

MINUTES OF SELECTMEN'S MEETING JUNE 28, 2016

Chairman Walter called the meeting to order in the Senior Center at 6:03 PM with Mr. Hevy and Mr. Kiley also present. She reminded those in attendance that the meeting would be both audio and video taped.

I. APPROVAL OF MINUTES

- **April 27, 2016 #2**
- **June 13, 2016**
- **June 14, 2016**
- **June 16, 2016**
- **June 17, 2016**
- **June 21, 2016**

Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve the minutes of June 14, 17, and 21 as written. So voted.

II. APPROVAL OF WARRANTS

- **School Warrant #1060 for \$92,439.35**
- **General Warrant #1061 for \$153,670.71**
- **Payroll Warrant #26 for \$248,061.95**

Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve the aforementioned warrants. So voted.

III. PUBLIC PARTICIPATION

- **The public has the opportunity to briefly comment on agenda items through the Chairman**

Mrs. Walter noted that anyone in attendance would have the opportunity to comment on any of tonight's agenda items.

IV. FINANCIAL REPORTS

A. Requests to transfer funds

The Selectmen reviewed four requests to transfer funds: (Attachments #1 – 4)

1. Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve a transfer of \$306.00 to be transferred from the BOH Healthcare Account to the BOH Food Inspector Account. So voted.

2. Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve a transfer of \$759.54 from the BOH Title V Account to the BOH Housing Purchase of Services Account. So voted.

3. Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve a transfer of \$761.00 from the Sewer Overtime Account to four Sewer Salary Accounts. So voted.

4. Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve a transfer of \$5,000.00 from the Highway Salary Account to the Highway Road Materials and Vehicle Supplies Accounts. So voted. Mr. Kiley stated that in his opinion the purchase of cold patch at this time of year is a waste of money.

V. OLD BUSINESS

A. Award fuel and road materials bids

Mr. Kiley reviewed the Highway Superintendent's recommendations for the fuel bids that were received two weeks ago. (Attachment #5) Mr. Hevy moved, and Mrs. Walter seconded, a motion to award the bids for gasoline and diesel fuel to Peterson Oil of Worcester because of their lowest markup. So voted, with Mr. Kiley abstaining.

Mr. Hevy reviewed the Superintendent's recommendations regarding the bituminous and road materials bids. (Attachment #6) Mr. Hevy moved, and Mrs. Walter seconded, a motion to award the bids as recommended by the Highway Superintendent. So voted, with Mr. Kiley abstaining.

B. Loan resolution for school windows project

Mr. Kiley reviewed an e-mail from Treasurer Anne Jannette asking that the Selectmen approve and sign a loan resolution for USDA authorizing the borrowing of \$291,600.00 and accepting a grant of \$21,516.00 for the School Windows project. (Attachment #7) Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve and sign the resolution. So voted.

C. Sign Contract - Town Accountant

Mrs. Walter presented a one-year contract for the Town Accountant. (Available from the Selectmen's office) Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve and sign the contract. So voted

V. NEW BUSINESS

A. Community Compact projects

Sarah Concannon and Bob Rooney from the Collins Center at UMass Boston were present to update the Selectmen on their progress on a Community Compact project to study the town's Capital Improvement Planning process. Mr. Rooney presented a recap of all of the town's 42 project requests, a cost breakout by funding source, and a list of requests by asset type. (Attachment #8) Also included is the actual CIP spreadsheet that details the requests and amounts and when they are scheduled to be funded. According to Mr. Rooney the entire CIP project should be finalized by November. Ms. Concannon agreed to e-mail all of the information to the Selectmen's office.

B. Healthwise request for letter of non-opposition

James McMahon and Chris Acosta of Healthwise Foundation, Inc. were present to update the Selectmen about their plans to headquarter a large medical marijuana cultivation facility and retail operation at 60 Prospect Street. This is a 152,000 square foot building that formerly housed Madix. The company also plans to build two more retail stores in the central/western Massachusetts area. Mr. McMahon provided information on the company's plans, including some of the security precautions that will be taken to ensure the safety of their clients and the community. (Attachment #9) He noted that 30,000 people in Massachusetts already possess medical marijuana cards,

which translates to 2.2 people per thousand that have cards. They do not know how many people will be using this facility.

Mr. Hevy asked how often they plan to count their inventory, and Mr. McMahon explained that each purchase will be tracked via RFD "from seed to sale." They will do a physical inventory every day. They will have on-site security, and will call the North Brookfield police whenever necessary.

Resident Dennis Trela, an abutter who lives directly across the street, noted that he is worried about traffic in the neighborhood, and said that he does not want this new facility to lower his property values.

Mr. McMahon stated that they want to be good neighbors, and plan to set up meetings with the abutters to address any problems that may come up. He said that they do not know how much traffic there will be, but said that they are very aware and will do everything they can to minimize the impact on the neighborhood. Mr. McMahon stated that he thinks that there will be less traffic than there was when Madix was in operation.

Mr. McMahon noted that they have already received letters of non-opposition from the Planning Board and the Police Chief, and are now requesting one from the Selectmen. These letters are necessary in order for Healthwise to move forward to the next step in the state approval process. Mr. Kiley moved, and Mr. Hevy seconded, a motion to provide a letter of non-opposition. (Attachment #10) So voted.

C. Resignation of police clerk

Mrs. Walter reviewed a letter from Anne Jannette resigning from her position as clerk in the police department. (Attachment #11) Mr. Kiley moved, and Mr. Hevy seconded, a motion to accept the resignation with regret and to send a letter of thanks. So voted.

D. Resignation of ZBA member

Mr. Hevy reviewed a letter from Steve Cummings resigning from the Zoning Board of Appeals. (Attachment #12) Mr. Hevy moved, and Mr. Kiley seconded, a motion to accept the resignation with regret and to send a letter of thanks. So voted.

E. Request for appointment to Highway Super search committee

Mrs. Walter read an e-mail from Paul Benoit volunteering to serve on the Highway Superintendent Search Committee. (Attachment #13) Mr. Hevy moved, and Mr. Kiley seconded, a motion to take the matter under advisement until the committee is appointed. So voted.

F. Request for appointment to Disability Commission

Mrs. Walter reviewed a letter from Claudette Marshall asking to serve on the new Disability Commission. (Attachment #14) Mr. Hevy moved, and Mr. Kiley seconded, a motion to take the matter under advisement until the committee is appointed. So voted.

G. Ambulance contract

Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve and sign a contract with the North Brookfield Emergency Squad for fiscal 2017. (Available in the Selectmen's office) So voted and signed.

H. Annual appointments

The Selectmen reviewed the list of persons to be appointed for FY17. (Available in the Selectmen's office) Mr. Hevy moved, and Mr. Kiley seconded, a motion to appoint as read. So voted.

VI. ANNOUNCEMENTS

A. Reminder, Dog Licenses now due. After June 1st there is a \$5 late fee per

household. Late fee will be \$25 after September 1st.

Mrs. Walter reminded residents that dog licenses are now overdue.

B. Volunteers needed for Highway Superintendent search committee

Mr. Hevy announced that volunteers are needed for a committee to screen candidates for a new highway superintendent. Anyone interested should contact the selectmen's office.

VII. PENDING/FUTURE AGENDA ITEMS

- **See attached list**

IX. EXECUTIVE SESSION

There was no Executive Session.

There being no further business, Mr. Hevy moved, and Mr. Kiley seconded, a motion to adjourn at 8:40 PM. So voted.

Respectfully submitted,

Leslie Scott Burton
Administrative Assistant

PROJECT STATUS AND PENDING/FUTURE SELECTMEN'S AGENDA ITEMS

PROJECT

NBDDP/Aztec
Solar contracts on Municipal Property
Meeting vote
Purchase Orders
Creation of Financial Advisory Committee
Personnel policies
Cemetery Road / Bell Street Paving Project
Analysis of Bids on health insurance
98 Shore Road
Electric aggregation
Community Compact projects
IT Grant
Fire Truck Grant
FY17 Budgets
Website project

Town House restoration project

Lashaway/ Great Pond documentation
Requests for AEDs

STATUS

BOS - Planning Final Remediation
BOS – Awaiting Town

Highway
Finance Committee

Final Vote Pending
Waiting for final reports
Awarded
Bids due August 1st
FINCOM/BOS in Process
Website in Production Phase

FOTH Capital Campaign
Launched 050917
Awaiting DEP response
Pend