

## MINUTES OF SELECTMEN'S MEETING DECEMBER 11, 2012

Chairman Petraitis called the meeting to order in the Senior Center at 2:35 PM with Mrs. Walter also present. Mr. Chabot was not in attendance.

I. Mrs. Walter moved, and Mr. Petraitis seconded, a motion to accept the deed restriction for the Town House property (Attachment #1) and authorize the Chairman of the Board of Selectmen to sign the AUL deed restriction and associated DEP submittals. So voted.

II. Mr. Petraitis and Mrs. Walter discussed an e-mail from School Committee Chairman Jim Metcalf regarding negotiations set to begin this Thursday. (Attachment #2) After some discussion, it was agreed that Mr. Petraitis will attend the sessions, with Mrs. Walter filling in if Mr. Petraitis is unable to attend. So voted.

III. Mrs. Walter moved, and Mr. Petraitis seconded, a motion to rescind the action of the Board of Selectmen on November 20, 2012 under Old Business to restore \$8,069.33 in FEMA funds to the Water Department budget. So voted.

Mrs. Walter moved, and Mr. Petraitis seconded, a motion to transfer funds from the FEMA account to the Water Department Miscellaneous Revenue, pending review by the Town Accountant in order to determine the exact amount. So voted.

IV. Mr. Petraitis and Mrs. Walter signed the contract with the North Brookfield Emergency Squad, Inc. for the period beginning January 1, 2013 through June 30, 2013 for the sum of \$25,000.00. (Attachment #3) The contract had previously been approved at the Selectmen's December 4<sup>th</sup> meeting.

V. The Selectmen sat in on final interviews of two candidates for the position of Outreach Coordinator. They were joined by COA Director Carol Wheeler, COA member Catherine Strandberg, and John Lane from the Friends of the Senior Center. (Resumes attached as #4 and #5)

The first candidate, Ann Rolfe Tymczynszyn, came in at 3 PM and asked what would be expected from the person that is hired. Mrs. Walter noted that flexibility will be necessary, since the position also serves two other towns that may not have a senior center facility like North Brookfield. Mrs. Walter also noted that the Outreach Coordinator needs to be able to connect all seniors with needed resources, even if that senior is unable to come to the Senior Center.

Mrs. Wheeler said that the job requires serving the needs of seniors and also their families. She noted that there is some level of case management necessary, but the more difficult cases are sent on to Tri Valley. She also stated that visitation to seniors in their homes or in a facility is often required.

Mrs. Wheeler asked Ms. Tymczyszyn about her schedule during school vacations, and was told that Ms. Tymczyszyn's daughter and son-in-law have flexible work schedules so that should not be an issue.

Mrs. Wheeler asked about what the Senior Center could do to attract more seniors? Ms. Tymczyszyn stated that we would have to keep trying new things until we find something that works.

Ms. Tymczyszyn left at 3:35 PM, and Mr. William Salsman arrived at the meeting.

Mrs. Wheeler asked Mr. Salsman what did he see as the role of the Outreach Coordinator? Mr. Salsman said that he has experience in keeping people at home if possible. He believes that this offers a better quality of life. He believes that more and more people are getting older and would enjoy visiting the senior center.

Mrs. Wheeler noted that working at the Senior Center often requires diplomacy, sensitivity, and awareness of seniors. Mr. Salsman said that he believes listening is a good habit to have, and it helps him understand the issues.

Mrs. Wheeler asked Mr. Salsman how familiar he is with local resources, and Mr. Salsman stated that he dealt with that at his last two jobs, and is very familiar with the local resources that are available.

Mrs. Wheeler commented that she believes Mr. Salsman might be over-qualified for the job, and Mr. Salsman replied that he thinks he would be a good fit.

Mr. Salsman left the meeting at 3:50 PM. Everyone discussed the strengths and weaknesses of the two candidates, but agreed that both are extremely well qualified. Mrs. Wheeler stated that she would contact all of the candidates when she makes her decision, and would bring her choice to next Tuesday's selectmen's meeting to be formally appointed.

There being no further business, Mrs. Walter moved, and Mr. Petraitis seconded, a motion to adjourn at 4:15 PM. So voted.

Respectfully submitted,

Leslie Scott Burton  
Administrative Assistant