

MINUTES OF SELECTMEN'S MEETING OCTOBER 25, 2016

Chairman Walter called the meeting to order in the Senior Center at 6 PM with Mr. Hevy and Mr. Kiley also present.

I. APPROVAL OF MINUTES

- **September 28, 2016**

Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve these minutes as written. So voted.

- **October 5, 2016**

Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve these minutes as written. So voted.

- **October 18, 2016**

Mr. Kiley moved, and Mrs. Walter seconded, a motion to approve these minutes as written. So voted, with Mr. Hevy abstaining.

- **October 18, 2016 Executive Session**

Mr. Kiley moved, and Mrs. Walter seconded, a motion to approve these minutes as written. So voted, with Mr. Hevy abstaining.

II. APPROVAL OF WARRANTS

There were no payable warrants or payrolls.

III. PUBLIC PARTICIPATION

Mrs. Walter announced that the public would have the opportunity to briefly comment on any agenda items through the Chairman

IV. FINANCIAL REPORTS

A. Review of October 24th meeting

The Selectmen reviewed the presentation that was given Monday night by the Collins Center at UMass Boston on their long-range financial forecasting and capital planning projects for North Brookfield. (Available in the Selectmen's office) This was done using funds from the Town's Community Compact with the state. Mrs. Walter noted that we have a lot of homework to do. The presentation offers a path to "wean" the Town from relying on Free Cash to balance the annual budget.

Mr. Kiley said that he was struck by how the lack of growth in commercial and industrial revenue has adversely affected the Town; it means that residents are footing the majority of the tax burden.

Mrs. Walter noted that the presentation will be available on the cable access channel.

Mrs. Walter also noted that last week she and other Town officials attended a conference in Framingham on using IT to improve local government. It was very informative.

B. Budget Policy and Calendar

The Selectmen reviewed the FY18 Budget Policy and the revisions that have been made. (Attachment #1) Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve and sign the documents. So voted.

V. OLD BUSINESS

There was no Old Business.

VI. NEW BUSINESS

A. Police Chief September report

Police Chief Mark Smith was present to review his departmental report for the month of September. (Attachment #2) The Chief reported that there were 30 incidents for the month with 14 arrests, summons and custody. Mr. Hevy moved, and Mr. Kiley seconded, a motion to accept the report. So voted.

B. Memo from Insurance Advisory Committee

Mr. Kiley reviewed a letter from Treasurer Anne Jannette noting that the Insurance Advisory Committee has voted to recommend that the retiree insurance be renewed with Blue Cross Blue Shield and Fallon Senior Plan for FY2017. (Attachment #3) The Selectmen agreed that they would like to ask Mrs. Jannette why the renewals were not put out to bid. Leslie will ask the Treasurer to attend next week's meeting.

C. Highway request to spend Snow and Ice funds

Mrs. Walter read a letter from Highway Superintendent Gary Jean asking for permission to purchase salt from the Snow and Ice Account before November 1st. (Attachment #4) Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve the request. So voted.

D. Sign Cultural Council contract

Mr. Hevy reviewed a contract from the state for the Town's allocation of \$4,500.00 in Cultural Council funds. (Attachment #5) Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve and sign the contract. So voted.

E. Letter from Bay Path re: negotiations

Mr. Kiley reviewed a letter from Bay Path Regional Vocational High School asking for a representative from the Selectmen to attend a meeting on November 7th to choose a municipal representative to attend bargaining sessions with the school's unions. (Attachment #6) Mrs. Walter said that she would be willing to attend.

Resident Doug Powers was present and asked the Selectmen to comment on any negotiations with the owners of a proposed marijuana facility on Prospect Street. Mr. Kiley said that the Board could not comment on any negotiations or planned

negotiations. Mrs. Walter noted that until the facility receives their permits and moves forward the Selectmen can't negotiate anything.

Mr. Kiley noted that host agreements can be used as an incentive to a developer. Is Mr. Powers asking if the Selectmen intend to negotiate a host agreement? Mr. Powers stated that he wants assurances that people other than the Selectmen will be involved in this. Mr. Kiley noted that the Selectmen have copies of host agreements from several other towns, and the Board will take the best of each and use them for the benefit of North Brookfield.

VII. ANNOUNCEMENTS

A. Trick or Treat hours

Mr. Hevy announced the schedule of events for Halloween, and noted that the Police Chief has said that there will be extra officers and patrols for that night.

B. Early voting hours for Presidential election

Mr. Kiley announced that early voting for the upcoming presidential election will be held at the Town Clerk's office on October 25, 27, 28, 29, and November 1, 3, and 4.

C. Veteran's Day breakfast

Mrs. Walter announced that the North Brookfield PTO is sponsoring a Veterans' Day breakfast for all veterans and their families on Thursday, November 10th from 9 AM to 10 AM at the elementary school.

VIII. PENDING/FUTURE AGENDA ITEMS

- See attached list

IX. EXECUTIVE SESSION

At 7:00 PM Mr. Hevy moved, and Mr. Kiley seconded, a motion to enter Executive Session to discuss the purchase, exchange, lease or value of real estate, and also to discuss negotiations with non-union personnel. Roll call: Walter, yes; Hevy, yes; Kiley, yes. So voted. Mrs. Walter announced that the Board would exit Executive Session only to adjourn.

At 8:20 the Board came out of Executive Session. Mr. Hevy moved, and Mr. Kiley seconded, a motion to adjourn. So voted.

Respectfully submitted,

Leslie Scott Burton
Administrative Assistant

PROJECT STATUS AND PENDING/FUTURE SELECTMEN'S AGENDA ITEMS

PROJECT

NBDDP/Aztec
Solar contracts on Municipal Property
Purchase Orders
Creation of Financial Advisory Committee
Personnel policies
Cemetery Road / Bell Street Paving Project
Analysis of Bids on health insurance
98 Shore Road
Electric aggregation
Community Compact projects
IT Grant
Town House restoration project
launched 050916

Town House lease

STATUS

BOS - Planning final remediation
BOS – with legal counsel
IT/Accounting Software/Access
Awaiting Comm Compact Recs
Discuss HR Committee
Highway
Finance Committee
BOS for discussion
Final vote pending
Awaiting final reports/meeting
Awarded, planning in progress
FOTH Capital Campaign

Fundraising implementation and
lease agreement in progress
Pending