

# North Brookfield Emergency AGENDA for June 10, 2021

[NBEMA@northbrookfield.net](mailto:NBEMA@northbrookfield.net)

Police Department Training Room and ZOOM meeting ID: <https://us02web.zoom.us/j/87645629890>

**Meeting Called to order:** 7:05

## Attendance:

|  |  |   |
|--|--|---|
| <input checked="" type="checkbox"/> Sgt. Chris Donais Director | <input checked="" type="checkbox"/> Anne Adams (Deputy Director) | <input checked="" type="checkbox"/> (Suzanne Lewandowski) Secretary |
| <input type="checkbox"/> Shaun Adams                           | <input checked="" type="checkbox"/> Charles Buchanan             | <input type="checkbox"/> Seth Buzzell (Military)                    |
| <input type="checkbox"/> Gino Caramiello                       | <input checked="" type="checkbox"/> Gino Caramiello, Jr          | <input type="checkbox"/> Stephanie Caramiello                       |
| <input type="checkbox"/> Robert Filipkowski                    | <input checked="" type="checkbox"/> Dave Holmes                  | <input type="checkbox"/> Brenda Lacaire                             |
| <input type="checkbox"/> Susan Lyons                           | <input checked="" type="checkbox"/> John Magario                 | <input checked="" type="checkbox"/> David Messier                   |
| <input type="checkbox"/> Nick Newman                           | <input checked="" type="checkbox"/> Sarah Risotti                | <input type="checkbox"/> Larry Walter                               |
| <input type="checkbox"/> Chris Marinin                         |  |   |

## Minutes:

|                             |                            |   |   |
|-----------------------------|----------------------------|---|---|
| <b>Motion Made by:</b> Anne | <b>2<sup>nd</sup></b> Dave | <b>Approved</b> <input checked="" type="checkbox"/> | <b>Amended</b> <input type="checkbox"/> |
|-----------------------------|----------------------------|---|---|

## Budget:

|   |                               |
|---|-------------------------------|
| <b>Regular Account :</b> \$8421.31 minus cable/internet | <b>Gift Account:</b> \$709.55 |
|---|-------------------------------|

## Incident Responses:

## New Business:

- Chris D met with Kevin Filchak (Local MEMA Coordinator, 413-750-1413) about a Jr. Cert program
- Chris D is 80% done with the comprehensive EMA plan for North Brookfield. Still needs the emergency plans from Vibram and Green Gold. He also needs the water and sewer contingency plans. Hopes to get the evacuation maps from the CMRPC. Chris should be done in July.
- On June 26<sup>th</sup>, a Pride parade will be held in West Brookfield.
- Possible July 4<sup>th</sup> parade in NB. Chris will get back to us.
- A possible breakfast to honor Doug was enthusiastically supported
- Sarah is no longer certified "Serve Safe" Anne to ask Brenda if she is "Serve Safe." Training is \$17/person for managers; \$45 for food Handlers.
- Trainings: First Responder and CPR - hope to schedule for fall.

## Old Business:

- NBEMA plates: Chris to follow up.
- NBEMA IDs: Anne to get Dave Holmes to him  
New sign-board update: Chris was unable to obtain the funds through the Covid funds.
- Custom made masks (cloth with logo): No update:
- Application Update: No update

## **People, please take the ethics test if not already done so.**

- Radios – New radios
- COVID-19 takes precedence. Follow-up of below to when possible.
  - Application update. *No Update*
  - Written procedures Updates: *No Update*
  - Training Matrix (Certifications and re-certifications) *No Update*
  - 1<sup>st</sup> Aid and CPR *No Update*
  - Fundraising *No Update*
- **Ethics test** <https://www.mass.gov/online-conflict-of-interest-law-training>
- **ICS:**
  - **IS100** <https://training.fema.gov/is/courseoverview.aspx?code=IS-100.c> **2 hour test**
  - **IS300 In-Person class**
  - **IS700** <https://training.fema.gov/is/courseoverview.aspx?code=IS-700.b> **3 hour test**

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## Announcements:

Upcoming Meetings in 2021: 7:00 PM July 8, 2021

Meeting Adjournment: 8:09      Motion Made by: Sue      Seconded by: Dave      **Approved** ☒