### **Board of Sewer Commissioners**

59 East Brookfield Road North Brookfield, MA 01535

### **Meeting Minutes**

December 12, 2022

Present: Charles Haddock, Chairman

Don E. Smith, Vice Chairman James Nyberg, Superintendent

The Town of North Brookfield Sewer Commissioners Meeting was called to order

# 1. Discuss/approve minutes from the October 17, 2022 meeting.

Mr. Smith made a motion to accept the minutes as written, Mr. Haddock Seconded, all were in favor.

### 2. Sign Bills/Payroll and any Abatements/Commitments.

• Warrant, Payroll, and Commitment #7 was signed.

### 3. Superintendents report

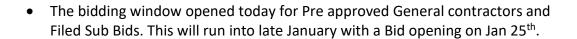
Mr. Nyberg presented the following:

- New connection on Bell Rd, while the main line was located the indicated stubs were not found, contractor tied in to main line and installed valve and back flow device.
- The meter issue at 1 Bell Rd was resolved with the Water Dept and home owner.
- The sludge cake spreader needed repairs, these were completed in house with parts on hand. We will investigate the resupply of used spare parts and associated costs.

## 4. Financial Updates:

Expenses on track, we are slightly behind in user fees, and as expected for this
time of year ahead in septage thou the winter is a slower time frame and this will
even out.

### 5. Facility planning updates:



## 6. Public Comments

None

At 4:26, Mr. Smith moved, Mr. Haddock seconded a motion to adjourn the meeting. All were in favor

Respectfully Submitted,

James Nyberg Superintendent