

## **MINUTES OF SELECTMEN'S MEETING MAY 11, 2015**

Mr. Hevy called the meeting to order in the Selectmen's office at 3:10 PM with Mrs. Walter and Mr. Smith also present.

Peter Shipman of the Town House Advisory Committee was present to deliver a letter from Franco Garofalo of GDA recommending that Meadows Construction Company of Newburyport be awarded the contract for the Town House Roof Replacement project. (Attachment #1) Mr. Garofalo checked three references for Meadows, which were also enclosed. (Attachment #2) Mr. Garofalo has spoken with Michael Meadows to be sure that he is aware of the June 30<sup>th</sup> deadline, and Mr. Meadows has stated that he can do the job within the timeline.

The group discussed an e-mail from Attorney Tom McEnaney, who said that the bid was in the proper form, but recommended reviewing Meadows' DCAM Update Statement to confirm that Meadows will not exceed its aggregate limit if it is awarded this contract. (Attachment #3)

Mr. Shipman stated that Meadows would like to get started preparing the site this Wednesday. Mr. Shipman has spoken with Building Inspector John Couture, and Mr. Couture will work with Meadows to expedite the permit. Mr. Shipman will also contact the abutters, Debbie from Hair Mechanix and Mrs. Munns, to let them know what is happening.

Mrs. Walter moved, and Mr. Smith seconded, a motion to accept the recommendation of Garofalo Design Associates and award the bid for the Town House Roof Replacement and Related Renovations project to Meadows Construction Company. So voted.

Mrs. Walter moved, and Mr. Smith seconded, a motion to sign any and all paperwork related to the project, including a Notice to Proceed, based on the advice of Mr. Garofalo. So voted.

Mr. Shipman left the meeting at 3:30 PM.

Mrs. Walter left the meeting shortly thereafter, but continued to participate in the meeting via cell phone.

The Selectmen discussed an e-mail from Pit Caron of Quabaug Corporation asking to allow employees to park on the former Aztec property for one week in late June. (Attachment #4) It was agreed to ask for a Certificate of Insurance, and to only allow parking on the gravel lot on Grove Street behind the Police Station. There will be no parking allowed on the crushed stone area.

The Selectmen reviewed and approved a yellow transfer form to transfer the sum of \$102.87 from the General Insurance Account to the Selectmen's Advertising Account. (Attachment #5) Mr. Smith moved, and Mr. Hevy seconded. So voted.

Mr. Smith mentioned that the bank would like a poster to advertise for donations to the police cruiser fund. Mr. Hevy will speak with Sheila Orsi about this.

Mr. Hevy stated that Joe Holway is requesting a letter of support for the construction of trails going to Wendemuth Meadow and the Town Forest. The Town Park Committee is planning to apply for a grant. Mrs. Walter stated that she is ok with a single trail going to Wendemuth, but nothing more. Mr. Hevy will ask Mr. Holway to stop by and give Leslie more information to include in the letter.

Mr. Hevy noted that the Town Collector has posted a clerk job. Mrs. Walter said that there is a job description for the clerk to be used in the hiring process. Since the former clerk quit with no notice, the Collector has had to advertise right away. She will bring the final candidate to the Selectmen for appointment.

Mr. Hevy asked about a citation for a young man who obtained his Eagle Scout rank. Mr. Hevy will supply Leslie with the spelling of the young man's name for Tuesday night.

Mr. Hevy noted that the Town Accountant's contract expires June 30<sup>th</sup>, he would like to discuss this Tuesday night. In addition, Mr. Hevy stated that he has some information regarding the Police Chief that he will distribute Tuesday.

Mr. Smith noted that two weeks ago on Sunday Officer Churchey was on duty by himself, and the State Police had to be called for four incidents. This demonstrates that the police budget cannot be cut as much as the Finance Committee has recommended.

Mr. Smith noted that he met with the Friends of the Council on Aging today, and they would like to donate an AED for the Senior Center. Mr. Smith asked them to wait a bit, there may be the possibility of obtaining one at a lower price on a state contract, or even a grant.

There being no further business, at 4:15 PM Mr. Smith moved, and Mr. Hevy seconded, a motion to adjourn. So voted.

Respectfully submitted,

Leslie Scott Burton  
Administrative Assistant