

MINUTES OF SELECTMEN'S MEETING MAY 17, 2016

Chairman Walter called the meeting to order in the Senior Center with Mr. Hevy and Mr. Kiley also present. She noted that the meeting would be both audio and video taped.

I. APPROVAL OF MINUTES

- **April 25, 2016**
- **April 27, 2016 #2**

Approval of these minutes was deferred to the next meeting.

- **May 3, 2016**

Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve these minutes as written. So voted.

- **May 10, 2016**

Approval of these minutes was deferred until the next meeting.

- **May 11, 2016 Executive Session minutes**

Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve these minutes as written. So voted.

II. APPROVAL OF WARRANTS

- **School Warrant #1053 for \$174,186.80**
- **General Warrant #1054 for \$51,408.09**
- **Refund Warrant #1055 for \$30,343.56**
- **Payroll Warrant #23 for \$281,672.12**

Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve the aforementioned warrants. So voted.

III. PUBLIC PARTICIPATION

- **The public has the opportunity to briefly comment on agenda items through the Chairman**

Mrs. Walter announced that anyone in attendance would have the opportunity to comment on any of this evening's agenda items.

IV. FINANCIAL REPORTS

A. FY17 budget update

Mrs. Walter noted that the Selectmen did decide to initiate a temporary spending freeze for FY16 budgets because revenues may be short. Also, the school department has submitted a revised budget request.

B. Requests to transfer funds

Mrs. Walter reviewed a request to transfer \$471.68 from the Treasurer's Chapter 90 Interest account to the Treasurer's School Window Interest account. (Attachment #1)
Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve the transfer. So voted.

Mrs. Walter reviewed another request from the Police Department to transfer \$4,500.00 from the Police Gasoline account to the Police Offices account. Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve the transfer. So voted.

C. Status of Community Compact Projects

Mrs. Walter reported that we are waiting for a status report on our Community Compact projects from the Collins Center.

V. OLD BUSINESS

A. Request for Holden Hospital Funds

Mr. Hevy reviewed a letter from UMassMemorial to Treasurer Anne Jannette noted that North Brookfield will receive \$11,102.00 from the Holden Hospital Fund on or before July 1, 2016. (Attachment #3) The Selectmen had received a request from the Board of Health last week for some of these funds to purchase a defibrillator for the transfer station. It was agreed that we will explore some options for this purchase, and perhaps a few more for other town buildings.

VI. NEW BUSINESS

A. Letter from New Braintree BOS re: basin cleaner truck

Mr. Kiley read a letter from the New Braintree Board of Selectmen asking for the "right of first refusal" on the old catch basin cleaner truck. (Attachment #4) It was agreed to ask Highway Superintendent Gary Jean contact them and ask if they would like to purchase the truck for \$1,000.00.

B. National Grid easement

Mr. Hevy reviewed an e-mail from Sewer Superintendent Rodney Jenkins asking for the Selectmen to approve an agreement to allow Mass Electric to install two 7' diameter foundations for new steel poles. (Attachment #5) Mr. Jenkins noted that these poles will be on an old easement for an abandoned sewer line. Neither he nor the Sewer Commissioners have any objection to the agreement. Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve and sign the agreement. So voted.

C. April Police report

Police Chief Mark Smith reviewed his report for the month of April. (Attachment #6) The Chief reported a lot of training for the men, and 27 incidents and 20 arrests/summons for the month. Mr. Hevy moved, and Mr. Kiley seconded, a motion to accept the report. So voted.

Mr. Kiley asked the Chief about parking tickets, noting that the Parking Clerk has requested funds to purchase new books. The Chief will check to see how many books he has left and then let the Parking Clerk know.

Mr. Hevy asked how many AEDs the department has, and the Chief noted that there is one in each vehicle, but the older ones should be replaced. He noted that they are checked by the officers before each shift.

D. April Fire report

Fire Chief Brad Gannon reviewed his report for the month of April. (Attachment #7) He reported 19 total calls and 47 permits issued. He also thanked the voters for their vote to approve a new fire truck. Chief Gannon noted that a four-year streak of no permitted fires getting out of control was ended this month. He reminded residents that campfires for cooking are allowed, but the burning of demolition debris is not. Those are state rules, not the town's. Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve the report. So voted.

E. Waite Corner Road pole petition @ 6:30

Paul Davis, a contractor for Verizon, was present to discuss a request by Verizon to place a "stub" pole on Waite Corner Road to prevent an existing pole from leaning. (Attachment #8) There were no abutters present. Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve the petition. So voted.

F. Set June 17th @ 7 PM for Special Town Meeting

Mr. Hevy moved, and Mr. Kiley seconded, a motion to set June 17th at 7 PM as the date and time for a Special Town Meeting to cleanup any remaining FY16 budget issues.

G. Town House Capital Campaign Kick Off

Mrs. Walter noted that the Selectmen recently attended the kickoff meeting for the Town House Capital Campaign, sponsored by the Friends of the Town House. Representative McGovern was there, and everyone is grateful for his support.

Mrs. Walter said that the Friends will be setting up a webpage soon to solicit donations.

Mr. Hevy said that he heard some good conversation about how to solicit funds for the project.

Mr. Kiley said that he was impressed by the work that has been done by the Friends so far.

VII. ANNOUNCEMENTS

A. Water Department Hydrant Flushing

Mr. Hevy read an announcement from the Water Department that they will be continuing to flush hydrants through the end of next week.

B. Planning Board Solar hearing notice

Mr. Kiley reviewed an announcement from the Planning Board that they will be holding a public hearing tomorrow evening on an application to install solar panels on West Brookfield Road.

C. Tyler Wolanin office hours

Mrs. Walter announced Tyler Wolanin, legislative aide for Senator Anne Gobi, will be in North Brookfield on Tuesday, May 31st from 11 AM to noon at the Senior Center.

D. Town wide yard sale May 28th

Mr. Hevy announced that the PTO will be once again sponsoring a town wide yard sale on Saturday, May 28th. The cost to register is \$20.

E. Memorial Day Parade Activities

Mr. Kiley reviewed a listing of Memorial Day activities, beginning with military color guards and salutes at St. Joseph and Walnut Grove cemeteries at 8 AM, followed by the parade at 9:15. At 10:15 there will be a ceremony at the Civil War monument, and then speakers at the war memorials in front of the library at 11 AM.

The Friends of the Town House will be sponsoring a chicken barbeque at Time Out on East Brookfield Road starting at noon.

VIII. PENDING/FUTURE AGENDA ITEMS

- **See attached list**

Mrs. Walter noted that Senior Center Director Diane Nichols recently attended a meeting in Rutland regarding potential regionalization opportunities. She has seen a lot of interest in sharing some services through the senior center.

IX. EXECUTIVE SESSION

There was no Executive Session scheduled.

There being no further business, at 7:05 PM Mr. Hevy moved, and Mr. Kiley seconded, a motion to adjourn. So voted.

Respectfully submitted,

Leslie Scott Burton
Administrative Assistant

PROJECT STATUS AND PENDING/FUTURE SELECTMEN'S AGENDA ITEMS

PROJECT

STATUS

NBDDP/Aztec

BOS - Planning Final Remediation Phase

Solar contracts on Municipal Property

BOS - Delayed

Purchase Orders

Creation of Financial Advisory Committee

Personnel policies

Cemetery Road / Bell Street Paving Project Highway

Analysis of Bids on health insurance

98 Shore Road

DOR IT recommendations Awaiting Community Compact Report

Electric aggregation Final Vote Pending

Community Compact projects Waiting for final reports

IT Grant Awaiting Results

Fire Truck Grant Awaiting Results

Downtown PDA from CMRPC Project Complete - Document posted on Town Website

FY17 Budgets FINCOM/BOS in Process

Audit proposal Complete - Contract Signed

Meeting with EB re: Town Beach

Website project Website being built by VTS

Town House restoration project FOTH Capital Campaign Launched 050917

Lashaway/ Great Pond documentation due by June 7th BOS