

North Brookfield Downtown Development Committee (DDC)
Meeting Minutes
April 5, 2021

In Attendance:

Jack McClintock, Sheila Orsi, Ethan Melad, Eva Brown
Guest: Sue Lewandowski, Chet Lubelczyk
Absent: Glenna Stocks, Sharon Donovan, Marilynn Borst

Meeting Opened:

6:36 pm

Minutes approvals are postponed.

Grant Updates:

1. One Stop
 - a. It was mentioned that we might want to get in touch with Jim McGovern's office, possibly through Kerrie Salwa and the CMRPC? There might be funds available in the first round?
 - b. Townhouse: Goes in the Building Category, FOTH needs Predevelopment funds, this is where asking Jim McGovern to help might be beneficial.
 - i. Invite Jim McGovern to NB – maybe we can meld a few projects together – write a letter. There could be \$350,000 in funds available.
2. TAP Program
 - a. Still working on it. Sheila and Eva have been getting together o Sunday afternoons for several hours gathering materials and info for the TAP
3. LRRP
 - a. Ethan has been working on a weekly basis with Abby and Rhiannon. They are working on the Business Survey – Ethan gave a local business listing. It had a deadline of April 16, but has been extended to April 23 for return surveys.
 - b. Next objectives are social media & data gathering. Abby and Rhiannon plan a site tour on April 16.
4. Complete Streets
 - a. BSC Group shared preliminary plans for the sidewalk and crosswalk updates for the downtown area with the DDC. We looked them over and discussed them.
5. Drive in Movie
 - a. Ethan emailed the company who sets up the movie equipment and solidified May 7 & 14, Friday evenings.
 - b. Discussion was held regarding food trucks, fire pits and if we wanted to pair up with Danny Roman from the Common Committee for events.

New Business:

1. Earth Day
 - a. DDC would like to be a part of this with NB Helps. Sue Lewandowski mentioned adding “sterile plants” to the park on the north corner of Gilbert and School Street so as not to bring weeds into the gardens. Contacting Tammy Doherty from Inishowen Farms to help donate.
2. Trail Meeting/Class
 - a. Eva tried to get into the meeting but had technical difficulties. We will try to get a recording of the meeting.

Next Meeting Dates:

4/20/2021 – Next Meeting

Close of Meeting: 7:28 pm

Meeting minutes submitted by Sheila Orsi
Sept 7, 2021
Approved at September 7, 2021 meeting