

Finance Committee Meeting held on May 6, 2021 @6:30 at Police Station

Present: Karen Kiley, Chet Lubelczyk, Michelle Petraitis, Tara Hayes, Robert Locatelli, alternate Kathy Crevier

Absent: April Hubacz

Guests: Shiela Leblanc, Dale Kiley

Meeting was chaired by Karen and called to order at 6:34

- Minutes of 4/29/21
 - Michelle motion, Chet second, unanimous
- Transfers
 - FYI: \$500 from Clinical Services for expenses
- Old Business
 - Budgets
 - Police cruiser lease
 - The chief didn't include this on his budget; he thought it was paid by free cash. It was in the past but needed to be on the budget. It has been added to the budget and the funds added to the Lease Stabilization Account. There was some discussion between Chet & Dale about leases not being included in department budgets. It was determined to move the lease payments to a separate category in the spreadsheet.
 - Highway Leases
 - The highway department leases will all be paid off in FY22.
 - Fire Assistant Chief salary
 - Tara found the minutes from the BOS meeting that set the salaries and did the math forward. \$6,767 salary has been entered into the budget.
 - School
 - Shiela continues to look for possible revenue. The school budget is now up to \$5,696,590, only \$462,590 less than level funded. There was much discussion about cutting all of the other departments. Most departments did submit lower budgets. Tara did the calculations for a 2% cut to every department which would save \$57,877. This would be set aside for any shortfalls we may experience this year. Chet made a motion that we notify all departments to cut 2% from the bottom line of their budgets except the school; Michelle seconded, unanimous.
- New Business
 - STM Articles
 - The articles were updated to reflect the Finance Committee and Board of Selectmen recommendations. Everyone reviewed and agreed; Tara will copy and bring to the Town Meeting on May 7th for handouts
- Next meeting not scheduled at this time
- Motion to adjourn, Michelle, second by Chet, unanimous @7:52

Follow up items

- Memo to departments for 2% cut

Capital Plans

- Leases
 - Fire
 - Turnout Gear
 - Last payment 8/23
 - \$8358.71
 - Fire Truck
 - Last Payment 8/24
 - \$85,197.89
 - Air Packs
 - Last payment 4/2026
 - \$29,032.61
 - Police
 - 2 cruisers
 - Last payment 5/2022
 - \$26,755.21
- Highway
 - Chipper
 - See 5/7/21 STM article
 - To see if the Town will vote to transfer the sum of \$23,800.00 from Highway Salary account to Tree Warden's expense account
 - Mulcher/mower machine
 - Take funds from balance of that transfer to fix current to 100%
 - Truck
 - On hold
 - Salt shed repairs to fascia
 - On radar for FY23
- Fire Department
 - Aerial Truck inspection
 - Air pack inspections