

## **MINUTES OF SELECTMEN'S MEETING MARCH 12, 2013**

Chairman Petraitis called the meeting to order in the Senior Center at 7 PM with Mrs. Walter also present. Mr. Chabot was not present. Mr. Petraitis reminded those in attendance that the meeting was being both audio and video taped.

### **I. APPROVAL OF MINUTES OF FEBRUARY 26, 2013 APPROVAL OF EXECUTIVE SESSION MINUTES OF FEBRUARY 26, 2013**

Mrs. Walter moved, and Mr. Petraitis seconded, a motion to approve the aforementioned minutes. So voted.

#### **IA. APPROVAL OF SCHOOL LOAN WARRANT #1045 FOR \$70,910.00 APPROVAL OF SCHOOL WARRANT #1046 FOR \$5,421.50 APPROVAL OF SCHOOL WARRANT #1047 FOR \$196,719.94 APPROVAL OF GENERAL WARRANT #1048 FOR \$251,833.73 APPROVAL OF PAYROLL WARRANT #19 FOR \$273,098.14**

Mrs. Walter moved, and Mr. Petraitis seconded, a motion to approve the aforementioned warrants. So voted.

### **IB. PUBLIC COMMENT PERIOD**

There was no one present for the Public Comment Period.

Mr. Petraitis noted that as an agenda item for next week he would like to address the numerous plowing complaints received in regards to Friday's snowstorm. He acknowledged that the large amount of snow received was unanticipated, but after the previous snowstorm the roads were well taken care of. Mrs. Walter said that she is doing some research on this as well.

## **II. OLD BUSINESS**

### **A. E-MAIL FROM SPENCER RE: CIC STORMWATER GRANT**

The Selectmen discussed an e-mail from Spencer Town Administrator Adam Gaudette (Attachment #1) in regards to the CIC Grant received to address regional stormwater issues. There is a meeting scheduled for tomorrow afternoon in Dudley, however neither Mr. Petraitis or Mrs. Walter will be able to attend. Leslie will inform Mr. Gaudette that North Brookfield may not have a representative present, and ask that he keep us informed of any new developments.

### **III. NEW BUSINESS**

#### **A. RODNEY JENKINS RE: WEST SIDE SEWER PROJECT**

Mr. Petraitis read a letter from Sewer Superintendent Rodney Jenkins regarding the West Side Sewer Rehabilitation Project. (Attachment #2) Mr. Jenkins reported that bids for the project were opened by the Sewer Commissioners on February 13<sup>th</sup>, and that Insituform Technologies was the low bidder at \$168,564.90. He recommended that the Selectmen award the bid to Insituform. Mrs. Walter moved, and Mr. Petraitis seconded, a motion to award the work for the West Side Sewer Rehabilitation Project to Insituform Technologies for the sum of \$168,564.90. So voted. Mr. Jenkins also requested that the Board of Selectmen delegate authority to the Sewer Commissioners to issue the Notice to Proceed, approve Change Orders, and sign Payment Authorizations. Mrs. Walter so moved, and Mr. Petraitis seconded. So voted.

#### **B. 2013 LCC GRANTS**

Mr. Petraitis read an e-mail from Elisabeth Hyder, Chairman of the North Brookfield Cultural Council, asking the Selectmen to announce the grant recipients for 2013. (Attachment #3) Mr. Petraitis read the list of awards, and he and Mrs. Walter offered the Board's congratulations.

#### **C. CMRPC MEMO RE: 2013 TRAFFIC COUNT**

Mrs. Walter read a letter from the Central Massachusetts Regional Planning Commission regarding the 2013 traffic count on Town roads. (Attachment #4) CMRPC plans to do 8 sites, and the Town can request an additional three locations. It was agreed to send the memo to the Highway Superintendent and the Police Chief for their input.

#### **D. MEMO FROM CHIEF THOMASIAN RE: EMERGENCY NOTIFICATION SYSTEM**

Mr. Petraitis read a letter from Police Chief Aram Thomasian, Jr. regarding an emergency notification system. (Attachment #5) The letter was also signed by the Fire Chief and the Highway, Water, and Sewer Superintendents. This system would allow residents to be notified of any emergency in any part of town. The Chief noted that he and West Brookfield Police Chief O'Donnell have compared systems, and recommend going with Everbridge from Waltham, MA, at a cost of \$3,500.00. Mr. Petraitis stated that he would like to discuss this further at another meeting. Mrs. Walter suggested that the funding could come from within the various departments, and Mr. Petraitis suggested supplementing the budgets to pay for the system.

## **E. DISCUSSION RE: BAY PATH RENOVATION BONDS**

Mr. Petraitis read an e-mail from Treasurer Anne Jannette regarding the need to exclude the costs of renovating the Bay Path Technical School from Proposition 2 ½. (Attachment #6) The cost for FY14 is only \$17,491.00, which can be paid from within the levy limit, but the assessment will rise each year, until the final borrowing is done in 2016. It was agreed to discuss this again in the future.

## **IV. ANNOUNCEMENTS**

### **A. ELECTION UPDATE**

Mrs. Walter read a memo from Town Clerk Sheila Buzzell listing the offices and incumbents up for reelection at the May 6<sup>th</sup> Annual Town Election. (Attachment #7) According to Mrs. Buzzell, the last day to file nomination papers is Monday, March 18<sup>th</sup>, and the last day to register to vote is Tuesday, April 16<sup>th</sup>.

### **B. DOG LICENSES ARE DUE**

Mr. Petraitis reminded residents that the 2013 dog licenses are now available from the Town Clerk. The cost is \$6 for spayed and neutered dogs, and \$10 for dogs that are not. There is a late fee of \$5 after June 1<sup>st</sup>, and \$25 after September 1<sup>st</sup>.

### **C. RABIES CLINIC**

Mrs. Walter announced that there will be a rabies clinic on Saturday, April 13<sup>th</sup> from 9 AM to 11 AM at the Second Chance Animal Shelter. The cost will be \$12, and the Town Clerk will be there to issue dog licenses.

## **V. FUTURE AGENDA ITEMS**

A. Mr. Petraitis stated again that he would like to discuss the snowstorm complaints at the next meeting. He also thanked everyone who had written or spoken to the Selectmen about this issue. Mrs. Walter noted that the comparison of North Brookfield's road to Route 9 is not a fair one, as the state takes care of Route 9, including the road up to the North Brookfield line. The state uses only salt, no sand, and sometimes calcium chloride as a supplement.

B. The CMRPC traffic count will be discussed after hearing back from the Highway Superintendent and the Police Chief.

C. The Emergency Notification System will be discussed again.

D. Mrs. Walter noted that hopefully by the next meeting the Town House UST closure will be all done. She also noted that Jeff Samuelson has a video on U-Tube showing what he is doing inside the bell tower.

At 7:40 PM Mrs. Walter moved, and Mr. Petraitis seconded, a motion to enter Executive Session to discuss strategy related to litigation, because an open session could have a detrimental effect on the Town's negotiating position. Roll call: Petraitis, yes; Walter, yes; Chabot, absent. So voted. Mr. Petraitis stated that the Board would exit Executive Session only to adjourn.

At 8:30 PM the Board came out of Executive Session. Mrs. Walter moved, and Mr. Petraitis seconded, a motion to adjourn. So voted.

Respectfully submitted,

Leslie Scott Burton  
Administrative Assistant