

TOWN OF NORTH BROOKFIELD

FINANCE COMMITTEE

Minutes of the Meeting of Wednesday, June 14, 2017
North Brookfield Elementary School – Town Meeting @ 6:30 p.m.

Present: Sheila Orsi, Bob Locatelli, Chet Lubelczyk, and Kristen Walther
Absent: Pete Dupell
Guest: Eric Hevy & Diane Nichols

The Meeting was called to order at 6:30 p.m. by Sheila Orsi. Sheila chaired the meeting.

1. Meeting minutes were not available, postponed.
2. Diane from the Council on Aging came to speak to the Finance Committee regarding some concerns she has for her department. Her issues included the COA budget being cut by a total of 22%, the time she is working as she is filling in for the Outreach Director position, amounting to approximately 25 hours per week, and the money for the position of the OD, approximately \$13,000 annually.
The conversation shifted to the 25 hours, which would require the position of administrator and OD merged to have to have health insurance. When Eric had inquired to Anne Jeanette if the insurance could be waived, the answer was yes, but that if the administrator lost any other means of health insurance the town would be liable and required to provide it.
Diane was concerned as well that the population of the seniors in the town will be growing in the next few years, we are currently at about 990 residence in town that are over the age of 60. She stated that 450-600 seniors a month are served through the COA. Diane gave the Finance Committee a great review of all of the services provided by the COA.
Chet moved to table the discussion, Kristen seconded. The vote was unanimous
3. One department was requesting transfers from within their own budget. The transfer was read and reviewed:
School - \$2,088.20 to the School Roof line item
Chet made a motion to approve all of the transfers, Kristen seconded. The vote was unanimous.
4. Chet had 3 items to discuss:
Police: Chet would like to see the department reduced by \$25,000
Selectmen: reduce by \$13,000. These reductions would allow the deficit to be closer to a \$0.00 budget deficit
Highway Department: New vehicles requests. Bob stated he would speak with Jason and get a better understanding of the Highway departments request.
5. Annual Voting
Chair Person: Chet moved to approve Sheila Orsi as the chair for FY19, Bob seconded. The vote was unanimous.
Secretary: No one was nominated. After much discussion, it was mentioned that the position be a rotating position for the year. The motion was made by Sheila, seconded by Kristen. The vote was unanimous.
6. Kristen recommended that the performance pay should be risen for the COA administrator 19.5 hour salary to compensate her for any other duties. The discussion was tabled.
7. Our next meeting will be June 23, 2017 at 6:30 p.m. at the Police Station. Bob moved that we adjourn the meeting at 7:51 p.m. and Chet seconded. The vote was unanimous to adjourn.

Respectfully submitted,

Sheila J Orsi

Approved
10/4/17
Sheila, Chet + Kristen