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**Sent:** Sunday, November 27, 2022 9:28 PM  
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**Subject:** Fwd:

North Brookfield Finance Committee  
Minutes of Meeting

November 10 , 2022 NB Senior Center

Meeting Opened at 6:30

Present: Mike Zalansky, Chet Lubelczyk; Bob Locatelli; Michelle Petraitis, Kathy Crevier;  
Karen Hubacz and Joe Trentacosta, Alternates;  
Also Present: Jason Petraitis; John Tripp; Brooke Canada, BOS and Shiela LeBlanc, Town Accountant

October 27th Minutes approved as presented:

Discussion brought up by Chet regarding Joe's liaison designation being brought to a FinCom vote, but not done with earlier liaison designations.

Joe reported on his attending an MMA meeting in Gardner

Mike reported on his meeting regarding Conflict Management geared to FinCom  
Discussion on the benefits of this program being provided to Town Hall personnel

Fire Chief, Joe Holway, was present to discuss plan for the Fire Dept. and Highway Dept (Huck's Garage)  
Renovations:

Proceeding with his proposed plan, versus the prior proposal of construction of a new fire station on Grove Street, will save the Town nearly 9 million dollars.

The price of 4 to 4.2 million dollars will cover....

Renovating Huck's Garage on Donovan Rd. to accommodate Highway Dept.

Renovating current Highway structure on School St. to accommodate the Fire Dept

Renovating current Fire Station into a Fire Dept. Office facility, etc.

This will require a Town Meeting vote as well as a Debt Exclusion vote

Fire Chief is planning on the voting stage to happen in January, 2023

There is enough money in their Gift Account to cover meeting costs

Fire Chief will get copies of work estimates to FinCom members

Library

Discussion on salary for Town Librarian

Voted to increase salary to \$24.00/hour

Mike to notify Library

Add to Minutes that Bob voted against this amount. Feels it should be more.

Will have to come before Town Meeting. A Raise and Appropriate vote

Discussion on Kathy moving forward to determine why the Historical Museum was moved from upstairs in Library to current location on Main St.

Jason Petraitis will follow up on this.

Downtown Development Committee

Chet informed FinCom and BOS that the contractor has done more work and is looking for payment

There are two grants through the DDC; one for \$400,000 and another for \$200,000

The procedure for payment is that the Town will pay for work completed, and then the Town will be reimbursed through grant funds

Advised by BOS that they have not sent payment because there is nothing in contract for this additional work. Once contractor shows BOS just where this is additional work is indicated in contract, they will make payment.

Shiela LeBlanc -

Suggesting that from Free Cash we spend approximately \$45,000. to fill our 10,000 gallon tank located at Techo Bloc with Diesel fuel.

The price of Diesel Fuel is increasing daily, and doing this will save Town some money

BOS announced that a Special Town Meeting will be held on Thursday, December 1st at the Elementary School Auditorium at 6:30

Will ask that from Free Cash a sum of money be put into the Stabilization Fund

Will ask that from Free Cash we make the next two Fire truck payments (\$85,000 and \$85,000)

Discussion regarding EMS and the generator in the school.....

Next meeting on Thursday, December 1st at 6:00 in the NB Elementary School Auditorium

To discuss Articles on the Warrant for the Special Town Meeting.

Meeting adjourned at ?????? (KC did not record)