

TOWN OF NORTH BROOKFIELD

BOARD OF SELECTMEN

Minutes of the Meeting of July 14, 2014

Mr. Smith called the Meeting to order at 6:00 PM in the Conference Room of the Police Department. Mrs. Walter was present, but Mr. Hevy was unable to attend the Meeting.

Also present were members of the Finance Committee: Chet Lubelczyk, chairman; Frank Hubacz, Robert Locatelli; and Shelia Orsi.

Six FY 14 transfer requests were reviewed by the Selectmen:

1. The first, from the Highway Department, requested the transfer of \$7,000.00 from the Veterans Benefits account to the Highway Road Materials account, the Highway Gasoline account, and the Highway Repairs account.

After discussion, Mrs. Walter made a Motion to approve the transfer request. Mr. Smith seconded the Motion. The vote was unanimous. The transfer was approved. (Attachment)

2. The second, also from the Highway Department, requested the transfer of \$1,683.00 from the Town Beach Salary account to the Highway Repairs account.

After discussion, Mrs. Walter made a Motion to approve the transfer request. Mr. Smith seconded the Motion. The vote was unanimous. The transfer was approved. (Attachment)

3. The third, from the Board of Health, requested the transfer of \$674.00 from the Title 5 Purchase of Service account to the Board of Health Food Inspector-Purchase of Service account.

After discussion, Mrs. Walter made a Motion to approve the request. Mr. Smith seconded the Motion. The vote was unanimous. The transfer was approved. (Attachment)

4. The fourth, from the Town Collector, requested the transfer of \$1,330.00 from the Town Collector's Clerk Salary account to the Town Collector's Tax Title account.

After discussion, Mrs. Walter made a Motion to approve the transfer request. Mr. Smith seconded the Motion. The vote was unanimous. The transfer was approved. (Attachment)

5. The fifth, from the Selectmen's Office, requested the transfer of \$330.50 from the Selectmen's General Insurance Account to the Selectmen's Technology Expense account.

After discussion, Mrs. Walter made a Motion to approve the transfer. Mr. Smith seconded the Motion. The vote was unanimous. The transfer was approved. (Attachment)

6. The sixth, from the Board of Health, requested the transfer of \$600.00 from the Board of Health Clerk's Salary account to the Board of Health Housing Inspector-Purchase of Service account.

After discussion, Mrs. Walter made a Motion to approve the transfer request. Mr. Smith seconded the Motion. The vote was unanimous. The transfer was approved. (Attachment)

The Selectmen also discussed a request from the Council on Aging/Senior Center for the transfer of \$2,000.00 from the Finance Committee's FY 15 Reserve Fund to the Senior Center to cover the anticipated costs of repairs to the heating/cooling system at the Center. It was noted that the Center has adequate funds in its FY 15 budget to make the repairs, and the request was not an unforeseen or emergency expense. The Selectmen decided not to recommend the approval of the request to the Finance Committee, although the request was subsequently discussed with members of the Finance Committee.

Having approved the six FY 14 requests for transfers, the Selectmen recommended approval of all of them to the Finance Committee which was present at the Meeting. The Selectmen answered questions from members of the Finance Committee about each of the six transfer requests. The Finance Committee subsequently voted to approve all of the requests.

During the discussion, members of the Finance Committee recommended that, in future, requests for year-end transfers have copies of invoices attached for the information of the Committee. The Selectmen agreed that this would provide more information to the Committee and agreed to the recommendation.

There being no further business before the Board of Selectmen, Mrs. Walter made a Motion to adjourn the Meeting. Mr. Smith seconded the Motion. The Meeting was adjourned at 6:40 PM.

Respectfully submitted,

Robert Smith, Chairman