**PLANNING BOARD MEETING- October 19, 2022**

The NB Planning Board held their monthly meeting starting at 7:00PM at the Police Station conference room. In attendance were Planning Board members Bill King, John Tripp, John Turner, Brandon Avery, Michelle Petraitis, and Clerk, Kimberly Bent. No members of the public attended.

Chair King called the meeting to order at 7PM and asked for a motion to approve the minutes from Sept. 21, 2022, meeting, motioned by John Tripp, seconded by John Turner, and unanimously approved by all members.

**MAIL:**

Phone call from a prospective buyer of 12 acres on Cider Mill Road concerning lot requirements and if this property could be subdivided. Chair King explained the bylaw to them for approved lots.

CMRPC informed the Board as of Oct. 1 we have 13 LPA hours

**INVOICES:**

USPS for $7.85 for certified decision letter sent to Paul Paradis on 10/04/22 by Clerk Kimberly Bent

KP Law, P.C. for the amount of $225.00 for professional service to review documents and to research case law

Both invoices were approved and signed by all members.

**NEW BUSINESS:**

Chair has updated Forms A, B & C and presented them to the Board for review and approval in the November meeting.

Bill King presented members with a list of gravel pits from Board of Assessors, they assess four active gravel pits. The Chair concluded that the list may be missing some pits such as Gaucher’s on Hines Bridge Road, VanDale/Kennedy’s on Hillsville Road, Farmer’s on Hillsville Road, however their active status needs further review. The Chair will research what town location is for the pit Dave Bercume is using.

Chair would like to update the Earth Removal Bylaw and asked for members’ input. The Board will review the six pages of present bylaw and at the November meeting we will discuss any changes or additions. Chair will invite Chair of ZBA to the November meeting for her input. Issues to consider are:

What Town Board should be responsible for this Bylaw?; What period of time should permits be granted for?; What depth to ground water should excavation be permitted?; Should Bylaw include earth filling, as well as, removal? and What Town Boards should receive notice of public hearing for removal/filling special permit?

John Turner brought to the attention of the Board his concerns of the amount of business being run out Gaucher’s pit on Hines Bridge Road. The neighbors are complaining about the noise as some of the businesses are operating on Sundays and before/after hours of operation.

**OLD BUSINESS:**

John Turner gave an update on the Master Plan status which is nearly done. He is finishing up some ADA requirements. He needs to find a town employee to be the ADA coordinator. The Master Plan will be in two separate books Master Plan and Open Space & Recreation Plan.

There being no other business, Michelle Petraitis made a motion to adjourn, seconded by John Turner and unanimously approved by all members.

Next Meeting is November 16, 2022.

Minutes consist of two pages.

Completed by Clerk, Kimberly Bent