

Meeting Called to order:**Attendance:** Check those in attendance

<input checked="" type="checkbox"/> Doug Blood (Director)	<input checked="" type="checkbox"/> Anne Adams (Deputy Director)	Gary McComas (Assistant Director)
<input checked="" type="checkbox"/> (Secretary) Suzanne Lewandowski	<input checked="" type="checkbox"/> Charles Buchanan	<input checked="" type="checkbox"/> Seth Buzzell
<input checked="" type="checkbox"/> Gino Caramiello	<input checked="" type="checkbox"/> Gino Caramiello, Jr	<input checked="" type="checkbox"/> Stephanie Caramiello
<input type="checkbox"/> Robert Filipkowski	<input type="checkbox"/> Brenda Lacaire	<input checked="" type="checkbox"/> John Magario
<input type="checkbox"/> David Messier	<input checked="" type="checkbox"/> Sarah Risotti	<input type="checkbox"/> Cheryl Vosberg
<input type="checkbox"/> Lorell Trimby	<input type="checkbox"/> Larry Walter	

Minutes:**Motion Made by:** Sarah**Seconded by:** Sue**Approved:** ☒ as amended (change spelling of Caramiello)**Budget:**

Regular Account :	\$2250	Gift Account	\$157.33 plus the Hannaford checks not yet deposited
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Incident Responses: None**Action Items:** Action to remain on agenda until completed

- Generators: **Doug** spoke with *Wellpower Propane* told them the contract will not be extended. \$271 still needs to be paid for generator maintenance. \$63 is still owed to Suburban Propane for 1 year rental. Doug will change the battery for the propane tank and test every month.
- Phone & Internet issues: The BOS approved covering the cost of 1 year of Charter (phone, cable and Internet) so \$1400 will be added to next year's budget. The NBEMA number will remain the same. Ph. 867-0237. Fax 867-4091. Charter is to come Friday from 8-9 am. Doug to call to confirm. Marty, NB Schools facilities manager, to be contacted as well.
- First Responder & CPR/First Aid training: **Doug to follow up**
- Training: Stop the Bleed: **Doug** Patrick Waugh **Doug to follow up**
- I Am Responding** phone app (IAR) Steph is all set with new phone.
- Hazard Mitigation** <http://www.cmrpc.org/hazard-mitigation-planning> **Sue** to confirm for Nov. meeting
- Siren: new siren on top of Bell Hill that we can hear better in town **Doug** spoke with selectmen and needs to speak with Joe about the lack of power to the pole. Will discuss solar batteries.
- Vehicle Update: NBEMA given old rescue truck. Doug said Joe was going to strip the truck, then we sell.
 - Expedition: Charles, Gino, Gino Jr, and Doug will find a date to strip the vehicle so we can sell for scrap.

Old Business:

- Safety Smart Gear (877-999-4847 -Rt. 20 Sturbridge) Update: **Sue Assigned** to order caps. Not done, will follow up
- WEBSITE update: Sue updated group on Town of NB website that displays members and meeting minutes. Will add pictures (when available) and Twitter and Facebook links. **Sue Assigned, Anne to assist with links.** Not done, Sue and Anne to follow up.
- Finance Committee and Master Plan Committee (respectively). NBEMA needs to compile goals, objectives, and capital projects (immediate, 5 year, and 10 year plans). Will need to assemble in more formal format and with further thought.
 - Immediate:**
 - Place to store equipment
 - Radios for new members
 - Vehicle
- REMINDER: Online ethics test: <https://www.mass.gov/online-conflict-of-interest-law-training>:

- **5 Year:**
 - Establish written MOUs with area organizations
 - Plan B strategies should bunker or school not be available for emergencies (alternative locations)
- **10 Year:** group needs further thoughtful consideration/ideas to bring to the table.

New Business:

- Trunk or Treat (Halloween – 10/31/19 from 5:30 to 7pm). Sue to purchase 5-6 bags of candy from BJ's which will be reimbursed from Gift Account. Anne and Steph will be at event to hand out candy. Other NBEMA members are encouraged to patrol neighborhoods as in past years.
- INVENTORY – Postponed to December meeting **Anne** to get inventory list
- RADIOS

Sue OF410251	Gino/Steph OK490393	Gary 1Q3B220389
Charles 1D040163	Gino Jr OC351028	Doug Q3B220383
Anne	Lorell OF410252	Larry

Steph - Need	Seth - Need	Dave- Need
Sarah - Need	Brenda - Need	John - Need

Extras OK281030 – no charger Vertex	018TFUQ208 Motorola Radius CP200 - Has Charger
018TFUQ189 Motorola Radius CP200 - Has Charger	018TFUQ238 Motorola Radius CP200 - Has Charger

Future Agendas: Earth Day 2020 (Sat, April 25th – last Sat in April); Memorial Day 2020 (Mon. 5/25)

Announcements: Next meeting: NOVEMBER 12th.

Meeting Adjournment: 8:15

Motion by: **Sue** 2nd by: Steph Approved ☒

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