

Minutes of the joint BOS/Fin Comm Meeting

This meeting of the Board of Selectmen, and Finance Committee, was called to order at 6:31PM on Tuesday, July 14th at the North Brookfield Police Department.

Dale Kiley, Jason Petraitis, and John Tripp present.

Karen Kiley, Michelle Petraitis, Tara Hayes, and Chet Lubelczyk present.

Reserve Fund request: BOS requesting \$1000.00 for final payment on Doane and Horse Pond Dam mandated EAP. Mr. Petraitis moved, and Mr. Tripp seconded, a motion to pass this request along to the Finance Committee. So voted. Mrs. Hayes moved, and Mrs. Petraitis seconded, a motion to approve the request. So voted.

Transfer request: BOS requesting to transfer from various accounts (from Town Counsel, Sick leave buy back and Admin Salary) to General Insurance a total of \$4,503.20 to cover the cost of insurance on the Town House building. Mr. Petraitis moved, and Mr. Tripp seconded, a motion to approve the request. So voted. Mrs. Petraitis moved, and Mr. Lubelczyk seconded, a motion to approve the request. So voted.

Transfer request: BOS requesting to transfer from Town Counsel to Telephone account the amount of \$638.62 to cover the last phone bill of FY20. Mr. Petraitis moved, and Mr. Tripp seconded, a motion to approve the request. So voted. Mr. Lubelczyk moved, and Mrs. Petraitis seconded, a motion to approve the request. So voted.

Transfer request: BOH requesting to transfer \$2,885.00 from Monitor Salary to various accounts (Clerk Salary, Electricity, Rep & Main, Contracts, Fuel, Purchase of Serv. Title V,) to cover negative balances. Mr. Petraitis moved, and Mr. Tripp seconded, a motion to approve the request. So voted. Mr. Lubelczyk moved, and Mrs. Petraitis seconded, a motion to approve the request. So voted.

Transfer request: BOH requesting to transfer \$6,570.88 from Monitor Salary to various accounts (Rep & Main, Fuel, and Purch of Sv. Title V) to cover negative balances. Mr. Petraitis moved, and Mr. Tripp seconded, a motion to approve the request. So voted. Mrs. Hayes moved, and Mr. Lubelczyk seconded, a motion to approve. So voted.

There a discussion about fees for the transfer station. Mr. Kiley explained that this is a user fee, which means it cannot be committed to the Collector for collection. There shouldn't be a need for residents to provide proof they have other trash service to avoid paying the fee. The BOH will need to write a policy on how fees for the stickers and other services are to be collected. Town Clerk, Tara Hayes, will look into municipal eligibility for paypal and venmo and contact DLS for their regulations.

At 7:03PM, there being no further business, Mr. Petraitis moved, and Mr. Tripp seconded, a motion to adjourn the Board of Selectmen meeting. So voted.

At 7:03PM, there being no further business, Mrs. Hayes moved, and Mrs. Petraitis seconded, a motion to adjourn the Finance Committee meeting. So voted.

Respectfully Submitted,

Ashley Barre