

MINUTES OF SELECTMEN'S MEETING OCTOBER 18, 2016

Chairman Walter called the meeting to order in the Senior Center with Mr. Kiley also present. Mr. Hevy was not present.

I. APPROVAL OF MINUTES

- **September 28, 2016**
- **October 5, 2016**
- **October 11, 2016**

Approval of these minutes was deferred until the next meeting.

II. APPROVAL OF WARRANTS

- **School Warrant #1018 for \$35,597.74**
- **General Warrant #1019 for \$112,758.43**
- **Payroll Warrant #8 for \$290,049.44**

Mr. Kiley moved, and Mrs. Walter seconded, a motion to approve the aforementioned warrants. So voted.

III. PUBLIC PARTICIPATION

- **The public has the opportunity to briefly comment on agenda items through the Chairman**

Mrs. Walter announced that anyone in attendance could comment on any of tonight's agenda items.

IV. FINANCIAL REPORTS

A. FY18 Budget Policy and Calendar

The Selectmen reviewed the final draft of the FY18 Budget Policy and Calendar. (Attachment #1) Mr. Kiley moved, and Mrs. Walter seconded, a motion to approve this version. So voted.

B. Open meeting October 24th re: Financial Forecasting

Mrs. Walter reminded everyone that there will be a meeting on Monday, October 24th at 7 PM in the Elementary School auditorium to hear the final report from the Collins Center from UMass Boston on their financial forecasting and capital planning projects.

V. OLD BUSINESS

A. Sign November 4th STM Warrant

The Selectmen reviewed the articles for the November 4th Special Town Meeting. (Attachment #2) Mr. Kiley moved, and Mrs. Walter seconded, a motion to approve and post the warrant. So voted.

B. Sign November 8th Election Warrant

The Selectmen reviewed the November 8th Election Warrant including the four ballot questions. (Attachment #3) Mr. Kiley moved, and Mrs. Walter seconded, a motion to approve and post the warrant. So voted.

VI. NEW BUSINESS

A. Cultural Council appointments

Trevor Bruso, co-chair of the local Cultural Council, was present to ask the Selectmen to appoint Laura Dusty, Alicia Russell-Smith, and Dakota Hinerth to the committee. He explained that the committee wants additional members to help decide how to allocate the Town's \$4,800 apportionment. Mr. Kiley moved, and Mrs. Walter seconded, a motion to appoint the three new members. So voted.

B. Appointment of new committee

Suzanne Lewandowski was present to ask the Selectmen to appoint a new committee to be called NBHELPS. This replaces the former Decorate Our Town (DOT) Committee. The members will be Ms. Lewandowski, Katie Griffin, Trish Miller, Alicia Anderson, Melissa Seidler, Susan Waskewicz and Jennifer Bujnevicie. Mr. Kiley moved, and Mrs. Walter seconded, a motion to appoint these seven people to the NBHELPS committee for the purpose of decorating the town in all of the seasons. So voted.

C. Police Chief September report

There was no one present from the police department.

D. Fire Chief September report

Fire Chief Brad Gannon reviewed his report for the month of September. (Attachment #4) The Chief showed 16 calls for the month. He reminded residents to clean out their dryer lint traps to help prevent fires.

E. Highway September report

Highway Superintendent Gary Jean presented his departmental report for the month of September. (Attachment #5) He reported that the department installed 300' of pipe on lower Summer Street and Bigelow Road to correct drainage issues, and is working to prepare plows and sanders for the upcoming winter season.

Mr. Kiley asked what is happening with Tucker Road? Mr. Jean said that he has put down crushed stone, and so far it is holding. In order to do any work on the culvert Mr. Jean must have permission from the Conservation Commission. Mr. Kiley noted that the Town can use Chapter 90 funds for beaver eradication. He also asked Mr. Jean to thank his men for all of their hard work this summer.

F. Highway request to raise part-time rate

The Board reviewed a letter from Mr. Jean asking to raise the part-time snowplow operator rate to \$18 per hour. (Attachment #6) Mr. Jean believes that this will make it easier to attract help. He estimated that by raising the rate by \$2 per hour, with two men working an average of 10 storms it would cost the town less than \$400.00. Mr. Kiley moved, and Mrs. Walter seconded, a motion to approve the increase. So voted.

G. Request for Holden Hospital Funds

Mr. Kiley read a letter from Joe Holway, Director of the North Brookfield Emergency Squad asking for money from the Holden Hospital Fund. (Attachment #7) The Selectmen have already allocated money to purchase two new AEDs, and would like to leave some money in reserve. Mr. Kiley moved, and Mrs. Walter seconded, a motion to give the Squad \$7,125.00. So voted.

VII. ANNOUNCEMENTS

A. Trick or Treat hours

Mrs. Walter announced that Trick or Treat will be held from 5:30 to 7:00 PM on Monday, October 31st.

B. Voter registration hours for Presidential election

Mr. Kiley announced that Wednesday, October 19th is the last day to register to vote for the November 8th presidential election.

C. Early voting hours for Presidential election

Mrs. Walter reviewed the times for early voting to be held on October 25, 27, 28, 29, and November 1, 3, and 4 in the Town Clerk's office.

D. Planning Board hearing notice

Mr. Kiley read a hearing notice from the Planning Board that there will be a public hearing on Wednesday, October 19th at 7:15 PM on the application of Healthwise Foundation to operate a marijuana dispensary and cultivation facility at 60 Prospect Street.

E. Hydrant flushing

Mrs. Walter announced that the Water Department will continue flushing hydrants until October 21st.

F. Veteran's Day breakfast

Mr. Kiley announced that the North Brookfield PTO will be hosting a pancake breakfast for all veterans and their families on November 10th.

G. Flu Clinic

Mrs. Walter announced that the Board of Health will be holding a flu clinic at the Senior Center this Friday, October 21st from 10 AM to noon.

H. Tyler Wolanin office hours

Mr. Kiley announced that Tyler Wolanin, District Aide to Senator Gobi, will be in North Brookfield at the Senior Center on Tuesday, October 25th from 11 AM to noon.

VIII. PENDING/FUTURE AGENDA ITEMS

- See attached list

IX. EXECUTIVE SESSION

At 7:20 PM Mr. Kiley moved, and Mrs. Walter seconded, a motion to enter Executive session to discuss strategy related to collective bargaining, and also to discuss complaints against a public official or officer. Roll call: Walter, yes; Kiley, yes. So voted. Mrs. Walter announced that the Board would exit Executive Session only to adjourn.

At 8:10 PM Mr. Kiley moved and Mrs. Walter seconded, a motion to exit Executive Session. So voted.

Respectfully submitted,

Leslie Scott Burton
Administrative Assistant

PROJECT STATUS AND PENDING/FUTURE SELECTMEN'S AGENDA ITEMS

PROJECT

NBDDP/Aztec
Solar contracts on Municipal Property
Purchase Orders
Creation of Financial Advisory Committee
Personnel policies
Cemetery Road / Bell Street Paving Project
Analysis of Bids on health insurance
98 Shore Road
Electric aggregation
Community Compact projects
IT Grant
Town House restoration project

Town House lease

STATUS

BOS - Planning final remediation
BOS – with legal counsel
IT/Accounting Software/Access
Awaiting Comm Compact Recs
Discuss HR Committee
Highway
Finance Committee
BOS for discussion
Final vote pending
Awaiting final reports/meeting
Awarded, planning in progress
FOTH Capital Campaign launched 050916
Fundraising implementation and
lease agreement in progress
Pending