

Meeting Called to order: 7:04pm**Attendance:** Check those in attendance

<input checked="" type="checkbox"/> Sgt. Chris Donais Director	<input checked="" type="checkbox"/> Anne Adams (Deputy Director)	<input checked="" type="checkbox"/> (Suzanne Lewandowski) Secretary
<input type="checkbox"/> Charles Buchanan	<input type="checkbox"/> Seth Buzzell (Military)	<input type="checkbox"/> Gino Caramiello
<input checked="" type="checkbox"/> Gino Caramiello, Jr	<input type="checkbox"/> Stephanie Caramiello	<input type="checkbox"/> Robert Filipkowski
<input checked="" type="checkbox"/> Dave Holmes	<input type="checkbox"/> Brenda Lacaire	<input type="checkbox"/> Susan Lyons
<input checked="" type="checkbox"/> John Magario	<input checked="" type="checkbox"/> David Messier	<input type="checkbox"/> Sarah Risotti
<input type="checkbox"/> Larry Walter	<input checked="" type="checkbox"/> Nick Newman	<input type="checkbox"/>
	Nick79Newman@gmail.com	

Minutes:**2/11/20**

Motion Made by: Anne Adams 2nd Shawn Adams **Approved:** ☒ **Amended** ☐

Budget:

Regular Account : Not available Gift Account

Guests: NBFD Chief Joe Holway and Daren Anderson: Educated the group

- Hot zone, warm zone, cold zone
- Building fires – always 2 alarms **NBEMA to be called**
- Alarm Cards: 1st (NB) 65% covered by hydrants. Trucks leave station with 2500 gal; water; 2nd (WB, EB, Spencer, Barre (RIT) and Oakham (to cover NB's station). 3rd (second aerial, Sturbridge, Warren, Rutland (2nd tanker); 4th (Leicester and Ware tower trucks); 5th 8 or 9 engines
- **NBEMA**
 - Need to have a protocol and understanding of staging
 - Vehicles a problem, EMEMA can help
 - NBEMA will be in Cold Zone, possibly warm. Need accountability. Again NBEMA protocols needed
 - NBFD to five NBEMA assignments
 - *Rehab area* our priority; occasionally assist EMS – Needed or have for rehab:
 - Pop-up trailer
 - Heaters
 - Folding tables
 - Have 10x10 canopy (at bunker)
 - Generator (Shawn to call around)
 - Nick – has a friend with limos that could be used
 - NBEMA needs to understand *Staging Assignments*:
 - (1) Firefighter (in teams for 20 minutes or so)
 - (2) Send them to rehab (stay together) – change bottles
 - (3) Back to staging

Incident Responses: 0**Old Business:**

- Applications: New application being designed. All members to complete
- Radios: Need to be brought in for re-programming. Details to come
- Scout – possible supply drive

- Written procedures Updates: CMRPC rewriting master plan
 - *I am Responding (IAR)*. REMINDER no NBEMA member responds without authorization.
- Training Matrix (Certifications and re-certifications)
 - April: targeted for 1st Aid and CPR is possible
 - CERT – Bob Filipkowski to be trainer
 - Ethics test <https://www.mass.gov/online-conflict-of-interest-law-training>
 - ICS: Anne will provide links to: ICS100, ICS300, ICS700 – required tests. Send completed certificates to Chris

New Business: COVID-19. Board of Health will be following state guidelines. Chris will be attending next BOH meeting. Chris and Anne will notify us with COVID-19 updates via email

Announcements: Next meeting: Thursday, April 9, 2020

Meeting Adjournment: 8:20