

Minutes of the Board of Selectmen Meeting

This meeting of the Board of Selectmen was called to order at 6:05PM at the North Brookfield Police Department on Tuesday, September 29, 2020. Dale Kiley, Jason Petraitis and John Tripp present.

Approval of Minutes: Mr. Petraitis moved, and Mr. Tripp seconded, a motion to approve the minutes from 9/15 and 9/22. So voted.

Approval of Warrants: Mr. Petraitis moved, and Mr. Tripp seconded, a motion to approve the following warrants- Payroll # 7 for \$350,454.12, School # 1014 for \$84,099.55, General # 1015 for \$232,535.22. So voted.

Financial: CARES Act-Mr. Petraitis moved, and Mr. Tripp seconded a motion to approve an invoice for electrostatic disinfectant sprayers to be paid out of the CARES act. So voted.

Old Business:

Intermunicipal Agreement for Public Health Nurse: Mr. Kiley said that he reviewed the previous BOS meetings where the agreement with Sutton was discussed. Mr. Kiley said that John Alphin had stated that the contract in question was used for 10 years with no issues, why didn't anyone question it. Mr. Kiley asked for records of payment to the Town of Sutton, there were 3 payments in 2010 and none since 2012. Trevor Brusco was present and stated that he had copies of payments to the Town of Sutton from 2017 and 2018, both at the 75/hour rate. He said he would provide the BOS with copies. The invoices may have come in differently, so when Mr. Kiley asked the Treasurer and Accountant for the payment record, it may have been entered differently. There was discussion about a line item in the BOH budget for a Public Health Nurse, Mr. Kiley stated that he looked through the budget and couldn't identify that line item. Trevor will research and get back to BOS. Ethan Melad provided an updated contract with the Town of Sutton for the nurse. The language, besides the rate, was the same.

Mr. Kiley warned the attendees that interruptions of any kind-talking, snapping ect, will result in removal.

Ethan told Mr. Kiley that if we lose this nurse we will most likely not be able to replace her, and in the BOH's research they've been unable to find a PHN that is less expensive than we're paying. Spencer is paying \$75/hour and the Town of Holland doesn't have a PHN and can't find one. There was a brief discussion about COVID funds paying for the PHN and we should have plenty to cover the rest of flu season. Mr. Kiley stated he has no issue with the contract, other than the fact the IMA's can only be signed by the BOS. Questioning what the original intent was when the IMA was signed in 2010 (1 year vs 25 years), the minutes were researched and there's nothing specific indicating what the BOS at that time had intended. Mr. Kiley stated that term of agreement for this current IMA will be one year, 2020-2021, and only extended by mutual agreement, not to extend 25 years. The purpose of an IMA is for one Town to pay another Town for a service. Trevor indicated that the PHN helps with many things, including reporting, and setting up the flu clinic. Mr. Petraitis moved, and Mr. Tripp seconded, a motion to sign and approve the IMA with Sutton. So voted.

Brief discussion on upcoming round of CARES Act funding. Trevor indicated that the School needs more PPE, and they want to make sure the Emergency Dispensing site is fully stocked.

New Business:

- a. Chapter 90 Reimbursement Request: The Highway Department submitted a reimbursement request, through Mass Highway Chapter 90 for \$16,148.81. Mr. Petraitis moved, and Mr. Tripp seconded, a motion to approve the request. So voted.
- b. Request for Resources-Downtown Development Committee: The DDC requested the BOS approve 3 "Movie Nights" to be shown as a drive-in style theater on the lot next to the PD. Ethan Melad provided the BOS with a description of the procedures they will follow, and a picture of how they plan on setting up the lot. They will be showing 1 movie on each night: 10/2,10/9 and 10/16. The Police and Fire Departments have been informed and approve of the plan. The movie nights are open only to North Brookfield residents. There is information on the Town website on how to reserve a spot, and if you don't have access to a computer, you can call or visit the Board of Selectmen office to reserve a spot. Mr. Petraitis moved, and Mr. Tripp seconded, a motion to approve the request. So voted.

There was a discussion about Trick or Treat/Halloween. Trevor indicated that the PTO is working on a plan: extending hours of Trick or Treat to relief congestion, asking people to socially distance, and providing kits with gloves and masks for anyone wishing to hand out candy. A flyer will be sent out with a description of the plan.

- c. Fire Reports for July and August. Mr. Petraitis read the Fire Reports for August and July. Mr. Petraitis moved, and Mr. Tripp seconded, a motion to accept the reports. So voted.
- d. Spectrum Contracts: The Water Department is upgrading their internet service with Spectrum. Spectrum sent contracts that include license and easement. This will grant them ease of access so they can repair lines as necessary. Fitzgerald Pucci asked how long the license will be in place, Mr. Kiley stated until the Easement is in place. Mr. Petraitis moved, and Mr. Tripp seconded, a motion to approve and sign the documents. So voted.
- e. Drone Insurance: The NBPD has a drone worth \$25,000.00 that they received through grant money. It is the only drone in the area and NBPD gets called to use it a lot. The NBPD would like to insure the drone through the Town's insurance. Mr. Petraitis moved, and Mr. Tripp seconded, a motion to approve the insurance document. So voted.

Announcements:

The Water Department will be Flushing hydrants October 5-October 24. Please visit the Water Department's Facebook page for the daily schedule. (Mr. Kiley read letter from Superintendent Rich Kennan).

Public Comment:

Kathy Crevier asked about flu shots. Trevor stated the Town hadn't had a clinic in a while but they are looking to hold one this year at the Senior Center. Mr. Tripp also stated you can get one at the pharmacy at Hannaford's. There was discussion about the flu season, and the flu vaccine. The experts recommend getting one this year to reduce risk of flu and to reduce load on hospitals.

Brandon Avery said that the Master Plan is due at the end of the month. It is available online and it was mailed out, you can drop off the survey at the Town Offices.

There being no further business, at 7:08PM, Mr. Petraitis moved, and Mr. Tripp seconded, a motion to adjourn. So voted.

Respectfully Submitted,

Ashley Barre