MINUTES OF SELECTMEN'S MEETING
SEPTEMBER 5, 2017

Chairman Hevy called the meeting to order at 6:05 PM in the Senior Center with Mr. Kiley and Mr. Petraitis also present.

I. APPROVAL OF MINUTES
- **August 22, 2017**
- **August 29, 2017**

Mr. Kiley moved, and Mr. Petraitis seconded, a motion to approve these minutes as written. So voted.

II. APPROVAL OF WARRANTS
- **School Warrant #1008 for $66,979.52**
- **General Warrant #1009 for $215,679.83**
- **Debt Warrant #1010 for $549,944.99**
- **Payroll Warrant #5 for $125,110.48**

Mr. Kiley moved, and Mr. Petraitis seconded, a motion to approve the aforementioned warrants. So voted.

III.   FINANCIAL ITEMS
There were no financial items on the agenda.

IV.   OLD BUSINESS
A. Resignation from CIP
Mr. Hevy read an e-mail from Mary Walter resigning from the Capital Improvement Planning Committee effective immediately. (Attachment #1) Mr. Kiley moved, and Mr. Petraitis seconded, a motion to accept the resignation.   Mr. Hevy thanked Ms. Walter for her time on the committee. So voted.

V. NEW BUSINESS
A. Set October 27 for fall STM. Article requests due by 09/29
Mr. Hevy announced that the fall Special Town Meeting will be held on Friday, October 27th at 7 PM. Requests for articles will be due to the Selectmen by September 29th.

B. Apple Run/Walk request for one-day liquor license
Jim Buzzell from the Brookfields' Lions Club and Martha Nydam from Brookfield Orchards were both present to ask the Selectmen to approve a one-day license to sell beer. (Attachment #2) The Lions Club is sponsoring a road race that begins and ends at the Orchard on November 4th to benefit two diabetes organizations. There is expected to be 70 to 80 people in attendance, and Rapscallion Brewery from Sturbridge will be serving craft beer from 11:30 AM to 4 PM. All three organizations submitted their certificates of liability insurance. Mr. Kiley moved, and Mr. Petraitis seconded, a motion to approve the request. So voted.

C. Request for appointment to Housing Authority

Mr. Petraitis reviewed a letter from Carole Ryback asking to be appointed to the Housing Authority, and a letter from the Authority asking the same thing. (Attachment #3) Mr. Kiley moved, and Mr. Petraitis seconded, a motion to appoint Ms. Ryback until the May 2018 election. So voted.

D. Requests for Holden Hospital funds

Mr. Hevy reviewed an e-mail from Police Chief Mark Smith asking to purchase a cruiser AED along with some plastic gloves for a total of $2,249.15 from Holden Hospital money. (Attachment #4) The Chief stated that the current AEDs in the cruisers are nearing the end of their life span, and he would like to start replacing one AED per year. Mr. Kiley moved, and Mr. Petraitis seconded, a motion to approve the purchase. So voted.

A request for funds from the Emergency Squad was also read. (Attachment #5) There was no specific amount requested. Mr. Kiley moved, and Mr. Petraitis seconded, a motion to give the squad $5,000 from Holden Hospital Funds. So voted.

E. July and August Police Department reports

Police Chief Mark Smith was present to deliver his departmental reports for July and August. (Attachment #6) There were 21 incidents in July and 27 in August. Mr. Kiley moved, and Mr. Petraitis seconded, a motion to accept the reports. So voted.

F. July and August Fire Department reports

Former Fire Chief Brad Gannon reviewed the monthly reports for July and August. (Attachment #7) There were 3 structure fires in July and only one in August. The Chief also noted that the department recently responded to a fire that started in a clothes dryer, and urged residents to clean their dryer vents. Mr. Kiley moved, and Mr. Petraitis seconded, a motion to accept the reports. So voted.

Chief Gannon noted that this will be his last meeting, but he knows that the new Chief Joe Holway will do a great job for the Town. Chief Gannon presented a paper showing what he says is a $450 difference in monthly pay that he got under the new pay structure against what he would have been paid previously. (Attachment #8)

G. Thank you to Highway Department

Mr. Kiley read a letter from Skip and Jill Carlson thanking the Highway Department for their efforts in clearing the sides of town roads. (Attachment #9)

VI. ANNOUNCEMENTS
A. Planning Board hearing notice

Mr. Petraitis read a hearing notice from the Planning Board about a public hearing to be held on Wednesday, September 20th at 7:15 PM at the Senior Center. (Attachment #10) The hearing will discuss changes to various by-laws, including front and side yard setbacks, changes to the Commercial Solar Energy Bylaw, and the addition of a section on fencing to the Right to Farm Bylaw.

B. Melink presentation

Mr. Hevy noted that solar developer Melink will be at the September 19th Selectmen's meeting to provide an update on the projects.

VII. PENDING/FUTURE AGENDA ITEMS

See attached list

VIII. PUBLIC PARTICIPATION

Mr. Hevy announced that the public has the opportunity to briefly comment through the Chairman, with a two-minute limit.

Resident Dennis Kelly asked if money from the solar projects to be located at the school would be given to the school or go into the General Fund. Mr. Kiley said that right now it looks like the money would go into the General Fund, but the school will most likely see some benefit.

IX. EXECUTIVE SESSION

There was no Executive Session.

There being no further business, at 6:45 PM Mr. Kiley moved, and Mr. Petraitis seconded, a motion to adjourn. So voted.

Respectfully submitted,

Leslie Scott Burton
Administrative Assistant

PROJECT STATUS AND PENDING/FUTURE SELECTMEN'S AGENDA ITEMS
Updated 07/25/17

PROJECT	STATUS
NBDDP/Aztec	In progress
Solar contracts on Municipal Property	Pending
Purchase Orders	Pending
Personnel policies	In progress
Electric aggregation	Pending
Community Compact projects	
Financial Forecasting	Final report delivered
Capital Planning	Final report due Aug 30
CMRPC/Regional Shared Services	Final report delivered
IT Grant	Final report delivered
Town House restoration project	FOTH Capital Campaign
	Use Renderings Complete
Bates Observatory	Pending