen	32,166.90	Miller, Gail	61,465.52
Lamb, Brianna	2,878.75	Miner, Rowena	15,752.22
Lapierre, Laurie J.	30,170.67	Miner, Thomas R.	6,821.73
Laporte, Jonathan*	1,650.00	Mooney, Jay	18,371.21
Lapriore, Matthew*	192.00	Morgan, Lisa	1,824.00
Lareau, Justin	1,050.00	Morris, Kaitlyn	5,763.24
Lareau, Kyle*	1,280.00	Murphy, Brandy	4,868.72
Lawrence, Scott*	2,180.00	Murphy, John*	1,136.00
Lazarick, Jesse	16,759.68	Murphy, Lee*	572.00
Lazarick, Joseph III*	5,016.00	Murray, Leslie A.	81,605.05
LeBlanc, Channing	23,509.06	Murtagh, Grant*	192.00
LeBlanc, Shiela A.	57,258.22	Nason, Jaime	33,827.56
Lentz, Christine	4,394.25	Nason, Tim	708.00
Levesque, Jeremy	14,726.83	Nichols, Diane	20,273.35
Lind, Richard	132,998.25	Niles, Matthew*	23,613.00
Locatelli, Robert	815.00	Nolette, George	36,048.46
Lopato, Erin	14,511.00	Norrie, Alec	400.00
Lucier, David	4,140.00	Nosek, Kevin	2,847.38
Luongo, Joan	10,071.60	Nyberg, James	2,884.60
Lyons, Deborah A.	2,320.00	Nye, Avery	2,093.52
Mabrey, Benjamin	1,116.01	Nykiel, Nancy	64,496.88
MacIntosh, Corey	2,450.52	O'Hara, Ashley	4,367.23
Mackenzie, Rosemary	17,767.56	O'Hara, Cynthia	69,583.15
Maher, Andrea	48,729.32	O'Hare, James	9,639.00
Maher, David	12,926.63	O'Malley, Frederica	10,950.00
Mailing, Donald	2,789.12	O'Neil, Stephen	53,721.06
Malone, Caitlyn	60,119.05	O'Rourke, Michael	496.65
Marble, Melanie	3,133.35	Orsi, Peter	2,942.40
Marderosian, Zachary*	192.00	Outhuse, Diane	48,385.23
Marshall, Diana	420.00	Packard, Megan	630.00

Pepin, Gabrielle	48,205.82	Simpson, Deborah	8,837.71
Perry, Alison	4,882.50	Sinasky, Joseph	562.50
Peterson, Robert	17,258.40	Sliwoski, Scott	58,523.46
Peterson, Sherry	49,119.30	Smith, Donald E.	877.33
Petraitis, Jason	2,060.00	Smith, Kathryn	16,421.61
Pettee, Julia	83,252.32	Smith, Mark	97,970.00
Pettit, Joel	39,116.40	Snyder, Joshua	77,671.24
Piermarini, Phoebe	360.30	Spence, Kara	210.00
Powers, Jeanne	87,623.90	Spence, Melody	39,755.26
Pratt, Robin	80,042.94	Splaine, Michael*	809.76
Priestly, Sarah	81,501.63	Stanley, Jessica	77,824.38
Pupecski, Kristin	49,329.58	Stanley, Kurt R.	78,684.08
Reardon, Daniel	54,562.42	Stumpf, Paul	39,623.34
Renaud, Dresden	26,905.08	Sturges, Ashley	8,538.00
Renshaw, Laurie	360.00	Sullivan, Cindy E.	77,561.30
Ribauda, Peter*	384.00	Sutka, Nicole	20,199.44
Rigney, Richard B.	81,326.99	Sypek, Matthew	16,504.36
Rising, Margaret	75,550.12	Tarentino, Tricia	48,608.56
Rivera-Cruz, Isabel	595.00	Taylor, Lisa	42,637.00
Rose, Kristen	67,865.36	Taylor, Todd	47,502.29
Rosenthal, Gregory	50,985.99	Testa, Lisa	9,429.12
Rudzinski, Jeffrey	1,562.19	Thistle, Dawn	14,226.80
Rudzinski, Zachary	1,000.00	Tift, Michael	78,965.24
Ruggere, Rebecca	6,560.06	Tillotson, Nathan	2,919.95
Rulnick, John	39,605.41	Toomey, Sean	18,204.61
Ryan, Diana	34,088.79	Toomey, Susan L.	8,760.00
Ryan, Jordan*	1,464.00	Toupin, Robert	384.00
Ryback, Carole E.	1,263.00	Tourtellotte, Kevin	385.77
Sarrette, Damian C.	80,445.84	Trainor, Tyler	677.27
Sawicki, Erin	5,490.48	Tripp, John	1,220.00
Schimmelpenningh, Sydney	1,575.00	Valeri, Kelly	25,317.46
Schlesinger, Kara	4,991.08	Varney, Lex	7,928.00
Sears, Megan	46,038.56	Vitti, Gwen	10,963.10
Servant, Christine	77,513.88	Warren, Kim	1,975.50
Shaw, Martin	60,900.19	Waugh, Hillary	29,363.68
Shelburne, Michael	57,486.62	Whitcomb, Kyle	456.00
Shipman, Peter	2,893.50	Wilson, Thomas	8,655.36
Simonelli, Nathan*	2,160.00	Woodcock, Bridgette	1,370.00
Simonson, Stacy	23,680.46	Zaluskas, Cheryl	17526.26
Simpson, Becky	25,278.18	Zappulla, Carol	14,532.48

*Includes non-tax dollars for police details.

Respectfully Submitted,
Anne B. Jannette
Treasurer



TOWN OF NORTH BROOKFIELD
ANNUAL REPORT 2018