



Town Clerk Date/ Time Stamp

Town of North Brookfield

Minutes

| | |
|----------------------------|--|
| Board or Committee | |
| Date & Time | |
| Meeting Location | |
| Members Present | |
| Members Not Present | |

The meeting was called to order at _____ and adjourned at _____

Minutes from the _____ meeting were reviewed & approved as written.

Meeting Motions / Actions and Summary of Discussions:

List of Documents and Other Exhibits used at Meeting:

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Minutes respectfully submitted by: _____

Minutes Approved by Committee on: _____

Chairman Signature: _____