North Brookfield Downtown Development Committee (DDC) Meeting Minutes

August 19, 2019

**In Attendance:** Sheila Orsi, Ethan Melad, Marilynn Borst, John McClintock
Absent: April Pagnoni

**Meeting Opened**: 6:41pm

**Approval of June 10, 2019 Minutes**: Motion made by Sheila Orsi to approve the minutes, Ethan Melad seconded, Marilynn Borst approved.

**Strategic Plan update:** Sheila communicated with Kerri Salwa from the CMRPC earlier in the day. Kerri stated that Hoamy had been working on the Parking Study the past few weeks and that the “data person” will be returning from summer break on Sept 5th to finish up that part of the plan. We are hoping for it to be sent over to the DDC the end of Sept., early Oct. for review and approval by the NBDDC. We are still hoping to break ground on our first Complete Streets project around May 2020.

**BOS Committee Report Meeting:** Sheila asked for input on the report that the NBDDC plans to give at the August 20, 2019 meeting at 6pm at the NB Senior Center. All committee members gave input as to the info to report on.

**Creative Life Center (CLC):** Marilynn gave report regarding the FOTH. Painting is continuing on the south side of the building. Jack reported that there are only a handful of volunteers working on the painting and scraping, more help would make the job quicker and easier. Marilynn also reported that Bonnie Milner is looking into setting up a CLC in town by Cumberland Farms in order to get the center up and running.

**Next Meeting:** Each member was asked to look at the vacant buildings and properties in the downtown district and report at the next meeting.

The committee had approval to hang one of the large zoning maps from the CMRPC in the police conference room. The committee worked on that after the meeting was closed.

**Close of Meeting:** Motion to close meeting made by Sheila Orsi at 7:30pm, Seconded by Ethan Melad.

Meeting minutes submitted by Sheila Orsi

August 18, 2019