

BOARD OF SELECTMEN MINUTES
July 5, 2016

Location of Meeting: North Brookfield Senior Center, 29 Forest St.

Meeting called to order by Chair, Mary Walter at 6:04 pm

1. Discussion NBDDP – \$200K grant remaining unspent. LSP/EPA reps in agreement that the Town should apply for extensions to September 2017.

There is an outstanding bill from the engineering firm for editing of the use limitation document due to improper signatory. Should have been signed by the chair of the BoS but was signed by the Select Board's rep.

2. Request to transfer the sum of \$48.81 from assessor salary account to Town clerk election and census other account to cover shortfall due to increase in street list costs.

Motion made and seconded to transfer money as requested.

Made by: Hevy

Seconded by: Kiley

Those In Favor: Walter, Hevy, Kiley

Those Opposed: None, Abstained: None, Not Present: None

☒ Motion passed ☐ Motion defeated

3. Request to transfer the sum of \$2,907.52 from BoH Clerk Salary account to Recycle Center Purchase of bags. BoH allegedly ran out of bags and needed to purchase more on June 30th.

Selectman Kiley finds the need suspect and voices opposition to the blatant mismanagement or deliberate attempt to spend money from a prior fiscal year one day prior to the new budget in an obvious effort to manipulate the budget.

Motion made and seconded to approve the transfer.

Made by: Hevy

Seconded by: Walter

Those In Favor: Walter, Hevy

Those Opposed: Kiley

Abstained: None, Not Present: None

☒ Motion passed ☐ Motion defeated

4. Request to transfer the sum of \$1,344.85 from BoH Clerk salary account to Recycle Center Contracts account for ECS repeat samples. There is no supporting documentation submitted and no way to assess the legitimacy of the request.

1. **Motion made and seconded to return the request to the BoH for more complete documentation**

Made by: Hevy

Seconded by: Kiley

Those In Favor: Walter, Hevy, Kiley

Those Opposed: None, Abstained: None, Not Present: None

☒ Motion passed ☐ Motion defeated

5. Spending Freeze: Selectman Hevy explains the decision of the Board to freeze discretionary spending due to the projected shortfall of State revenue and its uncertain effect on local finances. The spending freeze affects the expenditure of discretionary funds. All town entities must get prior approval from the BoS before expending funds exceeding \$250.00.

6. Discussion of appointments for search committee for highway superintendent and whether to develop a search committee for Town Collector position. Board will appoint search committee at the next meeting for Highway superintendent and will have the financial management team consisting of BoH, member of FinCom, Treasurer and Accountant handle the hiring process for Collector.

7. Discussion of July 13th meeting with FinCom to work out issues with budgetary process for next year.

At 7:05 pm : Motion to enter Executive Session to consider the purchase, exchange, lease or value of real property and the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body; only to reenter open session for the purpose of adjourning.

Made by: Walter

Seconded by: Hevy

Those In Favor: Walter, Hevy, Kiley

Roll Call: Walter- yes, Hevy-Yes, Kiley-Yes

Those Opposed: None, Abstained: None, Not Present: None

☒ Motion passed ☐ Motion defeated

At 830 pm Board exits executive session. With no further business, motion made and seconded to adjourn open session.