Planning Board Minutes, Wednesday, December 16, 2020

Zoom Meeting

The North Brookfield Planning Board held their meeting on Wednesday, December 16, **7:30 PM** via zoom. Chair King called the meeting to order with members John Turner, Susan Lyons, and alternate Michele Petraitis. Not in attendance were John Tripp and Jason Spangenburg. Michael Hinkley, Clerk, took notes. Karen Kiley, ZBA was a guest.

The meeting minutes of November 18, 2020 were unanimously approved.

The planning board reviewed the draft letter to be sent to Karen Kiley, Chair of Zoning Board of Appeals. The letter was regarding the construction of a 17’ x 26’ garage on the Cook property located on Point Rd. Following discussion, John Turner motioned to approve the letter, Susan Lyons seconded. Voted unanimously.

The board reviewed the draft letter to be sent to Karen Kiley, Chair of Zoning Board of Appeals regarding the Tracy Davenport and Donald Gillette application for construction of an attached garage on their property at 12 Chase Rd. Following discussion, John Turner made a motion to approve, Susan Lyons seconded and unanimously voted

The planning board reviewed the draft letter to be sent to Karen Kiley, Chair of Zoning Board of Appeals regarding the request from Richard Dwelly to construct a 1,200 SF residential addition to the property located at 2 West Brookfield Rd. Following discussion, John Turner made a motion to approve, Susan Lyons seconded and voted unanimously.

The board reviewed the draft letter to be sent to Karen Kiley, Chair of Zoning Board of Appeals regarding the Anne Ramsey application for constructing a 752 SF addition plus 120 SF porch, as well as 204 SF deck to her 284 SF house located at 34 Oakham Rd. Following discussion, John Turner motioned to approve and Susan Lyons seconded and voted unanimously.

Copies of the above letters are attached to these minutes.

No mail or invoices were received this month. Possible zoning bylaw amendments will be discussed at the January meeting.

The January 2021meeting will be the 20th. Meeting intended to be in person at Police Station meeting room.

The planning board meeting was motioned and seconded to be closed at **7:50pm** and was so voted.

Minutes are 2 pages.

Respectfully submitted,   
Michael Hinkly, Planning Board Clerk.