



# Town of North Brookfield Minutes

Committee: North Brookfield Downtown Development Committee		
Location: NB Police Station Conference Room		
Meeting Date: 09/18/2023	Called to Order: 6:36pm	Meeting Adjourned: 7:26pm
Minutes from meeting were approved as written.		
Members in Attendance: Sheila Orsi, Ethan Melad, Marilyn Borst, Brandon Avery, Sue L		
Members Absent: Jack McClintock, Eva Brown		
Guests:		

## *Meeting Motions / Actions and Summary of Discussions:*

1. Discussed Members who have personal family matters to attend to:
  - a. Jack McClintock – Become an advisory member?
  - b. Eva Brown- Temporary leave of absence?
2. Complete Streets – Planned approval for BSCG Group to go to bid on Sidewalk Phase 1. Grant ~~extinction~~ extension has been approved.
3. Shared Streets grant – extension needs to be requested 60-90 days before expiration – so Oct/November needs to be submitted to extend. Scope can be readjusted at this time if necessary.
4. Vibram Project- Brandon updated us that the School Street/Vibram project has been rescaled and that Vibram will be helping with the sidewalk and railing on the right side of the Downtown Park. Planning board meeting to discuss further on 09/20/23.
5. Business Bites- Looking for some fresh ideas on who to lead this?
6. Other topics brought up:
  - a. Sue L discussed a new group – the Schools Strategic Planning Process.
  - b. Brandon brought up the Safe Routes to Schools- Parks & Rec working on Sidewalk updates.
  - c. Brandon discussed the concept of the Connected Trails to the Town Common via the Helipad parking area to the right of the Police Station and adding parking behind the Police Station.

Next meeting planned for October 2, 2023.

Minutes respectfully submitted by Sheila Orsi
Minutes approved by committee on
Chairman Signature: