

MINUTES OF SELECTMEN'S MEETING NOVEMBER 1, 2016

Chairman Walter called the meeting to order in the Senior Center at 6 PM with Mr. Kiley also present. Mr. Hevy was not present.

I. APPROVAL OF MINUTES

- **October 25, 2016**
- **October 25, 2016 Executive Session**

Mr. Kiley moved, and Mrs. Walter seconded, a motion to approve these minutes as written. So voted.

- **October 27, 2016**

Mr. Kiley moved, and Mrs. Walter seconded, a motion to defer approval of these minutes. So voted.

II. APPROVAL OF WARRANTS

- **School Warrant #1020 for \$64,526.37**
- **General Warrant #1021 for \$227,616.41**
- **Payroll Warrant #9 for \$288,599.06**

Mr. Kiley moved, and Mrs. Walter seconded, a motion to approve the aforementioned warrants. So voted.

III. PUBLIC PARTICIPATION

- **The public has the opportunity to briefly comment on agenda items through the Chairman**

Mrs. Walter noted that anyone in attendance would have the opportunity to comment on any of this evening's agenda items.

IV. FINANCIAL REPORTS

A. Budget Guidelines

The Selectmen reviewed a draft of the Budget Guidelines that will be sent to department heads along with the request for their proposed FY18 budgets. (Attachment #1) Mr. Kiley noted that on the second page it says that budgets that do not conform to the guidelines will be sent back to the department head. He feels that this only prolongs the process; the instructions should say that the Selectmen and Finance Committee will do the budget instead. Also, the guidelines should state that an explanation should be attached for any changes from last year. The Board will discuss this again at the next meeting.

V. OLD BUSINESS

A. Treasurer re: Insurance Advisory Committee

Treasurer Anne Jannette was present to follow up with the Board regarding the recommendations of the Insurance Advisory Committee. (Attachment #2) Mrs. Jannette explained the Town's history of Blue Cross vs. Fallon and the need to balance savings on the Town side and keeping a good plan for the employees on the other side.

Mrs. Walter noted that she feels like Mrs. Jannette and the committee have done the best that can be done. Mr. Kiley moved, and Mrs. Walter seconded, a motion to approve the recommendations of the Insurance Advisory Committee to renew the retiree plans with both Blue Cross Blue Shield and Fallon Senior Plan for FY17. So voted.

B. November 4th STM motions

The Selectmen reviewed the motions for Friday night's Special Town Meeting. (Attachment #3) Article #8 still needs information from the Board of Health on the amount of money to be transferred, and where the funds will come from. Mrs. Walter will call John Alphin tomorrow.

C. Update on sweeper options/funding

Mr. Kiley said that he will have this information available for the November 15th meeting. Mrs. Walter noted that we have the money available to purchase a new sweeper through Chapter 90. Mr. Kiley said that the Town could also subcontract out the sweeping. Any piece of equipment needs ongoing maintenance. He would like to know how many hours are on the current sweeper.

D. Town Collector ad

The Selectmen reviewed a draft of the ad to be placed in the newspaper and on the town website to advertise for a new Town Collector. (Attachment #4) It was agreed to ask for a cover letter and references in addition to the resume. Leslie will get this into the papers for next week.

VI. NEW BUSINESS

A. Recommendations of Highway Supt Search Committee

It was agreed to postpone this item until the next meeting so that members of the Search Committee can attend.

B. Route 67 and 148 plowing

Mrs. Walter noted that this issue was discussed with Mass DOT, and these are considered local roads, not state roads. It is the Town's responsibility to plow and maintain these roads. (Attachment #5)

VII. ANNOUNCEMENTS

A. Early voting hours for Presidential election

Mrs. Walter announced that the remaining days for early voting are tonight until 8 PM, Thursday November 3rd from 9 AM to 3 PM, and Friday 9 AM to noon.

B. Presidential Election next Tuesday, 7 AM to 8 PM

Mrs. Walter noted that voting for the Presidential Election will be held next Tuesday, November 8th from 7 AM to 8 PM in the Senior Center.

C. Reminder Special Town Meeting Friday at 7 PM

Mrs. Walter reminded residents that there will be a Special Town Meeting on Friday night at 7 PM in the Elementary School auditorium.

D. There will be no Selectmen's meeting next Tuesday

Mr. Kiley noted that there will be no Selectmen's meeting next week due to the election.

E. Veteran's Day breakfast

Mr. Kiley announced that the North Brookfield PTO is sponsoring a Veterans' Day Breakfast on Thursday, November 10th from 9 AM to 10 AM at the Elementary School.

F. Planning Board notices

Mr. Kiley reviewed two notices from the Planning Board announcing two public hearings to be held on November 16th. The first hearing at 7:15 PM is for the application of ZPT Energy Solutions to build a photovoltaic array at 62 West Brookfield Road. The second hearing will be at 8 PM on the application of Melink Solar, LLC to construct 4 photovoltaic arrays at 48 Brickyard Road, 14 Bell Road, 10 New School Drive, and 74 Oakham Road.

VIII. PENDING/FUTURE AGENDA ITEMS

- See attached list

IX. EXECUTIVE SESSION

At 7:00 PM Mr. Kiley moved, and Mrs. Walter seconded, a motion to enter Executive Session to discuss the purchase, exchange, lease or value of real estate, and also to discuss strategy related to negotiations with non-union personnel. Roll call: Walter, yes; Hevy, absent; Kiley, yes. So voted. Mrs. Walter announced that the Board would exit Executive Session only to adjourn.

At 8:10 PM the Board came out of Executive Session. Mr. Kiley moved, and Mrs. Walter seconded, a motion to adjourn. So voted.

Respectfully submitted,

Leslie Scott Burton
Administrative Assistant

PROJECT STATUS AND PENDING/FUTURE SELECTMEN'S AGENDA ITEMS

PROJECT

NBDDP/Aztec
Solar contracts on Municipal Property
Purchase Orders
Creation of Financial Advisory Committee
Personnel policies
98 Shore Road
Electric aggregation
Community Compact projects
IT Grant
Town House restoration project
Efficiency and Regionalization project

STATUS

Planning Final Remediation
Awaiting Planning B hearing
pending
pending
pending
pending
Waiting for final reports
in progress
FOTH Capital Campaign
launched 050917
due Feb 1st