

MINUTES OF SELECTMEN'S MEETING OCTOBER 30, 2018

Chairman Kiley called the meeting to order in the Senior Center at 6 PM with Mr. Tripp also present. Mr. Petraitis was not present.

I. APPROVAL OF MINUTES

- **October 16, 2018**

Mr. Tripp moved, and Mr. Kiley seconded, a motion to approve the minutes of October 16, 2018 as written. So voted.

- **October 23, 2018**

Approval of these minutes will be deferred until the next meeting because Mr. Kiley left this meeting early and was not present for all of the discussion.

II. APPROVAL OF WARRANTS

- **School Warrant #1019 for \$75,930.82**
- **General Warrant #1023 for \$134,251.30**
- **Payroll Warrant #9 for \$337,044.72**

Mr. Tripp moved, and Mr. Kiley seconded, a motion to approve these warrants. So voted.

III. FINANCIAL ITEMS

A. Timeline for FY20 budget process

The timeline for the FY20 budget process was discussed, and Mr. Kiley and Finance Committee member Chet Lubelczyk both agreed that the timeline that was used last year worked out very well. Departmental budgets will be due by January 30, 2019. Leslie will prepare the budget guidelines letter to be sent to all departments.

IV. OLD BUSINESS

A. Policy for Highway Mechanic

The Board reviewed a draft policy regarding the Highway Department Mechanic. (Attachment #1) Mr. Tripp asked where the money will go when the Sewer and Water departments submit payment for labor? It was agreed to include language making it clear that the money will be deposited in the General Fund, not the Highway Department's budget. Leslie will prepare the final draft for adoption at the next meeting.

V. NEW BUSINESS

A. Liquor license transfer for Bob's Deli @ 6:15

At 6:15 PM Mr. Kiley opened the public hearing on the application of Swamini Enterprises, Inc. for the transfer of the package store liquor license at 39 Grove Street. Attorney Tom Truax representing proposed manager Hemantkumar Patel noted that the transfer includes the purchase of the real estate as well. There being no one present to object, Mr. Tripp moved, and Mr. Kiley seconded, a motion to approve the transfer pending ABCC approval. So voted.

B. Appointment to Library Building Committee

The Board reviewed an e-mail from Library Trustee Ellen Smith asking that Librarian Dawn Thistle be appointed to the Library Building Maintenance Committee.

(Attachment #2) Mr. Tripp moved, and Mr. Kiley seconded, a motion to approve the appointment. So voted.

C. Appointment to Finance Committee

Mr. Kiley reviewed a letter from April Hubacz asking to be appointed to the Finance Committee. (Attachment #3) Mr. Kiley noted that Ms. Hubacz has attended the last two FinCom meetings. Mr. Tripp moved, and Mr. Kiley seconded, a motion to appoint Ms. Hubacz. So voted.

D. Bob Potvin re: Bates Observatory

Bob Potvin was present to ask the Selectmen about the status of the Bates Observatory. Mr. Kiley noted that the \$90,000.00 bequest is still available for any work on the building. Mr. Kiley stated that he has had conversations with Ken Uracius, who volunteered to oversee the masonry work, but that has not happened yet. The Board of Selectmen is supportive of restoring the tower.

Mr. Potvin noted that he tried to get some interest in the building ten years ago, but was unsuccessful. He stated that he would be willing to serve as a clerk of the works and oversee the project.

Mr. Tripp stated that he had volunteers lined up last year who were willing to provide labor if Mr. Uracius would oversee the project.

Mr. Potvin stated that he would no longer be interested in the project.

VI. PUBLIC COMMENT PERIOD

Mr. Kiley announced that the public has the opportunity to briefly comment through the chair. Brandon Avery stated that he would like to replace the marker noting the location of an old school house on Brickyard Road. He said that Jim Caldwell has volunteered to make the sign. Mr. Kiley said that he would ask Highway Superintendent Jason Benoit how far in from the edge of the road the sign should be located.

VII. ANNOUNCEMENTS

A. State Election to be held Nov 6th 7 AM to 8 PM at Sr. Center

Mr. Kiley announced that next Tuesday the state election will be held at the Senior Center.

B. Trick or Treat tomorrow evening from 5:30 to 7 PM

Mr. Kiley announced that the Police Chief has set 5:30 to 7 PM as the hours for Trick or Treat tomorrow night.

C. Special Town Meeting Nov 9th @ 7 PM

Mr. Kiley reminded residents that there will be a Special Town Meeting on Friday, November 9th at 7 PM in the Elementary School Auditorium.

VIII. PENDING/FUTURE AGENDA ITEMS

See attached list

IX. EXECUTIVE SESSION

There was no Executive Session.

There being no further business, at 6:45 PM Mr. Tripp moved, and Mr. Kiley seconded, a motion to adjourn. So voted.

Respectfully submitted,

Leslie Scott Burton
Administrative Assistant

PROJECT STATUS AND PENDING/FUTURE SELECTMEN'S AGENDA ITEMS

PROJECT

Aztec/Mass Dev grant
Solar contracts on Municipal Property
Personnel policies
Electric aggregation
Town House restoration project
Bates Observatory
Cable license renewal
Disabilities Commission

STATUS

Pending
Pending
In progress
Pending
FOTH Capital Campaign
Pending
Pending
Pending