

MINUTES OF SELECTMEN'S MEETING DECEMBER 27, 2016

Chairman Walter called the meeting to order at 9:05 AM in the Selectmen's Office with Mr. Hevy and Mr. Kiley also present.

I. APPROVAL OF MINUTES

- **December 13, 2016**
- **December 13, 2016 Executive Session**
- **December 20, 2016**

Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve the aforementioned minutes as written. So voted.

II. APPROVAL OF WARRANTS

- **School Warrant #1028 for \$105,095.96**
- **General Warrant #1029 for \$123,580.61**
- **Payroll Warrant #13 for \$304,075.46**

Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve the aforementioned warrants. So voted.

III. FINANCIAL ITEMS

There were no Financial Items.

IV. OLD BUSINESS

A. Discuss Town Collector interviews

The Selectmen discussed their thoughts regarding the interviews last Tuesday of the two candidates for Town Collector. Mr. Hevy said that he thought the second candidate was highly qualified, but Mr. Kiley and Mrs. Walter thought she was overqualified and might not be a good fit. Mr. Hevy moved, and Mr. Kiley seconded, a motion to offer the position to Lisa Taylor of Oakham at a starting salary of \$40,000.00 plus benefits, and an additional \$1,000.00 in salary when she becomes certified. So voted. Leslie will type up an offer letter requesting that she start on January 17, 2017.

V. NEW BUSINESS

A. Senior Center staffing

Mrs. Walter reviewed an e-mail from Senior Center Director Diane Nichols asking to hire a temporary Program Assistant at \$11 per hour for 6 hours per week. (Attachment #1) Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve the new hire on a temporary basis. So voted.

B. Bay Path refund

The Selectmen reviewed a letter from Bay Path Vocational School informing the Board that the Town will be receiving a refund of \$2,242.00 on the FY17 assessment. (Attachment #2) Mr. Hevy moved, and Mr. Kiley seconded, a motion to accept the refund. So voted.

C. ZBA clerk resignation

The Board reviewed a letter from Carole Ryback resigning as clerk of the Zoning Board of Appeals effective December 31, 2016. (Attachment #3) Mr. Hevy moved, and Mr. Kiley seconded, a motion to accept the resignation with regret and to send a letter of thanks. So voted.

D. Planning Board clerk resignation

The Board reviewed a letter from Carole Ryback resigning as clerk of the Planning Board effective January 31, 2017. (Attachment #4) Mr. Hevy moved, and Mr. Kiley seconded, a motion to accept the resignation with regret and to send a letter of thanks. So voted.

E. Discuss January 3 and 10 meeting location

The Board discussed the need to relocate the January 3rd and 10th meetings, since the Senior Center is being painted. It was agreed to see if the School Committee room is available.

VI. ANNOUNCEMENTS

There were no announcements.

VII. PENDING/FUTURE AGENDA ITEMS

- See attached list

VIII. PUBLIC PARTICIPATION

- The public has the opportunity to briefly comment through the Chairman, with a two minute limit.

IX. EXECUTIVE SESSION

At 9:30 AM Mr. Hevy moved, and Mr. Kiley seconded, a motion to enter Executive session to conduct negotiations with non-union personnel, because an open session may have a detrimental effect on the negotiations. Roll call: Walter, yes; Hevy, yes; Kiley, yes. So voted. Mrs. Walter announced that the Board would continue the regular meeting when the executive session is ended.

At 10:35 AM the Board came out of Executive Session, and the regular meeting was continued.

There being no further business, at 11:10 AM Mr. Hevy moved, and Mr. Kiley seconded, a motion to adjourn. So voted.

Respectfully submitted,

Leslie Scott Burton
Administrative Assistant

PROJECT STATUS AND PENDING/FUTURE SELECTMEN'S AGENDA ITEMS

PROJECT

NBDDP/Aztec

Solar contracts on Municipal Property

Purchase Orders

Creation of Financial Advisory Committee

Personnel policies

98 Shore Road

Electric aggregation

Community Compact projects

IT Grant

Town House restoration project

Efficiency and Regionalization grant

Bates Observatory

STATUS

Planning Final Remediation

Awaiting Planning B hearing

pending

pending

pending

pending

pending

Waiting for final reports

in progress

FOTH Capital Campaign

launched 050917

due Feb 1st

pending