

North Brookfield Emergency MINUTES for August 12, 2021

NBEMA@northbrookfield.net

Police Department Training Room and ZOOM meeting ID: <https://us02web.zoom.us/j/87645629890>

Meeting Called to order: 7:08

Attendance:

<input type="checkbox"/> Sgt. Chris Donais Director	<input checked="" type="checkbox"/> Anne Adams (Deputy Director)	<input checked="" type="checkbox"/> Suzanne Lewandowski (Secretary)
<input type="checkbox"/> Shaun Adams	<input type="checkbox"/> Charles Buchanan	<input type="checkbox"/> Seth Buzzell (Military)
<input type="checkbox"/> Gino Caramiello	<input checked="" type="checkbox"/> Gino Caramiello, Jr	<input type="checkbox"/> Stephanie Caramiello
<input checked="" type="checkbox"/> Andrew Crosby	<input type="checkbox"/> Robert Filipkowski	<input checked="" type="checkbox"/> Michael Hinkley
<input type="checkbox"/> Dave Holmes	<input checked="" type="checkbox"/> Brenda Lacaire	<input checked="" type="checkbox"/> John Magario
<input type="checkbox"/> David Messier	<input type="checkbox"/> Nick Newman	<input checked="" type="checkbox"/> Sarah Risotti
<input type="checkbox"/> Larry Walter	<input type="checkbox"/> Chris Marinin	<input type="checkbox"/>

Minutes:

Motion Made by: Sarah **2nd** Michael **Approved** ☐ **Amended** ☒ **It was Chris who was charged with asking Tara to come to the meeting, not Anne.**

Budget:

Regular Account : Paid propane bill

Gift Account:

Incident Responses: none

New Business: Chris had an NBPD related emergency and Anne ran the meeting.

Old Business:

- Sue to get budget figures from via getting access to NBEMA email.
- Ethics test – Every 2 years it needs to be taken
- CORI – Sue handed out the forms, but needs to follow through with frequency.
- Sue to work with Anne and Tara to maintain records of trainings and ethics tests.
- Changing the date of NBEMA meetings - To be determined, Chris was not at meeting.
- X-Ray Machine – No update provided
- Radios. Brenda needs her radio. Ginos Sr and JR need radios as do new members Andrew and Michael.
- Bunker reorganizing: Sarah, Michael, Andrew, and Dave M offered to help. A Saturday at noon. Date to be determined.
- IAR for Andrew, Michael and Sue. No update provided
- Comprehensive EMA: No update provided
- Breakfast to honor Doug
- NBEMA plates: Chris will work with Shiela regarinf payments for plates.
- NBEMA IDs: Dave H, Michael, Andrew
- Application Creation Update: Sue created new application form and gave to Chris after the meeting. A few changes still need to be made before; Sue to send to Chris. He will then give to BOS for approval

Members, please take the ethics test if not already done so.

- **Ethics test** <https://www.mass.gov/online-conflict-of-interest-law-training>
- **ICS:**
 - **IS100** <https://training.fema.gov/is/courseoverview.aspx?code=IS-100.c> **2 hour test**
 - **IS300** In-Person class
 - **IS700** <https://training.fema.gov/is/courseoverview.aspx?code=IS-700.b> **3 hour test**

Announcements:

Upcoming Meetings in 2021: 7:00 PM **September 9, 2021**

Meeting Adjournment: 7:43 **Motion Made by:** Anne **Seconded by:** Sarah **Approved** ☒