

MINUTES OF SELECTMEN'S MEETING MAY 16, 2017

Chairman Hevy called the meeting to order in the Senior Center at 6:05 PM with Mr. Kiley and Mr. Petraitis also present.

I. APPROVAL OF MINUTES

- **April 18, 2017**

Mr. Kiley moved, and Mr. Hevy seconded, a motion to approve these minutes as written. So voted, with Mr. Petraitis abstaining.

- **May 2, 2017**

Mr. Kiley noted that these minutes need to be amended to reflect that it was Mr. Hevy who seconded a motion, not Mr. Petraitis. Mr. Kiley moved, and Mr. Hevy seconded, a motion to approve these minutes as amended. So voted, with Mr. Petraitis abstaining.

- **May 9, 2017**

Mr. Kiley moved, and Mr. Petraitis seconded, a motion to approve these minutes as written. So voted.

II. APPROVAL OF WARRANTS

- **School Warrant #1054 for \$91,484.85**
- **General Warrant #1055 for \$61,199.80**
- **Payroll Warrant #24 for \$300,669.57**

Mr. Kiley moved, and Mr. Petraitis seconded, a motion to approve the aforementioned warrants. So voted.

III. FINANCIAL ITEMS

A. Review of FY18 Budgets/Balance sheet

Mr. Hevy noted that the Selectmen and Finance Committee are still reviewing FY18 budget requests. There is a \$460,000 projected deficit. The school has a June 1st deadline to notify staff of any layoffs.

Mr. Kiley noted that last week when the Selectmen attended the Finance Committee meeting they became aware that one department has overspent its budget and had asked the Finance Committee for money. He moved that a letter go out to all department heads that there is to be no more spending through the end of the year without prior approval from the Selectmen. Mr. Petraitis seconded, so voted. Mr. Kiley asked that the department heads be asked to acknowledge receipt of the memo.

Mr. Hey said that he would like to revisit the process for Reserve Fund transfers. Very often the Selectmen don't know anything about a request for funds.

B. Transfer requests

The Board reviewed and approved the following transfer requests:

\$2,500.00 from the Collector Purchase of Service to Collector Postage

\$500.00 from Veterans Other Expense to Veterans Benefits
\$920.00 from General Insurance to Town House Repairs
\$1,000.00 from General Insurance to Technology Expense

IV. OLD BUSINESS

A. Aztec update

Mr. Hevy noted presented a quote from FS Engineers for work to be done on the former Aztec property. (Attachment #2) Mr. Hevy has spoken with project manager Neil Thurber of AE Com about moving forward on this before the September grant deadline. The plan is to remediate the back corner of the lot.

V. NEW BUSINESS

A. Call for Special Town Meeting June 23rd Articles due by May 26th

Mr. Kiley moved, and Mr. Petraitis seconded a motion to set Friday, June 23rd at 7 PM for a Special Town Meeting. Article requests are due by May 26th.

B. Request for appointment to Playground Committee

Mr. Hevy read a letter from Michael Doe asking to be appointed to the Playground Committee. (Attachment #3) Mr. Kiley moved, and Mr. Petraitis seconded, a motion to appoint Mr. Doe until the May 2018 election. So voted.

C. Resignation from Conservation Commission

Mr. Petraitis read a letter from Jeanine Drake resigning from the Conservation Commission. (Attachment #4) Mr. Kiley moved, and Mr. Petraitis seconded, a motion to accept the resignation with regret and to send a letter of thanks. So voted.

D. Request for appointment to Conservation Commission

Mr. Kiley read a letter from Laura Zajac asking to be appointed to the Conservation Commission. (Attachment #5) Mr. Kiley moved, and Mr. Petraitis seconded, a motion to appoint Ms. Zajac. So voted.

E. West Brookfield Road PILOT agreements

The Selectmen reviewed PILOT agreements for two solar projects located at 52 and 62 West Brookfield Road. (Available in the Selectmen's office) Mr. Kiley moved, and Mr. Petraitis seconded, a motion to authorize Mr. Hevy to sign on behalf of the town when the final documents are ready. So voted.

Mr. Petraitis noted that a concerned citizen called him about the town dumping fill at a private residence on Town Farm Road. Mr. Petraitis did not know anything about it, so he called Mr. Kiley, who also did not know anything about it. Mr. Hevy said that he was aware of it because the Highway Superintendent told him that he had extra fill that he was trying to get rid of. Mr. Hevy said that some of the sand located at the salt shed may be used at the Aztec property.

Mr. Petraitis said that at 5:30 this morning when he stopped to get coffee on Main Street he noticed a resident yelling at a highway worker operating the street sweeper. The

resident was upset about the noise so early in the morning. Mr. Petraitis suggested that perhaps the residents could be notified in advance next time. Mr. Kiley said that he agreed.

VI. ANNOUNCEMENTS

A. Water main flushing to begin May 2nd

Mr. Kiley announced that the Water Department will continue flushing hydrants until May 20th.

B. Poppy Drive

The American Legion will hold their annual Poppy Drive on May 18, 19, and 20th at Cumberland Farms and the Post Office.

C. Memorial Day

Mr. Hevy reviewed the schedule for Memorial Day, including the parade lineup at 9:15 AM and the speakers at 11 AM in front of the Haston Library. In addition, there will be a chicken barbeque at noon at Time Out sponsored by the Friends of the Town House.

VII. PENDING/FUTURE AGENDA ITEMS

- **See attached list**

VIII. PUBLIC PARTICIPATION

Mr. Hevy announced that the public has the opportunity to briefly comment through the Chairman, with a two-minute limit. Mr. Dennis Kelly asked about the dates for town meeting and the deadline for submitting an article.

IX. EXECUTIVE SESSION

There was no Executive Session.

There being no further business, at 7:00 PM Mr. Kiley moved, and Mr. Petraitis seconded, a motion to adjourn. So voted.

Respectfully submitted,

Leslie Scott Burton
Administrative Assistant

PROJECT STATUS AND PENDING/FUTURE SELECTMEN'S AGENDA ITEMS
Updated 041817

PROJECT

NBDDP/Aztec

Solar contracts on Municipal Property
Purchase Orders
Creation of Financial Advisory Committee
Personnel policies
98 Shore Road
Electric aggregation
Community Compact projects
 Ask about COG (Insurance etc.)

Financial Forecasting
 Capital Planning

CMRPC/Regional Shared Services

IT Grant
Town House restoration project

Bates Observatory

STATUS

Planning Final Remediation
Quaboag Compiling info on
Property Use

Negotiating leases

Pending

Pending

In progress

Pending

Pending

How to approach surrounding
Towns?

Final report delivered

Finalizing UMAS questions on
School projects

Final report due May 11.

Regional survey - services being
considered

IT work in progress

FOTH Capital Campaign

Awaiting Great Hall Grant Results
(June)

BAY PATH Logo Contest

Use Renderings Complete

Pending