

North Brookfield Downtown Development Committee (DDC)  
Meeting Minutes  
February 16, 2021

**In Attendance:**

Marilynn Borst, Chet Lubelczyk, Jack McClintock, Sheila Orsi, Glenna Stocks, Eva Brown, Cindy Geraway (guest)

**Meeting Opened:**

6:35 pm

**New Business:**

- Complete Streets: We've completed Tiers 1 and 2. Need the Finance Committee to approve \$10,000 for engineering so we can finish the application. Engineering costs \$40,000 if we can get the \$10,000 to start the application we will make the May deadline to start the project in September. John Tripp mentioned it would be better to split the \$40,000 between this fiscal year and next. Tier 3 is the actual applying and as long as we are in that tier we can apply for projects. We have 4 projects we are applying for the first round. There are 26 total projects.
- Guest - Cindy Geraway attended meeting to discuss plans for bakery. She currently runs business out of house but has plans to open a storefront. Her plan is for a café, bakery, breakfast, lunch (simple in and out business). She is currently looking at 197 North Main. It needs a lot of work but for many reasons is the best spot for her. She has spoken with BOH and building inspector. The name would be Gerawarys Café and Bakery. Hoping to open sooner the better – currently raising the funds. The DDC would like to assist any way we can.
- Discussion of Community One Stop grant – Lets the state partner with towns. We have up to 5 projects in town that we can submit. Strategic plan goals might be a good place to start to determine the 5 initiatives, then we need to write an expression of interest. Each pocket is \$25-100K. By 2022 people involved will be on their way to having projects completed.

**Next Meeting Dates:**

3/1/2021 – Next Meeting

**Close of Meeting:** 7:23 pm

Meeting minutes submitted by Glenna Stocks  
June 21, 2021  
Approved at September 7, 2021 meeting