

MINUTES OF SELECTMEN'S MEETING JUNE 14, 2016

Chairman Walter called the meeting to order in the Senior Center at 6 PM with Mr. Hevy and Mr. Kiley also present. She announced that the meeting would be both audio and video taped.

I. APPROVAL OF MINUTES

- **June 7, 2016**

Mr. Hevy moved, and Mrs. Walter seconded, a motion to approve the aforementioned minutes as written. So voted, with Mr. Kiley abstaining because he was not present at that meeting.

II. APPROVAL OF WARRANTS

- **School Warrant #1058 for \$74,156.62**
- **General Warrant #1059 for \$51,223.93**
- **Payroll Warrant #25 for \$474,205.01**

Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve the aforementioned warrants. So voted.

III. PUBLIC PARTICIPATION

- **The public has the opportunity to briefly comment on agenda items through the Chairman**

Mrs. Walter announced that anyone in attendance would have the opportunity to comment on any of this evening's agenda items.

IV. FINANCIAL REPORTS

A. FY17 budget update/Finance Committee

Mrs. Walter noted that the Selectmen and the Finance Committee continue to work on a budget for next year. Finance Committee members Sheila Orsi, Deb Maggio and Chet Lubelczyk were present to discuss their budget recommendations. Mrs. Walter reported that the Selectmen looked at level funding budgets using last year's numbers, deducted that from the projected revenues, and determined that there was approximately \$220,000.00 in available funds to "spend." The Selectmen made a priority list, and compared it to the Finance Committee's recommendations, and came up with a proposed budget. All of this will be finalized at Friday night's Annual Town Meeting.

B. Requests to transfer funds

There were four requests to transfer funds: one from the COA to transfer \$485.51 from the Receptionist Salary Account to the Janitor Salary Account; one from the library to transfer \$298.00 from the Salary Account to the Books Account; one from the Water Department to transfer \$2,700.00 from the Heating Fuel Account to the System Improvement Account; and one from the Board of Health and the Board of Selectmen to transfer \$25,057.98 from the Group Insurance Account to the Landfill DEP Contamination Expense Account. Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve the transfers. (Attachment #1) So voted.

C. Anticipated Spending Reports

There was only one Anticipated Spending Report, from the Board of Health.
(Attachment #2)

V. OLD BUSINESS

A. Highway Superintendent re: Sweeper

Highway Superintendent Gary Jean was present to continue a discussion regarding his request to purchase a new road sweeper. Mr. Jean has gotten estimates of how much it would cost to contract out the work. (Attachment #3) The two quotes he received seem to both be around \$120.00 per hour, or \$5,000.00 per week. Mr. Jean estimates that it takes approximately two months and would cost around \$38,000.00 of town money. If the town purchases a new sweeper the money would come from Chapter 90 funds. Mr. Jean noted that he isn't paving this year in order to clean up some drainage issues before he retires at the end of the year. He estimates that even with purchasing the sweeper there will still be over \$400,000.00 in Chapter 90 funds for the new superintendent to use for paving next year.

Mr. Kiley asked if Mr. Jean was going to address the drainage issues on Tucker Road. Mr. Jean stated that the Selectmen have discussed this many times, the road needs to be brought up four feet or else shut down. In his opinion, if Tucker Road is shut down Tucker Cross Road would only take 30 seconds more. Also, there are severe beaver problems in that area that continually flood the road.

Mrs. Walter explained the past history of the beaver problems in that area, when a few years ago the Town got permission from the Conservation Commission to relocate several beavers. At that time the residents were told that they would need to stay on top of the situation, and they haven't. One resident would not allow the beavers on his property to be taken, and another would not allow a beaver dam on his property to be removed. In her opinion the Town could repair the road and install a bridge, which would be very costly.

It was agreed to put the road sweeper purchase on the next agenda for further discussion.

VI. NEW BUSINESS

A. Letter from Assessors

Mrs. Walter reviewed a letter from the Assessors noting that Lisa Kularski has passed her state certification test. (Attachment #4) Mr. Hevy offered the Board's congratulations to Mrs. Kularski.

B. Annual Road Materials and fuel bids

At 6:15 PM Highway Superintendent Jean was present with two bids for gasoline and diesel fuel. The first bid was from R. J. McDonald of Barre with no bid on gasoline and a bid of \$1.9449 per gallon on diesel. A bid from Peterson Oil of Worcester had a bid of \$1.9913/gallon for gasoline, and a bid price of \$1.9032/gallon for diesel. Mr. Hevy

moved, and Mr. Kiley seconded, a motion to take the bids under advisement for review by the Highway Superintendent. So voted.

At 6:30 PM the Selectmen opened the only bid for Type I Bituminous rolled in place from Mass Broken Stone at \$58.83/ton. Top coat and binder were bid at \$60 per ton, and sidewalk mix was bid at \$62.00 per ton. Mr. Hevy moved, and Mr. Kiley seconded, a motion to take the bids under advisement for review by the Highway Superintendent. So voted.

Next, the Selectmen opened bids for various road materials from Bartlett Consolidated, Bond Construction, Murray Paving, F. T. Smith, Highway Safety Systems, All States Asphalt, and Markings, Inc. Mr. Hevy moved, and Mr. Kiley seconded, a motion to take the bids under advisement for review by the Highway Superintendent. So voted.

VII. ANNOUNCEMENTS

Mr. Kiley noted that he has been approached by the Police Chief who said that the police officers would like to meet with the Board, but without legal counsel or the union representative present, to try to resolve the union contract. Mrs. Walter said that she would like to confer with labor counsel first. Mr. Kiley said that he did not think labor counsel would be of any help in this situation. Mr. Hevy said that he did not think it would hurt to sit down with the union again before the end of the fiscal year. Mr. Kiley moved, and Mr. Hevy seconded, a motion to try to meet with the union in the next few weeks to listen to what they have to say. So voted, with Mrs. Walter voting no.

A. Reminder, Dog Licenses now due. After June 1st there is a \$5 late fee per household. Late fee will be \$25 after September 1st.

Mr. Hevy read an announcement from the Town Clerk noting that there is now a late fee of \$5 per household for delinquent dog licenses, and the fee will rise to \$25 after September 1st.

B. Tyler Wolanin office hours

Mr. Kiley announced that legislative aide Tyler Wolanin from Senator Gobi's office will be in North Brookfield on Tuesday, June 28th at the Senior Center from 11 AM to noon.

C. Volunteers needed for Highway Superintendent search committee

Mrs. Walter noted that the Selectmen are looking for volunteers for a committee to screen candidates for a new Highway Superintendent. Anyone interested should contact the Selectmen before July 1st. Residents Karen Kiley and Claudette Marshall were present and volunteered to serve on the committee.

VIII. PENDING/FUTURE AGENDA ITEMS

The Board reviewed the list below of current and future agenda items.

Mrs. Walter urged residents to attend Friday night's town meetings to vote to allow solar facilities to be built on town property. She and Mr. Kiley both noted that this will provide an important new revenue source for the town.

IX. EXECUTIVE SESSION

There was no Executive Session.

There being no further business, at 7:25 PM Mr. Hevy moved, and Mr. Kiley seconded, a motion to adjourn. So voted.

Respectfully submitted,

Leslie Scott Burton
Administrative Assistant

PROJECT STATUS AND PENDING/FUTURE SELECTMEN'S AGENDA ITEMS

PROJECT

NBDDP/Aztec
Solar contracts on Municipal Property
Meeting vote
Purchase Orders
Creation of Financial Advisory Committee
Personnel policies
Cemetery Road / Bell Street Paving Project
Analysis of Bids on health insurance
98 Shore Road
Electric aggregation
Community Compact projects
IT Grant
Fire Truck Grant
FY17 Budgets
Website project

Town House restoration project

Lashaway/ Great Pond documentation
Requests for AEDs

STATUS

BOS - Planning Final Remediation
BOS – Awaiting Town

Highway
Finance Committee

Final Vote Pending
Waiting for final reports
Awarded
Bids due August 1st
FINCOM/BOS in Process
Website in Production Phase

FOTH Capital Campaign
Launched 050917
Awaiting DEP response
Pending