

# **Meeting Agenda**

Monthly Board of Trustees Meeting  
February 1, 2024 at 6:00 P.M.  
161 North Main Street, North Brookfield, MA

1. Call to order
2. Approval of minutes from meeting of January 8, 2024
3. Librarian's Report
  - A. Circulation Statistics
  - B. Financial Report
  - C. Library programs and activities
4. Old Business
  - A. FY 2024 Budget and Department Heads' meeting
  - B. FY 2025 Budget
  - C. Ad Hoc Committee for Library Director's Contract Renewal and Evaluation
  - D. Ad Hoc Long Range Plan Committee
5. New Business
  - A) Annual Evaluation of Library Director
  - B) Conflict of Interest Certificate
  - C) Minimum Staffing policy
  - D) Photography and Filming policy
6. Adjournment – Next meeting will be on March 7, 2024

*Agenda items listed are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items may be discussed, and other items not listed may be brought up for discussion to the extent permitted by law.*