

**NBEMA@northbrookfield.net**

**Meeting Called to order: 7:15**

<input checked="" type="checkbox"/> Sgt. Chris Donais Director	<input checked="" type="checkbox"/> Anne Adams (Deputy Director)	<input checked="" type="checkbox"/> (Suzanne Lewandowski) Secretary
<input checked="" type="checkbox"/> Shaun Adams	<input checked="" type="checkbox"/> Charles Buchanan	<input type="checkbox"/> Seth Buzzell (Military)
<input type="checkbox"/> Gino Caramiello	<input type="checkbox"/> Gino Caramiello, Jr	<input type="checkbox"/> Stephanie Caramiello
<input type="checkbox"/> Robert Filipkowski	<input checked="" type="checkbox"/> Dave Holmes	<input checked="" type="checkbox"/> Brenda Lacaire
<input type="checkbox"/> Susan Lyons	<input type="checkbox"/> John Magario	<input checked="" type="checkbox"/> David Messier
<input type="checkbox"/> Nick Newman	<input checked="" type="checkbox"/> Sarah Risotti	<input checked="" type="checkbox"/> Larry Walter
<input type="checkbox"/> Chris Marinin		

**Motion Made by:** Sue      **2<sup>nd</sup>** Larry      **Approved** ☒ **Amended** ☐

Regular Account :	Gift Account:
<ul style="list-style-type: none"> <li>Same as last month other than paying the Charter bill. Chris is working to get his name on the bill. Being paid month, not annually as hoped.</li> <li>Sheila is the new Town accountant. Need to have monthly finances sent to Chris. <b>Chris to follow up.</b></li> <li>Chris asked what we needed to spend down budget. It was suggested by Sue that we use some of the remaining annual funds for more radios. Nick Newman, Chris Marinin, Dave Holmes, and John Magario still need radios.</li> </ul>	

**COVID-19 UPDATE:** Down to 1 case.

- Bunker needs cleaning up. Cots need to be put away
- The NB HELPS sponsored Earth Day cleanup is Saturday, April 24<sup>th</sup>. NBEMA asked to help cleanup as well as ensure high traffic roads have their presence.

- Response for NBEMA plates vs placards for our personal vehicles, plates won out
- Several members still do not have their IDs. Please resend photos to Anne. [Anne to follow up.](#)
- Chain Saw update: it is now fixed. The highway department did use it.
- Custom made masks (cloth with logo) update: Chris asked Sue (she sent) NBEMA logo to put on masks.
- New sign-board update: No update
- Board of Health vaccine clinics are being held at the school. No drive bys.
- Trauma kits update – They have arrived but there are not enough to give everybody.
- Application still needs to be redone. We all need to complete when form is finished. – [Anne to follow up.](#)
- Anne requested that those who have not completed the ethics and ICS tests to please do so.
- Master Plan update – no update

- Radios – New radios
- COVID-19 takes precedence. Follow-up of below to when possible.
  - Application update. *No Update*
  - Written procedures Updates: *No Update*
  - Training Matrix (Certifications and re-certifications) *No Update*

## North Brookfield Emergency MINUTES for March 11, 2021

[NBEMA@northbrookfield.net](mailto:NBEMA@northbrookfield.net)

- 1<sup>st</sup> Aid and CPR *No Update*
- Fundraising *No Update*
- Ethics test <https://www.mass.gov/online-conflict-of-interest-law-training>
- ICS:
  - IS100 <https://training.fema.gov/is/courseoverview.aspx?code=IS-100.c> 2 hour test
  - IS300 In-Person class
  - IS700 <https://training.fema.gov/is/courseoverview.aspx?code=IS-700.b> 3 hour test

### **Announcements:**

**Upcoming Meetings in 2021:** 7:00 PM May 13<sup>th</sup>; June 10<sup>th</sup>

**Meeting Adjournment:** Motion Made by: Sue      Seconded by: Anne      **Approved** ☒