**DOWNTOWN DEVELOPMENT COMMITTEE** **(DDC) MEETING MINUTES**

**April 1, 2019**

**In Attendance:**  April Pagnoni (Secretary), Marilynn Borst and Jack McClintock as well as soon to be new member Ethan Melad

**Not in Attendance:** Sheila Orsi (Chair), Jim Fraser

**Meeting Opened:** 6:40PM (April Motion Jack 2nd).

**Minutes from 3-18-19:** Motion made by Marilynn 2nd by Jack to approve minutes as

written.

**Ethan Melad:**  Going before the BOS on 4-2-19 for appointment to DDC and then will

get sworn in by Town Clerk.

**Jim Fraser:**  Did Sheila get response from Mr. Fraser as to his interest in continuing on

with the committee?

**District Location Technical Assistance 2019 Grant Application:** Need to come up with strategy planning. Media and marketing. Thoughts and suggestions? What next?

Kerrie will put something together for meeting on 4-16-19.

**Complete Streets Application:** Next step. Kerrie was asked to obtain clarification that

the grant money will allow us to keep diagonal parking or if it is required that only

parallel parking is allowed. Also Kerrie indicated that Hoamy needs to know when Kim George attended the Complete Streets Training. Sheila emailed her.

Kerric will have Claire from CMRPC come out and look at each property downtown and will create beautiful picture for us so we can see what it will look like. Email from Leslie Burton from BOS regarding incomplete application. Has this been resolved?

**Jacob Knight:** Marilynn got in touch with Brendan and did not get much useful

information from him. She has also reached out to Stacia but she is out of office at this

time. Will continue to look into this.

**Surveying of Historical Buildings in Town:** Who is on Historical Commission in Town. (John Krussell, Brendan Avery, Mike Hubacz)? How to go about getting buildings surveyed. Gene Caille? MA Historical Commission?

**USDA:** Lyndon Nichols, may have programs that may be appropriate for NB. REDI grants. He will be here for the meeting on 4-16-19 meeting.

**AARP Grant Opportunity:** Information from Kerry. Deadline is 4-17-19. Discussion about finding grant money to help create a statue of George M. Cohan for either town common or town house. Jack offered help do anything he can to assist in writing grants but needs direction. April emailed Kerry this information.

**FOTH:** 4-9-19 meeting before the BOS regarding presentation of their “Plan” for the

Town House. April and Ethan will go to offer DDC support for their endeavors.

**MA Historic Meeting:** April 30th Doyle Conservation Center CMRPC and MRPC

hosting it 10-2 about historic preservation.

**Publications:** Jack was able to get DDC more press in the New Leader and Quaboag

Current.

**Old Business and Grant opportunities**

**New Business**

**Next Meeting:** 4-6-19 @ 6:30pm

**Adjourn:** April made motion Jack 2nd 7:00pm