

North Brookfield Downtown Development Committee (DDC)  
Meeting Minutes  
February 1, 2021

**In Attendance:**

Marilynn Borst, Sharon Donovan, Jack McClintock, Ethan Melad, Sheila Orsi, Glenna Stocks, Sue Lewandowski

**Meeting Opened:**

6:40 pm

**Approval of Minutes:**

January 4, 2021, January 17, 2021

**New Business:**

**February 4 @ 6:30 – Masterplan Zoom meeting looking for public input. This one is on open space.**

**NEW BUSINESS:**

- We have been awarded **Local Rapid Recovery Planning**. This grant – not a monetary grant – it is for technical assistance for planning. Designed to help recover from Covid-related economic downturn. There are many aspects that apply to our goals. Projects included: assistance with funding resources, program to attract pop up retailers for vacant storefronts, projection lighting or logo projections on downtown buildings, placemaking investments to street, sidewalk and public places, facade improvements, and facilities for outdoor activities.
- Marilynn and Sheila attended a zoom with Kerry about a new grant called Community one stop for growth – incorporates 5 other grant programs. Expression of interest is due next week.
- Sheila attending BOS meeting with letter of scope and fee from the engineering group. Sending to BOS. It will include the amount it will cost the town.
- Marilynn received a grant from the cultural council.
- Senior Center received grant to replace roof, ceiling, and flooring. Friends of Council on Aging are sponsoring a grant to purchase personal hygiene items to distribute throughout the community.

STRATEGIC PLAN:

Review/discussion of Strategic Plan – document should be a working document. Updates made to document – assigning roles.

**Next Meeting Dates:**

2/16/21 – Next Meeting

**Close of Meeting:** 8:15 pm

Meeting minutes submitted by Glenna Stocks

June 21, 2021

Approved at September 7, 2021 meeting