

## North Brookfield Emergency MINUTES for July 8, 2021

[NBEMA@northbrookfield.net](mailto:NBEMA@northbrookfield.net)

**Police Department Training Room** and ZOOM meeting ID: <https://us02web.zoom.us/j/87645629890>

**Meeting Called to order:** 7:05

### Attendance:

<input checked="" type="checkbox"/> Sgt. Chris Donais Director	<input checked="" type="checkbox"/> Anne Adams (Deputy Director)	<input checked="" type="checkbox"/> (Suzanne Lewandowski) Secretary
<input type="checkbox"/> Shaun Adams	<input type="checkbox"/> Charles Buchanan	<input type="checkbox"/> Seth Buzzell (Military)
<input type="checkbox"/> Gino Caramiello	<input type="checkbox"/> Gino Caramiello, Jr	<input type="checkbox"/> Stephanie Caramiello
<input type="checkbox"/> Robert Filipkowski	<input checked="" type="checkbox"/> Dave Holmes	<input type="checkbox"/> Brenda Lacaire
<input type="checkbox"/> Susan Lyons	<input type="checkbox"/> John Magario	<input checked="" type="checkbox"/> David Messier
<input type="checkbox"/> Nick Newman	<input checked="" type="checkbox"/> Sarah Risotti	<input type="checkbox"/> Larry Walter
<input type="checkbox"/> Chris Marinin	<input checked="" type="checkbox"/> Andrew Crosby	<input checked="" type="checkbox"/> Michael Hinkley

### Minutes:

<b>Motion Made by:</b> Sarah	<b>2<sup>nd</sup></b> Dave	<b>Approved</b> <input type="checkbox"/> <b>Amended</b> <input checked="" type="checkbox"/>
*Correction for Serve safe costs; \$170, not \$17		

### Budget:

<b>Regular Account :</b> Not given	<b>Gift Account:</b> \$709.55
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**Incident Responses:** none

### New Business:

- Welcome to the two new NBEMA members: Andrew Carey and Michael Hinkley. They were already sworn in. The rest of us need to be sworn in (new budget year started July 1<sup>st</sup>) Monday-Thursday. Ethics test needs to be taken. Anne will ask Tara to come to next meeting to swear us in; Sue to ask about how often ethic test needs to be taken.
- The July kiosk at Hannaford's will be donated to NBEMA.
- Changing the date of NBEMA meetings is being considered so that it is convenient for more members and doesn't interfere with other meeting previously scheduled at the NBPD training room.
- Dave M is continuing to help Chris with the 1950 era X-ray machine. There is no radioactive source. He will follow up.
- New radios are needed for new members

### Old Business:

- Bunker reorganizing: Sarah, Michael, Andrew, and Dave M offered to help.
- IAR: New members Andrew and Michael need to be added. Sue as well on her new phone. Shaun/Anne to help.
- Jr. Cert program is definitely in the works for down the road.
- Comprehensive EMA plan for North Brookfield: Michael to work with Vibram. Chris to follow up with Green Gold, water & sewer contingency plans and the evacuation maps from the CMRPC. NB Schools added to the list.
- July 4<sup>th</sup> parade and Town Common festivities (held on the 5<sup>th</sup>) were a success. Especially the laser show. The town hopes to have another similar event at the end of the summer.
- Breakfast to honor Doug – Chris will follow up
- Brenda will be renewing her Serve Safe so NBEMA will be in compliance if a shelter is to be opened.
- Trainings: First Responder and CPR – Shaun Adams will be
  - NBEMA plates: Chris to follow up. Will be paid out of regular account funds.
  - NBEMA IDs: Anne will get Dave H's ID to him when she returns from vacation
  - Application Creation Update: Sue will help Chris with the application. She will also check about the Cori checks.

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### Members, please take the ethics test if not already done so.

- COVID-19 takes precedence. Follow-up of below to when possible.
  - Written procedures Updates: *No Update*
  - Training Matrix (Certifications and re-certifications) *No Update*
- Ethics test <https://www.mass.gov/online-conflict-of-interest-law-training>
- ICS:
  - IS100 <https://training.fema.gov/is/courseoverview.aspx?code=IS-100.c> 2 hour test
  - IS300 In-Person class
  - IS700 <https://training.fema.gov/is/courseoverview.aspx?code=IS-700.b> 3 hour test

### Announcements:

Upcoming Meetings in 2021: 7:00 PM August 12, 2021

Meeting Adjournment: 7:38 Motion Made by: Dave Seconded by: Sarah Approved ☒