

## North Brookfield Emergency MINUTES for April 21, 2022

[NBEMA@northbrookfield.net](mailto:NBEMA@northbrookfield.net)

ZOOM meeting ID:

<https://us02web.zoom.us/j/82214800594?pwd=YnMrZjVrUGhiblFkdUxkZklnNzNBQT09> New link from Sarah

**Meeting Called to order** 7:09

### **Attendance:**

<input checked="" type="checkbox"/> Sgt. Chris Donais Director	<input type="checkbox"/> Anne Adams (Deputy Director)	<input checked="" type="checkbox"/> Suzanne Lewandowski (Secretary)
<input type="checkbox"/> Shaun Adams	<input type="checkbox"/> Charles Buchanan	<input type="checkbox"/> Gino Caramiello
<input type="checkbox"/> Gino Caramiello, Jr	<input checked="" type="checkbox"/> Andrew Crosby	<input type="checkbox"/> Robert Filipkowski
<input checked="" type="checkbox"/> Michael Hinkley	<input type="checkbox"/> Dave Holmes	<input type="checkbox"/> Brenda Lacaire
<input type="checkbox"/> John Magario	<input checked="" type="checkbox"/> David Messier	<input type="checkbox"/> Nick Newman
<input checked="" type="checkbox"/> Sarah Risotti	<input checked="" type="checkbox"/> Larry Walter	<input type="checkbox"/> Chris Marinin
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### **Minutes:**

**Motion Made by:** Sarah      2<sup>nd</sup> Larry      **Approved** ☒      **Amended** ☐

As of March 31, 2022

**Regular Account:** \$7,725.95

Was noted that budget could be spent on cones, trailer set-up, and radios

**Gift Account:** \$1,159.30

\$224.85 to be deducted for the food for Doug Blood's honorary luncheon.

### **Incident Responses:**

### **New Business:**

- (Almost) May Day Schedule for Saturday, April 30<sup>th</sup> from 10-2 (Not 9-2). Sue provided schedule which included hour blocks. Anne, Andrew, Mike, Larry, Chuck, Sarah, and Sue signed up to direct traffic at main intersection and at library/Congo church crosswalk.
- Mike Hinkley mentioned the upcoming CERT event he was attending as part of Worcester's CERT. He also mentioned that NBEMA could receive reimbursements for an emergency if we are CERT certified.
- Sue uploaded the next 6 months of meetings on the NBEMA webpage and sent to Town Clerk for posting.

### **Old Business:**

- Efforts have been renewed to set up trainings – Follow up with Anne/Shawn
  - Stop the Bleed
  - First Aid/CPR with Shawn
- Charter cancellation follow-up – It has been determined that we should keep the charter service.
- **Application:** Follow-up after meeting with Chris – Sue to Follow through
- **CORI:** Sue met with Ashley Barre about Town's CORI account. She needed to create NB account. Sue to follow up
- **X-Ray Machine** – Follow-up with Dave and Chris
- **New Radios** (8 needed) Follow up on the order of 5 radios Chris to Follow up on ordering radios
- **Comprehensive EMA plan:** Getting closer

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- **3/6/22 Breakfast to honor Doug:** The event at Statz was well attended and the food excellent. Doug was given a plaque and many thanks!
- **NBEMA plates:** Chris to bring to the May 12<sup>th</sup> meeting.
- **NBEMA IDs:** Brenda, Andrew, Michael still need.
- **Apparel:** Sue is looking into a second provider for smaller quantity and costs. She will also reach out to those who have not given order.
- **Records/Spreadsheets:** Sue to reach out to Anne on status

**Announcements:** Next meeting will be at the NBPD Training room

**Upcoming Meetings in 2022:** 7:00 PM - May 12<sup>th</sup> ; June 9<sup>th</sup> ; July 7<sup>th</sup> ; August 11<sup>th</sup>; September 8<sup>th</sup>

**Meeting Adjournment:** 7:55 Motion Made by: Sue Seconded by: Sarah Approved ☒

**Members, please take the ethics test if not already done so.**

- Ethics test <https://www.mass.gov/online-conflict-of-interest-law-training>
- ICS:
  - IS100 <https://training.fema.gov/is/courseoverview.aspx?code=IS-100.c> 2 hour test
  - IS300 In-Person class
  - IS700 <https://training.fema.gov/is/courseoverview.aspx?code=IS-700.b> 3 hour test