



Town of North Brookfield Minutes

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| Committee: North Brookfield Downtown Development Committee | | |
| Location: NB Police Station Conference Room | | |
| Meeting Date: 10/02/2023 | Called to Order: 6:34pm | Meeting Adjourned: 7:23pm |
| Minutes from _____ meeting were approved as written. | | |
| Members in Attendance: Sheila Orsi, Ethan Melad, Marilyn Borst, Brandon Avery, Jack McClintock Sue L | | |
| Members Absent: Eva Brown | | |
| Guests: Mary Rocho | | |

Meeting Motions / Actions and Summary of Discussions:

1. Complete Streets – Update that the BOS needed the plans printed in large format. Sheila will help with this.
2. Meeting Minutes – Behind on approving – need to update.
3. Shared Streets- Extension was submitted, waiting on approval. Ethan discussed that a change of scope would need to be submitted by the end of October. Some funds might be available since the original Complete Streets project scope had been changed significantly – possibly opening funding for other projects.
4. Vibram plans to update the sidewalk from the park to the corner of Summer Street.
5. Business Bites? Social media promotion of Downtown Businesses.
6. New Bakery plans to open in the Downtown District.
7. Parking- Brandon gave an update on parking plans. Signage is a continuing issue with the Safety Committee as well.
8. Next meeting – need to update location due to the Police Conference room being closed for the Toys for Tots storage.

Next meeting planned for November 6, 2023.

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| Minutes respectfully submitted by Sheila Orsi |
| Minutes approved by committee on |
| Chairman Signature: |