

MINUTES OF SELECTMEN'S MEETING JULY 30, 2013

Mr. Smith called the meeting to order in the Senior Center at 7 PM with Mr. Chabot also present. Mrs. Walter was absent. Mr. Smith apologized to residents for the recent problems in broadcasting the meetings. The problem should be resolved soon.

I. APPROVAL OF MINUTES OF JULY 16, 2013 APPROVAL OF EXECUTIVE SESSION MINUTES OF JULY 16, 2013

Mr. Chabot moved, and Mr. Smith seconded, a motion to approve the aforementioned minutes as written. So voted.

IA. APPROVAL OF SCHOOL WARRANT #1004 FOR \$42,123.53 APPROVAL OF GENERAL WARRANT #1005 FOR \$351,517.95 APPROVAL OF PAYROLL WARRANT #3 FOR \$198,962.49

APPROVAL OF PAYROLL WARRANT #29 FOR \$(273.00)

Mr. Chabot moved, and Mr. Smith seconded, a motion to approve the aforementioned warrants as written. So voted.

II. OLD BUSINESS

A. PURCHASE ORDER FORMS

Mr. Smith noted that two weeks ago the Board discussed the implementation of Purchase Order forms for purchases over \$250.00. Mr. Smith has been reviewing some forms that were used previously, and will make some modifications in order to come up with a format that encompasses all of the information that is needed. He asked that this be put on the next agenda.

B. IMPLEMENTATION OF JOB DESCRIPTIONS

Mr. Smith noted that Attorney Jack Dolan will be in Town on August 14th to meet with town officials and employees regarding new job descriptions. The job descriptions were updated as part of a regional agreement with several area towns.

III. NEW BUSINESS

A. APPOINTMENT OF DELEGATE AND ALTERNATE TO CMRPC

Mr. Smith reviewed a letter from the Central Massachusetts Regional Planning Commission (CMRPC) asking the Selectmen to appoint one delegate and one alternate to the Planning Commission. (Attachment #1) Since the Planning Board needs to appoint their two delegates first, Mr. Smith asked that this item be deferred to the next agenda.

B. ACKNOWLEDGEMENT OF 61A TRANSFER

Mr. Smith reviewed a letter from Attorney Phillip Stoddard asking the Selectmen to acknowledge the transfer of property at 19 and 23 Brickyard Road that is currently in Chapter 61A. (Attachment #2) The land is being sold by Rosalie Pisarczyk to Dane Falardeau. Mr. Falardeau plans to keep the land in Chapter 61A. Mr. Chabot moved, and Mr. Smith seconded, a motion to approve and sign the acknowledgement. So voted.

C. JUNE POLICE REPORT

Mr. Chabot reviewed the Police Report for the month of June as submitted by Chief Thomasian. (Attachment #3) The Chief reported 18 incidents and 22 arrest/summons for the month. Mr. Chabot moved, and Mr. Smith seconded, a motion to accept the report. So voted.

D. NORTH BROOKFIELD HAS RECEIVED COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS IN THE AMOUNT OF \$351,000.00 AS PART OF A JOINT APPLICATION WITH SPENCER. THE FUNDS WILL BE USED FOR HOUSING REHABILITATION AND FOR INFRASTRUCTURE PLANNING TO ADDRESS FLOODING ISSUES IN AND AROUND THE CENTER OF TOWN.

Mr. Smith made the preceding announcement.

IV. ANNOUNCEMENTS

A. BLOOD DRIVE AT SENIOR CENTER

Mr. Smith announced that there will be a Blood Drive at the Senior Center on Friday, August 9th from 1 PM to 6 PM. (Attachment #4)

B. NBEMS SUBSCRIPTION DRIVE

Mr. Chabot urged residents to support the annual subscription drive being run by the North Brookfield emergency Squad. He noted that the squad provides a very worthy and important service to Town residents for a nominal amount of money.

V. FUTURE AGENDA ITEMS

Mr. Smith noted that a budget update should be placed on the next agenda, along with the reminder about the ambulance subscription drive and the purchase orders.

There being no further business, at 7:30 PM Mr. Chabot moved, and Mr. Smith seconded, a motion to adjourn. So voted.

Respectfully submitted,

Leslie Scott Burton
Administrative Assistant