

TOWN OF NORTH BROOKFIELD

FINANCE COMMITTEE

Minutes of the Meeting of Wednesday, June 15, 2016  
North Brookfield Police Department @ 6:30 p.m.

Present: Debby Maggio, Sheila Orsi, Bob Locatelli, Rob Miner, Chet Lubelczyk (late)

Absent: Pete Dupell

Guest: Eric Hevy

The Meeting was called to order at 6:48 p.m. by Sheila Orsi. Sheila chaired the Meeting.

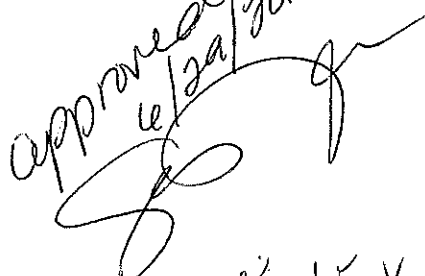
1. We discussed the minutes from meeting of May 25, 2016. Bob moved to approve, Sheila seconded. We voted unanimously to approve.
2. Requests for Transfer from Reserve Fund:
  - a) Fire to salary account - \$5237.23. Salary balance is (\$6114.74). Brad has requested that all leftover line items been transferred to the salary account. In addition, he needs \$877.51 from the FinComm Reserve account. Debby moves that we give the Fire Dept the requested funds. Bob seconded. All unanimous except Chet who abstained because he missed the conversation regarding the request.
3. Requests for Transfer of Appropriations with Restrictions.
  - a) \$975 for Town Clerk for Election and Census. Sheila moved to approve, Rob M seconded. Unanimous approval.
  - b) \$710 for Town Clerk for Election and Registrar Salary. Chet moved we approve. Bob L seconded. Unanimous approval.
  - c) \$2975 for Tree Warden Tree Maintenance. Chet moves to approve. Bob seconded. Unanimous to approve.
  - d) \$25,057.98 for BOS/Board of Health Landfill Containment from Group Insurance. Bob L moved and Rob M seconded. Chet said as long as we have received the invoices then it is okay to approve. Unanimous approval.
  - e) \$485.51 for COA. Janitor salary was shorted. Chet moved to approve. Debby seconded. Unanimous to approve.
  - f) \$290 for Library Books. Rob M moves; Bob L seconded. Unanimous to approve.
  - g) \$2700 for Water Dept. due to much higher number of water main breaks. Chet moved; Bob L seconded. Unanimous to approve.
4. Kirk Burnham from the Cemetery Dept. said the revolving account for Cemetery needs to be increased from \$10K to \$15K. BOS approved this increase on 6/7/16. Chet moved to approve and Rob M seconded. Unanimous to approve.
5. Water Dept. gave us a revised budget. They said they submitted it to all approving departments in March 2016 but nobody could confirm receipt.
6. Eric Hevy said he received a call this afternoon saying there might be an issue with the budget but he's not sure what it is. Sheila suggested we recommend that the FinComm and BOS will recommend to the town

departments the amount that we suggest they spend and then the departments have to tell them why or how they need more. Eric said we were told to level fund all departments and then analyze the supporting documentation for each department who asked for more money to decide if it is worth funding for FY17. We are deciding to level fund every department and also fund the school budget increase of \$200K.

7. Sheila asked Eric why Mary asked the School Dept to go through another round of cuts. He explained that if there is still a deficit and we have level funded most departments then the school dept is the only place to cut.
8. Our next meeting will be Friday, June 17, 2016 at 6:30 p.m. at the North Brookfield Elementary School Auditorium. Debby moved that we adjourn the meeting at 8:14 p.m. and Bob seconded. The vote was unanimous to adjourn.

Respectfully submitted,

Debby Maggio

approved  
6/29/2015  
  
attendance:  
B. Loccote  
C. Libulczyk  
R. Minor  
S. Oasi