

## **MINUTES OF SELECTMEN'S MEETING NOVEMBER 27, 2018**

Chairman Kiley called the meeting to order in the Senior Center at 6 PM with Mr. Petraitis and Mr. Tripp also present.

### **I. APPROVAL OF MINUTES**

- **October 30, 2018**

Mr. Tripp moved, and Mr. Kiley seconded, a motion to approve these minutes as written. So voted, with Mr. Petraitis abstaining because he was not present at that meeting.

- **November 6, 2018**

Mr. Tripp moved, and Mr. Kiley seconded, a motion to approve these minutes as written. So voted, with Mr. Petraitis abstaining because he was not present at that meeting.

- **November 13, 2018**

Mr. Petraitis moved, and Mr. Tripp seconded, a motion to approve these minutes as written. So voted, with Mr. Kiley abstaining because he was not present at that meeting.

- **November 20, 2018**

Mr. Petraitis moved, and Mr. Tripp seconded, a motion to approve these minutes as written. So voted.

### **II. APPROVAL OF WARRANTS**

- **School Warrant #1026 for \$79,282.32**
- **General Warrant #1027 for \$395,328.39**
- **Payroll Warrant #11 for \$343,275.87**

Mr. Petraitis moved, and Mr. Tripp seconded, a motion to approve these warrants. So voted.

### **III. FINANCIAL ITEMS**

There were no financial items.

### **IV. OLD BUSINESS**

#### **A. Timeline for FY20 budget process**

The Selectmen reviewed a template for the letter to be sent to town officials regarding the FY20 budget process. (Attachment #1) It was agreed to include language for a 2% salary increase for non-union personnel, and a request to cut expenses if possible. Leslie will make the changes and prepare the letter to be signed.

Mr. Petraitis stated that he would like to discuss the fact that some unions automatically get a raise when another union gets one. Mr. Kiley noted that it is a clause that is

bargained into the union contracts, so it would need to be bargained out of the contracts.

## **V. NEW BUSINESS**

### **A. Request for appointment to Sewer Department**

Charlie Haddock, Chairman of the Sewer Commission, presented a letter recommending that James Nyberg be appointed as the new Sewer Superintendent. (Attachment #2) Mr. Haddock noted that the commissioners and former superintendent Rodney Jenkins did extensive interviews, and Mr. Nyberg is very well qualified.

Mr. Nyberg introduced himself and noted that he has been working for a large corporation, and he would like the opportunity to work for a municipality and be more "hands on."

The Selectmen had no objections, and Mr. Petraitis moved, and Mr. Tripp seconded, a motion to appoint Mr. Nyberg. So voted.

Mr. Nyberg will start work on December 10th. The Selectmen signed a three-year contract that will give Mr. Nyberg \$75,000 for the six-month probationary period, and - \$78,000 after that. He will receive a 2% raise in each of the next two years.

### **B. Request for appointment to Sewer Commission**

Mr. Kiley reviewed a letter from Kevin Valeri asking to be appointed to the Sewer Commission. (Attachment #3) Mr. Valeri is a longtime resident of town. Mr. Petraitis moved, and Mr. Tripp seconded, a motion to appoint Mr. Valeri. So voted.

### **C. Requests for streetlights**

The Board reviewed two request for streetlights, one for Spring Street and one for Old East Brookfield Road. (Attachment #4) Since the light on Spring Street is within one mile of the center, that one will be turned on. The one for Old East Brookfield Road will be referred to the Safety Committee for a recommendation.

## **VI. PUBLIC COMMENT PERIOD**

- **The public has the opportunity to briefly comment through the chair**

There was no one present at the meeting.

## **VII. ANNOUNCEMENTS**

### **A. Planning Board hearing notice**

Mr. Kiley read a notice from the Planning Board announcing a public hearing to be held on December 13<sup>th</sup> on the application of William and Donna Farmer to install a commercial solar facility at 50 Hillsville Road.

## **VIII. PENDING/FUTURE AGENDA ITEMS**

See attached list

## **IX. EXECUTIVE SESSION**

There was no Executive Session scheduled.

There being no further business, at 6:30 PM Mr. Petraitis moved, and Mr. Tripp seconded, a motion to adjourn. So voted.

Respectfully submitted,

Leslie Scott Burton  
Administrative Assistant

## **PROJECT STATUS AND PENDING/FUTURE SELECTMEN'S AGENDA ITEMS**

### **PROJECT**

**Aztec/Mass Dev grant**  
**Solar contracts on Municipal Property**  
**Personnel policies**  
**Electric aggregation**  
**Town House restoration project**  
**Bates Observatory**  
**Cable license renewal**  
**Disabilities Commission**

### **STATUS**

**Pending**  
**Pending**  
**In progress**  
**Pending**  
**FOTH Capital Campaign**  
**Pending**  
**Pending**  
**Pending**