

# North Brookfield Emergency MINUTES for September 9, 2021

[NBEMA@northbrookfield.net](mailto:NBEMA@northbrookfield.net)

Police Department Training Room and ZOOM meeting ID: <https://us02web.zoom.us/j/87645629890>

Meeting Called to order: 7:03

## Attendance:

<input checked="" type="checkbox"/> Sgt. Chris Donais Director	<input checked="" type="checkbox"/> Anne Adams (Deputy Director)	<input checked="" type="checkbox"/> Suzanne Lewandowski (Secretary)
<input type="checkbox"/> Shaun Adams	<input type="checkbox"/> Charles Buchanan	<input type="checkbox"/> Seth Buzzell (Military)
<input type="checkbox"/> Gino Caramiello	<input checked="" type="checkbox"/> Gino Caramiello, Jr	<input type="checkbox"/> Stephanie Caramiello
<input checked="" type="checkbox"/> Andrew Crosby	<input type="checkbox"/> Robert Filipkowski	<input checked="" type="checkbox"/> Michael Hinkley
<input checked="" type="checkbox"/> Dave Holmes	<input checked="" type="checkbox"/> Brenda Lacaire	<input type="checkbox"/> John Magario
<input checked="" type="checkbox"/> David Messier	<input type="checkbox"/> Nick Newman	<input checked="" type="checkbox"/> Sarah Risotti
<input type="checkbox"/> Larry Walter	<input type="checkbox"/> Chris Marinin	<input type="checkbox"/>

## Minutes:

<b>Motion Made by:</b>	Sarah	<b>2<sup>nd</sup></b>	Anne	<b>Approved</b>	<input checked="" type="checkbox"/>	<b>Amended</b>	<input type="checkbox"/>
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## Budget:

**Regular Account :** (as of 8/31/21) Paid \$219.97; Bal \$9,780.03      Gift Account: \$886.88  
Bill was paid for the generator. **Chris** to try to get the Charter bill to come to NBEMA and not the town.

Incident Responses: None

## New Business:

- Halloween –Patrol around the Common as with past years
- MREs: Chris to Speak with Kevin Filchak about ordering (from grant)
- We lent the light pole/generator to the Spencer Fair

## Old Business:

- Reminder: Get sworn in
- Application Creation: Have CORI as part of the application. **Sue** to amend the CORI forms w/ NBEMA logo to look like application.
- Records: Update from Sue regarding working with Anne and Tara to maintain records of trainings and ethics tests.
- Changing the date of NBEMA : Determined that for now we will keep the 2<sup>nd</sup> Thursday.
- X-Ray Machine – Dave to take care of everything involved.
- 8 New Radios needed for: Brenda, Gino Sr, Gino Jr, Andrew, Michael, Dave , Sue, and Chris M
- Bunker reorganizing: Waiting until it is cooler, so **October 23<sup>rd</sup> at 9am** is the chosen date. **Anne** to reach out to BOH regarding recycling stuff.
- IAR set up: Andrew and Michael are all set. Sue still need to get reports on phone, but all set on computer.
- Comprehensive EMA plan for planning committee: **Chris** is still working on it.
- Breakfast to honor Doug: No update. **Chris** to work on this.
- NBEMA plates: **Chris** had trouble with ordering. Will keep trying.
- NBEMA IDs: Dave H, Michael, Andrew. Anne will have Shawn show her how to use the machine. Other departments want to use the machine and the town will pay for supplies.
- Apparel: Discussion was held on local companies who embroider. *1<sup>st</sup> String* (New Braintree) <https://1ststringstore.com/1stString/shop/home> and *I am T-Shirts* (Charlton) <https://iamtshirts.com/> were mentioned.

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**Members, please take the ethics test if not already done so.**

- Ethics test <https://www.mass.gov/online-conflict-of-interest-law-training>
- ICS:
  - IS100 <https://training.fema.gov/is/courseoverview.aspx?code=IS-100.c> 2 hour test
  - IS300 In-Person class
  - IS700 <https://training.fema.gov/is/courseoverview.aspx?code=IS-700.b> 3 hour test

**Announcements:** First weekend in November there will be a Theatre Guild event

**Upcoming Meetings in 2021:** 7:00 PM    October 14, 2021, November 11, December 9, 2021

**Meeting Adjournment:** 7:51    Motion Made by: Dave      Seconded by:    Sarah      **Approved**    ☒