

MINUTES OF SELECTMEN'S MEETING JUNE 13, 2017

Chairman Hevy called the meeting to order in the Senior Center at 6:05 PM with Mr. Petraitis also present. Mr. Kiley was not present.

I. APPROVAL OF MINUTES

- **May 30, 2017**
- **June 1, 2017**
- **June 6, 2017**

Mr. Petraitis moved, and Mr. Hevy seconded, a motion to approve these minutes as written. So voted.

II. APPROVAL OF WARRANTS

- **School Windows Warrant #1059 for \$22,963.50**
- **School Warrant #1060 for \$59,861.13**
- **General Warrant #1061 for \$71,684.32**
- **Payroll Warrant #26 for \$493,808.00**

Mr. Petraitis moved, and Mr. Hevy seconded, a motion to approve the aforementioned warrants. So voted.

III. FINANCIAL ITEMS

A. Review of FY18 Balance sheet

The Selectmen reviewed the latest FY18 balance sheet, which shows a projected deficit of \$117,469.64. (Attachment #1) If \$50,000.00 in New Growth is added into the revenue side, the deficit is only \$67,000. However, the budget does not include the addition of a mechanic at the Highway Department.

B. Review FY17 budgets

The Board reviewed the FY17 budget details that show how much is left in each departmental line item. (Attachment #2) There were no items in deficit.

Mr. Hevy noted that he gave John Couture verbal permission to spend his expense money.

C. Transfer requests

The Selectmen reviewed a transfer request from School Superintendent Marilyn Tencza which requested a transfer from the School's Prior Year Expense to the School Roof Account. (Attachment #3) Mr. Petraitis moved, and Mr. Hevy seconded, a motion to approve the transfer. So voted.

IV. OLD BUSINESS

There was no old business.

V. NEW BUSINESS

A. Highway monthly report

Highway Superintendent Jason Benoit was present to deliver his report for the month of May. (Attachment #4) Mr. Benoit reported that during the month he had crews doing maintenance and repairs to equipment, removing leaves and cleaning culverts, sweeping, patching, edging, replacing signs, removing trees and cleaning catch basins.

Mr. Benoit reported that he is currently preparing the bid packages for the annual road materials bids, which he will open at the Highway Garage and then tabulate and send to the Selectmen with his recommendations.

Mr. Hevy asked about a request for a sign at 39 Gilbert Street. Mr. Benoit noted that he had spoken with the vendor today, and sign should be here this week.

Mr. Hevy asked about piles of dirt at the Town Beach, and Mr. Benoit said that he did not know anything about that, but he would check into it.

Mr. Hevy asked if there is a priority list of roads to be paved, and Mr. Benoit said that he has been working from the list created by the former superintendent, but he has some ideas of his own and will bring a revised list to the Selectmen soon.

Mr. Hevy noted that the Selectmen have discussed the possibility of adding a mechanic to the department as requested by Mr. Benoit.

Mr. Petraitis noted that according to research that he has done reviewing the cost of minor repairs and maintenance over the past three years he believes that the savings would almost cover the cost of the mechanic. Mr. Benoit pointed out that the position would be a mechanic/driver, not just a mechanic.

Mr. Petraitis moved, and Mr. Hevy seconded, a motion to accept the report. So voted.

B. Appointment of Water Department Operator

Water Superintendent Rich Kennan was present to introduce Jamie Flamand to the Selectmen. Mr. Flamand is being recommended by the Board of Water Commissioners to be appointed as the third operator for the department beginning in July. He has all of the required licenses. (Attachment #5) Mr. Kennan noted that this will improve coverage in the department. Mr. Flamand stated that he has lived in North Brookfield all of his life and he is looking forward to serving. Mr. Petraitis moved, and Mr. Hevy seconded, a motion to appoint Mr. Flamand effective July 3, 2017. So voted.

VI. ANNOUNCEMENTS

A. Dog licenses are now overdue, and there is a \$5 late fee

Mr. Hevy reminded residents that dog licenses are now overdue, and a \$5 late fee is in effect.

B. Tyler Wolanin office hours

Mr. Petraitis read a memo from Senator Anne Gobi that her legislative aide Tyler Wolanin will be in North Brookfield on June 27th from 11 AM to noon at the Senior Center.

VII. PENDING/FUTURE AGENDA ITEMS

- See attached list

Mr. Hevy noted that work is continuing on the former Aztec/Downtown Development property. DEP has said that there is a possibility for additional funding to complete the project.

VIII. PUBLIC PARTICIPATION

Mr. Hevy announced that the public has the opportunity to briefly comment through the Chairman, with a two-minute limit.

Resident Dennis Kelly was present to ask if there were any developments or changes on the town's solar projects? Mr. Hevy noted that the projects will be located on Brickyard Road, the police department roof, and the school property. The Bell Hill parcel is still being reviewed.

Resident John Tripp asked if the Selectmen are aware that there are homes in East Brookfield that are encroaching on railroad property? The Selectmen said that they are aware of this situation, but there is no need for alarm since the encroachers cannot acquire the property under adverse possession. Mr. Kelly asked if there has been any consideration of making the old rail bed a hiking trail, and Mr. Hevy said that is probably not going to happen because of liability issues and resistance from abutters.

Mr. Tripp asked about the Bates Observatory project, and said that he would be willing to volunteer his time if needed.

IX. EXECUTIVE SESSION

There was no Executive Session.

There being no further business, at 6:50 PM Mr. Petraitis moved, and Mr. Hevy seconded, a motion to adjourn. So voted.

Respectfully submitted,

Leslie Scott Burton
Administrative Assistant

PROJECT STATUS AND PENDING/FUTURE SELECTMEN'S AGENDA ITEMS
Updated 041817

PROJECT

NBDDP/Aztec

Solar contracts on Municipal Property
Purchase Orders
Creation of Financial Advisory Committee
Personnel policies
98 Shore Road
Electric aggregation
Community Compact projects
 Ask about COG (Insurance etc.)

Financial Forecasting
 Capital Planning

CMRPC/Regional Shared Services

IT Grant
Town House restoration project

Bates Observatory

STATUS

Planning Final Remediation
Quaboag Compiling info on
Property Use

Negotiating leases

Pending

Pending

In progress

Pending

Pending

How to approach surrounding
Towns?

Final report delivered

Finalizing UMAS questions on
School projects

Final report due May 11.

Regional survey - services being
considered

IT work in progress

FOTH Capital Campaign

Awaiting Great Hall Grant Results
(June)

BAY PATH Logo Contest

Use Renderings Complete

Pending