Town Clerk Date/ Time Stamp



Town of North Brookfield Meeting Posting & Agenda

Pursuant to MGL Chapter 30A, § 18-25

All meeting notices and agenda must be filed and time stamped in the Town Clerk's Office and posted at least 48 hours prior to the meeting (excluding Saturdays, Sundays and Holidays)

Board or Committee		
Date & Time		
Meeting Location Public building: building & Room All others: full Address		
Name of Chairman or Authorized Person		Date:
	AGENDA	
Please list below the topics the chair reasonably anticipates will be discussed at the meeting		



Town of North Brookfield Minutes

Board or Committee		
Date & Time		
Meeting Location		
Members Present		
Members Not Present		
The meeting was called to order at and adjourned at		
Minutes from the meeting were reviewed & approved as written.		
Meeting Motions / Actions and Summary of Discussions:		
Weeting Wollons / Actions and Summary of Discussions.		
List of Documents and Other Exhibits used at Meeting:		
•		
•		
•		
Minutes respectfully submitted by:		
Minutes Approved by Committee on:		
Chairman Signaturo:		