

MINUTES OF SELECTMEN'S MEETING MARCH 7, 2017

Chairman Walter called the meeting to order in the Senior Center at 6:05 PM with Mr. Hevy also present. Mr. Kiley was absent.

I. APPROVAL OF MINUTES

- **February 21, 2017**
- **February 21, 2017 Executive Session**
- **February 28, 2017**

Mr. Hevy moved, and Mrs. Walter seconded, a motion to approve these minutes as written. So voted.

II. APPROVAL OF WARRANTS

- **School Warrant #1040 for \$88,892.47**
- **General Warrant #1041 for \$725,936.72**
- **Interest Warrant #1042 for \$78,651.25**
- **Payroll Warrant #19 for \$328,325.16**

Mr. Hevy moved, and Mrs. Walter seconded, a motion to approve the aforementioned warrants. So voted.

III. FINANCIAL ITEMS

A. Review of FY18 Budgets

Mr. Hevy and Mrs. Walter reviewed information related to the FY18 budget, including the following:

- 1. Balance sheet**
- 2. Charter School Sending**
- 3. Revised COA budget**
- 4. Revised Sewer budget**
- 5. School Medicaid revenue**

They also reviewed information on the FY17 budget, which included these two items:

- 6. FY 17 Budget Status**
- 7. Snow and Ice deficit**

The Selectmen will continue to review the FY18 budget requests that have been submitted by town officials.

IV. OLD BUSINESS

A. Street sweeper

Highway Superintendent Jason Benoit was present to ask the Board to sign the Chapter 90 Project Request form that is necessary in order to purchase a new street sweeper. (Attachment #1) Mrs. Walter explained that last week the Selectmen voted to allow Mr. Benoit to purchase or lease-to-own a new sweeper. Mrs. Walter and Mr. Hevy signed the paperwork.

B. Sign Highway Superintendent contract

Mrs. Walter explained that the Selectmen agreed last week to the terms of an employment contract for Mr. Benoit. (Attachment #2) Mr. Benoit has already signed the contract. Mr. Hevy and Mrs. Walter then signed.

C. Employee Evaluation policy

This item will be deferred until next week since Mr. Kiley was not present. He had planned to see what the police department recently put in place regarding an evaluation policy.

D. Electric proposal from Power Management

The Selectmen reviewed a proposal from Power Management for electric rates. (Attachment #3) It was agreed to speak with Sewer, Water, and the School once more to confirm that they are interested in participating. We need to speak with Michael Hedges again to see if he wants to attend a future meeting.

V. NEW BUSINESS

A. IAC Recommendations

Mr. Hevy reviewed a letter from Treasurer Anne Jannette explaining the recommendations of the Insurance Advisory Committee, which reflect significant increases to both the Town and the employees. (Attachment #4) Mrs. Walter explained that the Selectmen had approved the recommendation at last week's meeting.

VI. ANNOUNCEMENTS

A. Election update

Mr. Hevy read a memo from Town Clerk Sheila Buzzell listing the offices and incumbents up for election at the May 1st Annual Town Election. The last day to submit nomination papers is Monday, March 13th, and the last day to register to vote is Tuesday, April 11th.

B. Tyler Wolanin office hours

Mrs. Walter noted that Tyler Wolanin, District Aide to Senator Gobi, will be in North Brookfield on Tuesday, March 28th from 11 AM to noon at the Senior Center.

C. Vacancies on Town Boards

Mr. Hevy read a list of vacancies on Town Boards, and encouraged anyone interested to contact the Selectmen's office.

D. Earth Day planning meeting

Mrs. Walter noted that there will be a planning meeting for the April 22nd Earth Day event on Thursday, March 9th at 6 PM in the library.

E. Dog licenses are now due

Mrs. Walter reminded residents that dog licenses are now available from the Town Clerk.

VII. PENDING/FUTURE AGENDA ITEMS

- See attached list

VIII. PUBLIC PARTICIPATION

Mrs. Walter announced that the public has the opportunity to briefly comment through the Chairman, with a two-minute limit.

IX. EXECUTIVE SESSION

At 6:55 PM Mr. Hevy moved, and Mrs. Walter seconded, a motion to enter Executive Session to discuss the status of Town House Lease and two PILOT Agreements. Roll call: Walter, yes; Hevy, yes; Kiley, absent. So voted. Mrs. Walter announced that the Board would exit Executive Session only to adjourn.

At 7:30 PM the Board came out of Executive Session. Mr. Hevy moved, and Mrs. Walter seconded, a motion to adjourn. So voted.

Respectfully submitted,

Leslie Scott Burton
Administrative Assistant

PROJECT STATUS AND PENDING/FUTURE SELECTMEN'S AGENDA ITEMS

PROJECT

NBDDP/Aztec

Solar contracts on Municipal Property

Purchase Orders

Creation of Financial Advisory Committee

Personnel policies

98 Shore Road

Electric aggregation

Community Compact projects

**Ask about COG (Insurance etc.)
surrounding Towns**

Financial Forecasting

Capital Planning

CMRPC/Regional Shared Services

IT Grant

STATUS

Planning Final Remediation

**Quaboag Compiling info on
Property Use**

Negotiating leases

pending

pending

in progress

pending

pending

How to approach

Final report delivered

Final report due April 15

in progress

in progress

Town House restoration project

(June)

Bates Observatory

**FOTH Capital Campaign
Awaiting Grant Results**

**BAY PATH Logo Contest
Use Renderings Complete
pending**