

**Meeting Called to order:**

**Attendance:** Check those in attendance

<input type="checkbox"/> Doug Blood (Director)	<input type="checkbox"/> Anne Adams (Deputy Director)	Gary McComas (Assistant Director)
<input type="checkbox"/> (Secretary) Suzanne Lewandowski	<input type="checkbox"/> Charles Buchanan	<input type="checkbox"/> Seth Buzzell
<input type="checkbox"/> Gino Caramiello	<input type="checkbox"/> Gino Caramiello, Jr	<input type="checkbox"/> Stephanie Caramiello
<input type="checkbox"/> Robert Filipkowski	<input type="checkbox"/> Brenda Lacaire	<input type="checkbox"/> John Magario
<input type="checkbox"/> David Messier	<input type="checkbox"/> Sarah Risotti	<input type="checkbox"/> Cheryl Vosberg
<input type="checkbox"/> Lorell Trimby	<input type="checkbox"/> Larry Walter	

**Minutes:**

11/12/19

Motion Made by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Approved:  or Amended

12/10/19

Motion Made by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Approved:  or Amended

**Budget:**

Regular Account : \_\_\_\_\_ Gift Account \_\_\_\_\_

**Incident Responses:**

**Action Items:** Action items to remain on agenda until completed

- Inventory: update
- Generators: **Doug Wellpower Propane** update
- Phone & Internet issues: **Doug assigned** update
- First Responder & CPR/First Aid training: **Doug assigned**
- Training: Stop the Bleed: **Doug Patrick Waugh Doug assigned**
- Siren: new siren on top of Bell Hill that we can hear better in town **Doug assigned**
- Vehicle Update: NBEMA given old rescue truck. **Doug assigned**
- **I Am Responding** phone app (IAR) Everyone OK? Can I remove?

**Old Business:**

- Safety Smart Gear (877-999-4847 -Rt. 20 Sturbridge) Update: **Sue Assigned**
- WEBSITE update: Sue added new phone. Will add pictures (when available) and Twitter and Facebook links. **Sue Assigned, Anne to assist with links**
- Finance Committee and Master Plan Committee (respectively). NBEMA needs to compile goals, objectives, and capital projects (immediate, 5 year, and 10 year plans).

**New Business:**

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**Future Agendas:** Round Table Discussion on Hazard Mitigation: January 14<sup>th</sup>. Earth Day 2020 (Sat, April 25<sup>th</sup> – last Sat in April); Memorial Day 2020 (Mon. 5/25)

**Announcements:** Next meeting: February 11, 2020

**Meeting Adjournment:**

Motion by: \_\_\_\_\_ 2nd by: \_\_\_\_\_ Approved

- REMINDER: Online ethics test: <https://www.mass.gov/online-conflict-of-interest-law-training>: