

## Minutes of the Board of Selectmen Meeting

This meeting of the Board of Selectmen was called to order at 6:00PM on Tuesday, October 25, 2022 at the North Brookfield Police Department. Jason Petraitis, John Tripp, and Brooke Canada present.

Approval of Minutes: Mr. Tripp moved, and Mr. Petraitis seconded, a motion to approve minutes from 8/16/22. So voted. Mr. Tripp moved, and Mrs. Canada seconded, a motion to approve minutes from 9/13/22. So voted.

Approval of Warrants: Mr. Tripp moved, and Mrs. Canada seconded, a motion to approve payroll # 9 for \$337,970.31, School # 1018 for \$106,591.02, General # 1020 for \$130,003.82 and General # 1021 for \$11.42. So voted.

### NBEMA Appointment:

Mr. Petraitis announced that Anne Adams has applied for the position of Director of NBEMA. He said that she's been on NBEMA for many years and Mr. Tripp said that Anne knows how to get everyone moving. Mr. Tripp moved, and Mrs. Canada seconded, a motion to appoint Anne Adams as Interim Director of NBEMA for a period of 6 months. So voted.

Chris Marinin is looking to be appointed to Deputy Director of NBEMA, Chris has been on NBEMA for a couple years and has experience with Fire, Police, and Military. Mr. Tripp moved, and Mrs. Canada seconded, a motion to appoint Chris Marinin as Interim Deputy Director of NBEMA for a period of 6 months. So voted.

One Day Liquor license: Mr. Tripp moved, and Mrs. Canada seconded, a motion to approve a one-day liquor license to Jim Buzzell for his Annual Diabetes Walk/Run at Brookfield Orchards. So voted.

Fire Reports: Mrs. Canada read the Fire reports for August and September of 2022. Mr. Tripp moved, and Mrs. Canada seconded, a motion to accept the reports. So voted.

Social Media Policy: Mr. Petraitis said we worked on the social media Policy, it's quite lengthy but will be posted on the website. Mr. Tripp moved, and Mrs. Canada seconded, a motion to approve and adopt the social media policy as of October 25, 2022. So voted.

### ADA Committee-Table

### STM-Table

SMRP Grant contract: Mr. Tripp moved, and Mrs. Canada seconded, a motion to sign the Sustainable Materials Recovery Program Grant contract. So voted.

Capital Strategic Solutions Contract: Mr. Petraitis explained that this company will help us with decisions and reporting when it comes to ARPA funds. The Board previously voted to approved the expense. Mr. Tripp moved, and Mrs. Canada seconded, a motion to approve and sign the contract. So voted.

Re-sign SAM Letter: Mr. Petraitis explained we already voted to sign the SAM letter (to switch the Treasurer's name from Anne Janette to Allyson Bulger), but we need to sign again to correct an error.

Resignation Letter from Playground Committee: Mr. Petraitis explained that a resignation letter from the Playground Committee was given to the Board of Selectmen but it should be presented to the

Playground Committee directly. We have the option of sending the letter directly to the Playground Committee, or asking the person that resigned to submit a letter directly. In the even that someone needs to appointed to fill the vacancy, the Board would only appoint until the next election. Mr. Petraitis explained there was a complaint associated with the letter, the person resigning should submit their complaints to the committee itself and then to the state. Mr. Tripp moved, and Mrs. Canada seconded, a motion to send the resignation letter to the Playground Committee. Mrs. Canada said she would like to ask the person to send the letter themselves. Mr. Tripp moved, and Mrs. Canada seconded, a motion to amend the motion to have the person in question send their resignation letter to the committee themselves within seven days. So voted.

#### Public Comment:

Brandon Avery said things are winding down at the museum, depending on weather he will be open weekends until Thanksgiving. He's recently acquired a stove made in North Brookfield, and an old fire hydrant. He said that Tim Canada has been helping him a lot and Brandon is very appreciative. Brandon is available Sundays 10-1, Mr. Petraitis said it's a good opportunity for people to see North Brookfield history.

Mr. Tripp thanked everyone that participated in the Rail Trail walk, there were about 35 people in attendance from Spencer, East Brookfield, Auburn, Charlton, and North Brookfield. Cider, doughnuts and coffee was served, and leftovers were donated to the Senior Center. The weather was perfect and people got to see the Wolcott area, many didn't know it was there. Mr. Tripp said that Brandon Avery and Anne Hicks are working on map of the trail. Brandon said he's happy to give tours and reminded everyone that it is hunting season so please wear orange if you're off the trail.

#### Announcements:

Mr. Petraitis read the 2022 Election Schedule

Mr. Tripp reminded everyone that is on a Board or Committee must get sworn in and take the ethics test.

The Fire Fighter's Ball was announced.

October 31<sup>st</sup> from 5:30-7:30 will be Trunk or Treat on the Common with a potential bonfire.

There being no further business, at 6:27Pm Mr. Tripp moved, and Mrs. Canada seconded, a motion to adjourn. So voted.

Respectfully Submitted

Ashley Barre