

# **TOWN OF NORTH BROOKFIELD 2019**

## **ANNUAL REPORT OF THE TOWN OFFICERS**



Leslie Burton was a behind the scenes actor that kept the town of North Brookfield running as well as it could. She began working for North Brookfield in 1997. She worked for the town for 22 years and served under 17 different select board members. It was not an easy task and she succeeded in it professionally and successfully representing the Town in such a way that every taxpayer and citizen should be pleased.

The job itself, at first glance, does not seem like very much. It appears as someone sitting in an office answering the phone and directing people to the various offices down the hall. Appearing at meetings and taking minutes for those meetings is an addition that can be expected. However, the job itself is an enormous task and Leslie effectually attended to her duties throughout her tenure.

Leslie had to be the go between from the Board of Selectmen to the rest of the town departments and citizens. Her job was to make sure that the selectmen had all the information they needed to make decisions from the most educated position possible. Part of the difficulty is the turnover of members of the board. Having to update seventeen different people on various subjects at various times is not easy. She was responsible to maintain and remember information regarding town finances, disputes among citizens as well as among various departments, details of contract agreements, railroad meetings and information, as well as very many other issues there are not pages enough to bring up.

In keeping the office running smoothly and keeping the Board up to date, Leslie had a good working knowledge of the other departments contained within the town offices. She maintained contact with all the department heads and various boards to make sure that the Board of Selectmen were keeping up with the town's obligations and deadlines. She educated herself on any state mandates and regulations from state agencies so that the Board almost never waited for information.

Personally, Leslie was easy to converse with and was always ready to discuss any aspect of North Brookfield. She knew when to be discreet and when something needed to be brought up despite any discomfort or disagreement to maintain the integrity of North Brookfield. Leslie saved the town itself a lot of aggravation and money. She helped any of the town departments that needed it and maintained friendly work relationships with everyone. It was a pleasure to have known and worked with Leslie and she will be missed. Leslie did not live in North Brookfield, but her loyalty was true. We should all be proud of the job she did here.

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## GENERAL INFORMATION

2019

North Brookfield

Senators and Representatives

Office Hours

Telephone Numbers

E-mail Address

Elected Town Officials

Appointed Town Officials

Marriages and Deaths

Town Meetings and Elections

## **TOWN OF NORTH BROOKFIELD**

**INCORPORATED: 1812**

### **LOCATION**

Worcester County, central Massachusetts, bordered by New Braintree and Oakham on the north, Spencer on the east, Brookfield and East Brookfield on the south, and West Brookfield on the west: approximately 25 miles from Worcester, approximately 55 miles from Boston.

### **POPULATION**

2019 Census Figure: 4,429

### **AREA**

21.1 square miles, 12,303 acres, 70.35 miles of paved road and 12 miles of dirt roads

### **TYPE OF GOVERNMENT**

Open Town Meeting with a three-member Board of Selectmen

### **ANNUAL TOWN MEETING & ANNUAL TOWN ELECTION**

The Annual Town Election is held on the first Monday in May of each year and the Annual Town Meeting is held the Friday following the first Monday of May each year.

### **QUALIFICATIONS FOR REGISTRATION AS A VOTER**

Must be 18 years of age, American born or fully naturalized citizen, and a resident of North Brookfield. Register in Town Clerk's office, before elections and town meeting on dates announced by Town Clerk. Absentee voting is available for all elections.

## WATER BILLS

Water bills are due September 1<sup>st</sup> and March 1<sup>st</sup> of each year.

## SEWER BILLS

Sewer bills are due October 1<sup>st</sup> and April 1<sup>st</sup> of each year.

## TAX BILLS

Real Estate Taxes are payable on a quarterly basis on May 1<sup>st</sup>, August 1<sup>st</sup>, November 1<sup>st</sup> and February 1<sup>st</sup>. The bills are due and payable 30 days from the date of mailing.

Motor vehicle excise bills are due 30 days from the date of issue.

## LANDFILL STICKERS

Stickers cost \$60. Bags are \$15.00 for a package of 10 33-gallon bags, or \$12.00 for a package of 10 12-gallon bags. New residents must provide proof of residency.

## DOG LICENSES

Dog licenses expire March 31<sup>st</sup> of each year. All dogs must be licensed at three months with proof of rabies vaccine certificate to be shown at time of licensing.

Fees: \$8.00 for neutered or spayed dogs and \$12.00 for all others.

**SENATORS IN CONGRESS**

Senator Elizabeth Warren (D)  
317 Hart Senate Office Building  
Washington, DC 20510  
(202) 224-4543  
2400 JFK Federal Building  
15 New Sudbury Street  
Boston, MA 02203  
(617) 565-8519

Senator Edward J. Markey (D)  
218 Russell Senate Office Building  
Washington, DC 20510  
(202) 224-2742  
975 JFK Federal Building  
15 New Sudbury Street  
Boston, MA 02203  
(617) 565-8519

**REPRESENTATIVE IN CONGRESS**

James P. McGovern (D) 2<sup>nd</sup> Congressional District  
438 Cannon House Office Building  
Washington, DC 20515  
(202) 225-6101  
12 East Worcester Street  
Worcester, MA 01604  
(508) 831-7356

**STATE SENATOR**

Senator Anne M. Gobi (D)  
Worcester, Hampden, Hampshire, and Middlesex District  
State House Room 513  
Boston, MA 02133  
(617) 722-1540

**STATE REPRESENTATIVE**

Representative Donald R. Berthiaume, Jr. (R)  
5<sup>th</sup> Worcester District  
State House Room 540  
Boston, MA 02133  
(617) 722-2090

## **TOWN OF NORTH BROOKFIELD OFFICE HOURS**

### **BOARD OF ASSESSORS:** (508) 867-0209 215 North Main Street

Monday thru Thursday 8:00 AM to 12:00 PM

### **BUILDING INSPECTOR:** (508) 867-0222 215 North Main Street

John Couture, Inspector

1<sup>st</sup> and 3<sup>rd</sup> Monday 5:30PM

2<sup>nd</sup> and 4<sup>th</sup> Monday 5:30PM in East Brookfield

### **TOWN CLERK:** (508) 867-0203 215 North Main Street

Tara Hayes, Town Clerk

Monday thru Thursday 9:00AM to 2:00PM, Tuesday evenings 5:00PM-8:00PM

### **TOWN COLLECTOR:** (508) 867-0202 215 North Main Street

Lisa Taylor, Town Collector

Monday, Tuesday, Thursday 9:00AM to 2:00PM

Tuesday evening 6:00PM-8:00PM, Wednesday 9:00AM to 12:00PM

### **HASTON FREE PUBLIC LIBRARY:** (508) 867-0208 161 Main Street

Dawn Thistle, Director

Monday and Wednesday 1:00PM – 7:00PM

Tuesday 10:00am to 5:00PM

Thursday 1:00PM to 6:00PM

Saturday 9:00AM to 12:00PM

### **BOARD OF HEALTH:** (508) 867-0201 215 North Main Street

Brian Tessier, Administrator

\*\*\*check hours\*\*\*

### **HIGHWAY DEPARTMENT:** (508) 867-0213 58 School Street

Kim Kort, Administrative Assistant

Tuesday, Wednesday, Thursday 9:00AM -2:00PM

### **PLUMBING & GAS INSPECTOR:** (508) 509-5595

Troy Allen, Inspector

### **BOARD OF SELECTMEN:** (508) 867-0200 215 North Main Street

Ashley Barre, Administrative Assistant

Monday, Tuesday, Thursday 9:00AM – 2:00PM

Wednesday 9:00AM-12:00PM

Meetings: Tuesdays 6:00PM alternating at Senior Center or Town Offices

**SENIOR CENTER:** (508) 867-0220 29 Forest Street  
Diane Nichols, Director  
Monday thru Friday 9:00AM – 2:00PM

**SEWER DEPARTMENT:** (508) 867-0211 59 East Brookfield Road  
James Nyberg, Superintendent  
Monday thru Friday 8:00AM – 3:00PM  
Meetings: 2<sup>nd</sup> Monday 3:30PM

**WATER DEPARTMENT:** (508) 867-0207 14 Bell Road  
Kelly Valeri, Administrative Assistant  
Monday thru Friday 8:00AM to 2:00PM  
Meetings: 2<sup>nd</sup> Monday 6:00PM

**VETERAN’S AGENT:** (508) 867-0205 215 North Main Street  
Holly Kularski, Director of Veteran’s Services  
Tuesday 5:00PM – 8:00PM or by appointment

**WIRING INSPECTOR:** (508) 867-0238  
Donald Doe, Inspector

**THE FOLLOWING BOARDS MEET ON A MONTHLY BASIS:**

**2<sup>nd</sup> MONDAY OF THE MONTH**  
Council on Aging                      4:00PM 29 Forest Street  
  
School Committee                      7:00PM Elementary School

**2<sup>nd</sup> and 4<sup>th</sup> TUESDAY OF THE MONTH**  
Conservation Commission                      7:00PM 215 North Main Street

**1<sup>st</sup> WEDNESDAY OF THE MONTH**  
Library Trustees                      7:00PM 161 Main Street

**3<sup>rd</sup> WEDNESDAY OF THE MONTH**  
Planning Board                      7:00PM 29 Forest Street

**1<sup>st</sup> THURSDAY OF THE MONTH**  
Playground Committee                      7:00PM 29 Forest Street

**4<sup>th</sup> THURSDAY OF THE MONTH**  
Housing Authority                      5:30PM 271 North Main Street

**TELEPHONE INFORMATION FOR ANSWERS ON:**

Assessments	
Board of Assessors	508-867-0209
Births, Deaths, Marriages	
Town Clerk	508-867-0203
Building Permits	
Building Inspector	508-867-0222
Cemeteries	
Cemetery Commission	508-867-3384
Conservation	
Conservation Commission	508-867-6409
Dog Licenses	
Town Clerk	508-867-0203
Education	
Supt. Of Schools	508-867-9821
Elderly Information	
Council on Aging	508-867-0220
Elections, Voting & registration	
Town Clerk	508-867-0203
Garbage & Refuse	
Board of Health	508-867-0201
Gas Permits	
Gas Inspector	508-509-5595
Health and Sanitation	
Board of Health	508-867-0201
Landfill & Septic	
Board of Health	508-867-0201
Highway & Streets	
Highway Department	508-867-0213
Housing	
Housing Authority	508-867-2826

Library		
Haston Public Library	508-867-0208	
Plumbing Permits		
Plumbing Inspector	508-509-5595	
Schools		
Superintendent	508-867-9821	
High School	508-867-7131	
Elementary School	508-867-8326	
Selectmen		
Selectmen's Office	508-867-0200	
Sewer		
Sewer Department	508-867-0211	
Tax Collections		
Town Collector	508-867-0202	
Veterans' Benefits		
Veterans' Agent	508-867-0205	
Water		
Water Department	508-867-0207	
Wiring Permits		
Wiring Inspector	508-867-0203	

#### POLICE DEPARTMENT

Emergency Number 24 hours per day	911
Non-Emergency	508-867-0206
Dispatch	508-867-1170

#### FIRE DEPARTMENT

Emergency Number 24 hours per day	911
Non-Emergency	508-867-0237



## E-MAIL ADDRESSES

Town Accountant Thomas Wilson	<a href="mailto:accountant@northbrookfield.net"><u>accountant@northbrookfield.net</u></a>
Board of Assessors	<a href="mailto:assessors@northbrookfield.net"><u>assessors@northbrookfield.net</u></a>
Building Inspector John Couture	<a href="mailto:buildinginspectornb@gmail.com"><u>buildinginspectornb@gmail.com</u></a>
Town Clerk Tara Hayes	<a href="mailto:townclerk@northbrookfield.net"><u>townclerk@northbrookfield.net</u></a>
COA Director Diane Nichols	<a href="mailto:coadirector@northbrookfield.net"><u>coadirector@northbrookfield.net</u></a>
Town Collector Lisa Taylor	<a href="mailto:collector@northbrookfield.net"><u>collector@northbrookfield.net</u></a>
Fire Chief Joe Holway	<a href="mailto:joe.holway@verizon.net"><u>joe.holway@verizon.net</u></a>
Board of Health	<a href="mailto:health@northbrookfield.net"><u>health@northbrookfield.net</u></a>
Highway Department	<a href="mailto:nbhighwaydept2@verison.net"><u>nbhighwaydept2@verison.net</u></a>
Library Director Dawn Thistle	<a href="mailto:dthistle@cwmars.org"><u>dthistle@cwmars.org</u></a>
LPAC Chairman Jake Anderson	<a href="mailto:W1JFA@outlook.com"><u>W1JFA@outlook.com</u></a>
Police Chief Mark Smith	<a href="mailto:cms@nbpolice.net"><u>cms@nbpolice.net</u></a>
Board of Selectmen	<a href="mailto:selectmen@northbrookfield.net"><u>selectmen@northbrookfield.net</u></a>
Sewer Department	<a href="mailto:nbsewer@verizon.net"><u>nbsewer@verizon.net</u></a>
Treasurer Anne Janette	<a href="mailto:treasurer@northbrookfield.net"><u>treasurer@northbrookfield.net</u></a>
Water Super Rich Kennan	<a href="mailto:rknbwd@verizon.net"><u>rknbwd@verizon.net</u></a>
Webmaster	<a href="mailto:webmaster@northbrookfield.net"><u>webmaster@northbrookfield.net</u></a>

**ELECTED OFFICIALS  
2019**

<u>SELECTMAN</u>	<u>TERM EXPIRES</u>
Jason M. Petraitis	2020
John Tripp	2021
Dale R. Kiley	2022
 <u>MODERATOR</u>	
James N. Caldwell	2022
 <u>TOWN CLERK</u>	
Tara M Hayes	2022
 <u>SCHOOL COMMITTEE</u>	
Maria Beiter-Tucker	2020
Kristen M. Depasse	2020
Ruth S. Honthumb	2021
Elisabeth J. Melad	2021
Deborah Maggio	2022
 <u>WATER COMMISSIONER</u>	
Shiela A. LeBlanc	2020
Tim Nason	2021
Scott M Bombard	2022
 <u>ASSESSOR</u>	
Sheila A. Buzzell	2022
Priscilla A. Johnson	2020
Lisa M. Kularski	2021

BOARD OF HEALTH

Robert Locatelli	2020
John S. Alphin	2021
Trevor P. Bruso	2022

TREE WARDEN

Anthony Holway	2021
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CEMETERY COMMISSIONER

Kirk Burnham	2020
Mary E. Kularski	2021
Jason M. Petraitis	2022

CONSTABLES

Dennis Trela	2022
Michael Splaine	2022
Tim Nason	2022

LIBRARY TRUSTEES

Betty S. Wuelfing	2020
Scott W. Norrie	2020
Harbour Fraser Hodder	2021
Ellen M. Smith	2021
Thomas J. Skowron	2021
David A Maher Jr	2022
Margaret Bodine	2022

PLANNING BOARD

John Ross Turner	2020
Susan L Lyons	2021
Jason A. Spangenberg	2022
John Tripp	2023
William H. King	2024

PLAYGROUND COMMITTEE

Daniel Roman	2020
Michael Doe	2021

HOUSING AUTHORITY FOR 5 YEARS

Mary J. Waytina	2020
Darlene M. Lavin	2021
Carole E. Ryback	2023
Mary B Dolan	2024

SOUTHERN WORCESTER COUNTY REGIONAL  
VOCATIONAL SCHOOL DISTRICT

Donald J. Gillette	2020
James N. Caldwell	2021

## APPOINTED TOWN OFFICIALS FY 2020

The following persons are appointed by the Board of Selectmen to the offices hereafter named to begin a new term of service effective July 1, 2019:

Administrative Assistant to Selectmen	Ashley Barre
Animal Control Officer	Ofc. Chris Donais
Assistant Animal Control Officer	Ofc. Sarah Dyer
Bell Ringer	Richard Smith
Assistant Bell Ringer	Thomas Miner
Board of Overseers	Lt. Ryan Daley
Building Inspector	John Couture
Local Inspector	Nelson Burlingame
CMRPC Alternate	William King
Caretaker of Town Clock	James Black
Constable	Arthur Tatro
Council on Aging Director	Diane Nichols
E911 Coordinator	Chief Mark Smith
Emergency Management Director	Douglas Blood
Fence Viewers	vacant
	Richard Dupre, Sr.
Fire Chief	Joseph Holway
Deputy Fire Chief	Darin Anderson
Gas Inspector	Paul Bouchard
Assistant Gas Inspector	James Bergeron
Gypsy Moth & Elm Tree Supt	Anthony Holway
Hazardous Waste Coordinator	John Alphin
Harbormaster	Ryan Daley
Historian	Jason Petraitis
Insurance Commissioner	Ashley Barre
Janitor of Town Offices	Thomas Miner
Local Emergency Planning	Douglas Blood
	Chief Mark Smith
	Chief Joseph Holway
	Jason Benoit
Lumber Surveyors	Chet Lubelczyk
	Ross Hubacz
Parking Fines Clerk	Lisa Taylor

Plumbing Inspector  
Assistant Plumbing Inspector  
Police Chief  
Lieutenant  
Sergeant  
Patrolman  
Patrolman  
Patrolman

Part time police officers:

Officer Erik Bishop  
Officer Jonathan LaPorte  
Officer Matthew Niles  
Officer Ashley Jodoin  
Officer Kyle Cassavant  
Officer Michael Splaine  
Officer Jacob Deschamps  
Sp. Officer John Murphy

Public Weigher  
Quaboag Valley Economic Development  
Safety Inspector  
SCM Elderbus Board of Directors  
Supt of Streets & Highways,  
Sidewalks, Bridges  
Town Accountant  
Town Collector  
Town Counsel  
Town Hall Agent  
Town Treasurer  
Veterans' Agent  
Webmaster  
Wire Inspector  
Assistant Wire Inspector  
Zoning Enforcement Officer

AGRICULTURAL COMMISSION

Carole Cutrumbes  
Patrick McIntire  
Carl Gustafson  
William King  
James Mendala

Troy Allen  
James Bergeron  
Mark Smith  
Ryan Daley  
David Churchey  
Christopher Donais  
Jeff Martin  
Richard Caron, Jr.

Karen Hubacz Kiley  
James Metcalf  
Joseph Holway  
Diane Nichols

Jason Benoit  
Thomas Wilson  
Lisa Taylor  
Kopelman and Paige  
vacant  
Anne Jannette  
Holly Kularski  
Priscilla Johnson  
Donald Doe  
Troy Brown  
John Couture

#### 200<sup>TH</sup> ANNIVERSARY COMMITTEE

Sheila Buzzell  
Patricia Miller  
Nancy Nykiel

#### CAPITAL IMPROVEMENT PLANNING COMMITTEE

Vacant (At large member)	2022
Vacant (At large member)	2022
Jason Petraitis (Selectmen's representative)	2020
Vacant (Planning Board representative)	2021
Vacant (Finance Committee representative)	2021
Charles Lindgren	Alternate
Vacant	Alternate

#### CONSERVATION COMMISSION

Brandon Avery	2023
Ross Hubacz	2022
Christine Morrison	2021
Robert Locatelli	2021
John Turner	2020

#### COUNCIL ON AGING

John DeSimone	2022
Florine Martel	2020
Dorothy Revene	2020
Lisa Testa	2020
Judith Manning	2021
Mary Waytina	2021
Debbie Maggio	2021
Kate Norrie	Alternate
Cathy Strandberg	Alternate

#### DOWNTOWN DEVELOPMENT COMMITTEE

Sheila Orsi	2021
April Pagnoni	2021
Jack McClintock	2021
Marilyn Borst	2022
Ethan Melard	2022

**ELECTION WORKERS**

**REPUBLICANS**

Warden: Lisa Kularski

Deputy Warden: Holly Kularski

**DEMOCRATS**

Warden: Dorothy Revene

Deputy Warden: Robin Thomasian

Deputy Warden: Rita Lemieux

Deputy Warden: Sheila Buzzell

**UNENROLLED**

Warden: Rosemary Mackenzie

Deputy Warden: Susan St. John

Deputy Warden: Patricia Miller

Deputy Warden: Beverly Mimeault

Deputy Warden: Carole Ryback

**BALLOT CLERKS & INSPECTORS (REPUBLICANS)**

Holly Smith

Ruth Ann Smith

Lisa Kularski

Holly Kularski

**BALLOT CLERKS & INSPECTORS (DEMOCRATS)**

Rita Lemieux

Dorothy Revene

Harbour Fraser Hodder

Robin Thomasian

Patricia Potter

Sheila Buzzell

**BALLOT CLERKS AND INSPECTORS (UNENROLLED)**

Patricia Miller

Rosemary Mackenzie

Ellen Smith

Carole Ryback

Shiela LeBlanc

Joanne Ford

Susan St. John

Beverly Mimeault



Priscilla Johnson  
Denise Lindell  
Elizabeth Doherty  
Leon Mimeault

**TALLY CLERKS & INSPECTORS (REPUBLICANS)**

Ruth Ann Smith  
Holly Kularski  
Lisa Kularski

**TALLY CLERKS AND INSPECTORS (DEMOCRATS)**

Patrice Cronin  
Robin Thomasian  
Patricia Potter  
Sheila Buzzell

**TALLY CLERKS AND INSPECTORS (UNENROLLED)**

Beverly Mimeault  
Rosemary Mackenzie  
Patricia Miller  
Susan St. John  
Priscilla Johnson  
Carole Ryback  
Shiela LeBlanc  
Joanne Ford  
Ellen Smith  
Denise Lindell

**FINANCE COMMITTEE & SPECIAL TOWN EMPLOYEES**

Karen Hubacz Kiley	2022
Chester Lubelczyk	2022
Tara Hayes	2020
April Gillette	2021
Michelle Petraitis	2022
Vacant	

**FIRE DEPARTMENT BUILDING COMMITTEE**

James Black  
Darrin Anderson  
Joe Holway  
Mark Smith

Eric Hevy  
Chet Lubelczyk  
Robert Smith  
David Harris

FRIENDS OF THE TOWN HOUSE COMMITTEE

Jim Buzzell  
Joan Small  
Trish Miller  
Maureen Wesolaski  
Jean Underwood

HISTORIC COMMISSION

Andrew Caron  
Brandon Avery  
Michael Hubacz  
Sharon Donovan

INSURANCE ADVISORY COMMITTEE

Anne Jannette, ex-officio  
Gene Caille  
Lisa Cutrumbes  
Ryan Daley  
Priscilla Johnson  
Laurie Lapierre  
Todd Taylor  
Richard Lind  
Damien Surette

LIBRARY BUILDING MAINTENANCE COMMITTEE

Thomas Skowron  
Harbour Fraser Hodder  
Helen Foyle  
Richard Miller  
Robert LaFlamme  
Scott Norrie  
Ellen Smith  
Dawn Thistle, ex-officio

LOCAL CULTURAL COUNCIL

Eva Brown

Harbour Fraser Hodder  
Elisabeth Hyder  
Susan LaFlamme  
Dakota Hinerth  
Laura Dusty  
Kerri McCarthy  
Sharon Donovan

LOCAL PUBLIC ACCESS COMMITTEE

Jake Anderson	2022
Paul Leblanc	2022
Ellen Smith	2020
Sheila Orsi	2021
Byron Ake	2021

Additional Videographers

Ray Hebert  
Tina Buzzell  
Corey Macintosh  
Brighton Steuer  
Christopher Tillotson  
Erica Tillotson  
Justin Larue  
Nathan Gershman  
Kjersten Anderson  
Luke Anderson  
Alec Norrie

NORTH BROOKFIELD EMERGENCY MANAGEMENT AGENCY

Douglas Blood, Director  
Anne Adams, Deputy Director  
Gary McComas, Assistant Director  
Charles Buchanan  
Stephanie Carmiello  
Gino Carmiello  
Gino Carmiello, Jr.  
Suzanne Lewandowski  
David Messier  
Sarah Risotti  
Lorell Trimby

Cheryl Vosberg  
Larry Walter

NBHELPS

Suzanne Lewandowski  
Trish Miller  
Jennifer Bujnevicie  
Susan Waskewicz  
Katie Griffin  
Alicia Anderson  
Melissa Seidler  
Kristin Depasse

BOARD OF REGISTRARS

Sharon Donovan	2022
Jeannette Anderson	2020
Stanley Hanson	2021

Helen Foyle	Temporary Registrar
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SAFETY COMMITTEE

Mark Smith, ex-officio  
Joe Holway, ex-officio  
Jason Benoit, ex-officio  
James Nyberg  
Rich Kennan  
Peter Shipman  
Patrick Kiritsy

SEWER COMMISSIONERS & SPECIAL TOWN EMPLOYEES

Donald Smith	2020
Charles Haddock	2021
Kevin Valeri	2022

Sewer Superintendent	James Nyberg
Asst Sewer Superintendent	Eric Cardenas
Operator WWTP	Michael Mercandante

TOWN BEACH COMMITTEE

Vacant  
Vacant  
Vacant

TOWN FOREST COMMITTEE

Anthony Holway  
Carl Gustafson  
Ross Hubacz

TOWN HOUSE STUDY COMMITTEE

Channing Leblanc  
Crystal Caron  
Joseph Valencourt  
Erin Smith  
Ruth Honthumb

TOWN PARK COMMITTEE

James Bartlett  
Padgett Berthiaume  
Eric Hevy  
Joe Holway  
Ryan Holway  
Robert LaFlamme  
Dave Martin  
Jeff Martin  
Richard Paquette  
Andrew Paquette

ZONING BOARD OF APPEALS

Thomas Waugh	2022
Karen Hubacz Kiley	2020
Tara Hayes	2021

Alternates:     Carole Ryback

## Vital Statistics

Births Recorded	44
Marriages Recorded	19
Deaths Recorded	36

### MARRIAGES RECORDED 2019

January	13	Thomas A Bessette, North Brookfield Natalia L Steidle, North Brookfield
February	2	Ashlyn C Drost, West Brookfield Joseph E Baker, West Brookfield
	26	Joseph F Holway, North Brookfield Kimberly A Davis, North Brookfield
May	19	Adam J Hubacz, North Brookfield Jennifer A Rogers, North Brookfield
	26	Michelle K Harbin, Indianapolis, IN Joshua D Scott, Indianapolis, IN
	26	Shawn P Sullivan, North Brookfield Sydney A Schimmelpennningh, North Brookfield
June	1	Semantha M Robbins, North Brookfield Kale A Schlegel, North Brookfield
	2	Shania E Donais, North Brookfield James J DeFazio Jr, North Brookfield
	9	Audra A Farrington, North Brookfield Richard W Hogle III, North Brookfield
	16	Brenden J Palmer, North Brookfield Jennifer D Burner, North Brookfield
	22	Stanley H Remiszewski, Spencer Stacey A Hill, Worcester
	22	Ace G Fontaine, North Brookfield Melissa M Lorange, North Brookfield
August	29	Jordan W Mabus, North Brookfield Hannah M Oberle, North Brookfield
September	1	Katie E Broman, North Brookfield Nathaniel M Attella, North Brookfield
	7	Nathan D Orne, North Brookfield Elizabeth L Orne, North Brookfield

October

- 13 Jayne M Hines, North Brookfield  
Kevin L Armbruster, Chicopee
- 19 Sadie J Fullam, North Brookfield  
Daniel E Roman, North Brookfield

November

- 21 Courtney M Halfrey, North Brookfield  
Matthew J Dansereau, North Brookfield

## DEATHS RECORDED IN 2019

January		
	31 Mildred C Vanpatten	87
February		
	13 Iona D Lamothe	87
	16 Daniel E Higgins	64
	27 Edward E Fegreus Sr	93
March		
	1 James C Laird	85
	7 Barbara A Laperle	58
	8 Michael C Lewis	79
	10 Nancy Joiner	75
	12 Richard D Turner	82
	20 James F Lemieux	66
April		
	13 Virginia L Camarda	84
	17 David F Crevier	75
	23 Timothy Tillotson	52
June		
	13 Shirley M Blackwood	90
	14 Maria M Colon	80
	24 Blanche I Borelli	88
	26 Adella A Balchunas	96
	25 Thomas P Looney	59
July		
	6 Leon W Fiske	89
	12 Richard R Paquette	64
	18 Donald J Murray	89
	23 George R Bentley Jr	76
	28 Alfred G Perron Jr	67
	28 Shane W Woodward	46
August		
	16 Paul E Barnes	66
	15 Robert Brunell	68
	20 Theresa V Matasavage	99
	22 MaryAlice Sisco	83
September		
	11 Grant F Milner	87
	18 Clarence H Prahm	93
	26 Margaret R Achorn	59
	28 Constance M Jordan	91
October		
	4 Armand Cote	95
November		
	2 Richard J Fiske Sr	94
	19 Lillian E Coulson	100
	19 William J Twining Sr	77



ANNUAL TOWN ELECTION MAY 6, 2019  
267 BALLOTS CAST

The Annual Town Election was held on May 6, 2019 at the North Brookfield Senior Center, 29 Forest St; according to the warrant which was properly served and posted prior to the opening of the polling place. For voting purposes, the Town Clerk administered the Oath of Office to all Poll Workers and Police Officers on duty. Subsequent to the swearing in, the ballot box was publicly opened, found to be empty, the counter was set at zero, locked and the keys given to the custody of the Police Officer.

The polling hours were 7:00am to 8:00pm. The AccuVote System was used to count the ballots and all ballots were examined for write-in votes. The following results were announced by the Town Clerk at approximately 9:00pm.

SELECTMAN FOR 3 YEARS

Dale Kiley	192
All Others	32
Blanks	41

TOWN CLERK FOR 3 YEARS

Tara Hayes	237
All Others	1
Blanks	27

MODERATOR FOR 3 YEARS

James Caldwell	233
All Others	1
Blanks	33

ASSESSOR FOR 3 YEARS

Sheila Buzzell	245
All Others	0
Blanks	20

CONSTABLES FOR 3 YEARS

Tim Nason	229
Dennis Trela	208
Michael Splaine	205
Write Ins	1
Blanks	152

SCHOOL COMMITTEE FOR 3 YEARS

Deborah Maggio	82
All Others	16
Blanks	167

WATER COMMISSIONER FOR 3 YEARS

Scott Bombard	215	
Blanks	50	

BOARD OF HEALTH FOR 3 YEARS

Trevor Bruso	234	
Blanks	31	

BOARD OF HEALTH FOR 1 YEAR

Robert Locatelli	225	
Blanks	40	

CEMETERY COMMISSIONER FOR 3 YEARS

Jason Petraitis	8	
All Others	25	
Blanks	232	

PLANNING BOARD FOR 5 YEARS

William King	217	
All Others	6	
Blanks		42

PLANNING BOARD FOR 2 YEARS

Susan Lyons	191	
All Others	63	
Blanks	11	

LIBRARY TRUSTEES FOR 3 YEARS(VOTE FOR 2)

Margaret Bodine	215	
David Maher	196	
Blanks	119	

HOUSING AUTHORITY FOR 5 YEARS

Mary Dolan	231	
All Others	1	
Blanks	33	

PLAYGROUND COMMITTEE FOR 3 YEARS

All Others	19	
Blanks	246	

A TRUE COPY, ATTEST:  
Tara M Hayes, Town Clerk

Revised November 7, 2019

**MOTIONS FOR ADJOURNED ANNUAL TOWN MEETING  
June 14, 2019**

I hereby certify that the following is a true record of the articles voted on at the Adjourned Annual Town Meeting held on June 14, 2019 with 82 voters present.

ARTICLE 4 Voted favorably by a unanimous show of hands to raise, appropriate and transfer the sums of money for the salaries and expenses to operate the Town Departments, Commissions and Boards for the fiscal year beginning July 1, 2019.

MODERATOR EXPENSE	\$0.00	\$0.00
<b>Total Moderator</b>		
SELECTMEN ADMIN ASST SALARY	\$40,000.00	
SELECTMEN SALARY	\$6,000.00	
SELECTMEN EXPENSE	\$2,000.00	
TOWN COUNSEL	\$10,000.00	
TELEPHONE EXPENSE	\$10,000.00	
TOWN OFFICES JANITOR SALARY	\$6,974.00	
TOWN HOUSE EXPENSE	\$3,850.00	
TOWN OFFICES EXPENSE	\$41,500.00	
TOWN REPORT	\$1,800.00	
WEB MASTER STIPEND	\$541.00	
TECHNOLOGY EXPENSE	\$30,000.00	
NBDDP (AZTEC) DEP EXPENSE	\$2,455.00	
STREET LIGHTING	\$35,000.00	
MEMORIAL&VETERANS DAY	\$600.00	
GENERAL INSURANCE	\$175,000.00	
SICK LEAVE BUYBACK/SALARY	\$16,095.00	
RAIL TRAIL	\$10,000.00	
BEAVER ERADICATION	<u>\$6,000.00</u>	
<b>Total Selectmen</b>	<b>\$397,815.00</b>	<b>\$397,815.00</b>
RESERVE FUND	<u>\$20,000.00</u>	
<b>Total Finance Committee</b>	<b>\$20,000.00</b>	<b>\$20,000.00</b>
ACCOUNTANT CERTIFICATION SALARY	\$0.00	
ACCOUNTANT SALARY	\$37,590.00	
ACCOUNTANT UNIFUND MAINTENANCE	\$9,196.00	
SINGLE AUDIT	\$18,500.00	
ACCOUNTANT OTHER EXPENSES	\$4,000.00	
NEW ACCOUNTANT TRAINING	<u>\$0.00</u>	
<b>Total Accountant</b>	<b>\$69,286.00</b>	<b>\$69,286.00</b>
ASSESSORS SALARY	\$71,179.00	
ASSESSORS EXPENSE	\$4,000.00	
ASSESSORS REVALUATION EXPENSE	\$5,630.00	
ASSESSORS REVALUATION SALARY	\$3,015.00	
ASSESSORS COPIER LEASE	<u>\$956.00</u>	
<b>Total Assessors</b>	<b>\$84,780.00</b>	<b>\$84,780.00</b>
TREASURER CERTIFICATION SALARY	\$1,000.00	
TREASURER SALARY	\$46,951.00	
TREASURER BANKING/PAYROLL	\$7,200.00	
TREASURER POSTAGE	\$2,100.00	
TREASURER EXPENSES	<u>\$1,000.00</u>	

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TREASURER BOND AND LEGALS	\$3,000.00	
TREASURER TAX TITLE	\$13,000.00	
NEW TREASURER TRAINING SALARY	\$5,000.00	
<b>Total Treasurer Operating</b>	<b>\$79,251.00</b>	<b>\$79,251.00</b>
MATURING DEBT JR/SR HIGH SCHOOL	\$249,947.86	
and further to transfer from Fund Balance Jr/Sr High Sc	\$30,052.14	
MATURING DEBT LIBRARY	\$143,446.33	
and further to transfer from Fund Balance Library	\$1,553.67	Raise & Appropriate
MATURING DEBT FIRE TRUCK	\$62,857.14	\$864,103.41
and further to transfer from Fund Balance Fire Truck	\$7,142.86	
MATURING DEBT POLICE FACILITY	\$155,000.00	Transfer
MATURING DEBT HORSE POND DAM	\$27,556.00	\$38,748.67
INTEREST JR/SR HIGH SCHOOL	\$71,820.00	
INTEREST LIBRARY	\$43,642.50	
INTEREST FIRE TRUCK	\$12,075.00	
INTEREST POLICE FACILITY	\$57,462.50	
INTEREST HORSE POND DAM	\$17,566.61	
INTEREST SCHOOL ROOF	\$22,729.47	
<b>Total Debt (Override)</b>	<b>\$902,852.08</b>	<b>\$902,852.08</b>
MATURING DEBT: SCHOOL WINDOWS	\$14,580.00	
INTEREST: SCHOOL WINDOWS	\$7,125.98	
CHAPTER 90 INTEREST	\$500.00	
<b>Total Debt (NO Override)</b>	<b>\$22,205.98</b>	<b>\$22,205.98</b>
STATE ASSESSMENT WORC COUNTY RETIREMEN	\$501,702.00	
UNEMPLOYMENT	\$50,000.00	
GROUP INSURANCE	\$1,950,000.00	
MEDICARE	<u>\$110,000.00</u>	
<b>Total Benefits</b>	<b>\$2,611,702.00</b>	<b>\$2,611,702.00</b>
TOWN COLLECTOR CERTIFICATION SALARY	\$1,000.00	
TOWN COLLECTOR SALARY	\$43,268.00	
TOWN COLLECTOR CLERK SALARY	\$12,464.00	
TOWN COLLECTOR SOFTWARE MAINTENANCE	\$5,900.00	
TOWN COLLECTOR COMPUTER BILLING	\$2,700.00	
TOWN COLLECTOR POSTAGE	\$6,700.00	
TOWN COLLECTOR EXPENSES	\$3,700.00	
TOWN COLLECTOR POSTAGE MACHINE	\$3,500.00	
TOWN COLLECTOR TAX TITLE	\$4,500.00	
PARKING CLERK SALARY	\$668.00	
PARKING CLERK EXPENSES	<u>\$100.00</u>	
<b>Total Collector &amp; Parking</b>	<b>\$84,500.00</b>	<b>\$84,500.00</b>
TOWN CLERK SALARY	\$28,813.00	
TOWN CLERK CLERK SALARY	\$5,851.00	
TOWN CLERK EXPENSES	\$800.00	
ELECTION & REGISTRARS SALARY	\$1,665.00	
ELECTION & CENSUS SALARY	\$4,500.00	
ELECTION & CENSUS EXPENSES	\$6,920.00	
TOWN CLERK DOG LICENSES	<u>\$300.00</u>	
<b>Total Town Clerk &amp; Elections</b>	<b>\$48,849.00</b>	<b>\$48,849.00</b>
CONSERVATION CLERK SALARY	\$2,107.00	
CONSERVATION EXPENSES	\$255.00	
CONSERVATION TRAINING EXPENSE	<u>\$150.00</u>	

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WIRING INSPECTOR SALARY	\$4,121.00	
ASST WIRING INSPECTOR SALARY	<u>\$538.00</u>	
<b>Total Wiring Inspector</b>	<b>\$4,659.00</b>	<b>\$4,659.00</b>
NBEMA EXPENSES	<u>\$2,250.00</u>	
<b>Total NBEMA</b>	<b>\$2,250.00</b>	<b>\$2,250.00</b>
CARE OF TREE WARDEN SALARY	\$137.00	
TREE MAINTENANCE	<u>\$20,000.00</u>	
<b>Total Care of Trees</b>	<b>\$20,137.00</b>	<b>\$20,137.00</b>
North Brookfield Schools	\$6,133,872.00	
NB School Medicaid Expense	\$5,050.00	
Bay Path Assessment	\$460,786.00	
Charter School Assessment	\$83,172.00	
<b>Total School Department</b>	<b>\$6,682,880.00</b>	<b>\$6,682,880.00</b>
HIGHWAY SALARY	\$225,420.00	
HIGHWAY CLERK SALARY	\$12,410.00	
HIGHWAY SUPT. SALARY	\$75,000.00	
HIGHWAY POLICE OFF DUTY DETAIL	\$2,000.00	
HIGHWAY EXPENSES	\$110,850.00	
TRUCK LEASE	\$17,350.00	
HIGHWAY LINE PAINTING	\$18,000.00	
SNOW & ICE: SALARY	\$20,000.00	
SNOW & ICE EXPENSES	<u>\$100,000.00</u>	
<b>Total Highway &amp; Snow &amp; Ice</b>	<b>\$581,030.00</b>	<b>\$581,030.00</b>
BOH COMMISSIONERS SALARY	\$2,469.00	
BOH ADMIN ASSISTANT	\$12,200.00	
SALARY - ANIMAL INSPECTOR	\$1,545.00	
SALARY - ANIMAL QUARANTINE	\$536.00	
FOOD INSPECTOR SALARY	\$2,000.00	
BOH EXPENSES	<u>\$14,435.00</u>	
<b>Total BOH</b>	<b>\$33,185.00</b>	<b>\$33,185.00</b>
RECYCLING MONITOR SALARY	\$48,373.00	
RECYCLING EXPENSES	<u>\$96,200.00</u>	
<b>Total Recycling</b>	<b>\$144,573.00</b>	<b>\$144,573.00</b>
LANDFILL EXPENSES	<u>\$17,000.00</u>	
<b>Total Landfill</b>	<b>\$17,000.00</b>	<b>\$17,000.00</b>
CEMETERY SALARY	\$11,612.00	
COMMISSIONERS/ELECTED OFFICIAL	\$1,224.00	
CEMETERY EXPENSES	<u>\$12,801.00</u>	
<b>Total Burials &amp; Cemetery</b>	<b>\$25,637.00</b>	<b>\$25,637.00</b>
COA CLERK/RECEPTIONIST	\$3,456.00	
COA JANITOR SALARY	\$3,120.00	
COA DIRECTOR SALARY	\$19,066.00	
COA PROGRAM ASST.	\$15,210.00	
COA SERVICES EXPENSE	\$18,000.00	
SENIOR WHEELS EXPENSE	<u>\$750.00</u>	
<b>Total COA</b>	<b>\$59,602.00</b>	<b>\$59,602.00</b>
VETERANS AGENT: SALARY	\$6,000.00	

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<b>Total Conservation</b>	\$2,512.00	<b>\$2,512.00</b>
CENTRAL MASS REGIONAL PLANNING	<u>\$1,341.00</u>	
<b>Total Central Mass. Regional Planning</b>	\$1,341.00	<b>\$1,341.00</b>
PLANNING BOARD CLERK SALARY	\$1,570.00	
PLANNING BOARD EXPENSES	<u>\$1,350.00</u>	
<b>Total Planning</b>	\$2,920.00	<b>\$2,920.00</b>
ZBA CLERK SALARY	\$200.00	
ZBA EXPENSES	<u>\$200.00</u>	
<b>Total ZBA</b>	\$400.00	<b>\$400.00</b>
POLICE SALARY	\$280,994.00	
POLICE CLERK SALARY	\$0.00	
POLICE CAREER INCENTIVE SALARY	\$20,550.00	
POLICE OVERTIME	\$43,000.00	
POLICE SHIFT DIFFERENTIAL SALARY	\$8,882.00	
POLICE TRAINING SALARY	\$14,540.00	
POLICE PART TIME SALARY	\$27,968.00	
POLICE CHIEF SALARY	\$91,743.00	
POLICE EXPENSES	\$48,182.00	
POLICE: BULLETPROOF VEST EXPENSE	\$1,600.00	
POLICE OFFICES EXPENSE	\$33,382.00	
CRUISER LEASE	\$12,692.00	
ANIMAL CONTROL OFFICER SALARY	\$7,327.00	
ASST ANIMAL CONTROL OFFICER SALARY	\$1,082.00	
ANIMAL CONTROL EXPENSE	<u>\$500.00</u>	
<b>Total Police &amp; Animal Control</b>	\$592,442.00	<b>\$592,442.00</b>
FIRE SALARY	\$20,400.00	
FIRE TRAINING SALARY	\$21,420.00	
FIRE CHIEF SALARY	\$10,135.00	
FIRE DEPUTY CHIEF SALARY	\$7,197.00	
FIRE ASSISTANT CHIEF SALARY	\$6,512.00	
FIRE EXPENSES	\$48,026.00	
SAFETY INSPECTOR SALARY	\$2,059.00	
TRAINING CENTER ADMIN SALARY	\$357.00	
FORESTRY	\$800.00	
FIRE PREVENTION SALARY	\$357.00	
WEEKEND STATION DUTY SALARY	<u>\$12,240.00</u>	
<b>Total Fire</b>	\$129,503.00	<b>\$129,503.00</b>
FIRE STATION/AMBULANCE EXPENSE	<u>\$10,000.00</u>	
<b>Total Emergency Squad</b>	\$10,000.00	<b>\$10,000.00</b>
BUILDING INSPECTOR SALARY	\$14,613.00	
ASST BUILDING INSPECTOR SALARY	\$452.00	
BUILDING INSPECTOR EXPENSES	\$700.00	
BUILDING INSPECTOR MILEAGE EXPENSE	<u>\$500.00</u>	
<b>Total Building Inspector</b>	\$16,265.00	<b>\$16,265.00</b>
PLUMBING INSPECTOR SALARY	\$3,204.00	
ASST PLUMBING INSPECTOR SALARY	\$462.00	
PLUMBING INSPECTOR OFFICE SUPPLIES	\$100.00	
GAS INSPECTOR SALARY	<u>\$1,308.00</u>	
<b>Total Plumbing &amp; Gas Inspector</b>	\$5,074.00	<b>\$5,074.00</b>

Revised November 7, 2019

VETERANS EXPENSES	\$1,700.00	
VETERANS BENEFITS	<u>\$50,000.00</u>	
<b>Total Veterans</b>	\$57,700.00	<b>\$57,700.00</b>

LIBRARY SALARY	\$65,111.00	
LIBRARY EXPENSES	<u>\$43,829.00</u>	
<b>Total Library</b>	\$108,940.00	<b>\$108,940.00</b>

PLAYGROUND AND REC SALARY	\$558.00	
PLAYGROUND AND REC EXPENSES	<u>\$7,000.00</u>	
<b>Total Playground &amp; Rec</b>	\$7,558.00	<b>\$7,558.00</b>

TOWN BEACH SALARY	\$645.00	
TOWN BEACH EXPENSES	<u>\$8,600.00</u>	
<b>Total Lake Lashaway</b>	\$9,245.00	<b>\$9,245.00</b>

TOWN PARK EXPENSES	<u>\$1,000.00</u>	
<b>Total Town Park</b>	\$1,000.00	<b>\$1,000.00</b>

<b>Total for the General Fund Operating Budget</b>	<b>\$12,798,345.39</b>
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ARTICLE 5 Voted favorably by a unanimous show of hands be appropriated to operate the Water Department for the 12 month period beginning July 1, 2019.

#### DIRECT COSTS

WATER: ADMINISTRATIVE ASST SALARY	\$38,923.00	
WATER COMMISSIONERS SALARY	\$2,948.00	#REF!
WATER OVERTIME SALARY	\$7,509.00	
WATER OPERATOR SALARY	\$95,410.00	
WATER OPERATOR SALARY #3	\$0.00	
WATER SUPERINTENDENT SALARY	\$78,812.00	
WATER OTHER SALARY	\$2,500.00	
WATER EXPENSES	\$189,678.00	
WATER ADM & ORIG FEE	\$274.00	
WATER IMPROVEMENT CAPITAL OUTLAY	\$30,000.00	
WATER MATURING DEBT	\$263,505.00	
WATER INTEREST	\$0.00	
MWPAT SUBSIDY INTEREST	\$10,038.00	
WATER MWPAT PRINCIPAL	<u>\$101,496.00</u>	
<b>Total Water</b>	\$821,093.00	<b>\$821,093.00</b>

#### INDIRECT COSTS

ACCOUNTANT SALARY	\$3,196.00	
BANK CHARGES	\$200.00	
COLLECTOR CLERK SALARY	\$2,921.00	
COLLECTOR SALARY	\$3,047.00	
HEALTH INSURANCE	\$29,000.00	
LIFE INSURANCE	\$376.00	
MEDICARE	\$3,458.00	
RETIREMENT	\$52,544.00	
TELEPHONE EXPENSE	\$2,400.00	
TREASURER SALARY	<u>\$3,196.00</u>	
<b>Total Indirect Costs</b>	\$100,338.00	<b>\$100,338.00</b>

<b>Total for this motion</b>	<b>\$921,431.00</b>
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ARTICLE 6 Voted favorably by a unanimous show of hands that the following sums be appropriated to operate the Sewer Department for the 12 month period beginning July 1, 2019.

Revised November 7, 2019

DIRECT COSTS

SEWER ADMIN ASSISTANT SALARY	\$34,184.00	
SEWER COMMISSIONERS SALARY	\$2,712.00	
SEWER OVERTIME SALARY	\$22,250.00	
SEWER ASSISTANT SUPT SALARY	\$63,551.00	
SEWER SUPERINTENDENT SALARY	\$79,470.00	
SEWER OPERATOR SALARY	\$48,460.00	
SEWER SALARY - OTHER	\$3,000.00	
SEWER EXPENSES	\$330,900.00	
SEWER DEBT	\$135,000.00	
SEWER INTEREST	\$46,537.50	
SEWER: ACCOUNTANT SALARY	\$5,743.00	
SEWER: TREASURER SALARY	<u>\$2,755.00</u>	
<b>Total Sewer</b>	<b>\$774,562.50</b>	<b>\$774,562.50</b>

INDIRECT COSTS

HEALTH INSURANCE	\$82,345.62	
RETIREMENT	\$52,822.95	
BANK CHARGES	\$250.00	
LIFE INSURANCE	\$417.60	
MEDICARE	\$3,692.09	
WORKERS COMP	\$4,784.85	
INSURANCE	\$5,649.00	
TELEPHONE	\$500.00	
COLLECTOR CLERK SALARY	<u>\$2,608.83</u>	
<b>Total Indirect Costs</b>	<b>\$153,070.94</b>	<b>\$153,070.94</b>

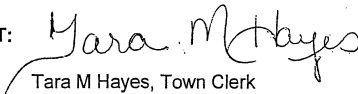
**Total for this motion** **\$927,633.44**

ARTICLE 14 Voted favorably by a unanimous show of hands to raise and appropriate the sum of \$50,000 to the North Brookfield Emergency Squad Service Contract Account, and further move that the Town vote to raise and appropriate the sum of \$68,000.00 to the North Brookfield Emergency Squad for ALS services for the fiscal year beginning July 1, 2019.

N.B. EMERGENCY SQUAD SERVICE CONTRACT	\$50,000.00	
N.B. EMERGENCY SQUAD ALS	<u>\$68,000.00</u>	
<b>Total NBEMS Contract</b>	<b>\$118,000.00</b>	<b>\$118,000.00</b>

**Total for this motion** **\$118,000.00**

A TRUE COPY, ATTEST:

  
Tara M Hayes, Town Clerk

SEAL



TOWN OF NORTH BROOKFIELD  
SPECIAL TOWN MEETING, JANUARY 25, 2019

I HEREBY CERTIFY THAT THE FOLLOWING IS A TRUE RECORD OF THE SPECIAL TOWN MEETING HELD ON JANUARY 25, 2019 WITH 135 VOTERS IN ATTENDANCE.

ARTICLE 1.

VOTED FAVORABLY BY A MAJORITY VOTE WITH 6 OPPOSED TO ACCEPT A SPECIAL EDUCATION (SPED) STABILIZATION ACCOUNT, IN ACCORDANCE WITH G.L. c. 40 sec. 13 E, FOR THE PURPOSE OF PROVIDING ADDITIONAL FUNDING, AS NECESSARY, FOR MATTERS RELATED TO THE OUT OF DISTRICT PLACEMENT OF SPECIAL EDUCATION STUDENTS FOR THE NORTH BROOKFIELD PUBLIC SCHOOL DEPARTMENT.

ARTICLE 2.

VOTED FAVORABLY BY A BALLOT VOTE (YES-98, NO-36) TO TRANSFER FROM FREE CASH THE SUM OF \$134,078.75 TO THE SPECIAL EDUCATION (SPED) STABILIZATION ACCOUNT.

ARTICLE 3.

VOTED FAVORABLY BY AN UNANIMOUS VOTE THAT THE TOWN VOTE TO AUTHORIZE THE BOARD OF SELECTMEN TO ENTER INTO A LEASE AGREEMENT FOR SAID AIR PACKS.

A TRUE COPY, ATTEST:

  
SHEILA A. BUZZELL, TOWN CLERK

SEAL

TOWN OF NORTH BROOKFIELD

SPECIAL TOWN MEETING

MARCH 5, 2019

I hereby certify that a Special Town Meeting was held on March 5, 2019 in the Town of North Brookfield and the following article was voted on:

Article 1.

A motion was made, seconded and voted unanimously in favor to transfer the sum of \$ 26,528.00 from the Capital Stabilization Account to the Police Cruiser Account for the purchase/lease of two cruisers, and further vote to allow the Board of Selectmen to enter into a lease agreement for said cruisers.

A TRUE COPY, ATTEST:

SHEILA A. BUZZELL, TOWN CLERK

SEAL

**SPECIAL TOWN MEETING  
MAY 10, 2019**

I hereby certify that the following is a true record of the Special Town Meeting held on May 10, 2019 with 67 voters in attendance.

ARTICLE 1

Voted favorably by unanimous show of hands to take no action on this article.

ARTICLE 2

Voted favorably by unanimous show of hands that the Town vote to transfer \$2250.00 from Group Health Insurance Account to the Town Clerk Election and Census Other Account.

ARTICLE 3

Voted favorably by unanimous show of hands that the Town vote to transfer the sum of \$20,000.00 from the Water: Retained Earnings Account to Water: System Improvement Account.

ARTICLE 4

Voted favorably by unanimous show of hands that the Town vote to transfer the sum of \$29,500.00 from the Water Retained Earnings Account to the Water Building Maintenance Account.

ARTICLE 5

Voted favorably by unanimous show of hands that the Town vote to transfer the sum of \$187,500.00 from the Sewer Retained Earnings to Facilities Planning Capitol Project account

ARTICLE 6

Voted favorably by unanimous show of hands that the Town vote to transfer the sum of \$1,750.00 from the Sewer Salary Other Account to the Sewer Salary Overtime Account.

A True Copy, Attest:

  
Tara M Hayes, Town Clerk

Seal

**TOWN OF NORTH BROOKFIELD  
SPECIAL TOWN MEETING WARRANT  
JUNE 14, 2019**

I hereby certify that the following is a true record of the articles voted on at the Special Town Meeting held on June 14, 2019 with a total of 82 voters present.

ARTICLE 1

Voted Favorably by a unanimous show of hands to transfer the sum of \$20,550 from the Highway Machinery Rental Account for the purchase of a John Deere Road Grader.

ARTICLE 2

Voted Favorably by a unanimous show of hands to transfer the sum of \$42086.60 from the Capital Stabilization Account to the School Expense Account for the purpose of upgrading the Elementary School Phone System.

A TRUE COPY, ATTEST:

  
Tara M Hayes, Town Clerk

SEAL

**TOWN OF NORTH BROOKFIELD  
SPECIAL TOWN MEETING WARRANT  
AUGUST 6, 2019**

I hereby certify that the following is a true record of the articles voted on at the Special Town Meeting held on August 6, 2019 with a total of 68 voters present.

ARTICLE 1

Voted Favorably by a unanimous show of hands to authorize, upon the recommendation of the Board of Selectmen, a lease-purchase financing agreement for the purchase of turnout gear for the Fire Department, the term of such agreement not to exceed the useful life of said equipment as determined by the Board of Selectmen, and upon such terms and conditions as the Board of Selectmen deems in the best interests of the Town. And further that the least payments for the first fiscal year be paid from the appropriation for the Fire Department made under Article 4 of the Spring 2019 Annual Town Meeting.

ARTICLE 2

Voted Favorably by a unanimous show of hands to authorize, upon the recommendation of the Board of Selectmen, a lease-purchase financing agreement for the purchase of a fire rescue vehicle to replace Rescue 1, the term of such agreement not to exceed five years as determined by the Board of Selectmen and upon such terms and conditions as the Board of Selectmen deems in the best interests of the Town. And further that the lease payment for this purchase be financed through the host community agreement between the Town and Green Gold Group.

ARTICLE 3

Voted Favorably by a unanimous show of hands to authorize, to transfer the sum of \$35,000.00 from the School Expense Account to the Capital Stabilization Account.

Town of North Brookfield  
August 6, 2019  
A True Copy, Attest:

  
Tara M Hayes, Town Clerk

SEAL

**TOWN OF NORTH BROOKFIELD  
SPECIAL TOWN MEETING WARRANT  
NOVEMBER 8, 2019**

I hereby certify that the following is a true record of the articles voted on at the Special Town Meeting held on November 8, 2019 with a total of 44 voters present.

**ARTICLE 1**

Voted favorably by a unanimous show of hands to Passover this article.

Revolving Fund	Authority to Spend	Revenue Source	Use of Funds
Police Necessity	Police Chief	Green Gold Host Community Agreement	Infrastructure needs from marijuana facility
Fire Necessity	Fire Chief	Green Gold Host Community Agreement	Infrastructure need from marijuana facility
Fire Truck Lease Payments	Fire Chief	Green Gold Host Community Agreement	Lease Payments for Purchase of Fire Truck
Discretionary Funds	Green Gold Discretionary Fund Commission: Police Chief, 1 Selectman, 1 member of Green Gold	Green Gold Host Community Agreement	Infrastructure needs as determined by the Discretionary Fund Commission

And further to establish the FY spending limit for each account:

Police Necessity: \$200,000.00

Fire Necessity: \$100,000.00

Fire Truck Lease: \$ 85,000.00

Discretionary: \$115,000.00

**ARTICLE 2**

Voted Favorably with 1 (one) opposed to transfer from Free Cash a sum of \$100,000 to the Stabilization Account.

**ARTICLE 3**

Voted Favorably with none opposed to transfer from Free Cash a sum of \$100,000 to the Capital Improvement Stabilization Account.

**ARTICLE 4**

Voted Favorably with 1 (one) opposed to transfer from Free Cash a sum of \$30,000 to the North Brookfield Finance Committee Reserve Account.

**ARTICLE 5**

Voted unanimously by a show of hands in favor to transfer from Free Cash a sum of \$5000.00 to the Fire Department Vehicle Expense account.

#### ARTICLE 6

Voted Favorably with 3 (three) opposed to transfer from Free Cash a sum of \$20,000.00 to the Fire Department building expense account, for the purpose of hiring an OPM to review the plans.

#### ARTICLE 7

Voted unanimously by a show of hands in favor to transfer a sum of \$500 from the Assistant Fire Chief's salary account to the Fire prevention account.

#### ARTICLE 8

Voted unanimously by a show of hands in favor to transfer a sum of \$500.00 from the Assistant Fire Chief's salary account to the Fire purchase services account.

#### ARTICLE 10

Voted Favorably with none opposed to transfer from Free Cash a sum of \$16,032.62 to the Fire Department Air Tanks Account for the first payment of the new air packs due April 2020.

#### ARTICLE 11

Voted unanimously by a show of hands to transfer from Free Cash a sum of \$2,796.00 for the Police Department's Facility Expense Account for facility light controls and repair.

#### ARTICLE 12

Voted unanimously by a show of hands to transfer from Free Cash a sum of \$5,200.00 to the Police Department's Facility Expense Account for parking lot repairs.

#### ARTICLE 13

Voted unanimously by a show of hands to transfer from Free Cash a sum of \$9,831.00 to the Police Department's Equipment Repair account for portable radio replacements.

#### ARTICLE 14

Voted unanimously by a show of hands to transfer from Free Cash a sum of \$1,754.00 to the Police Department's Equipment Repair account to replace a Taser.

#### ARTICLE 15

Voted unanimously by a show of hands to transfer from Free Cash a sum of \$1,086.80 to the Police Department's Facility Expense account to pay for lighting repairs made

#### ARTICLE 16

Voted Favorably with 1 (one) opposed to transfer from Free Cash a sum of \$26,755.21 to the Cruiser Lease account to pay for the lease.

#### ARTICLE 17

Voted Favorably with 1 (one) opposed to transfer from Free Cash a sum of \$11,700.00 to the Police Department's Facility Expense account to pay for repairs made to heating and plumbing system.

#### ARTICLE 18

Voted Favorably with 1 (one) opposed to transfer from Free Cash a sum of \$14,500.00 to the Police Department's Facility Expense account to repair HVAC.

#### ARTICLE 19

Voted Favorably with none opposed to transfer from Free Cash a sum of \$14,555.99 into Highway Road Materials.

#### ARTICLE 20

Voted Favorably with none opposed to transfer the sum of \$30,000.00 from Water: Retained Earnings to Water: System Improvement.

#### ARTICLE 21

Voted unanimously by a show of hands to transfer from Free Cash a sum \$1,360 to the North Brookfield Emergency Management Account for the purpose of installing phone and internet access to the operations center.

#### ARTICLE 22

Voted unanimously by a show of hands to amend the North Brookfield Zoning Bylaws, Section VI. F. Commercial Solar Energy Bylaw by adding new subsection h. Self-Contained Battery Storage or take any action relative thereto.

##### h. Self-Contained Battery Storage

- (1) Battery storage as part of a solar energy project shall be located in a sealed, weather tight container. The battery system shall be real time monitored 24 hours a day, 365 days a year. Monitoring shall include correct charge/discharge currents and proper temperature control. An industry smoke/fire detection and suppression system shall be provided and real time monitored 24 hours a day, 365 days a year. Each monitoring system mentioned above shall automatically notify the project owner/operator, the North Brookfield fire department and the North Brookfield police department in instances of potential problems with currents, temperature, smoke and/or fire.
- (2) A cash payment to the Town of North Brookfield is required for each self- contained battery storage container within each solar project. This payment is for decommissioning.
- (3) Stand alone, self-contained battery storage is permitted in the BG and IND Districts located south of the Ward St. intersection along East Brookfield Rd. Battery storage containers shall be setback 100 feet from the edge of street pavement and 100 feet from all property boundaries. A landscape architectural plan by a registered landscape architect shall be submitted with the special permit/site plan review application showing how the container(s) will be screened from view of abutting residences and public ways during all seasons of the year, so that visual impact is negligible to all affected properties.
- (4) A cash payment to the Town of North Brookfield is required for each self-contained battery storage container within each battery storage project. This payment is for decommissioning.

#### ARTICLE 23

Voted unanimously by a show of hands to amend the North Brookfield Zoning Bylaws, Section VI. General Regulations, subsection F., Table 5 by adding a line for Stand Alone Self-Contained Battery Storage Containers, or take any action relative thereto.



Table 5- Commercial Solar Energy Zoning Restrictions

Facility Type	District					
	R-11	R-30	R-66	B-C	B-G	IND
Small Commercial Solar Energy Facility	N	N	SP	Y	Y	Y
Large Commercial Solar Energy Facility	N	N	SP	Y	Y	Y
Renewable/Alternative Energy R&D Facility	N	N	SP	Y	Y	Y
Renewable/Alternative Energy Manufacturing Facility	N	N	SP	Y	Y	Y
Stand Alone Self-Contained Battery Storage Containers	N	N	N	N	Y*	Y*
SP: Special Permit						
* District is south of Ward St./East Brookfield Rd. intersection						

#### ARTICLE 24

Voted unanimously by a show of hands to amend the North Brookfield Zoning Bylaws, Section V. Dimensional Requirements, subsection A. by deleting last sentence, or take any action relative thereto.

#### Section V. Dimensional Requirements

- A. No land shall hereafter be used, occupied or changed and no building, or structure shall hereafter be erected, altered, moved or used unless it complies with the provision of the Zoning Bylaw set forth in the Table of Dimensional Requirements or is expressly excepted in this or other sections. ~~A lot or parcel of land having an area of frontage of lesser amount than required in the Table shall be considered as coming within the requirements of this section provided it was shown on a plan or described in a deed duly recorded or registered at the time of the adoption of this Bylaw.~~

## ARTICLE 25

Voted unanimously by a show of hands to amend the North Brookfield Zoning Bylaws, Section VI. General Regulations, subsection A. by deleting the entirety and replacing it with new subsection A., and adding subsections B., C. and D. Existing subsections B. through I. that follow shall be appropriately changed to E. through L., or take any action relative thereto.

### Section VI. General Regulations

~~A. Nonconforming Uses: The lawful use of any structure or land existing at the time of the enactment or subsequent amendment of the Bylaw may be continued although such structure or use of land does not conform to the provisions of this Bylaw.~~

~~1. A nonconforming use of land or of a structure shall not be increased nor shall any major exterior alterations be made except on permit from the Board of Appeals upon finding that the increase or alteration will be less detrimental than the existing nonconforming use to the surrounding neighborhood.~~

~~2. A nonconforming use which has been discontinued for two (2) years shall not be reestablished and all future use shall conform to this Bylaw.~~

~~3. A nonconforming use which has been changed to a more restricted or conforming use shall not revert to its previous use.~~

### Section VI. General Regulations

#### A. Nonconforming Uses

1. Any legally nonconforming principle use may be extended in floor area and/or lot area up to thirty percent (30%) of the existing area currently in use pursuant to a Special Permit granted by the Zoning Board of Appeals
2. Any legally nonconforming accessory use of a portion of a structure may be extended by right up to a maximum of forty percent (40%) of the floor area of the existing structure.
3. Any legally nonconforming use of a structure may be changed one time only to another nonconforming use, provided that the new use is not substantially different, and provided that the Zoning Board of Appeals finds in accordance with G.L. c. 40A, §6 that such use shall not be substantially more detrimental than the existing nonconforming use to the neighborhood.
4. Any nonconforming use which has been changed to a permitted use shall not be changed back to a nonconforming use.

#### B. Nonconforming Structures

1. A structure that is located on a nonconforming lot, but that otherwise conforms to the requirements of this bylaw, shall be treated as a conforming structure.
2. Any conforming principal use of a nonconforming structure may be extended by right throughout the existing structure.

3. Any conforming accessory use of a portion of a nonconforming structure may be extended by right up to a maximum of forty percent (40%) of the floor area of the existing structure.
4. Any nonconforming structure may be extended by right up to thirty percent (30%) of the square footage of its footprint as long as no nonconformities are created or increased. Any increase beyond thirty percent (30%) or creation/increase of a nonconformity shall only be allowed pursuant to a Special Permit granted by the Zoning Board of Appeals
5. Any nonconforming structure or portion thereof which has come into conformity shall not again become nonconforming.
6. Any nonconforming structure damaged by fire or an act of nature may be rebuilt by right in its original foot print.
7. Any nonconforming structure shall not be moved to any other location on the lot or any other lot unless every portion of such structure, the use thereof, and the lot shall be conforming.
8. Any nonconforming structure determined to be unsafe may be restored to a safe condition by right, as long as no nonconformities are created or increased.

#### C. Nonconforming Lots

1. Any nonconforming lot shall not be reduced/alterd so as to be in greater nonconformity.
2. Any nonconforming lot which has come into conformity shall not again be changed to a nonconforming lot.
3. An otherwise conforming structure on a nonconforming lot may be altered and/or extended by right as long as no new nonconformities are created. New nonconformities shall only be allowed pursuant to a Special Permit grant by the Zoning Board of Appeals. A nonconforming structure on a nonconforming lot may be altered in accordance with section 2.d.
4. A free standing accessory structure may be constructed on a nonconforming lot by right as long as no new nonconformities are created. New nonconformities shall only be allowed pursuant to a Special Permit granted by the Zoning Board of Appeals

#### D. Abandonment/Discontinuance

Any nonconforming use of a structure and/or lot which has been abandoned or has not been in use for a continuous period of two (2) years or more shall not be re-established. The structure and/or lot shall only be used again for a conforming use.

#### ARTICLE 26

Voted Favorably with none opposed to transfer from Free Cash a sum of \$25,000.00 for funding the update of the 2007 North Brookfield Master Plan.

#### ARTICLE 27

Voted unanimously by a show of hands to transfer from Free Cash a sum of \$9,561.00 to the Town Clerk Salary Account.

ARTICLE 28

Voted unanimously by a show of hands to transfer from Free Cash a sum of \$5,000.00 to the Assistant to the Collector and Treasurer salary account.

ARTICLE 29

Voted unanimously by a show of hands to transfer from Free Cash a sum of \$1,500.00 to the Treasurer's Banking and Payroll Account.

ARTICLE 30

Voted unanimously by a show of hands to transfer from Free Cash a sum of \$5,000.00 to the School Roof principal account.

ARTICLE 31

Voted Favorably with 1 (one) opposed to transfer from Free Cash a sum of \$12,122.00 to the School Roof interest account.

ARTICLE 32

Voted Favorably with 1 (one) opposed by a show of hands to declare the parcel of land being Assessors Map 48 Block 107, lot 30 (located at 30 Bullard Road) as Town Forest, and afford it all of the protections provided under Article 97 of the Amendments of the Massachusetts Constitution, or take any action relative thereto.

Purpose of preservation: 30 Bullard Road is a 2.04-acre triangular shaped wooded parcel bounded by Bullard and Brickyard Roads and the old railroad bed (the new rail trail). The parcel is currently owned by the Town of North Brookfield acquired through a tax title taking. 30 Bullard Road is complementary to and provides easy access, by way of the rail trail, to the newly created Town Forest at 48 Brickyard Road. It is also a great starting point on the trail for hiking on the trail going north to North Brookfield town center and once the trail is completed south to the East Brookfield River. The parcel also contains the site of one of the original district school houses in North Brookfield.

ARTICLE 33

Voted Favorably with none opposed to rescind a sum \$350,000 from the FY 20 Group Insurance Account, and further to vote to transfer a sum \$350,000 from Free Cash to the FY 20 Group Insurance Account.

SEAL

Town of North Brookfield

November 12, 2019

A True Copy, Attest:

Tara M Hayes, Town Clerk

# DEPARTMENTAL REPORTS

## 2019

## BOARD OF ASSESSORS

### 2019 Annual Report

Value of Real & Personal Property	\$ 444,967,116.00
Tax Rate for Fiscal Year 2020	\$ 15.42
Total Parcels of Real & Personal Property	2320
Exempt Value	\$ 53,900,500.00

Our office is located at 215 North Main Street

Office Hours: Monday thru Thursday: 8:00 AM- 12:00 Noon

The Town is on a quarterly billing system for Real & Personal Property.

Assessing date is January 1<sup>st</sup>

Whoever is the owner of property on January 1<sup>st</sup> will be assessed for the Real Estate tax for the next fiscal year. If property is sold during the fiscal year, the Real Estate tax bill may be sent in care of the new owner, however, the name of the grantor will remain on the bill until the end of the fiscal year billing.

Real Estate Exemptions available are:

- Veterans
- Elderly (67 & over)
- Blind
- Surviving Spouse

Qualifying date for exemptions is by July 1<sup>st</sup> (start of the Fiscal Year)

Real Estate abatements are due by February 1<sup>st</sup>

Motor Vehicle Excise Abatement forms are available in our office or online @ the North Brookfield website ([www.northbrookfield.net](http://www.northbrookfield.net))

Please call our office if you have any questions on the qualifications for the above Exemptions, on values of Real Estate tax, Excise Tax or abatements at 508-867-0209.

Respectfully submitted,  
Sheila A. Buzzell, Chairman  
Priscilla A. Johnson  
Lisa M. Kularski  
Board of Assessors

## **BUILDING INSPECTOR 2019**

Report from the Building Inspector

The following is a list of permits issued for 2019

Houses	10
Garage	4
Renovations	15
Chimneys	3
Decks	3
Demo	4
Barns	2
Basements	4
Additions	3
HVAC	7
Pool	4
Repairs	3
Shed	4
Roof Siding Windows	34
Insulation	3
Solar	9
Weatherize	11
	123
Certificates of Inspection	13

Total fees collected                \$36,913.00

My Office hours are 1st and 3<sup>rd</sup> Mondays in the North Brookfield office or 2<sup>nd</sup> and 4<sup>th</sup> Mondays in my East Brookfield office located at Connie Mac drive in the East Brookfield Municipal Center. You may apply for a permit at either office. Inspections are conducted Monday thru Saturday, messages returned daily Monday thru Friday.

It has been a pleasure to serve the Town this year. Please feel free to call me with any building questions you may have.

Respectfully Submitted  
John Couture  
Building Commissioner

## **CEMETERY COMMISSION**

Our Foreman Earl McKay has done an exceptional job keeping our grounds maintained, repairing equipment, managing burials and stone installations. We were also fortunate to have Sophia Martin return on her summer college break and new employee Meghan Carney as part of our team this past year. The addition of a new zero-turn mower has improved the speed and efficiency of our mowing operations.

As we plan for the upcoming year we will continue work to remove compromised trees that can cause significant damage to fragile gravestones and we are also looking to make some road repairs that are desperately needed at Walnut Grove Cemetery.

We would like to thank the Highway Department and Ed Thibault for their services throughout the year.

### **2019 Burials**

3 Standard Interments  
8 Cremation Interments

Respectfully,

North Brookfield Cemetery Commission



**CONSERVATION COMMISSION**  
**2019 ANNUAL REPORT**

The Conservation Commission was originally formed to conserve valuable land for the town. The property was considered to be of value if it could be used as a resource for fresh water, recreation or open space. When the State of Massachusetts passed the Wetlands Protection Act, MGL c131 s40, in 1972, it laid out specific instructions on the best practices for conserving land and specifies which lands needed special protection. The Commission is charged with responsibilities of planning, preservation, stewardship, regulation and education. The work of a dedicated team of commissioners, in coordination with other departments and boards, serves to protect wetlands and preserved land in town. The state has added to wetlands protection with the Rivers Protection Act, which grants additional protection for areas up to 200’ from a wetland. This will help to preserve the purity of the waters that we all enjoy.

The Open Space and Recreation Plan is part of the Master Plan and we started work updating the document in 2019 and will complete it by mid-June of 2020. Representatives of CMRPC are available for assistance in this process. The “rural character” of North Brookfield holds great value to the residents of Town. The future value stems from the preservation of ecologically sensitive natural resources and environments, protection of scenic and cultural resources and opportunities for recreation. These can be found in lands preserved as farmland, as natural areas such as woodlands, meadows, wetlands and as planned recreation areas which can range from expansive parklands to the smallest pockets of downtown greenery. This document is designed as a tool to help guide North Brookfield’s future by assessing its need to achieve a balance between the benefits of economic development and environmental protection. The Commonwealth of Massachusetts requires that each municipality file an updated Open Space and Recreation Plan, approved by the Division of Conservation Services, to be eligible for State or Federal funds offered through the Executive Office of Energy and Environmental Affairs. This document is intended to meet that requirement.

We have had concerned citizens visit us to discuss the topic of commercial and municipal solar facilities. Citizens ask that the commission take into consideration wetlands and woodlands when present during preliminary proposals of solar facilities.

Solar projects the commission reviewed in 2019:

<u>Project Name</u>	<u>Address</u>	<u>Status</u>
Brookfield Orchard	Ryan Rd, Ward St, Elm Ave	Under Construction
Hanrahan Family	Lane Ave	Under Construction
Hayes/Chipman	10 Shore Rd 51 Green Rd	Approved
Hynes Bridge	Hynes Bridge Rd	Withdrawn
Hillsville	50 Hillsville Rd	Approved
Carlson/Jordan	55 West Brookfield Rd	On Hold

We have worked very hard to ensure that the new projects approved in 2019 balance the preservation of wetlands and habitats with these new facilities. We look forward to the completion of several of these facilities in 2020 and are monitoring the construction carefully.

If the town designates or puts conservation in charge of municipally owned land, the question then, is it protected under Article 97. The state Atty. General made a broad interpretation of this article. Scenic land, right to farm land, forest land and designated parks are designated Conservation land. Efforts to determine how to apply and utilize this law will continue.

The Conservation Commission worked together with the DEP and the Board of Selectmen as work was done to improve and prepare to open sections of the Rail Trail while protecting the wetlands adjacent to the Rail Trail path.

We would like to thank Ann Hicks for 10 years of dedicated service on the Conservation Commission. We will miss her knowledge and her passion for environmental protection, and wish her well on the many new things she is working on.

We welcome all to attend a meeting and be informed of the important work that conservation provides for the Town. Come with your ideas to preserve our precious lands and wetlands and contribute your time in helping towards this effort.

Respectfully,  
Christine Morrison, Chair  
John Turner, Co-Chair  
Commissioners; Ross Hubacz, Robert Locatelli, and Brandon Avery  
Kim George, Secretary

## **COUNCIL ON AGING 2019 Annual Report**

The mission of the Council on Aging (COA) is to provide community resources for senior citizens by developing and advocating for social, health and recreational programs that maintain or enhance the quality of their lives.

We have an ongoing commitment and educate the community about the needs of our seniors.

The Council on Aging consists of eight volunteer board members who work with the Senior Center Staff to develop policies and deliver services to seniors. The Senior Center is open Monday through Friday 9am -2pm and offers community fitness programs on Tuesdays and Thursdays at 2:15pm. We encourage non-seniors to visit the center and participate in our programs and activities.

The Senior Center provided over 2500 congregate meals through Tri-Valley Elder Services and our on-site home cooked meals program, which is generously supported by grant funding through Saint Gobain and our Friends of North Brookfield COA. Our food distribution program provided over 700 duplicated participants to benefit from bread and baked goods from Hannaford's and also eggs and fresh vegetables and fruit from local donations.

Our "head to toe wellness" health screenings including podiatry, hearing, manicure and blood pressure clinics, fitness programs and health education saw a significant increase with almost 1500 duplicated event attendance.

Our Outreach Services saw the biggest percentage increase in services providing information, resources and referrals to almost 180 seniors including assistance in obtaining fuel assistance, food stamps, health insurance, legal assistance, financial management, mental health and caregiver support. We referred 52 seniors to outside agencies to provide a consortium of support services. In addition, we carried out 11 home visits and 54 telephone wellness calls.

Our community service projects have included new member welcome bags and Christmas gift bags for shut-ins, which were distributed with the assistance of the Tri-Valley Meals on Wheels program. Our Knitting Group continues their outreach and community service projects including wellness bags for sick and shut ins, shawls and afghans for seniors resident in local nursing homes and comfort packages for Dementia patients.

Our Senior Wheels program continued to provide transportation for seniors to a variety of appointments and destinations fulfilling over 80 requests for rides.

The Senior Center could not provide the programs and services to our elder population without the dedicated support of our team of some 40 plus volunteers who provided almost 30,000 hours of service and our committed members of our Friends of the North Brookfield COA ,who work tirelessly to raise funding for many of our activities and programs.

For more information about programs and services, volunteer or become a member of our Friends call 508 867 0220.

Respectfully submitted,

Diane Nichols, Director  
North Brookfield Senior Center

## **DOWNTOWN DEVELOPMENT COMMITTEE**

### **Annual Report 2019**

The Downtown Development Committee (DDC) was formed in October of 2018 with the mission to rejuvenate the Town Center, thereby creating a vibrant atmosphere for business and social activities. We work in conjunction with Town Boards and Committees, State and Regional planning and development agencies, and asset owners in the community to identify areas of need and steps to take to move forward. We will rely on existing, pre-approved recommendations and plans to draft the appropriate zoning bylaws to facilitate all manner of activity and transportation within the “Downtown” zone and propose new plans and zoning bylaws as the objectives of our projects require.

In order to get their perspective and identify areas of need in the downtown, the Committee met with Main Street business owners in May. Then in October, in an attempt to improve communication among Town Boards and Committees, non-profit town organizations, and the DDC, we gathered key players together to present their current projects at a Selectmen’s meeting. We would like to make this gathering semi-annual.

The DDC continues to support: the Playground Committee (PC) and their plans for the Common which Danny Roman of the PC sees as an important part of the North Brookfield Open Space and Recreation Plan; the Council on Aging and its work to make NB an Age and Dementia Friendly Community; the Friends of the NB Town House and their efforts to restore the Great Hall as a theater and develop the rest of the building as a Creative Life Center; and the Municipal Vulnerability Preparedness Plan the Town is working on with Peter Pellequin.

With the support and dedication of Kerrie Salwa, Principal Planner, and her team at the Central Massachusetts Regional Planning Commission (CMRPC), we have completed the North Brookfield Downtown Development Strategy Plan. The plan contains five areas in which we will work and outlines goals to achieve in each area.

After approval of our policy by MassDOT, the CMRPC has laid out a Complete Streets plan to make improvements to access, give us parking options, improve sidewalks and crosswalks and provide calming devices and signage on Main Street. The next step, to be completed by 6/2020 is for the DDC to set a prioritization plan with a list of projects and their cost. For this we are seeking the advice of CMRPC and that of a streetscape architect.

In November we submitted a District Local Technical Assistance grant to the CMRPC. The 2020 grant will allow Kerrie Salwa to work with us once again, this time on zoning issues.

Our Committee is comprised of the following members: Sheila Orsi, Chair, Jack McClintock, Marilynn Borst, Ethan Melad, Sharon Donovan, Dawn Sedlier, and Matt Sedlier.

We welcome new members. Please contact us at [NorthBrookfieldDDC@gmail.com](mailto:NorthBrookfieldDDC@gmail.com). And check out our Facebook page by searching North Brookfield Downtown Development Committee, or by using the following link:

[https://www.facebook.com/North-Brookfield-Downtown-Development-Committee-101799524697159/?modal=admin\\_todo\\_tour](https://www.facebook.com/North-Brookfield-Downtown-Development-Committee-101799524697159/?modal=admin_todo_tour)

There you will find a business listing and announcements of events taking place within the community at large and in the Downtown North Brookfield area specifically.

## **FIRE DEPARTMENT 2019**

The North Brookfield Fire Department (NBFD) hereby submits its annual 2019 to date activities. First, I would like to thank all the citizens, the Board of Selectmen, Finance Committee and all other town agencies for their continued support throughout the year. The NBFD is a major player regarding the everyday well-being of the citizens it serves and is very proud to continue serving.

The North Brookfield Fire Department has had a very progressive year. The department was able to put in service a new used brush fire unit that was built from donations. We have replaced a 25-year-old rescue truck with a new rescue engine. Moreover, maintenance has been ongoing to assure top performance during any response. Our deepest gratitude goes to our town mechanic, Scott Sliwoski, whose expertise keeps our trucks rolling. In addition, we would like to acknowledge many of our local vendors who with professionalism resolve our many maintenance needs.

We have instituted a very aggressive fire prevention unit that is extremely active. Please read fire prevention section below. The training division has also been extremely busy training all of our members to National Fire Protection Association (NFPA) standards. Please read training section below. The dive team has expanded with local fire personnel from other departments and our local police department. Please read dive team section below.

The fire department and the EMS unit responded to a total of 668 calls this past year. Please follow the town's website, to get all the latest events and information regarding the fire department and EMS. The fire department has received 2 grants, first was for \$5,000.00 to purchase a gear washing extractor and second was for \$4,000.00 regarding fire prevention safer grant. The new fire station building committee along with our local officials are pursuing any available funding that could be used towards our new fire station construction costs when that time comes.

### Members

Chief Joseph Holway  
Deputy Chief Darin Anderson

Captain of Personnel David Martin  
Captain of Fire Prevention Keith Marshall  
Captain of Training Don Mailing

Lieutenant of EMS and Group 3 Patrick Kiritsy  
Lieutenant of Group 1 George Nolette  
Lieutenant of Group 2 Thomas Bessette  
Lieutenant of Training and Group 4 Ryan Holway  
Lieutenant of Training and scheduling Eric Hevy

Chaplin Richard Jakubauskas

Firefighter Michael Splaine  
Firefighter Joshua Blodgett  
Firefighter Pete Orsi  
Firefighter John Branscombe  
Firefighter Michael Goyette  
Firefighter Brandon Hevy  
Firefighter Hawdi Fatemi  
Firefighter Ben Ash  
Firefighter Austin Greneovich  
Firefighter Lyndon Perkins  
Firefighter Jeramy Joyal  
Firefighter Kevin Willett  
Firefighter John Foyle  
Firefighter Shaun Adams  
Firefighter James Mayo  
Firefighter Andrew Avedian  
Firefighter Chris Chase  
Firefighter Kevin Tourtellotte  
Firefighter Avery Nye  
Firefighter Sabina Klaric  
Firefighter Gino Caramiello  
Firefighter Nate Tillotson  
Firefighter Jesse Abate  
Firefighter Paul Thompson  
Firefighter Ronald Barrows  
Firefighter Brian Serone

North Brookfield Fire continues to staff the station as needed for severe storms, EMS shifts, and weekend summer shifts for June, July and August. These shifts are vital for our summer coverage emergencies and all our NFPA required responsibilities including a host of required testing, such as hose testing, and inspections of fire equipment.

#### Departmental equipment

##### 2 Ford cruisers

1 Ariel Raptor 110' with 1500 gpm pump  
2 attack engines with 1500 gpm pumps  
4 brush trucks  
1 4,000-gallon street tanker  
1 dive boat with dive gear  
1 hovercraft  
2 sets of jaws of life  
2 sets high angle gear  
1 set rescue air bags

## FIRE PREVENTION

Fire Prevention is an integral part of the fire service. Fire Prevention can help educate the public in fire safety and can prepare fire departments for emergencies in businesses, factories, or family homes. The NBFD Fire Prevention Division consists of Deputy Chief Darin Anderson, Captain Keith Marshall, FF John Foyle, FF Peter Orsi, and FF Lyndon Perkins with a combined total of over 60 years in the fire service.

Fire Prevention continues to partner with the Red Cross to help townspeople with the installation of smoke and CO detectors. Members also spent many hours promoting fire safety at town and school functions. A full Student Awareness of Fire Education (S.A.F.E.) Program has been implemented this year with FF Shaun Adams assisting as our S.A.F.E. Coordinator.

This past year Deputy Chief Anderson and Captain Marshall completed the Fire Prevention Officer I class. This is an extensive 80-hour class, which upon completion provides the credentials to read building/fire plans and preform inspections.

The Fire Prevention Division has also been inspecting businesses for safety and to pre-plan for possible emergencies. The members even offer a FREE home safety visit to any North Brookfield homeowner.

Fire Prevention performs after action inspections to follow up on any emergency calls that the department responds to. Fire Prevention checks smoke detectors, carbon monoxide detectors and preforms safety checks of the property. Fire Prevention will also educate the homeowner or business owner on any issues that may be found and teach them how to remedy the problems.

One of Fire Prevention's main goals this year is to promote visible house numbers and business numbers in North Brookfield. Many residences currently don't have visible numbers from the street. This causes delayed responses to emergency calls. The Fire Prevention Division is working cohesively with other local groups trying to promote the installation of new house numbers and to educate the residents to why this is important.

## TRAINING

Department members continuously train on a weekly basis. Members also take part in programs with the Massachusetts Fire Academy throughout the year. This year, we have had one member graduate from the District 7 Firefighter 1&2 Class. Two other members are currently attending and are scheduled to graduate this Spring. With a large group of newer staff, we trained extensively on the basics of fire ground operations, fire attack, and fire suppression. The department also had to train on all of the new equipment that we have acquired this year. The Rescue 1 truck, air pack, gas meter, and thermal imaging camera were some of the new pieces of equipment that required additional training. Members also crossed trained with EMS to ensure proficiency in operating the new Lucas CPR machine. In the ever-changing world of emergency response, no two calls are alike so training remains an imperative part of our job.



Our training center on the East Brookfield Road continues to be a huge asset. In addition to serving as a training center for NBFD, there are twenty-seven other agencies that use this facility as well.

### DIVE TEAM

North Brookfield is proud to maintain a dive team to assist those in need with regards to water related emergencies. We train in rescue and recovery techniques so that we are prepared to respond to any open water related emergency. Tantasqua High School has allowed our team to use their pool so that we can perfect our diving skills while working in a safe training environment. We then put these skills to the test in mock drills in our local ponds and lakes where the visibility can be next to zero. To aid in rescue efforts our fire rescue boat and a hovercraft are vital pieces of equipment to assist us in dealing with any water related emergency we may encounter.

#### Divers:

Chief Joseph Holway  
Dive Team Captain David Martin  
LT George Nolette  
LT Thomas Bessette  
FF John Branscombe  
FF Paul Thompson  
Police LT Ryan Daley  
Police Officer Jeff Martin  
FF Tim McKeon  
FF Chris Blood  
FF Brian Charron

These members listed above train throughout the year and maintain thousands of dollars of equipment that they have purchased themselves.

### NEW STATION COMMITTEE

#### Members:

Chief Joseph Holway  
Deputy Chief Darin Anderson  
FF Eric Hevy  
Police Chief Mark Smith  
Robert Smith  
David Harris  
FINCOM member Chester Lubelczyk  
James Black

The committee is proud to report phases one and two of the project have been completed.

Respectfully submitted,

Chief Joseph Holway

## HASTON FREE PUBLIC LIBRARY

### Annual Report 2019

The Haston Library has had an exciting year! We continue to serve the Town of North Brookfield by acquiring and circulating books and other materials, assisting with reference and information requests, providing programming for all ages and space for groups to meet. This year the Long-Range Planning Committee completed our 2020-2024 Long-Range Plan, and we are already working to accomplish the goals we set for the library. As part of the planning process we wrote a vision statement for the library:

*The Haston Free Public Library will be North Brookfield's community center, an open learning center where all patrons are welcome to learn, discover, create, and connect through activities and experiences, both local and global, enabling them to become their best selves at every stage of life.*

The complete plan can be found on the library's website:

<https://northbrookfieldlibrary.files.wordpress.com/2019/12/haston-library-long-range-plan-2020-2024-1.pdf>

We were sad to say goodbye to our Saturday circulation assistants, Regina Allen-Davis and Lori Buckley, who had each worked several years alternating Saturday mornings. Misty Martin joined the staff to work this shift at the end of October.

Our grant proposal for a summer Robotics Bootcamp was approved by the Massachusetts Board of Library Commissioners, and in July we spent a week with 20 first- through sixth-graders exploring all things ROBOTS!

Last October (2018) we entered into a relationship with Community Connections, formerly Coordinated Families and Community Engagement (CFCE). It was so successful that they asked if they could offer a second story time at the library. In February we added the Parent-Child Playgroup, and in order to do so, added 4 hours to the library's schedule on Wednesdays by opening at 9:00. This increased our hours of service from 27 to 31 hours per week.

In March, we began publishing the *Haston Highlights*, a monthly newsletter full of upcoming library events and other library-related articles of interest to our patrons. So far, the response has been very positive. If you would like to receive the newsletter as a link in your email, send a request to Dawn at [dthistle@cwmmars.org](mailto:dthistle@cwmmars.org).

Other library services, including photocopying, faxing and accessing the internet on Library computers or using our Wi-Fi, remain popular.

#### **Circulation:**

During 2019 North Brookfield library users borrowed 24,659 items. Patrons from other libraries requested 3,601 items from our library, and NB patrons borrowed 5,996 items from other libraries. Use of downloaded e-items numbered 3,740, an increase of about 24% over last year's circulation. There are currently 2,609 registered cardholders.

The Haston Library's membership in the C/W MARS consortium makes it possible for North Brookfield library card-holders to borrow almost any book, audio, video, or periodical (physical or electronic) that they desire. Items requested through the C/W MARS Evergreen system are delivered and returned by the Massachusetts Library System delivery service. Patrons may also access 46 Gale and ProQuest reference databases for school or personal research via C/W MARS.

### **Holdings:**

The Haston Library owns 25,879 titles, including books, DVDs, books on CD, periodicals and "miscellaneous" items, such as ukuleles, museum passes and the Aldrich telescope. Haston Library cardholders can also access and download more than 50,000 e-books and audio books through our C/W MARS membership.

### **Technology:**

The library provides 9 computers for internet access and office productivity software. In addition, there are two computers for accessing the C/W MARS Evergreen catalog. Wi-Fi service is available in most areas of the building.

### **Programs:**

This year 288 meetings and programs were held in the library, a 47% increase over the number of events that took place in 2018. The number of attendees also increased from 1,392 to 2,470, a 77% increase.

Children's programs included weekly pre-school Read, Build, Play and Parent and Child Playgroup story times offered by Community Connections. The Children's Librarian offered crafts every Thursday. LEGO Club met weekly, and, starting after the Robotics Bootcamp, the Robotics Club has also been popular. Special programs for children included the Tooth Fairy, Pumpernickel Puppets, Ed the Wizard, Davis Bates, Henry the Juggler and Noelle Perry Face Painting. Community Connections also offered the popular "Bring Your Grandchild to Lunch" and "Kindergarten, Here I Come" programs, featuring singer Renée Coro.

Sixty children and teens participated in the Statewide Summer Reading Program, "A Universe of Stories," in July. Our library was one of four in the state to receive a signed Bruins jersey to use as an incentive to get teens to read. The winner of the jersey was Colleen Stafford. Our partnership with the North Brookfield Schools resulted in an exhibition of artwork by high school students with the opening reception in late January.

Adult/all ages programming included the monthly Book Discussion Group, the Adult/YA Coloring Group, a Learn-to-Knit workshop with Barbara MacIntosh, Uplifting Poems and Songs by Carol Mays and Gary Blanchard, star-gazing guided by Steve Bodine, a tour of Timberyard Brewery, Owls of New England, folding paper stars with Elisabeth Hyder and making Bees Wax Ornaments.

Various organizations from the NB Democratic Town Committee to the Department of Children and Families Foster Care to NB Soccer to tutoring groups used our meeting rooms over the

course of the year. Members of the Massasoit Art Guild exhibited their work in Gallery 161 (in the non-fiction area).

### **Friends of the Library:**

The Friends of the Haston Free Public Library, Inc. (a 501-C3 organization) continue as the heart and soul of the library, by raising funds to supplement the North Brookfield municipal appropriation, planning events and offering programs. In 2019, the Friends provided about \$8,000 for the purchase of books, other library materials and museum passes. They coordinated the Spring Book Sale, the fall fund drive and annual May Festival, which this year was co-sponsored with the Friends of the Town House. They sponsored a gathering at Timberyard Brewery and collected non-perishable food items for the North Brookfield Food Pantry. They provided all the snacks for the children who attended the Robotics Bootcamp in July. They purchased a bike rack for the tweens who regularly come to the library after school. And they offered the annual "Letters to Santa" program, which was attended by about 50 children (100 people in all, plus the pianists from the On Q piano studio, who provided the background Christmas music).

I know that if something needs to be done at or for the library, I can call on the Friends! Their efforts are critical to the Library's success, and new members are always welcome. Dues are only \$10!

### **Volunteers:**

The library staff has been privileged this year to work with 20 talented and dedicated volunteers who donated a total of 1,232 hours of their time. They shelve, shift, process and weed the collections. They clean, maintain the computers, manage the website and Facebook page, wind the clock, design displays, help with the Robotics Club, collect usage statistics and do many other helpful tasks. One of our volunteers, Josh Allen, even created a Haston Free Public Library video, which is available on YouTube. We are so happy to have these volunteers working with us!

### **Acknowledgements:**

On behalf of the Library staff and the Board of Trustees, I would like to thank our faithful volunteers and the Friends of the Library who together supplement and enhance the services we provide.

I am also grateful to all the residents of North Brookfield, especially those who come into the library regularly and make my days so pleasant. Library patrons don't just borrow books; they also donated new pajamas for the Bruins PJ drive, purchased re-usable grocery bags from Hannafords (with a percentage of the cost donated to the library), and brought in non-perishable food items for the North Brookfield food bank during the holidays. Thank you for your generosity!

We appreciate the generous support of businesses and organizations, including Country Bank, the Brookfield Lions Club, Hannaford Supermarket, North Brookfield Savings Bank and the Knights of Columbus.

Finally, I would like to thank the wonderful and dedicated library staff: Gina Allen-Davis, Lori Buckley, Misty Martin, Roger Davis, Brianna Lamb, and Rosemary Mackenzie. You're the best!

For more information about library services and events, please visit our web site:  
[www.northbrookfieldlibrary.org](http://www.northbrookfieldlibrary.org).

Respectfully submitted,

Dawn R. Thistle  
Library Director

## **LIBRARY BUILDING MAINTENANCE COMMITTEE (LBMC) ANNUAL REPORT FOR 2019**

*The following building and grounds issues were addressed in 2019:*

- The library's flagpole rope broke as a result of fierce winds in December. Neither the U. S. flag nor the MIA/POW flag has been seen since. Both will be replaced in the spring.
- The HVAC system was switched to summer mode on May 21st and back to winter mode in October.
- The Friends of the Library funded the annual outdoor spring and fall clean-ups done by Bennett's Hill Landscaping (Lyndsey Bennett).
- The Friends planted and maintained the flower plantings in the front landscape beds. Gypsy moths did not reappear as feared and the dwarf blue spruce has partially recovered from the damage sustained during the infestation of 2018.
- For two months (mid-June to mid-August) the library was beset by fire alarm panel problems. Solving the issues involved Citizen Security, Fire Detection Services, and Verizon. Eventually Fire Protection Services and Citizen Security came at the same time and they were able to remedy the problem. Since then the system has functioned properly.
- Worcester Elevator conducted the annual elevator inspection on November 15<sup>th</sup>; the elevator passed the inspection.
- A comprehensive examination of the library roof and masonry was conducted in December by Raymond James Restoration of Worcester and a prioritized list of repairs was compiled for consideration by the Board of Trustees and Library Director.
- Thanks to Dick Miller for repairing the library doorbell and to David Maher for the amazingly effective spot cleaning of the library carpet.
- The fire extinguisher inspection was done in December. This required the 8 extinguishers to be taken off-site at an additional cost of \$50 per extinguisher. The extinguishers were deemed good for another 5 years (with annual on-site inspections).

*The LBMC conducted its annual fall "walk through" on Saturday, November 16, 2019.*

- The heating units in the attic are operating properly.
- Filters in the HVAC system have been ordered and will be replaced as needed.
- Dawn pointed out lights that need to be replaced. Brown Electric will complete the work.

The LBMC again wants to recognize Custodian Roger Davis for his dedication to maintaining the library over the past year.

Submitted by: Ellen Smith  
1/31/2020

## **BOARD OF HEALTH**

### **Annual Town Report 2019**

Central Mass Municipal Recycling Council and Massachusetts DEP again recognized our Recycling/Solid Waste Facility for running an outstanding Solid Waste Program. The awards were for how small an amount of trash we throw away per household and how much recycling we do at the facility. Thanks again are due to our residents for their abilities to reduce, reuse and recycle at a rate above most families in the commonwealth. The staff at the Recycling Facility are a large part of our success. Lisa Morgan took over the manager position from retiring manager Jim O'Hare. Thanks to Paul Benoit for his years of service and waiting to retire only after helping to train our new monitors. All of our staff received fork truck operation training and passed written and hands on testing to get licensed to operate our fork truck safely. Monitors Dylan Jersky, Dave Lucier and Brian Connor are providing Lisa a team approach to operating the facility.

We continue to do monitoring and maintenance on our old landfill cap. We have plans before DEP for some rebuilding of swales on the cap and will start work on these as soon as the plans are approved.

We have hired a new Office manager Brian Tessier who has totally changed how we do business. He has cleaned up all of our files, streamlined our permitting processes and filing, payroll, billing, deposits and computer equipment. His law background has been helpful in many areas.

We held a number of meetings to discuss how we manage Farm Inspections for the State and possible Town bylaws regarding keeping of animals.

We hosted another Regional Household Hazardous Waste collection day with eight towns participating. We run these every year on the last Saturday in September.

Our Public Health Nurse Cheryl Rawinski handled our flu clinic this year with board member participation.

Lisa Daoust has done a great job handling our housing and food inspections.

Jeff Howland has continued to provide engineering services for both Title V inspections and Landfill cap maintenance. See his report for details.

Respectfully submitted by the Board of Health

John Alphin Chairman  
Trevor Bruso  
Robert Locatelli



## **HIGHWAY DEPARTMENT 2019 Annual Report**

The Highway Department staff includes the Superintendent, three Heavy Equipment Operators, a Department Mechanic, a driver/laborer and a part-time administrative assistant. This primary work force maintains over eighty miles of public and private roadway. The department performs all highway maintenance including paving and resurfacing, sweeping of streets and sidewalks, repairs and/or replacement of subsurface drainage and culverts, plowing, sanding and snow and ice removal.

The department performs maintenance and repairs on highway department equipment and plows including all welding and fabricating repairs at a considerable savings to town taxpayers. Our goal is to continue upgrading our equipment resulting in the department having a fleet of new and used reliable multi-use vehicles. In addition to routine operations throughout the year the Highway Superintendent plans and coordinates road resurfacing and/or reconstruction projects and infrastructure repairs.

Fiscal Year 2019 Chapter 90 local transportation aid apportionment of \$309,884 was accepted at the June 2019 Special Town Meeting.

A five-year priority list was provided to the Board of Selectmen to include North Street, Brickyard Road, Town Farm Road, Bullard Road, North Main Street, Gilbert Street to Route 148 North.

The 2001 F450 has new cab and body. The costs associated with this came to about \$6,200 versus the purchase of a new truck at the cost of \$70,000 to \$80,000. We hope to get many years of service out of this truck.

Thanks to the approval of \$5,000, a sander body was also rehabbed with three more sander bodies still in need of the same.

Also, thank you to the good people of North Brookfield for the transfer of money to purchase a 1997 grader which took the place of the 1987 grader. It has already proven to be a very effective machine for our quest to improve our dirt roads.

Due to the absence of Chapter 90 funds for paving, time and manpower was made available for extensive culvert replacement work and road patching throughout town.

MassDOT has approved funding through the Small Bridge Program for replacement of Cider Mill Road Bridge at Coys Brook. This contract has been signed by the Board of Selectmen and bridge design and surveying has already taken place. Fuss & O'Neill, Engineering Group is expected to present a design proposal. Upon acceptance of the new bridge design construction and installation will follow and completion of this project is expected through June 2021.

In meeting great challenges placed on the Highway department the hard work and dedication of the Highway crew does not go unnoticed. The success of the department is attributed to

teamwork and accomplishments of the department employees. Special thanks to supporting departments, the Police Department, Dispatch and boards and committees, as well as a very strong positive support from the residents of our community.

The on-call part-time employees called upon to help in the long and enduring task of snow removal operations is also very much appreciated.

In the upcoming year we look forward to the challenges of providing our community with the best service possible for public safety on our roads.

Respectfully,

Jason Benoit, Superintendent

## **NORTH BROOKFIELD EMERGENCY SQUAD 2019**

North Brookfield EMS was established in 1952 and we are proud to have served our community for the past 67 years. Once again, we had a very busy year in 2019 with over 400 emergency medical incidents with 355 resulting in medical transports to various hospitals as well as dozens of public assists or patient refusals. We continue to work closely with the East Brookfield Fire Department and Brookfield EMS as partners in a Regional EMS contract securing Advanced Life Support for the tri-town region. 2019 found the town of North Brookfield requiring 127 ALS intercepts in which we utilized the regional paramedic 120 times. The cooperation between the three EMS services has shown to be most beneficial to all three towns and their many citizens, proving once again when good people work together great things happen.

The Board of Directors would like to thank the many town residents who so generously supported our Annual Donation Drive. Without your continued support it would be difficult for us to continue service. We would like to thank the many patrons who have shown selfless generosity this past year, your charity is greatly appreciated.

I would like to thank the North Brookfield Board of Selectmen for their support of public safety. I would like to thank the finance committee for their dedication and expertise in understanding our needs. I would like to thank Chief Joseph Holway, Deputy Chief Darin Anderson and the rest of the North Brookfield Fire Department who so graciously and selflessly share their quarters with the Emergency Squad. I would like to thank the North Brookfield Police Department for all their support and professionalism. I would like to thank Harrington Hospital and James Stephens, M.D. for our hospital affiliation and medical oversight. This year I would like to acknowledge the partnership between the Town of North Brookfield and the Green Gold Group who recognized a need for a piece of life saving equipment and without hesitation answered the call and acquired a LUCAS III. The LUCAS Chest Compression System provides benefits to cardiac arrest patients by delivering high quality chest compressions under difficult conditions for extended periods of time. Residents of North Brookfield have benefited directly from the LUCAS and having it provides a greater level of safety. I would like to thank the NBEMS Board of Directors, again Chairman Joe Holway, Brad Gannon, Keith Marshall and Donna Gauthier our accountant for their tireless efforts in overseeing such an important town service.

North Brookfield EMS, together with the North Brookfield Fire Department, the North Brookfield Police Department, our mutual aid communities, the State Police dispatchers, the Life Flight crews, and the five area Hospital Emergency Departments, along with supporting roles of North Brookfield Emergency Management Agency, and the North Brookfield Highway Department provides this community with a reassuring and high level of public safety. That among the many, many 911 calls this past year, there are a handful that I can say with certainty, the quick response and competency of the responders resulted in life saving action. There are residents alive today that otherwise would not be so. While I say this every year, I want the town to know that these are not just words. I want to express that not all 911 calls are equal and that there are occasions that push the Emergency Response System to the limit. That among the calls this year were life threatening traumas, cardiac arrest emergencies, and hidden unforeseen medical events with life changing consequences. As EMS Director I would like to thank my roster of well

trained and professional Emergency Medical Technicians whom without their competency and dedication would make my job all that harder.

#### NORTH BROOKFIELD EMS ROSTER

Joe Holway, Chairman of the Board/EMT  
Brad Gannon/Board of Directors/EMT  
Keith Marshall/Board of Directors/EMT  
Donna Gauthier/Board of Directors/Accountant  
Patrick Kiritsy/Board of Directors/Director of Operations/EMT

Nathan Simonelli/EMT  
Kevin Tourtellotte/EMT  
Kerri Rockwood/EMT  
Shaun Adams/EMT  
Christy Dever/EMT  
Stephen Elliott/EMT

Jessica Ruiz/EMT  
Alexis Anderkin/EMT  
Lori Merriam/EMT  
Michael Splaine /EMT  
Natalia Bessette/EMT

Sincerely,

Patrick Kiritsy,  
Director of Operations

## NB HELPS Annual Report 2019

NB HELPS is a volunteer-led committee whose mission is the beautification of North Brookfield. Not only does a visually appealing town show community pride, it increases property values, attracts businesses, and improves the neighborhood's image. Beautification projects often inspire more community spirit, socializing, and action.

In 2016, Decorate Our Town (DOT) evolved into NB HELPS, an official town committee that could accept 501(c)3 nonprofit donations. Meetings are held on the second Tuesday of every month at Christ Memorial Episcopal Church from 7pm-8pm. Agendas and minutes are posted on the Town of North Brookfield webpage <https://www.northbrookfield.net/nbhelps-committee>.

Current committee members are Suzanne Lewandowski (chair, secretary), Alicia Anderson (treasurer), Katie Griffin (vice-chair), Glenna Stocks, Melissa Seidler, AnneMarie Kilborn, Kristen Depasse, Bob Wicks (Rotary), Mark Minnucci (NB Schools), Carol Ryback, Nancy Nykiel, and Trish Miller, although there are other citizens and groups that come together for the each event.

NBHELPS began 2019 with a balance of \$993.05. \$4,430.69 was raised by several fundraisers listed below. Expenses totaled \$,2523.06. A balance of \$2,900.68 is carried over to be used in 2020.

**April:** North Brookfield's Earth Day clean-up was held on Saturday, April 27<sup>st</sup>. Since the national *Earth Day* always falls during the school spring break, NB HELPS voted to hold the clean-up on the last Saturday of April. The Hayden Masonic Lodge again teamed up with the Senior Center to kick off the morning with a free pancake breakfast. Instructions, black plastic bags and gloves were handed out to clean-up crews. Highway Superintendent Jason Benoit provided 2 trucks for recycle/trash; he also drove around picking up full bags. The Haston Library hosted Earth Day related activities reflecting the national theme of "Protect Our Species." The NBFD, Green Gold, and the girl scouts assembled clean-up teams. Other street teams and individuals filled two trucks with trash and recyclables.

**Late Spring:** Silently, Joe Holway and the NB Fire Department hung the (total of 42) American and POW flags that line Main Street for the Memorial Day parade.

**Summer/Fall:** Trish Miller and Ellen Smith (and others) stealthily filled planters around town with flowers. They keep the plants watered and fed all season.

**Holiday:** September– December fundraising and decorating.

- **Christmas Fundraising:** The September 21<sup>st</sup> voluntary toll booth, under the guidance of Alicia Anderson, collected \$1,713. An additional \$150.00 came in the form of checks & cash from big-hearted citizens. Hannaford Supermarket generously offered their November kiosk collection and book sale to NB HELPS; \$350.89 was raised. The Cupcake/Ornament Decorating event on Dec. 8<sup>th</sup> at the NB Senior Center netted \$100. Under the direction of Glenna Stocks, the *25 Days of Christmas* calendar sold advertising space in the calendar booklet and \$2,775 was raised. Booklets were sent home with students and were distributed around town and during the parade.

- New ornaments, stakes, batteries, candles and other supplies were purchased as needed and repairs were made to existing decorations. 65 large wreaths were procured from Howe Nurseries. Approximately 60 new strands of LED lighted were purchased for the town tree. Diane Hopkins donated greens (and filled them) for the barrels lining the school drive.
- Decorating day was Saturday, November 23rd<sup>th</sup>. Under the outstanding guidance of Alicia Anderson, NBHELPS members, the NB Fire Dept., Girl Scouts (led by Missy Seidler) and residents gathered to set up the decorations. The girl scouts also decorated all the wreaths.
- The Haston Library has taken over the *Letters to Santa* program held prior to the town parade. Letters were also dropped off at the special mailbox at the Post Office.
- *Christmas* was kicked-off with the Santa Parade, complete with floats, at 6pm on November 30<sup>th</sup> (from the school, down North Main Street to the town tree on the School Street). NBEMA assisted. Brookfield Orchards' float provided musical ambience! After the tree-lighting, the Congregational Church hosted the children for food and crafts.

NBHELPS could not exist without the collaboration and support of so many: Troy Brown, Shirley Cummings, Timothy Canada, Tabby Leblanc, Christine Mackenzie, Jennifer McGraw, the North Brookfield Boy and Girls Scout troops, and John Tripp. We offer a special thank you to our calendar (financial) sponsors: Country Auto Body, Tasse's Crowley Fuel, Michael Toomey & Associates Real Estate, Berthiaume & Berthiaume Attorney's and Counselors at Law, Alicia Anderson, Realtor (EXIT), Stocks Land Management, Cuddy Insurance and North Brookfield Savings Bank.

***You Won't Understand the Unabashed Power of Community  
Until You're a Part of One— Anonymous***

It is amazing what can be accomplished by a small group of enthusiastic and creative people. If you are interested in helping NBHELPS to grow and evolve, please email [NBCARES2HELP@gmail.com](mailto:NBCARES2HELP@gmail.com).

Respectfully submitted,

Suzanne Lewandowski, NBHELPS Chair



ASHLIE E. WOLF  
Executive Director

EQUAL HOUSING OPPORTUNITY

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## ***NORTH BROOKFIELD HOUSING AUTHORITY***

271 NORTH MAIN STREET  
NORTH BROOKFIELD, MASSACHUSETTS 01535  
(508) 867-2826 FAX: (508) 637-1441

### **North Brookfield Housing Authority Annual Report -2019**

The North Brookfield Housing Authority continues to participate in a Management Agreement with the Southbridge Housing Authority, allowing for the North Brookfield Housing Authority to maintain one 24 hour per week administrative staff member and an Executive Director. The office hours are Monday through Thursday 7:30 am to 12:30 pm and Friday 7:30 am to 11:30 pm.

The Current members of the Board of Commissioners are as follows:

Darlene Lavin, Chairman  
Mary Waytina, Vice Chairman  
Carole Ryback, Member  
Mary Dolan, Member

The State Appointee seat is currently vacant and is in the process of being filled.

Ashlie E. Wolf is our Executive Director and Darin A. Anderson is responsible for the maintenance of the North Brookfield Housing Authority properties.

In 2019, the North Brookfield Housing Authority participated in the National Grid Residential Multifamily Energy Efficiency Program which allowed for energy efficient upgrades in lighting, water conservation, and air sealing to be completed at no cost to the North Brookfield Housing Authority. In September 2019, the North Brookfield Housing Authority became a smoke-free location with designated outdoor smoking areas for those who wish to utilize the space. In August 2019, the parking areas at the North Brookfield Housing Authority underwent an overhaul that included, painting of lines, numbers and re-organization of the designated parking spaces. This overhaul served to provide closer handicap parking spaces for tenants to their home. Also, of note in 2019, the North Brookfield Housing Authority successfully completed the State and AUP audit with zero findings. The North Brookfield Housing Authority also began using CapHub database to streamline the Capital Improvement Plan process from start to finish.

In November 2019, the North Brookfield Housing Authority underwent changes to the staff in the Maintenance Department as Joseph Holway retired after 30 years of dedicated service. In his 30 years of Service, Joseph has been a dedicated firefighter in the town of North Brookfield, most recently as the Fire Chief. Joseph was able to manage both jobs with ease and commitment. The North Brookfield Housing Authority had a retirement party for Joseph where numerous tenants attended and commended Joseph for his compassion and swift response to their needs. The entire community at the North Brookfield Housing Authority will miss Joseph and wish him the best in his retirement. The North Brookfield Housing Authority welcomed Darin Anderson to the maintenance team and look forward to working with him.

Monthly Board Meetings are held on the fourth Thursday of each month at 5:30 pm in the Community Room at 271 North Main Street.

Respectfully Submitted,

Darlene Lavin, Chairman

## **PLANNING BOARD 2019 Annual Report**

The Planning Board has had fourteen meetings. Public hearings for solar projects and zoning bylaw amendments have been combined with regular Board meetings when feasible. Public hearings were held for Recreational Marijuana and Hemp Cultivation, Solar Battery Storage and Nonconforming Uses, Lots and Structures. The May and November town meetings approved all our proposals. We thank voters for attending our hearings and supporting our amendments. Our bylaw reflects what we want our Town to be.

The Board approved several approval not required plans which create new lots on existing public ways. Approximately seven new lots were approved and several other plans realigned property boundaries to accommodate septic systems or other needs.

We had meetings with the Downtown Development Committee, Water Department Superintendent and Building Inspector. The strategic plan for Main St., watershed protection overlay district and nonconforming uses, lots and structures were respectively discussed. In addition, we have started revising the town Master Plan which is over 10 years old. Susan Lyons and John Turner are Co-Chairs of this project for the Board. They have formed a Master Plan Committee of townspeople and are moving forward updating the Master Plan during 2020. There will be a questionnaire that we hope townspeople will complete to assist the project. We are saving the Town money by doing a majority of the work without a paid consultant.

The Board has drafted and approved a summary of Policies and Procedures for special permit decisions, field observation for site plan review/special permit applications, votes for waivers and special permits/site plan review, site plan review filing fee and financial surety for solar projects. This summary is on file with the Town Clerk.

We welcomed Susan Lyons to the Board as a result of election. John Turner was appointed to fill the vacancy created when Michele Petraitis resigned. William King was reelected. Jeffrey Smith resigned as alternate in December. We thank Jeff for his expertise and service.

At the moment there is one pending solar project in the hearing stage. National Grid is conducting a survey of their substations/infrastructure, so interconnection agreements are on hold. Unapproved projects cannot proceed until the grid survey is complete. Two solar approved projects are presently under construction and another is expected to start in spring 2020.

Respectfully submitted,  
William King, John Tripp, Jason Spangenberg, Susan Lyons and John Turner



## PLUMBING AND GAS INSPECTOR

Plumbing and gas Permits for the Period of January 1, 2019 to December 31, 2019

Total plumbing permits issued	43	Inspections made	70
Total gas permits issued	63	Inspections made	78
 TOTAL PERMITS ISSUED	 106	 TOTAL INSPECTIONS MADE	 148
 Amount collected for plumbing permits		 \$ 3097.00	
Amount collected for gas permits		\$ 3174.00	
Money collected for the above permits total		\$ 6271.00	

Submitted by  
Troy Allen  
Plumbing and Gas Inspector  
Town of North Brookfield

## **2019 REPORT OF THE CHIEF OF POLICE**

Chief Mark L. Smith

### **FULL-TIME OFFICERS**

Lt. Ryan Daley  
Sgt. David Churchey  
Officer Christopher Donais  
Officer Richard Caron  
Officer Jeffrey Martin

### **PART-TIME STAFF**

Officer Erik Bishop  
Officer Matthew Niles  
Officer Kyle Cassavant  
Officer Jacob Deschamps

Officer Jonathan LaPorte  
Officer Ashley Jodoin  
Officer Michael Splaine  
Sp. Officer John Murphy

The department was fortunate enough to receive two very expensive pieces of equipment through grants and securing of funds from the Commonwealth of Massachusetts.

In April, the police department purchased a drone with funding secured by Representative Donald Berthiaume. The Drone was purchased for search and rescue missions that could include, but are not limited to, missing children, adults and the elderly. This unit is equipped with a FLIR (Forward Looking InfraRed) camera. Having this equipment will assist us in daylight as well as complete darkness locating missing or lost people. In September, the department received a call for a juvenile that had run away. Officer Martin, using the drone, was able to locate the missing juvenile in the thick brush area, at night, near the schools. Officer Martin was then able to direct Officer Richard Caron to the juvenile's location.

In May, the department received a Livescan fingerprinting unit from the Commonwealth of Massachusetts. This is a machine that if purchased would cost approximately \$17,000.00 and it was provided to the town at no cost. This gives the officers the capability to submit fingerprints immediately to the Massachusetts State Police Identification Unit as well as the F.B.I. This machine will also expedite the processing of firearms licensing and renewals.

Throughout the year, members of the department attended numerous trainings. These courses included Detection of Human and Child sex trafficking, Advanced Law Enforcement Rapid Response Training (ALERRT), S.W.A.T. recertification, Sexual Assault Investigator training, Drone Pilot FAA certification, Intentional Leadership Training, Generational Issues, annual Firearms Law In-Service, Grant Writing and annual In-Service training for all members. Lt. Daley successfully completed FBI-

LEEDA's Supervisor Leadership Institute, Command Leadership Institute and Executive Leadership Institute and will receive the FBI-LEEDA Trilogy Award in April at the annual education-based conference.

The Police Department was involved in and assisted with many community programs. We had representation at the Superintendent's Round Table meetings with representatives from the District Attorney's Office, the Departments of Children and Families, Juvenile Probation and the Department of Mental Health Services. We assisted with the "Touch a Truck" event, the Halloween Parade and the Annual Holiday Tree Lighting parade and festivities. Officers also participated in the Boy Scout's Dodgeball Tournament as well as the Common Basketball League's Basketball tournament this year.

The department's MedReturn Prescription Drug Disposal Unit (Rx Drug Drop Box) collected approximately 63.2 pounds of prescription medications. Having this disposal unit, we were able to properly collect and destroy unwanted medications, rather than having them end up in our landfills, water supplies or in the hands of the wrong people. I would like to recognize Officer Christopher Donais for his efforts in overseeing this program and ensuring the proper destruction of these unwanted medications.

The North Brookfield Police Association, along with the North Brookfield Sportsman's Club, held their annual Fishing Derby in April at Walker Pond in New Braintree. Officer Christopher Donais, Officer Richard Caron, Officer Jeffrey Martin, Officer Michael Splaine and Caitlyn McKenzie organized the fishing derby this year. Due to this effort, at the NBHS graduation in June, the North Brookfield Police Association awarded two \$500 scholarships to deserving graduates Christina Iott and Justin Lareau.

The Police Association's "Toys for Joy" program provided toys and necessities to 31 families for 75 children during the holiday season. We thank all town residents and business owners, who have contributed to our community through this endeavor year after year, for their overwhelming generosity. Our special thanks go to Officer Richard Caron and Officer Jeffrey Martin for once again organizing this program. I would also like to recognize Sgt. David Churchey, Officer Christopher Donais and Officer Kyle Cassavant for their assistance with this program and AA Transportation for their donation of the school bus used for the "Stuff a Bus" event.

I would like to thank the Select Board, Finance Committee and the residents of North Brookfield for their continued support of the police department. With this support, we were able to purchase two new cruisers, one marked and one unmarked. We were also able to upgrade the camera recording system and make numerous emergency repairs to the HVAC system.

In December, I received a letter of resignation from Officer Richard Caron. Officer Caron informed me that he was chosen to attend the Massachusetts State Police Academy. Officer Caron served the Town of North Brookfield as a part-time police officer as well as a full-time officer. He was always involved in community events

with the department including spending numerous hours with the Toys for Joy program. Richard Caron was a true asset who represented this department and the Town of North Brookfield with professionalism, pride and integrity. He will be missed and we wish him the best as he always gave his best to the department and the Town of North Brookfield.

The North Brookfield Police Department received 6747 calls for service through State Police Dispatch in New Braintree.

In-house records indicate the following:

438 Incidents	154 Arrests
24 Restraining Orders	172 Citations
273 Traffic Control / Radar	678 Motor Vehicle Stops
79 Accidents	229 Assist Citizen
281 Firearm/LTC Licenses	81 Wellbeing checks
185 Animal Calls	74 Alarms
1793 Property Checks	337 Medical Emergencies
100 Suspicious Activities	61 Investigations initiated
209 Officer Initiated	202 Directed area patrols

The success of the department comes from the continued dedication, desire and commitment demonstrated by each of its officers on a daily basis. Whenever there is a community event, without hesitation, they sacrifice their personal time to ensure the safety and wellbeing of all that attend. I would like to acknowledge all the support the department has received from the North Brookfield Fire and Ambulance services. The support of the men and women of these departments never goes unnoticed and is very much appreciated.

I would like to reiterate what I expressed in last year's annual report; "knowing the expertise, experience and dedication of the exceptional officers of the North Brookfield Police Department, I look forward to utilizing their individual talents, for continued growth of the department and involvement in the community, in the upcoming year."

Respectfully submitted,

Mark L. Smith  
Chief of Police

## **2019 ANNUAL REPORT OF THE BOARD OF REGISTRARS**

The Board of Registrars consists of the Town Clerk and three members appointed by the Selectmen on the basis of their registered political party. Members are appointed for three years, staggered so that one member is appointed each year, and so that the town's political parties are equally represented. Members may not hold any other elected or appointed office in town.

In 2019, there were Special Town Meetings in January, March, May, June, August and November, in addition to the Annual Town Meeting in May and the Adjourned Annual Town Meeting in June. We had our Annual Town Election in May.

A town resident may register to vote any time the Town Clerk's office is open or by mail. Once a person has registered they will remain on the voters list as long as they live in town and return their annual town census form. Voters may change their affiliation at any time by completing a change of designation form at the Town Clerk's office. If a voter should move out of town and then move back, he or she must re-register to vote.

Jeannette W. Anderson, (R), Chairman

Sharon Donovan, (D)

Stanley F. Hanson, (R)

Tara M Hayes, (U), Clerk

## **BOARD OF SELECTMEN**

### **2019 Annual Report**

It is with deep sadness that the Board of Selectmen report the passing of our long-time administrative assistant Leslie Scott Burton. Leslie passed away June 4, 2019 after a courageous battle against cancer. She was a wealth of knowledge and the one constant presence in the Selectmen's office throughout the years. She will be missed.

\*\*\*\*

#### **New Administrative Assistant**

The Board welcomed Ms. Ashley Barre as the new Administrative Assistant to the Board after the untimely passing of Leslie Scott Burton.

\*\*\*\*

#### **Finances:**

The Town's financial picture continues to improve. An additional \$100,000.00 was added to the Capital Stabilization Account to be held in reserve for some critically necessary capital improvements throughout the Town. The Library Roof and the High School flooring needs immediate attention and the departments are in the process of acquiring estimates. The money necessary to address these issues will be in front of the Town Meeting in FY21.

Another \$100,000.00 was also added to the Stabilization account for the third year in a row bringing the balance of that account up to over \$900,000.00. A healthy balance in this account is critical for the Town's ability to borrow money at a better interest rate. Municipal financial best practices recommend a minimum of 1 million dollars in stabilization and the Board of Selectmen, in cooperation with the Finance Committee, is close to achieving that goal.

\*\*\*\*

#### **Rail Trail:**

The railroad bed from the center of Town into East Brookfield has been cleared of brush and is passable for non-motorized users throughout the entire length in North Brookfield. North Brookfield Conservation Commission has approved the Town's plan for improvements in sensitive areas. The work of clearing brush along the East Brookfield section continues. The Board of Selectmen acting in their capacity as Railroad Commissioners have engaged the services of an environmental expert to assist with conservation issues. The Commissioners also applied for a grant to design the trail.

\*\*\*\*

#### **Town Forest Park**

Over the last two years volunteers in North Brookfield have made steady progress along with the Town Forest Park committee creating a 9 hole disc golf course. The course will hopefully be completed in 2020 and be in full use by the end of the year. The course will be a great addition to the Town Forest Park and it's walking trails and fishing area.

\*\*\*\*

#### Town House

Work continued on the exterior of the Townhouse. The Friends of the Townhouse committee supplied an aerial work platform to facilitate reaching the upper levels and the south side of the Townhouse was scraped and the top 1/3 was primed and painted. Weather and other work around Town delayed further progress. The Selectmen have ample primer and paint to complete the south side work and we anticipate completing the south side this spring.

\*\*\*\*

#### Solar Projects

The Town took advantage of Melink Solar's delays to cancel the contract with Melink and abandon efforts to locate solar fields on forested parcels through town. The Board then met with and conditionally engaged a solar company that only locates municipal solar projects on landfills and other open property. The Board intends to locate a solar field on the landfill once that parcel is certified by Mass. DEP for such use. There is also a plan to locate a solar canopy over the parking lot of the school property.

\*\*\*\*

#### Green Gold Host Community Agreement

At a special Town Meeting, the Town voted to use a portion of the Green Gold Host Community Impact fee money to fund the lease payments for a new Rescue Truck for the Fire Department. Out of the \$200,000.00 discretionary use money in the Host Community agreement, the lease will use \$85,000.00 per year.

\*\*\*\*

#### New Town Sign

The Board, in conjunction with the Finance Committee and the Town Clerk, commissioned a new electronic sign in the center of Town and developed a policy for announcements to be posted. Businesses and groups in Town can now contact the Town Clerk or the Administrative Assistant to the Board of Selectmen for information on posting announcements on the town sign.

\*\*\*\*

### Public Comment

The Board welcomes comments from residents at all Selectmen meetings. The Selectmen meet every week. Every other Tuesday, the selectmen meet at the senior center at 6 pm in a televised meeting that includes payment of the bi-weekly warrants. The meeting is televised for residents with Charter Cable television. For those without Charter, the meetings are broadcast live on YouTube. There is a public comment period on every agenda for each Selectmen meeting. We cordially invite all residents to attend any of our meetings and address the Board with comments or concerns.

Respectfully Submitted,

Dale R. Kiley, Chairman  
Jason Petraitis, Vice Chair  
John Tripp, Clerk



## SEWER DEPARTMENT 2019

In 2018 the facility received and treated over 137 Million gallons of wastewater which includes over 3.7 million gallons of septage. During the year the treatment facility removed over 98% of the organics and solid material from the wastewater stream and disposed of 151.59 Tons of biosolids waste which was hauled off site for disposal. The staff at the facility conducted numerous inspections of the collections system to check conditions and ensure continued operation. On several occasions the staff removed material from the system to prevent potential blockages. We would like to take a moment and kindly remind the system users to be mindful of what is put into the system. Items such as rags, clothing, paper towels, wipes, and diapers should not be put down your sewer line as they may cause blockages in either your service line or a main line in town which can cause significant and costly disruption and damages. These items should be recycled where possible or disposed of in the trash.

The MA DEP in coordination with the US EPA issued the new discharge permit under the National Pollution Discharge Elimination System or NPDES for short. This permit sets forth the guidelines and limitations to which the treatment facility must comply. As anticipated from discussions with MA DEP and US EPA the more stringent limits that were proposed were implemented in the permit along with timelines in which the facility must, evaluate and review current processes, develop plans to modify and or improve processes, and subsequently achieve these limitations.

To maintain compliance with these new permit regulations the development of a Facility Plan has begun. This plan will review the current condition of the facility, review current technologies and processes available that can provide current and future treatment needs, and put together a path forward to meet and exceed these more stringent regulations. In October of 2019 the Sewer Department was informed that the USDA Rural Development would be awarding a partial grant for the development of this plan and subsequent documentation. The plan is anticipated to be completed in early 2020 with implementation of this plan beginning as soon as possible to ensure adequate time to complete the tasks necessary to ensure the continuous uninterrupted high levels of treatment required.

While we may not yet know what challenges the future may hold, we do know that we will meet these challenges head on and conquer them.

Respectfully  
James Nyberg  
Sewer Superintendent

Charles Haddock  
Donald E. Smith  
Kevin Valeri  
Sewer Commissioners

## **Town Clerk's Report**

To the Honorable Board of Selectmen and the Citizens of North Brookfield:

According to our records, we had 44 births in town and 19 marriages. Congratulations to the proud parents and to the happy couples! We also had 38 deaths. We extend our deepest sympathies and condolences to the families and friends of those we lost.

We licensed 640 dogs in 2019 and issued 8 kennel licenses. Remember, Massachusetts General Law, Ch. 140, Sec 137 requires all dogs be licensed. If a dog has passed or moved out of town, it is the owner's responsibility to notify the Town Clerk's office.

Our Annual Town Election was held on May 6, 2019 and our Annual Town Meeting was held on May 10<sup>th</sup>. We also had 7 Special Town Meetings. Thank you to all who attend these meetings and most especially thank you to those who work at these meetings.

As your new Town Clerk, I know I have big shoes to fill. Thank you to all who voted for me and have entrusted me with this important part of our town. The position is quite demanding in that it is where so many records of the Town are kept. The Town Clerk is the Records Manager for the Town and responsible for the storage and filing of all records. As the Elections Official, I am responsible for coordinating and administering all federal, state and town elections and all that is entailed. The Annual Town Census is run through the clerk's office, along with the Street and Jury Lists that must be prepared. The Clerk's office also handles the certification of legal and other documents such as bylaws, etc., issuing all licensing and permitting and providing certified copies of all vital records. As part of my commitment to the position, I have increased the hours that I am open to the public to 25 hours/week. I look forward to meeting and serving all of you.

A big thank you to Sheila Buzzell for all of your years in this position and all of the work you did for this office. Sheila did this job for over 30 years and saw many changes to the work and how it was done. Thank you for encouraging me to run and giving me this great opportunity. I love North Brookfield and I am looking forward to serving as your Town Clerk for as long as you will have me.

Respectfully submitted,

Tara M Hayes, Town Clerk

## **TOWN FOREST PARK**

The committee is pleased to report the activities during the 2019 season at the park. We have had visitors from all over the state that have enjoyed walking the trails on foot as well as on horseback. The Sportsmen's Club held a trout derby last spring which many of the local youths and families participated in. Along with fun fishing and a camp fire, there was also hotdogs served by the North Brookfield Police Department. The park is a host for many beautiful flowers and wildlife to be viewed by those who visit. The main trail to the meadows off of Bates Street is approximately one-mile long through the woods, ending in the open fields of East Quabbin Land Trust.

The committee would like to thank everyone who has helped each season with planting flowers, cutting brush and maintaining the trails. We would like to acknowledge The Garden Club of the Brookfields for their beautiful floral garden planted by the pond.

This coming spring of 2020 there will be a grand opening of the 9-hole disc golf course. We would like to thank Mark Dombek for the design and building of the course, and the many donations made for the course. The grand opening will be posted on the town web site along with social media. Would like to also thank the Lions Club for maintaining the trails.

Please contact any committee member if interested in helping to keep the park trimmed and trails cleaned. We are going to be building a small shed this spring and we could use help. The materials are paid for and are being stored at Howe Lumber. Thanks to Howe Lumber for their many donations including many yards of soil for planting etc.

Thank you to Roland Zuidema for mowing and trimming the park lawns this season. We are still looking for great ideas and planting. We need much help coming up with historical signage to put along the trails that show our local history. Anyone or any group looking for a team project that would be a great help. We will cover the costs of signage.

Updates regarding the park can be found on the North Brookfield Town website.

### **Committee Members**

Chairman Joseph Holway

Padgett Berthiaume

David Martin

Jeff Martin

Ryan Holway

Richard Paquette

Andrew Paquette

Eric Hevy

Bob LaFlamme

John Foley

James Bartlett

## VETERANS' SERVICES OFFICE

### 2019 Report

The North Brookfield Veterans Services Office is located at 215 North Main Street and is open on Tuesday evenings from 5 – 8 pm, or by appointment at [veterans@northbrookfield.net](mailto:veterans@northbrookfield.net) or at (508) 867 - 0205.

Massachusetts continues to lead the nation in supporting our Veterans. From benefits and services to education, employment and training, housing, health and well-being, Women Veteran Services and cemetery/honors benefits. Veterans should check out the Massachusetts Department of Veterans' Services website at <http://www.mass.gov/veterans/> to see what the state is doing in support of our Veterans. I'm here to assist with questions or to help find answers.

Veterans may go to the Massachusetts RMV's (with a copy of their DD214 Discharge from Active Duty) when they apply for or renew their license. **Veteran** will then be noted on your license, and the RMV will keep the DD214 on file for future licenses. The Governor has also waived the renewal fee if it is not time for you to renew, but you want to add Veteran to your license.

Blue Water Agent Orange presumption went into effect at the Department of Veterans Affairs on January 1, 2020. Certain Navy Veterans will now qualify for some of the presumptive Agent Orange diseases. Go to <https://benefits.va.gov/benefits/blue-water-navy.asp> for further information.

On July 30, 2019 there was a significant legislative victory for The American Legion. President Trump signed a bill that declares the United States has been in a state of war since Dec. 7, 1941. The American Legion sought the declaration as a way to honor approximately 1,600 U.S. service members who were killed or wounded during previously undeclared periods of war. The **LEGION Act (Let Everyone Get Involved In Opportunities for National Service Act)** also opens the door for approximately 6 million veterans to access American Legion programs and benefits for which they previously had not been eligible.

On the town Veterans' Services webpage, I try to post what I hope is helpful for most Veterans. There is information about free legal services, upgrading discharges, schedules of various Claims Representatives (also outside my office door) who can assist you in filing or updating a VA Claim, and various bulletins put out by the DVA or by the Commonwealth that may be of interest. I also have the links for the DVA and for the Massachusetts

Department of Veterans' Services, as well as helpful organizations like Project New Hope, Homes for Heroes and The Brookfield Institute (recently opened in Ware to assist Veterans).

Veterans who have served in the Gulf War Zone are asked to submit their name to be included on the memorial plaque in front of the library. The Veteran must have been a North Brookfield resident at the time of enlistment. You can find more information on the Town Website, the Veterans' Services page: <https://www.northbrookfield.net/veterans-services>

The names will be placed on the monument every three months by the American Legion Post #41 members.

I remain a current member of the MVSOA (Massachusetts Veterans' Service Officers Association) and the Worcester County VSOA (currently serving as Vice-President) and have benefited much from information sharing and their training meetings and conferences. I attend as many of their training conferences and area meetings as budget allows.

I am also a member of the Worcester Veterans Coalition, led by the Veterans Representatives at Workforce Central in Worcester and Southbridge. We meet quarterly at Veterans Inc. or the Lutheran Home and the coalition includes VSOs from around the Worcester area, as well as many other agencies working for/with Veterans who come together to share information that will further assist our Veterans.

I still have much to learn and continue striving to do that. Tony Musnicki, the Barre VSO, has assisted in times of need (as have other VSOs) and it has been very much appreciated. It's an honor and a privilege assisting my fellow Veterans and I continue looking forward to the challenge.

Respectfully submitted,

Holly Kularski  
Veterans' Services Officer

## **WATER DEPARTMENT 2019 ANNUAL REPORT**

Our treatment facility is in its 20<sup>th</sup> year of operation. While most things are in excellent condition, some issues are arising with the electronics in the SCADA system that runs the plant. These electronics are no longer supported and are starting to see the end of their useful life. The good news is we are near completion of our loan obligation for the North Brookfield Water Department Treatment Facility. This will now allow us to address many projects that need updating without any added expenses to our users.

We had 5 (five) service repairs, three hydrants were replaced, and three water main breaks. We added 3 new services to customers. We flushed our mains in May and October. Our distribution system is considered an old system and we will be addressing this after our loan obligation ends after the 2020 FY budget.

There are 1295 services that supply water to approximately 3900 residents of North Brookfield, around 85% of the town's population.

Our current staff consists of Richard Kennan, Superintendent; Jamie Flamand, Operator; Robert Peterson, Operator and Kelly Valeri, Administrative Assistant. Robert Peterson, who was hired in 2018, became our third operator. Having a 3<sup>rd</sup> operator in place solves our coverage and succession issues that were always a concern in the past. Rob's work ethic is a welcome addition and great benefit to the town. These three men attend classes each year to increase their knowledge of drinking water issues and to satisfy the requirements of the DEP needed to keep their licenses current.

Kelly Valeri handles all the office duties and billing. Kelly also processes the billing for the Sewer Department in an agreement with the two departments and the Board of Selectmen office to help streamline costs. She is also responsible for recording and reporting to the DEP and other various boards.

The Board of Water Commissioners would like to commend and thank our Water Department staff on a job well done. The Water Department would like to thank all the other town departments for their help throughout the year as well.

Respectfully Submitted,

Tim Nason, Chairman  
Sheila LeBlanc  
Scott Bombard

Board of Water Commissioners

## **WIRING INSPECTOR**

### **Annual Report for 2019**

The following is a compilation of electrical inspections performed by Donald R. Doe Jr., Wiring Inspector for the year 2019:

Additions:	2
Wind Turbines/Solar Electric	4
Commercial Renovations	2
Generators	5
Heating Systems	4
New Garage	4
New Single-Family Dwellings	7
Residential Renovations	19
Security Systems	2
Service Upgrades/Repairs	3
Swimming Pools	2
Fire Alarm Systems	2

Respectfully Submitted:

Donald R. Doe Jr.  
Inspector of Wires

# SCHOOL DEPARTMENT

## 2019

School Committee

Superintendent

Jr/Sr High School Principal

Elementary School Principal

Department of Student Services

Curriculum Office

Facilities Department

Class Day 2019

Graduation 2019

Bay Path Regional Vocational



## **SCHOOL COMMITTEE REPORT 2019**

2019 started off with a difficult financial situation for North Brookfield Schools. Due to an unexpected Special Education outplacement for a student, the district was faced with an unanticipated cost for tuition and transportation that amounted to \$134,000. To avoid major cuts to school programs and staff, the School Committee made the decision to ask the town at a Special Town Meeting to create a Special Education Stabilization account and to transfer the funds necessary for this increase in Special Education costs. Ultimately, after much discussion, the town did approve the transfer of money to the school district. This was not an easy decision, as the funds requested equaled the remainder of the town's "free cash" after dispersing funds to other town departments. The School Committee would like to thank the residents of North Brookfield for their continued support of the school and their understanding that our children deserve the best education we can provide for them.

Although our focus is most closely on our town and schools, this is a situation that is not unique to North Brookfield, and in fact, many communities across the state, regardless of their financial situation, have found themselves facing similar dilemmas. Consequently, our School Committee members chose to join the efforts to petition the MA State Legislature to update the twenty-five year old school funding formula at the statewide level. As well, Committee members worked hard to bring attention to the particular difficulties faced by rural communities such as North Brookfield and our surrounding neighbors. We are grateful for all the support we received from our fellow residents as well as the Select Board when we brought testimony to the State House. We would also like to thank Superintendent Lind for his support and testimony as well. The Student Opportunity Act was ultimately passed by the full Legislature and signed by Governor Baker in December of 2019. We hope that may provide some relief for school districts and communities in the near future.

On a more positive note, the School Committee would once again like to thank the many businesses and individuals that continue to donate to our school. Many of the opportunities our students receive are directly the result of such donations. A special thank you to the NBPTO, the NB Sports Boosters Club, and the North Brookfield Special Education Parents Advisory Committee. The importance of these groups to our school district cannot be overstated. To the parent volunteers who give their time and energy: thank you for your endless efforts to support our staff and students.

Other highpoints of the year include new active learning spaces that were developed at the elementary school. In the hallways, students now enjoy both a "Wellness Way" where they can expend energy and a "Problem Solving Place" where they can pause to solve the weekly math challenge. Plans for Literacy Lane are underway! At the high school, a new blended learning program was introduced to all students through the Edgenuity program. In September, Commissioner of Education Jeffrey Riley visited NBPS and was so impressed with what he saw that he scheduled a return date in September of 2020.

Our sports teams had great success, especially our NBHS Cross Country team athletes who once again won their conference. Both the NBHS Field Hockey and Girls Soccer teams competed in

their district playoffs and NBHS Softball and Baseball had a successful season co-oping with the Spencer-East Brookfield District teams, with girls from Spencer playing with NBHS and our boys playing with the SEBRSD team. The NBHS Spotlight Theater performed the musical “Aladdin” with great success and supported their elementary school theater friends who performed “We are Monsters.”

In July of 2019, the Administrative team welcomed Mr. Mark Minucci as the new Director of Student Services, Mrs. Sarah Priestley as Principal of NBES, and Mr. Jason Hynek as the Interim Principal of NBHS. The School Committee would like to thank our former administrators, Mr. William Evans (NBHS), Mrs. Monique Dubuc (Director Special Services), and Mr. Eric Glazier (NBES) for their hard work and dedication to our students. We wish them good luck in their future endeavours.

Thank you to all the NBPS staff and administrators for the work you all do every day for our students. We look forward to a year of growth and change for North Brookfield Public Schools.



**North Brookfield Public Schools  
Office of the Superintendent  
10 New School Drive  
North Brookfield, MA 01535  
Telephone 508-867-9821 Ext. 14**

**North Brookfield Public Schools  
Report of the Superintendent of Schools  
2019**

In 2019, the North Brookfield Public Schools continued to experience growth and change. The District is growing and changing in many wonderful, yet challenging ways. This growth and change is the new normal.

This year we brought on three new Administrators. Mr. Mark Minnucci was hired as the Director of Student Services. Mr. Minnucci has been in public school education for 17 years at Fitchburg High School where he was the High School Program Administrator. He brings a wealth of experience in building programs and is a great addition to our team. Mrs. Sarah Priestly is the new North Brookfield Elementary School Principal. Mrs. Priestley has been a teacher here in North Brookfield for the past 10 years. She taught English at the Jr/Sr High School for the majority of that time, although she did teach Grade 6 at NBES. And Mr. Jason Hynek came on board as the Interim Jr/Sr High School Principal after Mr. Evans moved on to a new district after 7 years at the helm of the Jr/Sr High School.

At the District Level, a huge part of our way forward was the development of a new strategic plan or District Improvement Plan. This plan was reverse engineered from the various school and district plans that have been developed over the last year or two. Representatives (Administrators, Teachers, Parents, School Committee) from each of these committees and teams including the NBES School Council, NBHS School Council, the PBIS Committee, the Wellness Committee, the Instructional Leadership Team, the School Change Leadership Team, and the Literacy Leadership Committee came together over the summer and developed a new District Improvement Plan that will guide our programming, budgeting, and initiatives for the next 3-5 years.

This year has seen a number of new programs be implemented that really enhance the program students have access to. At the Jr/Sr High School we have implemented an online learning program. We have partnered with a company, Edgenuity, to provide many course options that provide our students with new opportunities. Our students now have access to 13 dual enrollment courses that allow them to take college courses that give them both high school and college credits. There are 13 Advanced Placement courses, where in the past we have only been able to offer 3 to 4. And finally, there are many interest based electives that provide our students

*The North Brookfield Public Schools does not discriminate on the basis of race, color, sex, religion, national origin, sexual orientation, disability, or homelessness.*

with a chance to pursue courses such as digital photography, entrepreneurship, forensics, to name a few.

At the Elementary School, we are looking to upgrade the space students are working in. We began to refinish the inside of the building by painting the hallways, including the front lobby area, and developing new instructional spaces like Problem-Solving Place (Math Hallway) and Literacy Lane (Reading Hallway) where students and teachers can work in a non-traditional environment. We are looking to upgrade and redefine the Library space to ensure our students and staff have access to 21st Century learning environments.

I look forward to continuing this exciting work with the staff, students, families, and community as whole to build the North Brookfield Public Schools into the best school district in the country.

Respectfully Submitted,  
Richard Lind  
Superintendent of Schools

*The North Brookfield Public Schools does not discriminate on the basis of race, color, sex, religion, national origin, sexual orientation, disability, or homelessness.*



**North Brookfield Public Schools**

10 New School Drive  
North Brookfield, MA 01535  
*Telephone (508) 867-9821*  
*Fax (508) 867-8148*

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**Report of the Jr/Sr High School Principal  
2020**

The past year at North Brookfield Jr-Sr High School, we implemented major changes that have addressed our school culture and academic focus.

New to start this school year was the creation of our Middle School Academy. One wing of the building has been repurposed to house all our middle school students. Staff members were chosen to only teach middle school and a new daily common planning time period was implemented for teachers to meet and discuss middle school specific needs. Rules, routines and procedures were established to ensure a safe learning environment that supports both the academic and social/emotional needs of our 98 middle school students.

This school year also started off with a new schedule that prioritized student time on learning and lessened the number of different classes individual staff needed to prepare for. This streamlining has given our teachers more opportunity to plan effective lessons and provide quality, performance enhancing feedback. With the non-rotating class schedule and a hallway staff duty schedule, our hallways are clear and students are held accountable.

To add more, relevant course offerings for our students, we have partnered with Edgenuity and Sofia Learning to increase the number of electives, core content, advanced placement and dual enrollment courses. Specifically, we have increased the number of student enrollments in AP/Dual Enrollment programs to 101, a 14% increase from the previous year and the total number of online courses that will be taken this year by NBHS students is 214. Many of these classes are high interest and span a wide range of relevant topics in society that would otherwise not be offered to students with our small staff size.

Our current 7-12 enrollment is 232 students. We are confident that this number will increase as more students and parents see the valuable educational, athletic and extracurricular programs that are offered and the dedicated focus on supporting the social/emotional wellbeing of all students.

Finally, our Robotics Team is entering their sophomore season in the spring. The team continues to grow, and we are generating interest in creating new computer science, engineering and robotics classes in grades 7-12.

It is our hope that we will be able to grow our current programs as well as add new innovations in the coming year.

Respectfully submitted,

Jason Hynek  
Jr/Sr High School Interim Principal



# North Brookfield Elementary School

## *Responsible, Respectful, and Safe*

10 New School Drive  
North Brookfield, MA 01535  
Phone: 508-867-8326  
Fax: 508-867-6255

Sarah Priestley, Principal

### Student Information

Our total student enrollment as of 1/1/2020 is 323 students from preschool to grade 6. The class breakdown is as follows:

Grade 6 - 48 students	Grade 2 - 39 students
Grade 5 - 36 students	Grade 1 - 41 students
Grade 4 - 33 students	Kindergarten - 45 students
Grade 3 - 50 students	Preschool - 31 students

### Curriculum Update

At our school, reading and math curriculum decisions are made by our respective leadership teams, the Literacy Leadership Committee (LLC) and the Math Leadership Committee (MLC). A representative from each grade level and special education sit on these committees.

The LLC has been operating at the school since 2015. In its time, it has developed vertically-aligned curricula in reading and writing through the implementation of Reader's and Writer's Workshop. It has also provided training and implementation of benchmark testing from K-6 using the Fountas & Pinnell Benchmark Assessment System. This year, the committee is working to refine the assessment calendar and explore progress monitoring tools. Our goal is that every student will achieve one year of growth in their reading skills.

The MLC is newly formed this year. The work of this team is to adopt an appropriate common assessment to measure math achievement in K-6. The team is also working to determine best practices for math instruction and establish vertical consistency in the implementation of the Eureka math curriculum. Our goal is to improve math achievement through consistency in instruction and a vertically-aligned curriculum.

WPI has been working with our science teachers this year to write standards-aligned science units for K-6 and develop performance assessments for grades 3-6. Each science teacher is participating in four ½-day sessions with a WPI trained facilitator. The programs are designed as hands-on experiences and follow cooperative learning pedagogy.

North Brookfield Elementary School does not discriminate based on a person's race, color, sex, religion, national origin, sexual orientation, or disability.

**Positive Behavior Intervention System (PBIS)**

At North Brookfield Elementary, we believe in the power of regular, proactive support to explicitly teach students appropriate behavior. PBIS is part of the multi-tier system of supports (MTSS) to address academic as well as behavioral issues. At NBES, staff use STAR Bucks to reward positive behaviors. When students demonstrate responsible, respectful or safe behavior, they have the opportunity to be recognized. Individual STAR Bucks are redeemed for classroom rewards which are then redeemed for whole-school rewards. Our staff has noticed a decrease in unwanted behaviors as a result of the implementation of the STAR Bucks system, and we are committed to refining this system to further meet the needs of our students.

**Academic Intervention/Extension Block**

Another component to MTSS is the implementation of an intervention/extension block. The purpose of this time in the schedule will be to address academic concerns as well as provide further enrichment to those students who are ready. At NBES, we strive to meet students where they are and provide the individualized support they need. A team of teachers will be conducting research to determine the best model of intervention/extension support for our school. We hope to put this support into effect for the start of the 2020-2021 school year.

**Common Planning**

This year, staff have been able to meet once a month with their grade level teams to discuss areas of curriculum, instruction, and assessment. This team meeting time is in addition to their regularly scheduled prep time and has been instrumental in team planning. Several research studies support team planning when it impacts instruction, resulting in positive student outcomes.

**Kindness**

This year, our school has committed to the 365z Kindness Pledge. The 365Z Foundation, Inc. is an organization whose mission is to provide ideas, guidance and resources that will encourage, inspire and challenge individuals to perform conscious acts of kindness. Every day, students at NBES are committing acts of kindness for one another, and students have the opportunity to report an act of kindness when they see one, which are then shared in the morning announcements. An example of how much kindness has permeated the culture of our school is when a 1st-grader commented on a picture book read-aloud about bullying. She said, "We don't act like that at our school. At our school, we are kind."

Respectfully submitted,  
Sarah Priestley  
Principal



**North Brookfield Public Schools**  
10 New School Drive, North Brookfield, MA 01535  
Telephone 508-867-9821

**Student Services Department  
Annual Town Report  
2019**

**Introduction**

I have been with the District now for five months and I am happy with the many strengths that the district has in place in the area of student services. In particular, I am impressed with the detailed understanding that the teachers and staff have for students. This is evident in the IEP and evaluation meetings as well as the details given in the IEP's. We have made significant progress in retooling and developing our substantially separate programs but we still have work to do here. I have made this my focus for the DESE cohort through Accept Collaborative that I am participating in this year. Other initiative that I am working on include collaborating with area districts to explore cost sharing and cost saving initiatives. I have also put together a new SPED PAC (special education parent advocacy group). I have strived and continue to strive to have a transparent communicative department.

**Community Engagement Events**

*October, 2019:* The 2nd annual Run, Walk, Roll Against Bullying

*December, 2019:* Sped Pac ornament decoration event

*December, 2019:* Peer Buddy at High School and Junior High School (similar to Best Buddies)

**Student Services**

The North Brookfield Public School District's Student Services Department is proud to facilitate services and provide support in the following areas: Special Education (IEP's and 504's), Preschool, English Language Learners, and Families in Transition (McKinney-Vento Homelessness, Foster Care, Migrant and Military). The Student Services Department is dedicated to the success of our students through strategic planning and reinforcement of educational, behavioral and social emotional needs which help prepare them for success in and beyond the school environment.

**Staffing**

The District employs a variety of professionals who are able to provide services to all students within the community. These staff include: Moderate Disabilities Special Education Teachers, Severe Special Need Teachers, Speech Language Pathologist and assistants, Occupational Therapist, Physical Therapist, Teacher of the Deaf, Board Certified Behavior Analyst, Assistant Behavior Analyst Paraprofessionals, Behavioral Interventionist, Adjustment Counselors, Paraprofessionals and a School Psychologist.

**Special Education**

*The North Brookfield Public Schools does not discriminate on the basis of race, color, sex, religion, national origin, sexual orientation, disability, or homelessness.*



The North Brookfield Public School District provides a tiered system of programming and services for students with various disabilities and deficits. Our school is dedicated to providing instruction in the least restrictive environment which is suitable for the student's abilities. The focus of Special Education is to deliver specifically designed instruction which promotes universal access for all learners in order to prepare them to transition into more least restrictive learning environments. The goal is for students to identify and utilize their strengths, problem solve real life situations, maintain academic skills, navigate their social environment, access self-regulation skills, self-advocate their needs, and ultimately feel success. All of our program staff are trained by the district in SafetyCare de-escalation and crisis prevention.

Our Special Education tiered programming ranges through the following areas:

**Inclusion:** Academic, language, social emotional, and motor instruction delivered within the general education setting. Staff provide 'in the moment' teaching of skills while supporting curriculum within the general education classroom. Academic support and specialized instruction in reading, math, social emotional learning, and speech and language is also offered as direct services as needed and outlined in the student's IEP.

**Connect Program:** This is a sub separate program within our district with locations at both the elementary and junior high school grades. The Connect Program focuses on providing instruction for students who have difficulty regulating their emotions and coping with their environment. Students receive instructions for academic skills, social skills, self-regulation skills, and self-advocacy skills while attending class in this Special Education setting. Students in this program are also given instructional opportunities in vocational and non traditional instruction with a focus on hands on and natural learning environments.

**Rise Program:** This is a sub separate program within our district with locations at both the elementary and junior high school grades. The Rise Program focuses on providing instruction in a Special Education setting for students who benefit from curriculum focused on the areas of academics, adult living skills, vocational skills, travel training, social interactions, and community safety.

## **Preschool**

The District is excited to announce the expansion of our preschool programming which began in December of 2018. We now offer two classrooms with five days of morning and afternoon sessions. As we move forward, the district will be preparing tiered schedules and tuitions to promote continued enrollment and sustainability.

## **English Language Learners**

The District is prepared to support potential English language learners who may enroll in the district.

## **Families in Transition (McKinney-Vento Homelessness, Foster Care, Migrant and Military)**

The district has supports and protocols in place for students who may become homeless, enter into DCF custody, or transition due to military or migrant situations.

Respectfully,

*The North Brookfield Public Schools does not discriminate on the basis of race, color, sex, religion, national origin, sexual orientation, disability, or homelessness.*

Mark Minnucci  
Director of Student Services

*The North Brookfield Public Schools does not discriminate on the basis of race, color, sex, religion, national origin, sexual orientation, disability, or homelessness.*



North Brookfield Public Schools  
Curriculum Office  
10 New School Drive  
North Brookfield, MA 01535  
Telephone 508-867-7131 Ext. 1312

## **Curriculum Office 2019 Annual Town Report**

The Curriculum Office oversees the following initiatives:

- Professional development opportunities for faculty and staff.
- Curriculum review, revision, and alignment to the Massachusetts Curriculum Frameworks.
- Ongoing development and articulation of curriculum, vertically (grade-to-grade) and horizontally (across a grade).
- Management of Title I, Title IIA, and Title IVA State and Federal Entitlement Grants.
- Oversee Mentoring and New Teacher Induction Programs.
- Evaluate and recommend instructional materials, methods, and programs to support the curriculum.
- Analysis of student performance using multiple data sources, including state MCAS assessment data.

### **Curriculum Development and Alignment**

#### **Jr/ Sr High School**

The Director of Curriculum, Instruction, and Assessment meets regularly with teachers in departments (i.e., math, science, art/music) to discuss curricular needs and changes. The goal of the time together is to learn, grow, and build upon one's practice.

Students in high school have had the opportunity to take elective courses through the online system, Edgenuity. Edgenuity offers a wide range of courses that with our small size, we would not be able to provide our students. Some high interest online courses this school year are Introduction to Entrepreneurship, Financial Math, Sociology, and Introduction to Health Sciences. Juniors and seniors also have the opportunity to take online dual enrollment courses for college credit.

#### **Elementary School**

The Director of Curriculum, Instruction, and Assessment works regularly with specific grade levels and grade spans of the curricular needs. This work focuses on the horizontal and vertical alignment of standards and curriculum.

The elementary teachers have had the opportunity to work with consultants from WPI's STEM Education Center during this school year. Science teachers in grades K-6 are learning together through a four-part series on the integration of engineering and design into science curriculum. Each educator will have a unit developed under the tutelage of our WPI expert. The district was lucky to receive this professional development at no cost because of WPI's own grant.

### **MCAS Assessment and Accountability**

Each year the state designates districts with an accountability rating based on their MCAS scores and other areas of measurement. As a district, our accountability rating is "Not Requiring Assistance or Intervention" as designated in the fall of 2019. We achieved this classification because we made "Moderate Progress Towards Targets," which were set by the state in advance of the test.

**District-wide Initiatives**

- Instructional Leadership Team (ILT)
  - The Director of Curriculum, Instruction, and Assessment facilitates the district-wide ILT, with representation from faculty, students, administrators, and parents/guardians.
  - An Instructional Leadership Team makes recommendations to the administration on teaching and learning priorities within the schools and district as a whole. The goal is to build upon the current successes and expand the possibilities for student learning.
  - The three main areas of focus for the ILT include Professional Development, Instructional Technology, and Curriculum.
- Positive Behavior Interventions and Supports (PBIS) Team
  - The Director of Curriculum, Instruction, and Assessment facilitates a team of teachers in the mission to foster and promote a safe and positive school environment that enhances student learning through teaching and recognizing positive behavior.
  - At the elementary level, the team has put into place the positive behavior reward program called "Star Bucks." At the jr/sr high school, the team leads a student recognition program of "Random Acts of Kindness."
  - The team has completed a self-assessment of the schools and district in regards to providing varying levels of supports for all students, but academically and social-emotionally.
- STEAMathon
  - On April 1, 2020, the district will be hosting its second annual STEAMathon event. This event was developed in order to showcase learning in the fields of science, technology, engineering, arts, and math.
  - This event will be free and open to families and students in grades PreK-12.
- Breathe for Change
  - This past summer, a high school teacher took part in a 200-hour training from the company Breathe for Change. Breathe for Change provided a train-the-trainer model so our teacher could lead professional learning in the district. Breathe for Change supports the social and emotional well being of students by engaging them in mindfulness, yoga, and meditation in the classroom.

**Professional Development Days**

New Staff Orientation		● August 21, 2019 & August 22, 2019
Half-Days		Full-Days
● October 10, 2019 ● November 8, 2019 ● January 17, 2020 ● March 9, 2020		● August 26, 2019 ● August 27, 2019 ● October 11, 2019

**State and Federal Entitlement Grants**

The Curriculum Office is responsible for writing and managing the Title I, Title IIA, and Title IVA grants.

- Title I Grant

- Schoolwide assistance to students in reading and writing at the elementary school.
- Title I financial assistance is provided to districts and schools with high numbers or high percentages of children from low-income families to help ensure that all children meet challenging state academic standards.
- Title I funds support all students at NBES regardless of income status, as North Brookfield's Title I support is schoolwide.
- Title IIA Grant
  - Funding for professional development, including course reimbursement, in support of teacher quality.
- Title IVA Grant
  - The Title IVA grant was created to support academic achievement and to promote student health and wellbeing. NBPS uses the funds to provide the pSAT to each sophomore, access to Advanced Placement testing for students with low-incomes, funding for PBIS Team initiatives and engages educators in social-emotional learning practices.

Respectfully submitted,

Jeanne Powers

Director of Curriculum, Instruction, and Assessment

## NORTH BROOKFIELD PUBLIC SCHOOLS

### Facilities Department Report 2019

The school complex is located at 10 New School Drive off of Oakham Rd. We have two buildings, North Brookfield Elementary School and North Brookfield Jr/Sr High School, athletic/community playing fields, a playground and outdoor Tennis and Basketball courts. The property as a whole provides open space and community activity space for all the townspeople.

The elementary school, opened in 1974 educates students in grades pre-k to 6th grade, it is 83,000 square feet. We are also home to the local cable station and the Emergency Management Association. Located in this building also is the Superintendent and Pupil Services offices.

The Jr/Sr High School opened in 2004. It is also 83,000 square feet and educates students in grades 7 to 12th. This building is the towns designated Emergency Shelter.

The facilities staff consists of 6 full-time custodians and a full time Facilities and Grounds Manager. We are responsible for maintaining and repair of all facilities and grounds. This includes mowing the athletic fields and building grounds, snow removal from all driveways, parking lots and sidewalks and doors, preparing athletic fields for games ie: painting lines, grooming infields. Staff clean teaching and office spaces daily and prepare spaces needed for committee meetings, town and school events. During the summer we perform complete top to bottom cleaning, stripping and waxing of floors, resealing both gym floors.

Highlights of 2019 include:

- Began painting the interior hallways at NBES
- Created new instructional spaces in NBES ie Problem Solving Way
- Received a MIIA safety grant for improved communication with emergency responders
- Seek pricing on High School bathrooms/locker rooms floor replacement
- NBHS roof study and proper repair report by Roofing Architect

As we look forward, other capital/repair projects that need to be addressed are:

- The NBES Auditorium/gym exterior wall residing-not included in Roof Project
- Repaving around the Elementary school and New School Drive
- Catch Basin repair
- Middle/High School roof repairs
- Replace the one ton Dump Truck
- Repair broken seating in NBHS Gym Bleachers

With the continued support of the towns people we will have the opportunity to provide the best educational space possible for the students of North Brookfield.

Respectfully Submitted,  
Martin S. Shaw  
Buildings and Grounds Director

# **NORTH BROOKFIELD PUBLIC SCHOOLS**

## **SCHOOL COMMITTEE**

Mrs. Maria Beiter Tucker, Chair  
Mrs. Kristen DePasse, Secretary  
Ms. Ruth Honthumb, Vice Chair  
Mrs. Deborah Maggio  
Mrs. Elisabeth Melad

## **SUPERINTENDENT OF SCHOOLS**

Mr. Richard Lind

## **NORTH BROOKFIELD JR./SR HIGH SCHOOL STAFF**

William Evans.....	Principal
Jeanne Powers.....	Director of Curriculum
Megan Sears.....	Guidance Counselor
Cynthia O'Hara.....	Technology Coordinator
Jessica Stanley.....	Adjustment Counselor
Alyson Bulger.....	Main Office Secretary
Maureen Floyd.....	Nurse
Anne Adams.....	Special Education
Hannah Alford.....	Special Education
Ann Aruso.....	Special Education
Laura Cummins.....	Mathematics
Ellen Davenport.....	Special Education
Nancy DiPlato.....	Spanish
Stephen Doros.....	Social Studies
Nicole Giguere.....	Art
Greg Jackson.....	Math
Jennifer Jacobson.....	Science
Shelly Lacaire.....	Special Education
Caitlyn Malone.....	Physical Education
Kevin McNeill.....	Mathematics
Julia Petree.....	Media Specialist
Sarah Priestley.....	English
Richard Regney.....	English
Margaret Rung.....	Special Education
Kristen Rose.....	French
Damian Sarette.....	English
Joshua Snyder.....	Engineering, Science
Kurt Stanley.....	Social Studies
Matthew Speck.....	Music
Michael Tift.....	Social Studies
Romanie Abraham.....	Paraprofessional
Pam Barchelor.....	Paraprofessional
Angela Carter.....	Paraprofessional
Brenda Casey.....	Paraprofessional
Megan Clark.....	Paraprofessional
Margaret Hanson.....	Paraprofessional
Megan Hanson.....	Paraprofessional
Channing LeBlanc.....	Paraprofessional
Kelli McCarthy.....	Paraprofessional
Erin Sawicki.....	Paraprofessional
Cheryl Zaluskas.....	Paraprofessional
Martin Shaw.....	Facilities Manager
David Curumbes.....	Custodian
Lisa Curumbes.....	Custodian
Andre Gaudmond.....	Custodian
George Nolte.....	Food Services Manager
Donna Holmes.....	Cafeteria Worker
Karen Chisholm.....	Cafeteria Worker
Cheryl Johnson.....	Cafeteria Worker

*North Brookfield Jr-Sr High School  
North Brookfield, Massachusetts*

# *Class Day*



*Friday, May 31, 2019  
8:30 a.m.*

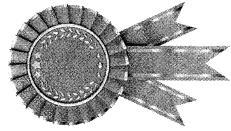
*Elementary Auditorium*



# Class of 2019

Timothy J. Ayotte  
 Alexio Marie Badilly  
 Victoria Mae Burnham  
 Jonah M. Clark  
 Brooklyn Alice Foster  
 Alex R. Freyle  
 Jessica Lynn Friga  
 Nathan Everett Gushman  
 Emily Louise Gurfidda  
 Cameron Riley Gauer  
 Jessie Marie Hevy  
 Drakon M. Hoffsommer  
 Christina Lee Jett  
 Luke David Jelin  
 Gabriel B. Kittredge  
 Jordan Tiyanna Kittredge  
 Maxanda Rose Labonte

Logan Richard Lalonde  
 Riley James Lamy  
 Justin Ryan Laveau  
 Colby J. M. McKeon  
 Chaz Thomas McLain  
 Sydney Isabelle Messengers  
 Rachel Christina Prunier  
 Rebekah Lee Quiltzsch  
 Samantha Kate Rischitelli  
 James Edward Rodney  
 Lunden J. Scannell  
 Corbin Michael Stafford  
 Ariana Marie Styles  
 Jacqueline Celia Tenney  
 Awan M. Festa  
 Jacob T. Thibeault  
 Savannah Katherine Tonks  
 Joseph Arthur Valencourt IV



<u>Order of Events</u>	
Processional .....	"Little Wonders" by Rob Thomas
Pledge of Allegiance .....	Gabrielle Courmoyer Vice President, Class of 2020
Welcome .....	Nicholas Lareau President, Class of 2020
Farewell Address .....	Ariana Styles President, Class of 2019
Awards.....	Ms. Nancy DiPlato, Class of 2019 Advisor Mr. Damian Sarrette, Class of 2019 Advisor Mr. William Evans, Principal
Class Will .....	Victoria Burnham, Alex Foyle, Jessie Hevy, Rachel Prunier, Rebekah Quiltzsch, & Jacqueline Tenney
Class Prophecy .....	Samantha Rischitelli and Joseph Valencourt
Class History .....	Slide Show
Recessional .....	"Time Of Your Life" by Green Day

# **NORTH BROOKFIELD PUBLIC SCHOOLS**

## **SCHOOL COMMITTEE**

Mrs. Maria Baizer, Tucker Chair  
 Mrs. Kiaran DePass, Secretary  
 Ms. Ruth Hougham, Vice Chair  
 Mrs. Elisabeth Meland  
 Mrs. Deborah Maggio  
 Mr. Richard Lind  
**SUPERINTENDENT OF SCHOOLS**

## **NORTH BROOKFIELD JR-SR HIGH SCHOOL STAFF**

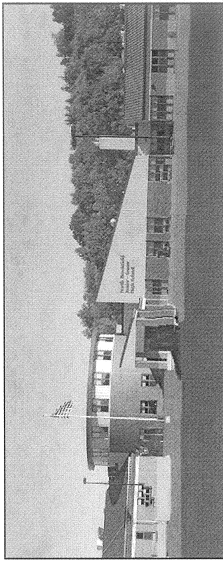
William Evans.....Principal	Education.....Special	Ami Artuso.....Special	Mathematics.....Mathematics
Jeanne Povers.....Director of Curriculum	Education.....Special	Laura Cummins.....Mathematics	Ellen Davenport.....Special Education
Megan Sears.....Guidance Counselor	Education.....Special	Nancy DiPietro.....Spanish	Stephan Doros.....Social Studies
Cynthia O'Hara.....Technology Coordinator	Education.....Special	Nicole Oguere.....Art	Greg Jackson.....Math
Jessica Stanley.....Assistant Counselor	Education.....Special	Shelly Lacaire.....Science	Caitlyn Malone.....Science
Alyson Bulger.....Main Office Secretary	Education.....Special	Kevin McNeill.....Physical Education	Julia Petree.....Mathematics
Maureen Floyd.....Nurse	Education.....Special	Joel Pettit.....Media	Sarah Priestley.....English
Anne Adams.....Special Education	Education.....Special	Richard Ragney.....English	Margaret Rising.....Special Education
Hannah Alford.....Special Education	Education.....Special	Kristen Rose.....French	Damian Sarette.....English
Matthew Sypek.....Music	Education.....Special	Joshua Snyder.....Engineering, Science	Kurt Stanley.....Social Studies
Michael Tift.....Social Studies	Education.....Special	Romane Abraham.....Paraprofessional	Pam Batchelor.....Paraprofessional
Angela Carter.....Paraprofessional	Education.....Special	Brenda Casey.....Paraprofessional	Megan Clark.....Paraprofessional
Margaret Hanson.....Paraprofessional	Education.....Special	Channing LeBlanc.....Paraprofessional	Kelli McCarthy.....Paraprofessional
Erin Sawicki.....Paraprofessional	Education.....Special	David Curumbes.....Custodian	Lisa Curumbes.....Custodian
Martin Shaw.....Manager	Education.....Special	Andre Gaumond.....Custodian	George Nolete.....Custodian
Cheryl Zaluskas.....Facilities	Education.....Special	Dana Holmes.....Food Services Manager	Karen Chisholm.....Cafeteria Worker

# *162nd Graduation Exercises*

*of*

## *North Brookfield Jr-Sr High School*

# *Class of 2019*



## *Elementary School Auditorium*

## *North Brookfield, Massachusetts*

*Sunday, June 2, 2019*

*2:00 P.M.*

## ORDER OF EXERCISES.

## PROCESSIONAL

**“POMP AND CIRCUMSTANCE”  
NBHS Band  
Matthew Sypek**

## PLEDGE OF ALLEGIANCE

**Gabrielle Cournoyer**  
Vice President, Class of 2020

## THE STAR SPANGLED BANNER

**NBHS Band**  
**Matthew Sypek**

# WELCOME

Nicholas Lareau  
President, Class of 2020

## FAREWELL ADDRESS

Ariana Styles  
President, Class of 2019

## SENIOR SPEAKERS-

4th RANKED SCHOLAR—Nathan Gershman  
3rd RANKED SCHOLAR—Emily Gianfriddo

## SALUTATORIAN — Jessie Hevy

**VALEDICTORIAN — Lunden Scannell**

CONGRATULATORY REMARKS

**MR. WILLIAM EVANS**  
Principal

CONGRATULATORY REMARKS

**MRS. MARIA BEITER TUCKER**  
School Committee Chairman

**AWARDS & SCHOLARSHIPS** **MS. NANCY DIPILATO & MR. DAMIAN SARRETTE**  
2019 Class Advisors

**MR. WILLIAM EVANS**  
Principal

## CERTIFICATION OF GRADUATES

**MR. RICHARD LIND**  
Superintendent of Schools

## PRESENTATION OF DIPLOMAS

**MRS. MARIA BEITER TUCKER**  
School Committee Chairman  
**MR. RICHARD LIND**  
Superintendent of Schools  
**MR. WILLIAM EVANS**  
Principal

## RECESSIONAL

**"MINGLE YOUR CHEERS" (SCHOOL SONG)**  
NBHS Band  
Matthew Sypek

*Logan Richard Lalande, H*

*Riley James Lamy*

Justin Ryan Lareau, NHS, H

*Callie J. M. McKean*

Chaz Thomas McLain

*Sydney Isabelle Messenger*

*Rachel Christina Prunier*

*Rebekah Lee Quilitzsch, NHS, H*

*Samantha Kate Rischitelli, NHS*

*James Edward Rodney*

Lunden J. Scannell, NKS, H

*Corlin Michael Stafford*

*Ariana Marie Styles, NFI*

*Jacqueline Celia Tenney*

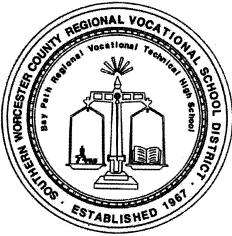
Cran M. Festa, NFA

*Jacobi J. Thieleault*

*Sarah Katherine Tanks*



**Congratulations and Best Wishes From the North Brookfield  
School Committee, Superintendent of Schools,  
K-12 Administration, Faculty, and Staff**



AUBURN • CHARLTON • DUDLEY • NORTH BROOKFIELD • OXFORD  
PAXTON • RUTLAND • SOUTHBRIDGE • SPENCER • WEBSTER  
**Southern Worcester County Regional Vocational School District**  
**BAY PATH REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL**

57 OLD MUGGETT HILL ROAD  
CHARLTON MASSACHUSETTS  
(508)248-5971 – (508)987-0326  
FAX (508)248-4747

**NORTH BROOKFIELD**  
**2019 Annual Report**

Bay Path Regional Vocational Technical High School graduated a class of 268 students in June of 2019, and accepted a class of 315 freshmen in September of 2019. Our current enrollment has reached 1,145 students.

Of the 5 North Brookfield seniors who graduated, 1 is now gainfully employed in an occupation related to their training and 3 are attending College. Currently, 48 students from North Brookfield are enrolled in one of our 22 vocational areas for the 2019-2020 school year.

Five North Brookfield students are receiving extra services from our Special Education Department.

Whenever possible, we have continued our practice of utilizing our occupational programs to provide requested services to municipalities, non-profit organizations and residents from any of our ten district towns. During the 2018-2019 school year, our 22 vocational programs completed 894 work orders, of which, 11 were for residents of the Town of North Brookfield.

Our Hilltop Restaurant and Minuteman Shoppe are opened to the public Tuesday through Friday from 11:00am to 1:00pm. Our cosmetology program is also open to the general public. Appointments for cosmetology services must be made in advance by calling the school. Residents of the Bay Path district are encouraged to take advantage of the services provided by our students. These learning opportunities benefit not only the students but provide useful services at reasonable costs to in-district residents. We will continue this type of work whenever possible, keeping in mind that the projects must be of educational value for our students.

Our Evening School Program continues to serve the adult needs of our 10-town district, as well as an additional 20 surrounding towns. Our Spring and Fall programs had a combined enrollment of 1,858, in programs ranging from Business & Finance, Career/ Licensing; Computers; Cooking; Entertainment; Health & Fitness; Hobbies & Crafts; Home & Job; Language & Art; and Sports & Leisure. The program also offered a wide variety of over 400 online courses, including career certificate programs and courses to satisfy professional development requirements for teachers.

This year, the only “Out of District” students that have been accepted are students who began their high school education at Bay Path while residing in one of the Districts ten member towns and then subsequently moved out of the District before completing their high school education. It is important to note that the town where the students now reside must pay an out of district tuition for each student ranging in cost between \$16,393 and \$18,386. Those towns also pay the transportation costs for those students.

The North Brookfield Public School System continues to provide excellent cooperation for our recruiting program and we are thankful for their efforts. I believe that they share our feeling that all students must be given the right, the information and the opportunity to make an informed school choice.

We, at Bay Path, will continue to serve North Brookfield with the finest vocational education programs available for high school students and adults, and will, when at all possible, use our skills and facilities to further town projects as they add to our students' education.

Respectfully submitted,

John A. Lafleche  
Superintendent-Director

# FINANCIAL INFORMATION

## 2019

FY19 Collections  
FY19 Receipts and Disbursements  
FY19 Balance Sheet  
FY19 Fund Balances  
FY18 Outstanding Debt  
2019 Wages and Compensation

## **TOWN COLLECTOR**

The following amounts were collected and turned over to the Town Treasurer  
for the Fiscal Year July 1, 2018 – June 30, 2019

### **TAXES**

Real Estate	6,395,985.37
Personal Property	272,237.92
Motor Vehicle	583,879.08
Rollback Taxes	12,261.79

### **LOCAL RECEIPTS**

Charges Real Estate & PP	5,651.12
Interest Real Estate & PP	14,216.41
Charges Excise Taxes	39,450.00
Excise Interest	5,127.56
Filing Fees – Motor Vehicle	7,420.00
Landfill Stickers	70,380.00
Landfill Charges and Interest	481.69
CML Fees	6,100.00
Copy Fees	760.00
Deputy Collector Fees	15,535.00
Parking Fines	260.00
Bank Interest	445.75

### **WATER**

Usage	758,012.72
Cross Connections	4,860.00
Charges & Interest	18,345.38
Turn on Fees	3,500.00
Water Liens	1,024.11

### **SEWER**

Usage	654,262.75
Charges & Interest	9,932.80
Special Assessments	960.00
Sewer Liens	46,297.93

TOWN ACCOUNTANT  
JULY 1, 2018 - JUNE 30, 2019  
RECEIPTS

Taxes		
Personal Property	271,383.92	
Real Estate	6,373,325.96	
Tax Liens Redeemed	61,505.20	
Water Liens Redeemed	111.44	
Sewer Liens Redeemed	885.82	
Motor Vehicle Excise Tax	576,688.55	
In Lieu of Taxes	3,363.19	
Rollback Taxes	12,261.79	7,299,525.87
Revenue from the State		
State Owned Land	23,226.00	
Abatements: Veterans, Blind, Survivin	32,366.00	
Charter School Assessment	13,208.00	
School Aid Chap 70	4,272,568.00	
Veterans Benefits	23,095.00	
Unrestricted Gen. Gov. Aid	823,890.00	
Medicaid Assistance	78,694.63	
School Lunch	2,933.11	
Bullet Proof Vest Grant	850.00	
Highway Chapter 90	583,214.05	
School Circuit Breaker	124,870.40	
School Choice	454,112.00	
Mass. Arts Lottery	4,900.00	
Council on Aging Grant	10,337.83	
Library Grant	9,582.08	
School Summer Planning Grant	575.00	
School/Police Technology Grant	14,118.33	
Community Policing Grant	25,000.00	
State Polling Hours	1,201.00	
School Targeted Assistance Grant	8,993.00	
School Roof Grant	1,711,397.00	8,219,131.43
Federal Grants and Gifts		
School Lunch	129,249.73	
School Grant #140	14,780.00	
School Grant #309	6,929.00	
Spec Early Childhood-School #262	4,023.00	
Title I #305	76,412.00	
School Grant #391	11,509.00	
Sped Ed 6-B-School #240	137,419.00	
School CDBG Grant	582,615.98	
Small Rural School Grant	52,791.41	
Fire Truck Grant		1,015,729.12
Local Receipts		

Charges Real Estate & P. P.	5,651.12	
Interest Real Estate & P.P.	14,265.87	
Charges Excise Taxes	39,450.50	
Excise Interest	5,076.60	
Landfill Charges	640.00	
Landfill Interest	81.89	
Filing Fees Motor Vehicle	7,220.00	
Interest Tax Liens	17,030.89	
CML Fees	6,100.00	
Landfill Stickers	69,891.00	
Copier Fees: Assessors	50.00	
Copy Fees- Town Collector	760.00	
Copier Fees: Library	1,051.00	
Town Clerk Fees	5,128.65	
ZBA Hearings	2,450.00	
Police Adm. Fees	20,435.10	
Highway Gasoline Reimbursement	1,942.68	
BOH Fees	23,583.50	
Police Accident Reports	195.00	
Landfill Trash Bags	88,205.00	
Landfill Demo Materials	3,808.00	
Licenses: Alcoholic	4,750.00	
Licenses: All Other	1,925.00	
Permits: Police Pistol	4,650.00	
Permits: Fire Burning	4,440.00	
Permits: Building	28,572.00	
Permits: Gas & Plumbing	5,399.25	
Permits: Wiring	10,354.25	
Permits: Safety	5,650.00	
Licenses: Dog	5,744.00	
Fines: Court	6,439.88	
Late Fees Dog Licenses	1,900.00	
Fines: Parking	260.00	
Fines: Library	826.65	
Misc. Revenue	18,567.70	
Misc. Revenue (School)	18,567.73	
Ambulance/Fire Reimb	7,544.48	
Sale of Inventory	3,187.45	
Interest on Investments	10,014.37	
Interest on Investments - Town Collec	445.75	
Sale of Auction Proceeds	133,500.00	
Transfers from Other Funds	334,099.60	919,854.91
School		
H.S. Student Activity Agency Fund	53,992.84	
H.S. Student Activity Agency Interest	33.64	
Elementary Student Activity Agency	21,377.95	
Elementary Student Activity Interest	20.04	
Sale of Lunches	72,280.51	



Athletic Fund	10,044.00	
Use of School Property	3,030.00	
School Athletic Gift	1,677.60	
School AM/PM Program	15,088.03	
School Band Revolving	355.47	
Summer School	7,405.99	
Preschool Revolving	23,511.00	
Elementary School Music	423.48	
School Parking Fees	1,220.00	
School Tuition Revolving	53,280.00	
School Gift	17,512.58	281,253.13
Water Department		
Turn on Fees	3,500.00	
Tie-Ins	2,000.00	
Usage	757,910.49	
Cross Connections	4,800.00	
Charges & Interest	18,533.52	
Misc Revenue	600.00	
MWPAT Subsidy Princ	96,660.00	
MWPAT Subsidy Interest	27,068.00	911,072.01
Special Revenues		
Interest on Investment Arts & Lottery	5.05	
Wetland Fees	1,972.50	
Senior Wheels	1,443.00	
COA Revolving Fund	5,449.00	
Fire Training Revolving	258.00	
Planning Board Revolving	8,475.00	
Cemetery Revolving	8,168.80	
Recycling Fees	7,507.00	
Building Insp Revolving Salary Fees	9,524.00	
Gas & Plumbing Insp. Revolving Sala	1,799.75	
Wiring Insp. Revolving Salary Fees	3,025.75	
COA Gift	5,614.50	
Playground Gift	2,999.34	
NBHELPS Gift	1,225.39	
LPAC GIFT	30,000.00	
Town House Gift	7,422.50	
NBEMA Gift	679.79	
Library Gift	6,572.64	
Rail Trail Gift	2,125.00	
Cemetery Sale of Lots & Graves	3,400.00	
Fire Gift	2,854.00	110,521.01
School Scholarships		
Interest on Investments	2,780.97	
Donations	3,035.00	5,815.97

Public Trusts		
Cemetery Trust Interest on Invest	543.25	
Library Trust Interest on Invest	246.70	
P.J. Downey Interest on Invest	96.41	
Sara Skerry Interest on Invest	27.53	
Interest on Drug Money	1.91	
Holden Emergency Interest	12.90	
Holden Emergency Income	10,696.00	11,624.70
Stabilization Interest	12,683.21	
Transfer to Stabilization	100,000.00	
Stabilization Capital Interest	767.26	
Transfer to Stabilization Capital	150,000.00	
Stabilization SPED Interest	24.24	
Transfer to Stabiliozation SPED	134,078.75	397,553.46
Interest on Cemetery Perp Care	2,671.30	
Perpetual Care Revenue	2,000.00	4,671.30
Agency		
Police Off Duty Detail	222,194.20	
Firearms/ C of M	13,900.00	
Curbcut Bonds	10,000.00	
Tailings	17,433.17	
School Off Duty Detail	5,253.45	
Deputy Collector Fees	15,635.00	284,415.82
Payroll Deductions		
Federal Withholdings	638,516.28	
Medicare	110,685.26	
State Withholdings	358,703.06	
Retirement	263,594.15	
Group Insurance	451,764.04	1,823,262.79
Sewer Department		
Accounts Receivable (Usage)	713,608.87	
Special Assessment	960.00	
Septage Income	226,586.15	
Charges & Interest on Receivables	10,302.21	
Earnings on Investment	758.79	952,216.02
GRAND TOTAL RECEIPTS		22,236,647.54
TOWN MODERATOR		
Personal Services	-	
TOTAL TOWN MODERATOR		-

SELECTMEN		
Selectmen Salaries	6,000.00	
Administrative Asst. Salary	43,651.96	
Sick Leave Buyback	34,528.68	
Supplies & Expenses	1,685.74	
TOTAL SELECTMEN		85,866.38
CDBG Grant		
Expenses	582,615.98	
TOTAL CDBG Grant		582,615.98
ACCOUNTANT		
Accountant Salary	37,218.00	
Accountant Training Salary	10,027.00	
Accountant Certification Salary	500.00	
Sick Leave Buyback	12,841.00	
Software Maintenance Agreement	9,100.38	
GASB 34,45 & 78	7,220.00	
Supplies & Expenses	509.40	
TOTAL ACCOUNTANT		77,415.78
SINGLE AUDIT		
Purchase of Services-Audit	18,000.00	
TOTAL SINGLE AUDIT		18,000.00
ASSESSORS		
Assessors Salaries	68,724.40	
Supplies & Expenses	2,985.21	
TOTAL ASSESSORS		71,709.61
REVALUATION		
Supplies & Expenses	1,561.00	
TOTAL REVALUATION		1,561.00
TREASURER		
Treasurer Salary	43,554.00	
Treasurer Certification Salary	1,000.00	
Banking	7,685.84	
Postage	2,063.15	
Supplies & Expenses	1,012.65	
Tax Titles	12,887.96	
TOTAL TREASURER		68,203.60
TOWN COLLECTOR		
Town Collector Salary	42,840.00	
Town Collector Certification Salary		
Town Collector Clerk Salary	10,377.49	
Town Collector Sickleave Buyback		
Maintenance Agreement	5,700.00	

Supplies & Expenses	2,641.75	
Computer Billing	979.28	
Postage Machine	1,082.19	
Town Collector Postage	5,848.91	
Prior Year Expense		
Tax Titles	1,608.60	
TOTAL TOWN COLLECTOR		71,078.22
TOWN COUNSEL & LEGALS		
Purchase of Services	9,892.86	
TOTAL COUNSEL & LEGALS		9,892.86
BOND & LEGALS		
Bond & Legals	2,000.00	
TOTAL BOND & LEGALS		2,000.00
TOWN CLERK		
Town Clerk Salary	28,524.00	
Town Clerk/Clerk Salary	4,844.88	
Supplies & Expenses	793.33	
TOTAL TOWN CLERK		34,162.21
ELECTION & CENSUS & REGISTRATION		
Registrars' Salaries	2,160.08	
Election & Census Salaries	5,057.08	
Supplies & Expenses	8,178.51	
TOTAL ELECTION & CENSUS & REGISTRATION		15,395.67
STATE POLLING HOURS		
Supplies & Expenses	1,158.00	
TOTAL STATE POLLING HOURS		1,158.00
CONSERVATION		
Clerk Salary	2,086.00	
Supplies & Expenses	319.40	
TOTAL CONSERVATION		2,405.40
CONSERVATION WETLAND FEES		
Supplies & Expenses	547.00	
TOTAL CONSERVATION WETLANDS		547.00
CENTRAL MASS. REGIONAL PLANNING		
Supplies & Expenses	1,307.55	
TOTAL CENTRAL MASS. REG. PLANNING		1,307.55
PLANNING BOARD		
Clerk Salary	1,176.68	
Supplies & Expenses	881.50	
TOTAL PLANNING BOARD		2,058.18

PLANNING BOARD REVOLVING FUND		
Supplies & Expenses	10,262.50	
TOTAL PLANNING BOARD REVOLVING FUND		10,262.50
TOWN HOUSE		
Telephone Expense	8,868.02	
Janitor Salary	7,180.00	
Supplies & Expenses	4,237.59	
Town Offices Expense	37,750.13	
NBDDP (Aztec) Dep Expense	2,455.00	
Webmaster Stipend	536.00	
Technology Expense	16,678.02	
Beaver Removal Exp	4,200.00	
TOTAL TOWN HOUSE		81,904.76
TOWN REPORT		
Supplies & Expenses	1,800.00	
TOTAL TOWN REPORT		1,800.00
TOWN HOUSE GIFT		
Supplies & Expenses	5,053.13	
TOTAL TOWN HOUSE GIFT		5,053.13
POLICE EXPENSE		
Personal Services	473,772.04	
Supplies & Expenses	52,113.98	
Police Office Expense	45,800.17	
Police Bullet Proof Vests	-	
Police Cruiser Lease	39,218.78	
Police Computer Expense	3,800.00	
TOTAL POLICE		614,704.97
POLICE COMMUNITY GIFT		
Supplies & Expenses	620.89	
TOTAL POLICE COMMUNITY GIFT		620.89
COMMUNITY POLICING GRANT		
Supplies & Expenses	24,977.21	
TOTAL POLICE COMMUNITY Grant		24,977.21
FIRE DEPARTMENT & TRAINING		
Fire Dept. Salaries	82,008.11	
Supplies & Expenses	58,346.45	
Fire Station/Ambulance Expense	8,453.35	
TOTAL FIRE DEPT. & TRAINING		148,807.91
FIRE GIFT		
Supplies & Expenses	2,770.33	

TOTAL FIRE GIFT		2,770.33
FIRE TRAINING REVOLVING		
Supplies & Expenses	534.89	
TOTAL FIRE TRAINING REVOLVING		534.89
FORESTRY		
Forestry Expense	643.25	
TOTAL FORESTRY EXP		643.25
N.B. EMERGENCY SQUAD		
N.B. Emergency Squad & ALS	118,000.00	
TOTAL N.B. EMERGENCY SQUAD & ALS		118,000.00
INSPECTORS		
Building Inspector Salary	14,468.00	
Ass't Building Inspector Salary	457.00	
Building Inspector Expense	700.00	
Building Inspector Mileage	500.00	
Plumbing Inspector Salary	3,173.00	
Ass't Plumbing Inspector Salary	457.00	
Plumbing Office Supplies	50.00	
Gas Inspector Salary	1,295.00	
Wiring Inspector Salary	4,080.00	
Ass't Wiring Inspector Salary	533.00	
Safety Inspector Salary	2,059.00	
TOTAL INSPECTORS		27,772.00
INSPECTORS REVOLVING SALARY FEES		
Building Inspector	9,524.50	
Gas & Plumbing Inspector	1,613.35	
Wiring Inspector	3,026.50	
Safety Inspector	-	
TOTAL INSPECTORS REVOLVING SALARY FEES		14,164.35
NBEMA		
Supplies & Expenses	1,554.06	
TOTAL NBEMA		1,554.06
NBEMA Gift		
Supplies & Expenses	1,858.53	
TOTAL NBEMA GIFT		1,858.53
ANIMAL CONTROL OFFICE		
Animal Control Officer Salary	7,474.00	
Ass't Animal Control Officer Salary	826.16	
Supplies & Expenses	-	
TOTAL ANIMAL CONTROL OFFICER		8,300.16

TREE MAINTENANCE		
Warden Salary	137.00	
Tree Maintenance Expense	9,987.50	
TOTAL TREE MAINTENANCE		10,124.50
DOG LICENSE EXPENSE		
Dog License Expense	200.40	
TOTAL DOG LICENSE EXPENSE		200.40
PARKING FINES		
Clerk Salary	661.00	
Supplies & Expenses	-	
TOTAL PARKING FINES		661.00
SCHOOL DEPT.		
Personal Services	4,714,704.80	
Supplies & Expenses	1,288,421.98	
Bay Path Assessment	442,002.00	
School Medicaid Program Expense	2,831.52	
School Off Duty Detail	5,029.75	
Student Activity Agency Fund	52,841.51	
Elem Student Activity Agency	20,000.00	
School Big Yellow Bus Grant	450.00	
TOTAL SCHOOL DEPT.		6,526,281.56
SCHOOL LUNCH PROGRAM		
Personal Services	116,324.85	
Food Expenses	53,444.93	
Supplies & Expenses	8,603.63	
Meal Tax	134.81	
TOTAL SCHOOL LUNCH PROGRAM		178,508.22
SCHOOL CHOICE		
Personal Services	288,052.58	
Supplies & Expenses	67,428.13	
TOTAL SCHOOL CHOICE		355,480.71
H.S. ATHLETIC FUND		
Personal Services(#332)	356.31	
Supplies & Expenses	5,184.97	
TOTAL H.S. ATHLETIC FUND		5,541.28
ATHLETIC GIFT #335		
Supplies & Expenses	1,677.60	
TOTAL H.S. ATHLETIC FUND		1,677.60
SCHOOL GIFT FUND		
Supplies & Expenses	14,293.43	
TOTAL SCHOOL GIFT		14,293.43

SCHOOL FEDERAL GRANTS		
Personal Services	177,712.88	
Supplies & Expenses	127,399.12	
TOTAL SCHOOL FEDERAL GRANTS		305,112.00
SCHOOL PRE-SCHOOL REVOLVING		
Personal Services	15,000.03	
TOTAL SCHOOL PRE-SCHOOL REVOLVING		15,000.03
SCHOOL A.M./P.M. PROGRAM		
Personal Services	7,027.50	
Supplies & Expenses	564.27	
TOTAL SCHOOL A.M.P.M. PROGRAM		7,591.77
SCHOOL SUMMER REVOLVING		
Personal Services	840.00	
Supplies & Expenses	7,156.00	
TOTAL SCHOOL SUMMER REVOLVING		7,996.00
SCHOOL BAND REVOLVING		
Supplies & Expenses	476.70	
TOTAL SCHOOL BAND REVOLVING		476.70
SCHOOL MUSIC REVOLVING		
Supplies & Expenses	345.23	
TOTAL SCHOOL MUSIC REVOLVING		345.23
SCHOOL TECHNOLOGY GRANT		
Supplies & Expenses	14,118.33	
TOTAL SCHOOL TECHNOLOGY GRANT		14,118.33
SCHOOL CIRCUIT BREAKER (STATE)		
Supplies & Expenses	144,907.79	
TOTAL SCHOOL NUTRITION GRANT		144,907.79
SCHOOL TARGETED ASSISTANCE GRANT		
Personal Services	888.44	
Supplies & Expenses	7,111.40	
TOTAL SCHOOL TARGETED ASSISTANCE GRANT		7,999.84
SCHOOL ELEMENTARY ROOF		
Supplies & Expenses	3,252,468.59	
TOTAL SCHOOL ELEMENTARY ROOF		3,252,468.59
HIGHWAY EXPENSES		
Personal Services	302,913.68	
Supplies & Expenses	135,199.04	
Highway Prior Year Expense	148.96	



Highway Truck Lease	16,058.00	
Road Grader	20,550.00	
Highway Street Line Painting	501.99	
TOTAL HIGHWAY EXPENSES		475,371.67
CHAPTER 90 STATE SHARE		
Capital Outlay	346,415.53	
Vehicle Lease	99,758.16	
TOTAL CHAPTER 90 STATE SHARE		446,173.69
MACHINERY RENTALS		
Transfer to Geneneral Fund	20,550.00	
TOTAL MACHINERY RENTALS		20,550.00
SNOW & ICE		
Personal Services	35,759.00	
Supplies & Expenses	148,771.82	
TOTAL SNOW & ICE		184,530.82
STREET LIGHTING		
Purchase of Services	25,795.81	
TOTAL STREET LIGHTING		25,795.81
SIDEWALKS		
Purchase of Services	49.90	
TOTAL SIDEWALKS		49.90
LANDFILL		
Monitor Salaries	39,139.19	
Supplies & Expenses		
TOTAL LANDFILL		39,139.19
CEMETERY		
Personal Services	11,610.34	
Commissioners Salaries	1,224.00	
Supplies & Expenses	17,143.16	
TOTAL CEMETERY & BURIALS		29,977.50
CEMETERY BURIALS REVOLVING		
Personal Services	6,246.24	
Supplies & Expenses	890.00	
TOTAL CEMETERY BURIALS REVOLVING		7,136.24
BOARD OF HEALTH & LANDFILL		
Commissioners Salaries	2,493.90	
BOH Clerk Salary	9,757.07	
Inspectors Salaries	1,198.60	
Food Inspector Salary	2,040.00	
Health Supplies & Expenses	11,816.81	

Health Prior Year Expense	180.00	
TOTAL BOARD OF HEALTH & LANDFILL		27,486.38
RECYCLING REVOLVING		
Supplies & Expenses	7,585.29	
TOTAL RECYCLING REVOLVING		7,585.29
COUNCIL ON AGING		
COA Clerk/Receptionist	2,656.50	
COA Janitor Salary	2,918.00	
COA Director Salary	18,688.08	
COA Program Asst. Salary	8,629.20	
Supplies & Expenses	20,631.79	
Senior Wheels Expense	750.00	
TOTAL COUNCIL ON AGING		54,273.57
SENIOR WHEELS		
Senior Wheels Stipends	1,128.50	
TOTAL SENIOR WHEELS		1,128.50
COUNCIL ON AGING STATE GRANT		
Personal Services	5,158.23	
Supplies & Expenses	5,869.77	
TOTAL STATE COUNCIL ON AGING GRANT		11,028.00
COA REVOLVING		
Personal Services	17.83	
Supplies & Expenses	4,900.00	
TOTAL COA REVOLVING		4,917.83
COA GIFT		
Supplies & Expenses	2,906.71	
TOTAL COA GIFT		2,906.71
VETERANS		
Agent Salary	5,335.79	
Supplies & Expenses	1,848.56	
Veterans Benefits	42,597.45	
Veterans Prior Year Expense		
TOTAL VETERANS		49,781.80
LIBRARY		
Personal Services	61,261.41	
Supplies & Expenses	43,850.60	
TOTAL LIBRARY		105,112.01
LIBRARY STATE GRANT		
Supplies & Expenses	11,651.28	
TOTAL LIBRARY STATE GRANT		11,651.28

LIBRARY GIFT FUND		
Supplies & Expenses	7,555.14	
TOTAL LIBRARY GIFT		7,555.14
PLAYGROUND & RECREATION		
Personal Services	-	
Supplies & Expenses	7,000.00	
TOTAL PLAYGROUND & RECREATION		7,000.00
PLAYGROUND & RECREATION GIFT		
Supplies & Expenses	5,195.27	
TOTAL PLAYGROUND & REC GIFT		5,195.27
LASHAWAY BEACH		
Personal Services	639.00	
Supplies & Expenses	6,389.79	
TOTAL LASHAWAY BEACH		7,028.79
TOWN PARK EXPENSE		
Supplies & Expenses	982.80	
TOTAL PARK EXPENSE		982.80
UNCLASSIFIED		
Memorial & Veterans Days	490.46	
Worcester County Retirement	410,394.00	
Unemployment	13,403.85	
Insurance-Group	1,610,333.71	
Insurance-Medicare	102,561.86	
Mass. Arts Lottery	4,530.51	
L.P.A.C. Gift Salary	6,095.00	
L.P.A.C. Gift Expenses	25,968.68	
Transfer to Stabalization	100,000.00	
Transfer to Stabalization-Capital	150,000.00	
Transfer to Stabilization -SPED	134,078.75	
TOTAL UNCLASSIFIED		2,557,856.82
NBHELPS		
Supplies & Expenses	1,450.00	
TOTAL NBHELPS		1,450.00
STATE & COUNTY ASSESSMENTS		
Motor Vehicle Non-Renewal Sur.	6,520.00	
Air Pollution	1,218.00	
RTA	1,132.00	
School Choice	547,227.00	
School Charter Tuition	66,460.00	
TOTAL STATE & COUNTY ASSESSMENTS		622,557.00

INTEREST & MATURING DEBT		
Maturing Debt - JR/SR HIGH SCHOOL	280,000.00	
Maturing Debt - LIBRARY	145,000.00	
Maturing Debt - Fire Truck	70,000.00	
Maturing Debt - Police Facility	155,000.00	
Maturing Debt - Horsepond Dam	27,556.00	
Maturing Debt - School Windows	14,580.00	
Interest-JR/SR High School	82,390.00	
Interest - Library	49,297.50	
Interest - Fire Truck	14,612.50	
Interest -Police Facility	63,081.25	
Interest -Horse Pond Dam Interest	18,152.17	
Interest - School Windows	7,545.15	
TOTAL INTEREST & MATURING DEBT		927,214.57
GENERAL INSURANCE		
Purchase of Services	166,854.46	
TOTAL GENERAL INSURNACE		166,854.46
AGENCY		
Federal Withholdings	638,516.28	
Medicare Withholdings	110,685.26	
State Withholdings	358,703.06	
Retirement Withholdings	263,594.15	
Insurance Withholdings	435,400.54	
Firearms C of M	15,250.00	
Curbcut Bonds	1,000.00	
Deputy Collector Fees	15,434.00	
Police Off Duty Details	240,099.10	
TOTAL AGENCY		2,078,682.39
REFUNDS		
Personal Property	187.11	
Real Estate	22,908.41	
Motor Vehicle	4,537.39	
TOTAL REFUNDS GENERAL FUND		27,632.91
SCHOOL SCHOLARSHIPS		
Awards	5,150.00	
TOTAL SCHOLARSHIPS		5,150.00
TRUST		
Holden Emergency Expense Trust	10,541.35	
P.J. Downey Trust Fund	96.41	
Sara Skerry Trust Fund	27.53	
TOTAL TRUST		10,665.29
WATER DEPARTMENT		

Commissioners Salary	2,832.00	
Personal Services	196,896.16	
Supplies & Expenses	227,353.39	
Water System Improvement	45,509.25	
Water Maturing Debt	263,340.89	
Water Transfer To	76,634.00	
Water Refunds	1,297.78	
Water Prior Year Expense	428.02	
MWPAT Subsidy Principal Expense	96,660.00	
MWPAT Subsidy Interest Expense	27,068.00	
TOTAL WATER DEPT.		938,019.49
SEWER		
Personal Services	266,975.92	
Commissioners Salary	2,362.66	
Supplies & Expenses	410,172.09	
Sewer Debt	135,000.00	
Sewer Interest	49,912.50	
Transfers to Other Funds	118,251.00	
TOTAL SEWER		<u>982,674.17</u>
TOTAL DISBURSEMENTS		22,809,006.65

**CITY/TOWN OF North Brookfield, MASSACHUSETTS**  
**Combined Balance Sheet - All Fund Types and Account Groups**  
as of June 30, 2019  
(Unaudited)

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals
	General	Special Revenue	Capital Projects	Enterprise	Internal Services			
<b>ASSETS</b>								
Cash and cash equivalents	1,457,620.85	1,681,545.08	76,336.60	923,723.90		1,501,010.66		5,640,237.09
Petty Cash	170.00			100.00				270.00
Investments								0.00
Receivables:								
Personal property taxes	160.61							160.61
Real estate taxes	68,927.45							68,927.45
Deferred taxes	0.00							0.00
Allowance for abatements and exempti	(64,182.44)							(64,182.44)
Special assessments	0.00			0.00				0.00
Tax liens	130,868.54			0.00				130,868.54
Tax foreclosures	15,973.72							15,973.72
Motor vehicle excise	74,544.20							74,544.20
Other excises								0.00
User fees				61,091.89				61,091.89
Utility liens added to taxes								0.00
Departmental								0.00
Other receivables	13,255.00	292,408.30		60.00				305,723.30
Due from other governments	30,936.38							30,936.38
Due to/from other funds								0.00
Working deposit								0.00
Prepaids								0.00
Inventory								0.00
Fixed assets, net of accumulated deprecia				4,939,970.00				4,939,970.00
Amounts to be provided - payment of bonds			0.00	2,114,995.85			6,044,524.00	8,159,519.85
Amounts to be provided - vacation and sick leave								0.00
Total Assets	1,728,274.31	1,973,953.38	76,336.60	8,039,941.64	0.00	1,501,010.66	6,044,524.00	19,364,040.59
<b>LIABILITIES AND FUND EQUITY</b>								
Liabilities:								
Accounts payable		21,644.62		52,884.72		2,110.00		76,639.34
Warrants payable	113,877.68							113,877.68
Accrued payroll and withholdings	160,105.60	288,052.58						448,158.18



PROOF THAT BALANCE SHEET	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00											
PROOF THAT FUND DETAIL OF FUND BALANCE AGREES TO THE BALANCE SHEET																					
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AGENCY FUND BALANCE PROOF																					
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TRUST FUND BALANCE PROOF																					
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TOWN OF NORTH BROOKFIELD  
FUND BALANCES  
6/30/2019

FY 2019

School Lunch	32,151.58
School Grant #305	39.45
School Grant #309	0.05
School Grant #240	1,364.15
Police Federal Grant	1,398.00
School Sall Rural Schools	959.89
State Bullet Proof Vests Grant	4,030.00
Chapter 90	137,040.32
School Circuit Breaker	119,779.75
School Choice	693,648.91
School Targetted Assistance	993.16
Summer School Plan	575.00
State Polling Hours	43.00
State Community Policing	22.79
Arts & Lottery	4,509.41
BOH Vacant Property Grant	2,190.64
BOH Small Scale Grant	6,548.50
Library State Grant	6,183.41
Soil Redemption Grant	4,807.50
Wetland Fees	15,886.30
Insurance Reimbursement	4,085.18
Sale of Lots & Graves	48,004.16
Machinery Rentals	5,232.58
School Student Activity Agency	20,831.84
Elem Student Act Agency	16,504.17
H.S. Athletic	17,042.62
School Lost Books	412.86
School Use of Property	5,553.30
School Athletic Gift	6,845.93
School AM/PM Program	20,638.37
School Band Revolving	2,079.28
Summer School Revolving	672.58
School Preschool Revolving	32,124.90
Elementary School Music Revolving	486.70
School Adult Education	412.80
Senior Wheels Stipends	416.25
Senior Center Revolving	730.96
Fire Training Revolving	1,312.84
Planning Board Revolving	(427.50)
Cemetery Revolving	13,128.44
BOH Flu Revolving	343.21
BOH Vacant House Revolving	2,840.26
Recycling	22,368.75

School Parking Fees	5,372.87
Gas & Plumbing Revolving Fees	179.65
Safety Revolving Fees	651.25
NBHELPS Gift	993.05
School Gift	16,086.60
COA Gift	3,685.28
Playground Gift	6,649.10
Lashaway Gift	2,880.78
Town Park Gift	2,221.45
LPCA Gift	58,187.86
Automatic Bell Gift	541.72
Community Policing Gift	416.41
Town House Gift	5,781.93
Historical Gift	101.00
Bates Observatory Gift	90,406.97
MEMA Gift	157.33
Library Child Book Gift	625.29
Library Gift	3,720.35
Dog Gift	27.50
200th Anniversary Gift	1,862.15
Fire Dept. Gift	864.23
Police Gift	<u>383.13</u>
<b>Total Special Revenue Funds</b>	<b>\$1,455,608.19</b>

#### **Capital Projects**

School Windows	23,125.56
School Roof	<u>53,211.04</u>
<b>Total Capital Projects</b>	<b>\$76,336.60</b>

#### **Agency**

Police Off Duty Detail	5,336.40
Firearms to the State	7,362.50
Curbscut Bonds	15,000.00
School Off Duty Detail	44.74
Deputy Collector Fees	775.00
	<b>\$28,518.64</b>

#### **School Scholarship**

Class of 1958	3,988.21
Oscar/Mirabell Boucher	2,554.53
Wendy Cuthbert	5,622.12
Paul Fortin	0.53
Tom Emery	3,487.65
Martha G. Leach	4,604.09
NBHS/Kearns/Silverberg	1,728.81

Phyllis Thomasian	3,747.42
Norman Walker	3,904.47
Strong/Sports aka G. Wrin	17,029.75
Daughters of Isabella	2,276.54
Martin D. Leach	2,197.29
Sarah J. Coffey	6,853.63
Robert O. Lane Jr.	0.24
Julianne Caron	<u>116,475.64</u>
	\$174,470.92

**Cemetery Trust Funds Expendable**

Maria Webster	162.06
Charles Boynton	2,189.64
Holden Flower Fund	73.95
WA & Dora Holt	1,382.39
Sara Lyons	235.42
Herbert Maynard	529.22
McNulty Flower Trust Fund	98.33
Ralph Stuart	946.05
Perpetual Care Interest	<u>9,401.99</u>
	\$15,019.05

**Library Trust Funds Expendable**

Adelaide Stoddard	2,189.60
Theodore Bates	2,024.62
S& M Clark	4,294.86
M. Crooks	221.76
E. Fullam	2,781.10
Haston Book Trust	1,130.83
Eugene Reed	2,922.31
Emma Whiting	<u>630.68</u>
	\$16,195.76

**Misc Trust Funds Expendable**

PJ Downey	1.00
Sara Skerry	1.00
Police Drug	1,265.04
Holden Trust Fund	<u>917.54</u>
	\$2,184.58

Stabilization	833,936.73
Stabilization - SPED	99,923.42
Stabalization - Capital	<u>106,448.49</u>
	\$1,040,308.64

**Cemetery Trust Funds Non-Expendable**

Maria Webster	150.00
Charles Boynton	\$14,074.03
Holden Flower Fund	\$300.00
Sara Lyons	\$200.00
Herbert Maynard	\$500.00
Clara McNulty	\$300.00
Ralph Stuart	\$1,000.00
Perpetual Care Principal	<u>187,418.00</u>
	\$203,942.03

**Library Trust Funds Non-Expendable**

Adelaide Stoddard	\$2,000.00
Theodore Bates	\$2,000.00
S& M Clark	\$4,464.09
M. Crooks	\$250.00
E. Fullam	\$3,735.55
Haston Book Trust	\$1,000.00
Eugene Reed	\$3,141.40
Emma Whiting	\$500.00
Wm. & Dora Holt	<u>2,000.00</u>
	\$19,091.04

**Misc Trust Funds Non-Expendable**

PJ Downey	7,000.30
Sara Skerry	<u>2,000.00</u>
	\$9,000.30

**TOTAL TRUST FUNDS** **\$1,480,212.32**

**ENTERPRISE**

Sewer Encumbrances	159,602.49
Sewer Petty Cash	50.00
Sewer Contributed Capital	4,939,970.00
Sewer Retained Earnings	<u>359,751.34</u>
	\$5,459,373.83

Water Encumbrances	-
Water Petty Cash	50.00
Water Retained Earnings	385,330.41
Water Retainage	<u>22,280.79</u>
	\$407,661.20

**TOTAL ENTERPRISE** **\$5,867,035.03**

TOWN TREASURER  
OUTSTANDING DEBT AS OF JUNE 30, 2019

		<u>PRINCIPAL</u>	<u>INTEREST</u>
Jr./Sr. High School Construction	20 YEAR LOAN	1,960,000.00	272,790.00
Debt Exclusion	Final Payment 2025		
Library Renovation	20 YEAR LOAN	1,145,000.00	185,873.75
Debt Exclusion	Final Payment 2026		
Police Facility	20 YEAR LOAN	1,515,000.00	308,331.25
Debt Exclusion	Final Payment 2028		
Ladder Truck	15 YEAR LOAN	<u>350,000.00</u>	<u>34,037.50</u>
Debt Exclusion	Final Payment 2023		
	<i>sub-total debt exclusions</i>	4,970,000.00	801,032.50
General Operating Budget			
Elementary School Windows	Final Payment 2036	247,860.00	64,133.82
Horse Pond Dam Repair	Final Payment 2048	<u>826,664.00</u>	<u>272,277.62</u>
	<i>sub-total GO debt</i>	1,074,524.00	336,411.44
Sewer Enterprise Debt-Users			
Outside Debt Limit	20 YEAR LOAN		
Sewer Debt Consolidation	Final Payment 2033	<u>1,750,000.00</u>	<u>333,312.50</u>
	<i>sub-total sewer users</i>	1,750,000.00	333,312.50
Water Debt-Users			
Outside Debt Limit	20 YEAR LOAN		
Water Plant Construction	Final Payment 2020	<u>263,504.00</u>	<u>0.00</u>
	<i>sub-total water users</i>	263,504.00	0.00
TOTAL OUTSTANDING DEBT & INTEREST		8,058,028.00	1,470,756.44

TRUST FUNDS

	<u>UNEXPENDABLE</u>	<u>EXPENDABLE</u>
Cemetery	205,942.03	15,019.05
Library	17,091.04	16,195.76
Sara Skerry	2,000.00	1.00
P.J. Downey	7,000.30	1.00
Emergency Services Gift		917.54
Police Drug		1,265.04
Stabilization		833,936.73
Capital Stabilization		106,448.49
Special Education Stabilization		99,923.42
Scholarship Accounts		<u>174,470.82</u>
TOTALS	232,033.37	1,248,178.85

## 2019 CALENDAR YEAR EARNINGS

Abate, Jesse	1,274.00	Bullock, Benjamin	4,580.00
Abraham, Romanie	12,944.16	Burlingame, Nelson	457.00
Adams, Anne	33,370.19	Burnham, Kirk	408.00
Adams, Shaun	2,755.00	Burton, Leslie Scott	37,021.20
Adams, Katharine	6,166.10	Buzzell, Renee	82,243.48
Agnew, John	384.00	Buzzell, Seth	234.00
Ahearn, Linda	79,976.83	Buzzell, Sheila A.	46,179.40
Ake, Byron	320.00	Cabrera, Jessica	2,740.84
Alford, Hannah	46,878.30	Cameron, Kim	1,560.00
Allen, Mackenzie	1,000.00	Caramiello, Gino Jr.	4,257.50
Allen-Davis, Regina	970.56	Caramiello, Stephanie	2,283.55
Alphin John	416.30	Cardenas, Eric	73,661.26
Anderson, Darin	7,879.75	Carney, Meghan	5,394.00
Anderson, Lukas	360.00	Caron, Richard III*	99,550.02
Artuso, Ann	24,573.70	Carrington, Brian	2,214.50
Ash, Benjamin	97.50	Carrington, Steven	3,075.76
Avedian, Andrew Jr.	214.50	Carter, Angela	15,708.40
Ayala, Milca	130.22	Carter, Sarah	2,908.80
Ballard, Acadia	3,329.64	Casey, Brenda	27,181.54
Barre, Ashley	11,887.54	Cassavant, Kyle*	27,901.75
Batchelor, Pamela	17,479.02	Cavanaugh, Theresa L.	26,080.82
Bennett, Lyndsey	3,075.76	Champoux, Sharon	5,717.98
Benoit, Jason	72,233.15	Chase, Christopher	1,599.00
Benoit, Paul	3,319.28	Chisholm, Karen	20,235.58
Berard, Jesse	1,012.00	Churchey, David*	101,309.01
Bergeron, James	457.00	Clark, Megan	12,360.36
Bessette, Thomas	1,627.50	Cleveland, Amber	175.00
Bishop, Erik*	2,415.00	Collette, Andrea	52,385.40
Bishop, Kaitlynn	160.00	Connolly, Deanna	12,872.90
Blodgett, Joshua	1,631.25	Connor, Brian	3,799.50
Bouchard, Paul E.	5,401.55	Cook, Jamie	320.00
Bowlin, Robert	33,660.10	Cooper, Cheri	30.66
Boyer, Corice	22,332.81	Cournoyer, Alexis	665.00
Branscombe, John	1,257.75	Couture, John	27,468.25
Brown, Kara	4,914.85	Cowden, Paul*	384.00
Brown, Robin	20,235.58	Craig, Sean	3,936.07
Brown, Troy	533.00	Cummins, Laura	35,400.46
Brunelle, Kristen	1,800.00	Cutrumbes, David	50,079.11
Bruso, Trevor	416.30	Cutrumbes, Lisa A.	42,228.31
Buckley, Lori	1,012.32	Dacey, Camden*	384.00
Bulger, Allyson	29,340.20	Daley, Ryan *	85,199.07
Bulger, Cassidy	240.00	Daniels, Meaghan	245.00

Daoust, Lisa	3,113.60	Gorey, Lindsay	595.00
Davenport, Ellen	74,415.20	Goyette, Michael	1,957.50
Davis, Myriah	14,356.32	Grenevich, Austin	3,734.50
Davis, Roger	6,139.65	Greska, Andrea	3,248.12
Deschamps, Jacob*	9,094.00	Gustafson, Patrick	234.00
Dipietro, Eve	60,399.90	Haddock, Charles	886.00
Dipilato, Nancy	85,120.89	Hanson, MargaretMary	20,985.13
Doe, Donald Jr.	6,197.50	Hanson, Megan	21,601.64
Doe, Fallyn	120.00	Hardy, Stephanie	1,320.00
Donais, Christopher*	99,464.89	Hart, Amanda	22,343.78
Donovan, Kerry	29,627.70	Hart, Mackenzie	1,556.57
Doros, Stephen J.	81,512.96	Hatch, Andrew	15,635.78
Doucette, Lindsey	7,906.43	Hayes, Tara	20,592.02
Drost, Ashlyn	175.00	Hebert, Joyce	8,495.23
Dubuc, Monique	61,512.26	Hevy, Brandon	1,300.00
Duggan, Patricia A.	23,237.50	Hevy, Eric	5,419.50
Early, James*	192.00	Hill, Dorothy	48,555.42
Edwards, George Jr.*	384.00	Hilton, Jr., Archie	1,255.50
Egan, Leo	1,570.50	Hinerth, Dakota	485.50
Enetzelis, Alicia	245.00	Holmes, Donna	28,647.70
Evans, William	63,728.07	Holmes, Gabrielle	435.00
Fatemi, Hawdi	1,247.00	Holway, Anthony S.	137.00
Finne, Jennifer	520.00	Holway, Joseph	12,282.49
Finne, Zachary	2,065.00	Holway, Ryan	3,108.50
Fish, Jeannine	245.00	Hoogstraten, Kirsten	17,538.45
Flamand, Elizabeth	1,225.00	Howell, Kim	1,040.00
Flamand, Jamie	50,813.80	Hubacz, Nicholas	8,622.25
Fleming, Jennifer	3,019.70	Hynek, Jason	56,500.08
Floyde, Maureen	65,553.48	Jablonski, Heather	10,954.71
Ford, James	3,374.75	Jackson, Gregory	31,426.38
Foyle, John	2,942.25	Jacobson, Jennifer	54,423.98
Frechette, Kimberly	11,622.78	Jannette, Anne B.	50,353.34
Friend, Caitlin	475.00	Jesky, Dylan	9,020.28
Gallant, Michelle	525.00	Jodoin, Ashley	3,415.50
Gaumond, Andre	40,991.40	Johnson, Cheryl	6,168.84
Gaumond, Andrew	428.42	Johnson, Priscilla A.	26,739.40
George-Kort, Kim	15,256.20	Josephson, Wayne	53,507.98
Gershman, Abigail	1,820.00	Joyal, Jeremy	1,769.00
Gershman, Mary	19,741.76	Kady, Leanne	7,459.20
Gershman, Nathan	2,415.00	Kay, Ralph	3,379.89
Gianfriddo, Jessica	140.00	Kelley, Michael	43.50
Giannopoulos, John	13,417.20	Kennan, Richard E. Jr.	78,008.52
Giguere, Nicole	31,111.82	Kilborn, Brianna	1,199.00
Glazier, Eric	47,277.15	Kiley, Dale	1,000.00
Gorey, Elizabeth	21,134.28	Kiritsy, Patrick	3,841.25

Kirwin, Eileen	79,524.88	Mayo, James	2,573.75
Knight, Christopher	441.00	Mazerolle, Gina-Marie	48,756.24
Koblich, Laura	7,905.00	McCarthy, Kelli	13,725.42
Kularski, Holly	5,239.47	McCarthy, Keri	1,380.50
Kularski, James	1,416.00	McCluskey, Meaghan	10,602.32
Kularski, Lisa	21,182.20	McGann, Cassandra	1,615.00
Kularski, Mary E.	11,154.51	McGarry, Melanie	78,103.78
Lacaire, Shelly C.	82,698.77	McGraw, Jennifer	420.00
Lackovic, Rachel	14,827.86	McKay, Earl Jr.	13,250.44
Lacoy, Cassandra	49,853.40	McNeill, Kevin	63,533.26
Laflamme, Susan	5,390.50	Mercadante, Michael	55,182.80
Lalonde, Kelly	43.40	Miller, Gail	62,483.06
Lalonde, Stephen	33,770.38	Miner, Rowena	16,562.06
Lamb, Brianna	9,334.00	Miner, Thomas R.	6,957.03
Lapierre, Laurie J.	30,292.22	Minnucci, Mark	45,000.02
Laporte, Jonathan*	2,655.50	Mooney, Jay	2,636.29
Lapriore, Matthew*	192.00	Morello, Kelly	7,951.24
Lareau, Justin	675.00	Morgan, Lisa	10,492.50
Lazarick, Jesse	18,145.25	Murphy, Brandy	10,987.12
Lazarick, Joseph III*	192.00	Murray, Leslie A.	3,084.00
LeBlanc, Channing	18,838.65	Nason, Jaime	36,437.34
LeBlanc, Shiela A.	56,873.26	Nason, Tim	708.00
Letendre, Matthew	192.00	Nichols, Diane	18,971.52
Lind, Richard	139,190.42	Niles, Matthew*	27,927.48
Locatelli, Robert	416.30	Nolette, George	37,732.87
Lopato, Erin	18,428.64	Nosek, Kevin	2,904.00
Lucier, David	6,822.00	Nyberg, James	76,615.20
Lucier, Heather	680.00	Nye, Avery	2,645.50
Luongo, Joan	11,014.59	O'Hara, Ashley	2,920.00
Lyons, Deborah A.	7,780.00	O'Hara, Cynthia	71,670.82
MacIntosh, Corey	3,571.68	O'Hare, James	7,318.08
Mackenzie, Rosemary	17,586.45	O'Malley, Frederica	750.00
Magierowski, Mandy	6,015.88	O'Neil, Stephen	58,154.46
Maher, Andrea	51,064.43	Orsi, Peter	3,559.75
Maher, David	8,857.17	Orsi, Rachael	5,265.00
Mailing, Donald	3,437.00	Outhuse, Diane	50,513.35
Malone, Caitlyn	65,672.32	Pepin, Gabrielle	50,425.80
Marshall, Keith	2,493.00	Perkins, Lyndon	2,470.00
Martin, David	2,466.00	Perry, Alison	11,249.16
Martin, Jeffrey*	85,244.67	Peterson, Robert	45,779.94
Martin, Misty	192.00	Peterson, Sherry	52,325.40
Martin, Sophia	2,319.96	Petratis, Jason	1,408.00
Martin, Stephanie	22,658.84	Pettee, Julia	84,865.94
Matthews, Jennifer	9,172.95	Pettit, Joel	31,498.94
May, Shannon	65,482.26	Pietras, Tyler	18,916.50



Powers, Jeanne	89,726.00	Stanley, Jessica	79,428.26
Pratt, Robin	82,640.42	Stanley, Kurt R.	80,469.95
Priest, Sabina	266.50	Stumpf, Paul	43,821.73
Priestly, Sarah	105,140.80	Sturges, Ashley	2,455.20
Rainey, Ann	150.00	Sullivan, Cindy E.	78,675.24
Reardon, Daniel	58,610.64	Sutka, Nicole	67,722.58
Renaud, Dresden	27,752.16	Sypek, Matthew	36,183.56
Rigney, Richard B.	83,161.14	Talbot, Christopher	384.00
Rising, Margaret	76,801.08	Tarentino, Tricia	50,500.80
Rivera-Cruz, Isabel	1,647.50	Taylor, Brittany	998.31
Rose, Kristen	73,496.50	Taylor, Lisa	45,521.57
Ryan, Diana	38,817.98	Taylor, Todd	51,875.07
Ryan, Jordan*	1,053.50	Tessier, Brian	14,317.56
Ryback, Carole E.	672.00	Therrien, Karen	5,112.50
Sarrette, Damian C.	81,407.47	Thistle, Dawn	26,367.40
Sawicki, Erin	8,475.65	Tift, Michael	80,418.68
Schlesinger, Kara	16,423.91	Tillotson, Nathan	2,184.00
Scott, Christine	1,967.15	Tonks, Sarah	6,195.53
Sears, Megan	63,199.50	Toomey, Sean	50,565.44
Segatore, Darina	270.00	Toomey, Susan L.	10,920.00
Servant, Christine	78,488.75	Tourtellotte, Kevin	1,040.00
Shaw, Martin	62,727.08	Tripp, John	1,000.00
Shelburne, Michael	59,418.60	Valeri, Kelly	33,369.90
Shipman, Peter	2,457.00	Valeri, Kevin	886.00
Simonelli, Nathan*	384.00	Vanwickler, Dawn	4,881.55
Simonson, Stacy	24,615.42	Varney, Karen	5,271.92
Simpson, Becky	25,474.12	Varney, Lex	8,260.36
Simpson, Deborah	10,180.54	Ward, Carolyn	6,807.48
Slein, Patrick	6,644.05	Warner, Tami	2,927.50
Sliwoski, Scott	65,445.72	Warren, Kim	2,412.00
Sloan, Kevin	21,519.72	Waugh, Hillary	47,885.88
Smith, Donald E.	886.00	Willett, Kevin	1,007.50
Smith, Kathryn	17,884.50	Wilson, Thomas	40,410.64
Smith, Mark*	98,446.00	Wolons, Sharon	5,015.00
Snyder, Joshua	81,270.82	Yanover, Amy	1,831.69
Spence, Kara	2,149.80	Zalaskas, Cheryl	18,765.33
Spence, Melody	41,398.54	Zalaskas, Tory	2,357.27
Splaine, Michael*	25,463.00	Zappulla, Carol	48,234.78

\*Includes non-tax dollars for police details.

Respectfully Submitted,  
Anne B. Jannette  
Treasurer



